

**Minutes of the Claremore Cultural Development Authority Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma October 21, 2013**

CALL TO ORDER

Meeting called to order by Mayor Mickey Perry at 6:04 P.M.

Mayor Mickey Perry asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Terry Willis, Buddy Robertson, Mark Lepak, Bill Flanagan, Mickey Perry, Brian Callender, Don Purkey, David McComb

Absent: Paula Watson

Staff Present: Jim Thomas, Matt Ballard, Sarah Sharp, Karen Clay, Larry Hughes, Charlene Lawrence, Daryl Golbek, Jeremy Ledbetter, Ron Burrows, Karen Clay, Ann Mayfield, Tim White, Jill Ferenc, Mitch Louderback, Sean Douglas

Pledge of Allegiance by all.

Invocation by Randy Swift of Claremore 1st Baptist Church

CALL TO THE PUBLIC

Wayne Keely 939 S. Muskogee Ave. Claremore- Mr. Keely spoke in opposition of the rezoning of 809 S. Muskogee Ave. Keely stated the property is next to his, and with Muskogee being one of the busiest streets, he is concerned about the increased traffic. The street also narrows right before you get to this property. It is in a residential area and there are no other commercial properties in the area. Mr. Keely states that he is concerned about the noise, lights, and extra traffic in a residential area.

Don Wilson 1002 N. Missouri- Mr. Wilson states that he is the partial owner of the property requesting re-zoning at 809 S. Muskogee Ave. Mr. Wilson stated that the intentions have always been to open a small engine repair shop at this location.

ACCEPTANCE OF THE AGENDA

Motion by Purkey, second by Flanagan to approve the agenda for the regular CCDA meeting of October 21, 2013, as written. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Callender, yes; Purkey, yes; and McComb, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

- (a) Minutes of the Regular Claremore Cultural Development Authority meeting on October 07, 2013, as printed.
- (b) All claims as printed.
- (c) Approve surplus and sale of Unit #299, a 1986 Chevrolet C-30 flatbed utility truck , VIN 1GBHC34W6GS109933. **(Ron Burrows)**

Item #c was removed from the agenda.

Motion by Flanagan, second by Purkey to approve CCDA consent items (a) and (b) as printed. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Callender, yes; Purkey, yes; and McComb, yes. Motion carried.

(2) Approve/Reject OCAS Agreement between the Claremore Cultural Development Authority, Claremore Main Street, and Claremore Chamber of Commerce for a joint partnership formed to produce an Outdoor Claremore Adventure Show.
(Ron Burrows)

Motion by Perry, second by Willis to approve the OCAS Agreement between the Claremore Cultural Development Authority, Claremore Main Street, and Claremore Chamber of Commerce for a joint partnership formed to produce an Outdoor Claremore Adventure Show. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Callender, yes; Purkey, yes; and McComb, yes. Motion carried.

ADJOURNMENT

Motion by Flanagan, second by Perry to adjourn. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Callender, yes; Purkey, yes; and McComb, yes. Motion carried.

Meeting adjourned at 6:15 P.M.

**Minutes of the Claremore Public Works Authority Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma October 21, 2013**

CALL TO ORDER

Meeting called to order by Mayor Mickey Perry at 6:15 P.M.

Mayor Mickey Perry asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Terry Willis, Buddy Robertson, Mark Lepak, Bill Flanagan, Mickey Perry, Brian Callender, Don Purkey, David McComb

Absent: Paula Watson

Staff Present: Jim Thomas, Matt Ballard, Sarah Sharp, Karen Clay, Larry Hughes, Charlene Lawrence, Daryl Golbek, Jeremy Ledbetter, Ron Burrows, Karen Clay, Ann Mayfield, Tim White, Jill Ferenc, Mitch Louderback, Sean Douglas

ACCEPTANCE OF THE AGENDA

Motion by Purkey, second by Flanagan to approve the agenda for the regular CPWA meeting of October 21, 2013, as written. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Callender, yes; Purkey, yes; and McComb, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

- (a) Minutes of Claremore Public Works Authority Regular Meeting on October 07, 2013, as printed.
- (b) All claims as printed.
- (c) Approve request to solicit bids on a chipper. **(Larry Hughes)**
- (d) Approve request to solicit bids on a back yard trencher. **(Larry Hughes)**

Motion by Purkey, second by Flanagan to approve the consent items as listed. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Callender, yes; Purkey, yes; and McComb, yes. Motion carried.

