

**Minutes of the Claremore Cultural Development Authority Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma March 03, 2014**

CALL TO ORDER

Meeting called to order by Mayor Bill Flanagan at 6:00 P.M.

Mayor Bill Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Buddy Robertson, Mark Lepak, Will DeMier, Bill Flanagan, Don Purkey, David McComb, Paula Watson,

Absent: Terry Willis, Brian Callender

Staff Present: Jim Thomas, Matt Ballard, Sarah Sharp, Stan Brown, Tim White, Daryl Golbek, Susy Collins, Jill Ferenc, Kevin Bledsoe, Chris Cochran, Ron Burrows

Pledge of Allegiance by all.

Invocation by Councilman Don Purkey

CALL TO THE PUBLIC

None

ACCEPTANCE OF THE AGENDA

Motion by Watson, second by Robertson to approve the agenda for the regular CCDA meeting of March 03, 2014, as written. Roll call vote: Robertson, yes; Lepak, yes; DeMier, yes; Flanagan, yes; Purkey, yes; McComb, yes; and Watson, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

- (a)** Minutes of the Regular Claremore Cultural Development Authority meeting on February 17, 2014, as printed.
- (b)** All claims as printed.

Motion by Watson, second by Robertson to approve the CCDA consent items as printed. Roll call vote: Robertson, yes; Lepak, yes; DeMier, yes; Flanagan, yes; Purkey, yes; McComb, yes; and Watson, yes. Motion carried.

ADJOURNMENT

Motion by Watson, second by Robertson to adjourn. Roll call vote: Robertson, yes; Lepak, yes; DeMier, yes; Flanagan, yes; Purkey, yes; McComb, yes; and Watson, yes. Motion carried.

Meeting adjourned at 6:01 P.M.

**Minutes of the Claremore Public Works Authority Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma March 03, 2014**

CALL TO ORDER

Meeting called to order by Mayor Bill Flanagan at 6:01 P.M.

Mayor Bill Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Buddy Robertson, Mark Lepak, Will DeMier, Bill Flanagan, Don Purkey, David McComb, Paula Watson,

Absent: Terry Willis, Brian Callender

Staff Present: Jim Thomas, Matt Ballard, Sarah Sharp, Stan Brown, Tim White, Daryl Golbek, Susy Collins, Jill Ferenc, Kevin Bledsoe, Chris Cochran, Ron Burrows

ACCEPTANCE OF THE AGENDA

Motion by Watson, second by Lepak to approve the agenda for the regular CPWA meeting of March 03, 2014, as written. Roll call vote: Robertson, yes; Lepak, yes; DeMier, yes; Flanagan, yes; Purkey, yes; McComb, yes; and Watson, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

(a) Minutes of Claremore Public Works Authority Regular Meeting on February 17, 2014, as printed.

(b) All claims as printed.

Motion by Watson, second by Lepak to approve consent items as printed. Roll call vote: Robertson, yes; Lepak, yes; DeMier, yes; Flanagan, yes; Purkey, yes; McComb, yes; and Watson, yes. Motion carried.

ADJOURNMENT

Motion by Watson, second by DeMeir to adjourn. Roll call vote: Robertson, yes; Lepak, yes; DeMier, yes; Flanagan, yes; Purkey, yes; McComb, yes; and Watson, yes. Motion carried.

Meeting adjourned at 6:03 P.M.

Councilman Callender arrived at 6:03 p.m.

**Minutes of the Claremore City Council Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma March 03, 2014**

CALL TO ORDER

Meeting called to order by Mayor Bill Flanagan at 6:03 P.M.

Mayor Bill Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Buddy Robertson, Mark Lepak, Will DeMier, Bill Flanagan, Brian Callender, Don Purkey, David McComb, Paula Watson,

Absent: Terry Willis

Staff Present: Jim Thomas, Matt Ballard, Sarah Sharp, Stan Brown, Tim White, Daryl Golbek, Susy Collins, Jill Ferenc, Kevin Bledsoe, Chris Cochran, Ron Burrows

ACCEPTANCE OF THE AGENDA

Motion by Watson, second by Callender to approve the agenda for the regular City Council meeting of March 03, 2014. Roll call vote: Robertson, yes; Lepak, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; McComb, yes; and Watson, yes. Motion carried.

