

MINUTES OF CLAREMORE PUBLIC WORKS AUTHORITY MEETING  
COUNCIL CHAMBERS, CITY HALL, 104 S. MUSKOGEE,  
CLAREMORE, OKLAHOMA NOVEMBER 17, 2008

**CALL TO ORDER**

Meeting called to order by Mayor Brant Shallenburger at  
**6:00 P.M.**

**ROLL CALL**

Nan Pope called roll. The following were:

**Present:** Brant Shallenburger, Don Myers, Tony Mullenger,  
Flo Guthrie, Mick Webber, Terry Chase, Tom  
Lehman, Paula Watson

**Absent:** Buddy Robertson

**Staff Present:** Troy Powell, Nan Pope, Randy Elliott, Matt  
Mueller, Cassie Sowers, Mickey Perry, Tim  
Miller, Mark Dowler, Phil Stowell, Daryl Golbek,  
Joe Perez, Jason Crandall

Also in attendance: Graduating Class of Citizens Government  
Academy

Pledge of Allegiance by all.

Invocation by David Mewbourne, First Assembly.

**ACCEPTANCE OF AGENDA**

Motion by Mullenger, second by Lehman that the agenda for the  
regular CPWA meeting of November 17, 2008, be approved as  
written. 8 yes, Mullenger, Lehman, Myers, Guthrie,  
Shallenburger, Webber, Chase, Watson.

**ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED**

None

**CURRENT BUSINESS**

Motion by Mullenger, second by Guthrie to approve the following  
consent items:

- (a) Minutes of Claremore Public Works Authority meeting  
on November 03, 2008, as printed.
- (b) All claims as printed.
- (c) Approve sole source chemical purchase for Water  
Treatment (Filter) Plant from Floran Technologies in  
the amount of \$80,000. **(Tim Miller/ Janet Donnelly)**

8 yes, Mullenger, Guthrie, Shallenburger, Webber, Chase,  
Lehman, Watson, Myers.

**ADJOURN**

Motion by Mullenger, second by Guthrie to adjourn. 8 yes,  
Mullenger, Guthrie, Shallenburger, Webber, Chase, Lehman,  
Watson, Myers.

Meeting adjourned at **6:05 P.M.**

**MINUTES OF CLAREMORE CULTURAL DEVELOPMENT AUTHORITY MEETING  
COUNCIL CHAMBERS, CITY HALL, 104 S. MUSKOGEE,  
CLAREMORE, OKLAHOMA           NOVEMBER 17, 2008**

**CALL TO ORDER**

Meeting called to order by Mayor Brant Shallenburger at  
**6:05 P.M.**

**ROLL CALL**

Mayor Shallenburger asked Nan Pope to note that members are present/absent as indicated below:

**Present:** Brant Shallenburger, Don Myers, Tony Mullenger, Flo Guthrie, Mick Webber, Terry Chase, Tom Lehman, Paula Watson

**Absent:** Buddy Robertson

**Staff Present:** Troy Powell, Nan Pope, Randy Elliott, Matt Mueller, Cassie Sowers, Mickey Perry, Tim Miller, Mark Dowler, Phil Stowell, Daryl Golbek, Joe Perez, Jason Crandall

**ACCEPTANCE OF AGENDA**

Motion by Mullenger, second by Lehman that the agenda for the regular CCDA meeting of November 17, 2008, be approved as written. 8 yes, Mullenger, Lehman, Guthrie, Shallenburger, Webber, Chase, Watson, Myers.

**ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED**

None

**CURRENT BUSINESS**

Motion by Mullenger, second by Watson that the CCDA approve the following consent items:

- (a)** Minutes of Claremore Cultural Development Authority meeting on November 03, 2008, as printed.
- (b)** All claims as printed.

8 yes, Mullenger, Watson, Shallenburger, Webber, Chase, Lehman, Myers, Guthrie.

**ADJOURNMENT**

Motion by Mullenger, second by Guthrie to adjourn. 8 yes, Mullenger, Guthrie, Webber, Chase, Lehman, Watson, Myers, Shallenburger.

Meeting adjourned at **6:06 P.M.**

**MINUTES OF REGULAR COUNCIL MEETING  
COUNCIL CHAMBERS, CITY HALL, 104 S. MUSKOGEE,  
CLAREMORE, OKLAHOMA      NOVEMBER 17, 2008**

**CALL TO ORDER**

Meeting called to order by Mayor Brant Shallenburger at **6:06 P.M.**

**ROLL CALL**

Mayor Shallenburger asked Nan Pope to note that members are present/absent as indicated below:

**Present:** Brant Shallenburger, Don Myers, Tony Mullenger, Flo Guthrie, Mick Webber, Terry Chase, Tom Lehman, Paula Watson

**Absent:** Buddy Robertson

**Staff Present:** Troy Powell, Nan Pope, Randy Elliott, Matt Mueller, Cassie Sowers, Mickey Perry, Tim Miller, Mark Dowler, Phil Stowell, Daryl Golbek, Joe Perez, Jason Crandall

**ACCEPTANCE OF AGENDA**

Motion by Mullenger, second by Guthrie that the agenda for the regular council meeting of November 17, 2008 be approved as written. 8 yes, Mullenger, Guthrie, Chase, Lehman, Watson, Myers, Shallenburger, Webber.

**ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED**

None

**AWARDS, PRESENTATIONS, AND COMMUNICATIONS**

Recognition of 2008 graduates of Citizens Government Academy.

Troy - Congratulations and applaud you - this is special class because you are the guinea pigs - Members are as follows:  
Tracey Carlin, Roger Cutler, Sandy Deaver, Kristy Ellick, Martha Gardner, Mary Rose Hart, Kadie James, Connie Jesina, Martin Joiner, Sue Ping, Jack Powers, Cheryl Proffitt, Carol

Quinn, Marty Quinn, Julie Spurling, Ricky VanPay, Brian Walker, Debbie Ward, Mike Washburn, Amber Brassfield.

### CALL TO THE PUBLIC

None

### MAYOR'S REPORT & APPOINTMENTS

Shallenburger - Have not received any names, should be members of Council (4)

Table this item to be discussed at December Council Retreat. Approve/Reject recommendation by Mayor Shallenburger to appoint members to a Chamber Committee and take possible action thereon.

Citizens Committee - each Council Member to give a name if someone willing to serve on committee.

Myers - From Citizens Government Academy

Table this item to be discussed at December Council Retreat. Approve/Reject recommendation by Mayor Shallenburger to appoint members to a Citizens Charter Review Committee and take possible action thereon.

### STAFF REPORTS

Troy - Copy of strategic plan that has been edited - stay with overall plan.

Not imposing new taxes, use what we have - theme consistent.

Randy - Executive session item (d) - real property, will not take place tonight - have entered into an agreement with the Rahn's - also Wachovia, Walgreen's

### CURRENT BUSINESS

Motion by Mullenger, second by Guthrie to approve the following consent items as printed:

Myers has question about item (f) - Purchasing agent, is that position no longer? Can't find someone to do what we want.

- (a) Minutes of Regular Council meeting on November 03, 2008, as printed. (b) All claims as printed.
- (c) Actual salary claims for pay period ending **November 01, 2008**, in the amount of **\$385,384.78** and estimated salary claims for next pay period in the amount of **\$500,000**.
- (d) Approve accepting an electric line easement from Dale and Cathy Knight for the construction, operation, maintenance and replacement of electric line, under, through and across the following described real property situated in Rogers County, Oklahoma to-wit: The South 20 feet of the North 86 feet of the N 1/2 of the SW/4 of the NW/4 of the SW/4 of Section 28, Township 21 North, Range 16 East of the I.B. & M.,

according to the U.S. Government Survey thereof, Rogers County. - Property located on South Muskogee Ave. **(Tim Miller/Ron Easterling)**

- (e)** Approve contribution refund payment to **Jonathan Olsen** from Oklahoma Municipal Retirement Fund (OMRF) **(Matt Mueller)**
- (f)** Approve budget amendment/Transfer from Central Purchasing to various department line items for office and cleaning supplies. **(Tim Miller)**
- (g)** Approve budget transfer from wireless mesh network to multiple projects in the amount of \$288,000. **(Tim Miller)**
- (h)** Approve soliciting RFP's for Digital Orthophotos - mapping. **(Ron Easterling)**
- (i)** Approve INCOG Administrative Services Agreement Fees, (costs not to exceed \$6,046) for 13431 CDBG 08 Sanitary Sewer Improvements Grant. **(Troy Powell)**

8 yes, Mullenger, Guthrie, Watson, Myers, Shallenburger, Webber, Chase, Lehman.

#### **EXECUTIVE SESSION**

Item **(d)** Purchase and/or appraisal of real property, Lynn Riggs project/Eric Rahn. 25 O.S. Section 307 B.3. was talked about earlier in this meeting and is not a topic for executive session now.

Motion by Mullenger, second by Guthrie to approve going into executive session to discuss the following item(s):

- (a)** Employment Contract for Council Employee(s) - City Manager. 25 O.S. Section 307 B.1.
- (b)** Status/job description/employment of Council Employee(s) - City Finance director. 25 O.S. Section 307 B.1.
- (c)** Fire Union contract. 25 O.S. Section 307 B.2.
- (e)** CJ-2003-259 City of Claremore, a municipal corporation, plaintiff v. Town of Verdigris, a municipal corporation, defendant, District Court Rogers County. 25 O.S. Section 307 B.4.

8 yes, Mullenger, Guthrie, Myers, Shallenburger, Webber, Chase, Lehman, Watson. **TIME 6:20 P.M.**

Council came out of executive session at 7:50 P.M.

Motion by Mullenger, second by Guthrie to approve Employment Contract for City Manager, Second Amendmended, with 3% pay raise with minor changes to deferred compensation. 8 yes, Mullenger, Guthrie, Shallenburger, Webber, Chase, Lehman, Watson, Myers.

No action taken on items (b), (c), or (e).

**ADJOURN**

Motion by Mullenger, second by Guthrie to adjourn. 8 yes,  
Mullenger, Guthrie, Webber, Chase, Lehman, Watson, Myers,  
Shallenburger.

Meeting adjourned at **7:55 P.M.**



