(2) Approve/Reject award of annual transformer bids to Wiley Transformer Co. in the estimated amounts:

Schedule I- Single Phase Pole Mount Transformers

Reconditioned- \$6,175.00

Schedule II-Single Phase Pad Mount Transformers

New- \$17,610.00

Reconditioned- \$16, 885.00

Schedule III- Three Phase Pad Mount Transformers

New - \$351,434.003

Reconditioned-\$317,340.00

Schedule IV- Single Phase Pole Mount Transformer Repair -\$7,970.00

Schedule V- Single Phase Pad Mount Transformer Repair- \$19,000.00

Schedule VI-Three Phase Pad Mount Transformer Repair- \$127,130.00

(Larry Hughes)

Motion by Purkey, second by Flanagan to approve the award of annual transformer bids to Wiley Transformer Co. in the estimated amounts as listed. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Callender, yes; Purkey, yes; and McComb, yes. Motion carried.

ADJOURNMENT

Motion by Willis, second by Perry to adjourn. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Callender, yes; Purkey, yes; and McComb, yes. Motion carried.

Meeting adjourned at 6:24 P.M.

**Minutes of the Claremore City Council Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma October 21, 2013**

CALL TO ORDER

Meeting called to order by Mayor Mickey Perry at 6:24 P.M.

Mayor Mickey Perry asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Terry Willis, Buddy Robertson, Mark Lepak, Bill Flanagan, Mickey Perry, Brian Callender, Don Purkey, David McComb

Absent: Paula Watson

Staff Present: Jim Thomas, Matt Ballard, Sarah Sharp, Karen Clay, Larry Hughes, Charlene Lawrence, Daryl Golbek, Jeremy Ledbetter, Ron Burrows, Karen Clay, Ann Mayfield, Tim White, Jill Ferenc, Mitch Louderback, Sean Douglas

ACCEPTANCE OF THE AGENDA

Motion by Purkey, second by Robertson to approve the agenda for the regular City Council meeting of October 21, 2013, as written. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Callender, yes; Purkey, yes; and McComb, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

AWARDS, PRESENTATIONS, AND COMMUNICATIONS

None

MAYOR'S REPORT & APPOINTMENTS

None

STAFF REPORTS

City Manager Jim Thomas reported that there will be a Special Meeting/Workshop next Monday night, October 28th at 6 p.m. The meeting will be to discuss the computer aided dispatch project.

Thomas also reported that the Finance Committee met earlier today to discuss the City's 1st quarter earnings. Thomas stated the City has hit its marks on projections with sales tax. The GRDA surplus was \$435,000. These funds have been set aside in a special account to be put back into the electric infrastructure.

CURRENT BUSINESS

(2) **Approve/Reject** the following consent items:

- (a) Minutes of the Regular Council Meeting on October 07, 2013, as printed.
- (b) All claims as printed.
- (c) Actual salary claims for pay periods ending **September 27, 2013**, in the amount of **\$408,434.64** and **October 11, 2013** in the amount of **\$404,463.52** and estimated salary claims to include contractual agreements for Fire Union Dues, Flexible Spending Accounts, Life Insurance, Fire Pension, Police Pension, Oklahoma Municipal Retirement Fund, Supplemental Vision, and Short/Long Term disability plans, Employee Recreation Center Fees, and United Way Contributions for next pay period in the amount of \$500,000.00. Payroll at \$500,000.00 amount to include payables.
- (d) Approve award of bid to Double R Motors for the purchase of a semi-truck and trailer in the estimated amount of \$55,000.00. **(Jeremy Ledbetter)**

Motion by Perry, second by Purkey to approve the consent items as listed. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Callender, yes; Purkey, yes; and McComb, yes. Motion carried.

