

**Minutes of the Claremore Cultural Development Authority Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma December 02, 2013**

CALL TO ORDER

Meeting called to order by Mayor Mickey Perry at 6:00 P.M.

Mayor Mickey Perry asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Terry Willis, Mark Lepak, Bill Flanagan, Mickey Perry, Brian Callender, Don Purkey, Paula Watson

Absent: Buddy Robertson, David McComb

Staff Present: Sean Douglas, Matt Ballard, Sarah Sharp, Ron Kolker, Ann Mayfield, Jill Ferenc, Daryl Golbek, Jeremy Ledbetter, Chris Cochran

Pledge of Allegiance by all.

Invocation by Bob Nigg, Claremore 1st United Methodist Church

CALL TO THE PUBLIC

Joe Esposito-10110 N. 124 E. Ave. Owasso, OK

Mr. Esposito stated that he was present to provide updated information to the Council regarding smart meter technology. Esposito provided Councilors with a newspaper article in the Tulsa Beacon, proposed federal legislation, and other documents showing the dangers of smart meter technology. Esposito disputed a quote in the Claremore progress that stated the radiation would not reach over 3-10 feet. Esposito states ONG reads meters as far as 2 miles away, so that cannot be the case.

ACCEPTANCE OF THE AGENDA

Motion by Flanagan, second by Watson to approve the agenda for the regular CCDA meeting of December 02, 2013, as written. Roll call vote: Willis, yes; Lepak, yes; Flanagan, yes; Perry, yes; Callender, yes; Purkey, yes; and Watson, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

(a) Minutes of the Regular Claremore Cultural Development Authority meeting on

November 18, 2013, as printed.

(b) All claims as printed.

Motion by Watson, second by Purkey to approve the CCDA consent items as printed. Roll call vote: Willis, recuse; Lepak, yes; Flanagan, yes; Perry, yes; Callender, yes; Purkey, yes; and Watson, yes. Motion carried.

ADJOURNMENT

Motion by Perry, second by Watson to adjourn. Roll call vote: Willis, yes; Lepak, yes; Flanagan, yes; Perry, yes; Callender, yes; Purkey, yes; and Watson, yes. Motion carried.

Meeting adjourned at 6:05 P.M.

**Minutes of the Claremore Public Works Authority Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma December 02, 2013**

CALL TO ORDER

Meeting called to order by Mayor Mickey Perry at 6:05 P.M.

Mayor Mickey Perry asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Terry Willis, Mark Lepak, Bill Flanagan, Mickey Perry, Brian Callender, Don Purkey, Paula Watson

Absent: Buddy Robertson, David McComb

Staff Present: Sean Douglas, Matt Ballard, Sarah Sharp, Ron Kolker, Ann Mayfield, Jill Ferenc, Daryl Golbek, Jeremy Ledbetter, Chris Cochran

ACCEPTANCE OF THE AGENDA

Motion by Watson, second by Lepak to approve the agenda for the regular CPWA meeting of December 02, 2013, as written. Roll call vote: Willis, yes; Lepak, yes; Flanagan, yes; Perry, yes; Callender, yes; Purkey, yes; and Watson, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

- (a)** Minutes of Claremore Public Works Authority Regular Meeting on November 18, 2013, as printed.
- (b)** All claims as printed.

Motion by Watson, second by Lepak to approve the consent items as listed. Roll call vote: Willis, recuse; Lepak, yes; Flanagan, yes; Perry, yes; Callender, yes; Purkey, yes; and Watson, yes. Motion carried.

(2) Approve/Reject purchase of property located at 615 Ramm Road, Claremore, Oklahoma for the total purchase price of \$100,000 and to authorize the Mayor to execute all documents in furtherance of the transaction. **(Jim Thomas)**

Motion by Purkey, second by Willis to approve the purchase of property located at 615 Ramm Road, Claremore, Oklahoma for the total purchase price of \$100,000 and to authorize the Mayor to execute all documents in furtherance of the transaction. Roll call vote: Willis, yes; Lepak, yes; Flanagan, yes; Perry, yes; Callender, yes; Purkey, yes; and Watson, yes. Motion carried.

ADJOURNMENT

Motion by Perry, second by Watson to adjourn. Roll call vote: Willis, yes; Lepak, yes; Flanagan, yes; Perry, yes; Callender, yes; Purkey, yes; and Watson, yes. Motion carried.

Meeting adjourned at 6:10 P.M.

**Minutes of the Claremore City Council Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma December 02, 2013**

CALL TO ORDER

Meeting called to order by Mayor Mickey Perry at 6:10 P.M.

Mayor Mickey Perry asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Terry Willis, Mark Lepak, Bill Flanagan, Mickey Perry, Brian Callender, Don Purkey, Paula Watson

Absent: Buddy Robertson, David McComb

Staff Present: Sean Douglas, Matt Ballard, Sarah Sharp, Ron Kolker, Ann Mayfield, Jill Ferenc, Daryl Golbek, Jeremy Ledbetter, Chris Cochran

ACCEPTANCE OF THE AGENDA

Motion by Watson, second by Lepak to approve the agenda for the regular City Council meeting of December 02, 2013, as written. Roll call vote: Willis, yes; Lepak, yes; Flanagan, yes; Perry, yes; Callender, yes; Purkey, yes; and Watson, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

AWARDS, PRESENTATIONS, AND COMMUNICATIONS

None

MAYOR'S REPORT & APPOINTMENTS

None

STAFF REPORTS

None

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

(a) Minutes of the Regular Council Meeting on November 18, 2013, as printed.

(b) All claims as printed.