(2) **Approve/Reject Resolution #2013-_____**, approving the issuance by the Claremore Industrial and Economic Development Authority of its “Tax Apportionment Note, Series 2013D (taxable) (Promise Hotels Increment District Project)” and of its “Tax Apportionment/Utility Revenue Note, Series 2013E (taxable) (Promise Hotels Increment District Project); waiving competitive bidding on the sale of such notes; approving a security agreement by and between the City of Claremore and the Claremore Industrial and Economic Development Authority; and containing other matters relating thereto. **(Dan McMahan)**

Motion by Perry, second by Flanagan to approve **Resolution #2013- 14** , approving the issuance by the Claremore Industrial and Economic Development Authority of its “Tax Apportionment Note, Series 2013D (taxable) (Promise Hotels Increment District Project)” and of its “Tax Apportionment/Utility Revenue Note, Series 2013E (taxable) (Promise Hotels Increment District Project); waiving competitive bidding on the sale of such notes; approving a security agreement by and between the City of Claremore and the Claremore Industrial and Economic Development Authority; and containing other matters relating thereto. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Callender, yes; Purkey, yes; and McComb, yes. Motion carried.

(3) **Approve/Reject** WiFi infrastructure and installation at City facilities to Peak Uptime at State Contract Pricing in the estimated amount of \$127,618.28. **(Tim White)**

Motion by Flanagan, second by Perry to approve the WiFi infrastructure and installation at City facilities to Peak Uptime at State Contract Pricing in the estimated amount of \$127,618.28. Roll call vote: Willis, yes; Robertson, yes; Lepak, recuse; Flanagan, yes; Perry, yes; Callender, yes; Purkey, yes; and McComb, yes. Motion carried.

(4) Approve/Reject Ordinance #2013-_____, changing the zoning of a parcel of land in in the Southeast Quarter (SE/4) of the Southeast Quarter (SE/4) of the Northeast Quarter (NE/4) of Section 17 (809 S. Muskogee Ave.), Township 21 North, Range 16 East of the I. B. & M., Rogers County, Oklahoma, from AG (Agricultural District) to CG (Commercial General District) and directing the appropriate amendment to the zoning map of the City of Claremore, Oklahoma. **(Jill Ferenc)**

Motion by Perry, second by Flanagan to approve the re-zoning Ordinance as written. Roll call vote: Willis, no; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Callender, no; Purkey, no; and McComb, no. Motion failed.

Motion by Purkey, second by Willis to deny the re-zoning. Roll call vote: Willis, yes; Robertson, no; Lepak, no; Flanagan, no; Perry, no; Callender, yes; Purkey, yes; and McComb, yes. Motion failed.

Due to the deadlock on the item, the item will be passed to the 11/18/13 Council Meeting so that the full Council can be present.

(5) Approve/Reject Ordinance #2013-_____, amending Title V of the City of Claremore Code of Ordinances and providing for a Stormwater Drainage System Service Charge. **(Jeremy Ledbetter/Charlene Lawrence)**

Motion by Purkey, second by Flanagan to approve **Ordinance #2013- 20**, amending Title V of the City of Claremore Code of Ordinances and providing for a Stormwater Drainage System Service Charge, with the addition of the effective date of January 01, 2014 being added. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Callender, yes; Purkey, yes; and McComb, yes. Motion carried.

(6) Approve/Reject endorsement of the 2014 One Voice Legislative Agenda. **(Jim Thomas/Mickey Perry)**

Motion by Perry, second by Willis to approve endorsement of the 2014 One Voice Legislative Agenda. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Callender, yes; Purkey, yes; and McComb, yes. Motion carried.

ADJOURNMENT

Motion by Perry, second by Willis to adjourn. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Callender, yes; Purkey, yes; and McComb, yes. Motion carried.

Meeting adjourned at 7:37 p.m.