(c) Actual salary claims for pay periods ending **November 22, 2013**, in the amount of **\$421,397.82** and estimated salary claims to include contractual agreements

for Fire Union Dues, Flexible Spending Accounts, Life Insurance, Fire Pension, Police Pension, Oklahoma Municipal Retirement Fund, Supplemental Vision, and Short/Long Term disability plans, Employee Recreation Center Fees, and United Way Contributions for next pay period in the amount of \$500,000.00. Payroll at \$500,000.00 amount to include payables.

- (d) Acceptance of a 25 foot wide utility and drainage easement from Mc Donald's Real Estate Company, a Delaware Corporation, located in a part of Block 5 of Western Heights Addition, an addition to the City of Claremore, Rogers County, State of Oklahoma, according the recorded plat thereof. **(Jeremy Ledbetter)**

Motion by Purkey, second by Perry to approve the consent items as listed. Roll call vote: Willis, abstain; Lepak, yes; Flanagan, yes; Perry, yes; Callender, yes; Purkey, yes; and Watson, yes. Motion carried.

- (2) **Approve/Reject Ordinance #2013-_____**, changing the zoning of a parcel of land in the Southeast Quarter (SE/4) of the Southeast Quarter (SE/4) of the Northeast Quarter (NE/4) of Section 17, Township 21 North, Range 16 East of the I. B. & M., Rogers County, Oklahoma, from AG (Agricultural District) to CG (Commercial General District) and directing the appropriate amendment to the zoning map of the City of Claremore, Oklahoma (809 S. Muskogee Ave.). **(Jill Ferenc)**

Motion by Perry, second by Flanagan to approve **Ordinance #2013-23**, changing the zoning of a parcel of land in the Southeast Quarter (SE/4) of the Southeast Quarter (SE/4) of the Northeast Quarter (NE/4) of Section 17, Township 21 North, Range 16 East of the I. B. & M., Rogers County, Oklahoma, from AG (Agricultural District) to CG (Commercial General District) and directing the appropriate amendment to the zoning map of the City of Claremore, Oklahoma (809 S. Muskogee Ave.). Roll call vote: Willis, yes; Lepak, yes; Flanagan, yes; Perry, yes; Callender, no; Purkey, no; and Watson, no. Motion carried.

- (3) **Approve/Reject Ordinance #2013-_____**, reducing a utility easement from 25 feet to 17 feet along the easterly side of Lot 4, Block 5 (1303 Cottonwood Lane), Walnut Park Second, an addition to the City of Claremore, Rogers County, State of Oklahoma, according to the recorded plat thereof. **(Chris Cochran)**

Motion by Flanagan, second by Lepak to approve **Ordinance #2013-24**, reducing a utility easement from 25 feet to 17 feet along the easterly side of Lot 4, Block 5 (1303 Cottonwood Lane), Walnut Park Second, an addition to the City of Claremore, Rogers County, State of Oklahoma, according to the recorded plat thereof. Roll call vote: Willis, yes; Lepak, yes; Flanagan, yes; Perry, yes; Callender, yes; Purkey, yes; and Watson, yes. Motion carried.

- (4) **Approve/Reject** the Economic Development Services Agreement between the City of Claremore and the Claremore Industrial and Economic Development Authority. **(Jim Thomas)**

Motion by Lepak, second by Flanagan to approve the Economic Development Services Agreement between the City of Claremore and the Claremore Industrial and Economic Development Authority. Roll call vote: Willis, yes; Lepak, yes; Flanagan, yes; Perry, yes; Callender, yes; Purkey, yes; and Watson, yes. Motion carried.

(5) Approve/Reject naming the street on the West side of Gazebo Park to honor former Attorney, City Attorney, Councilman, and Veteran T. Jack Graves. **(Mickey Perry)**

Motion by Perry, second by Purkey to approve naming the street on the West side of Gazebo Park T. Jack Graves Parkway to honor former Attorney, City Attorney, Councilman, and Veteran T. Jack Graves. Roll call vote: Willis, yes; Lepak, yes; Flanagan, yes; Perry, yes; Callender, yes; Purkey, yes; and Watson, yes. Motion carried.

EXECUTIVE SESSION

(1) Approve/Reject going into executive session to discuss the following item(s):
(Matt Ballard)

- (a)** Proposed Executive Session to discuss the evaluation and the employment performance of the City Manager, as authorized by tit. 25, Oklahoma Statutes, Section 307 (B) (1) and (B) (7), where disclosure of information would violate confidentiality requirements of State law;

Motion by Flanagan, second by Lepak to enter into executive session to discuss item (a). Roll call vote: Willis, yes; Lepak, yes; Flanagan, yes; Perry, yes; Callender, yes; Purkey, yes; and Watson, yes. Motion carried.

- (b)** Executive session to discuss above items (a).

Council entered executive session: 6:41 P.M.

Council exited executive session: 7:09 P.M.

- (c)** Regular session.

Motion by Perry, second by Flanagan to acknowledge return to regular session. Roll call vote: Willis, yes; Lepak, yes; Flanagan, yes; Perry, yes; Callender, yes; Purkey, yes; and Watson, yes. Motion carried.

- (d)** Statement of executive session minutes.

Statement of executive session minutes was read by Mayor Perry:

While in executive session only the items listed were discussed. No votes were cast and no decisions were made.

(e) Possible discussion regarding the evaluation process for the City Manager.

No action was taken on this matter.

ADJOURNMENT

Motion by Perry, second by Willis to adjourn. Roll call vote: Willis, yes; Lepak, yes; Flanagan, yes; Perry, yes; Callender, yes; Purkey, yes; and Watson, yes. Motion carried.

Meeting adjourned at 7:10 P.M.