MAYOR'S REPORT & APPOINTMENTS

(1) Discussion and vote to declare the Ward I Councilor seat vacant.

(Jim Thomas/Bill Flanagan)

City Attorney Matt Ballard explained that David McComb was appointed to fill an unexpired term, or until the next City election. The sales tax election was held in February, and at that time McComb was required to run for election. During the filing period Mr. McComb was in the hospital and was not able to file for election. Now that the election has passed, Council must vote to fill the seat or call for a special election. Ballard also acknowledged that there were no applicants that filed to run for election when it was open, and Mr. McComb is willing to serve.

Motion by Watson, second by Lepak to approve declaring the Ward I Councilor seat vacant. Roll call vote: Robertson, yes; Lepak, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; McComb, yes; and Watson, yes. Motion carried.

(2) Discussion and action to fill the vacant Ward I Councilor seat for the remainder of the unexpired term or until the next City election, including (1) review and possible interview of candidates, (2) discussion regarding candidates, (3) vote to appoint a

qualified person to fill the vacancy, (4) vote to call for a special election to fill the seat, and/or (5) any other action deemed necessary to fill the vacant seat.

(Jim Thomas/Bill Flanagan)

Motion by Watson, second by Callender to appoint David McComb to the Ward I Councilor seat. Roll call vote: Robertson, yes; Lepak, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Watson, yes. Motion carried.

(3) Discussion and vote to approve Mayor Flanagan's recommendation to appoint Phil Albert to the Claremore Industrial and Economic Development Authority Board to a 7 year term to expire March 1, 2021. (Jill Ferenc)

City Planner and Interim CIEDA Director Jill Ferenc explained that CIEDA has amended their by-laws that will allow and member of their board to work, own a business, or manage a business in Rogers County to be eligible to be on the CIEDA board. In the past Board members were required to live in Rogers County.

Motion by Watson, second by Lepak to approve Mayor Flanagan's recommendation to appoint Phil Albert to the Claremore Industrial and Economic Development Authority Board to a 7 year term to expire March 1, 2021. Roll call vote: Robertson, yes; Lepak, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; McComb, yes; and Watson, yes. Motion carried.

STAFF REPORTS

City Manager Jim Thomas reminded Council the Community Branding meeting that was scheduled for this evening has been moved to Tuesday evening due to bad weather. Thomas encouraged Council to attend and take part in the Community Branding effort.

CURRENT BUSINESS

(4) Approve/Reject the following consent items:

- (a)** Minutes of the Regular Council Meeting on February 17, 2014, as printed.
- (b)** Minutes of the Special Council Meeting on February 24, 2014, as printed.
- (c)** All claims as printed.
- (d)** Actual salary claims for pay periods ending **February 14, 2014**, in the amount of **\$416,683.23** and estimated salary claims to include contractual agreements for Fire Union Dues, Flexible Spending Accounts, Life Insurance, Fire Pension, Police Pension, Oklahoma Municipal Retirement Fund, Supplemental Vision, and Short/Long Term disability plans, Employee Recreation Center Fees, and United Way Contributions for next pay period in the amount of \$500,000.00. Payroll at \$500,000.00 amount to include payables.
- (e)** Approval to solicit bids for annual oil and hydraulic oil bids. **(Kevin Bledsoe)**

Motion by Watson, second by Robertson to approve the consent items as printed. Roll call vote: Robertson, yes; Lepak, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; McComb, yes; and Watson, yes. Motion carried.

(5) Discussion and vote to approve/reject agreement with Rural Water District #5 for utility relocates along King Rd. **(Chris Cochran)**

Motion by Purkey, second by Lepak to approve the agreement with Rural Water District #5 for utility relocates along King Rd. Roll call vote: Robertson, yes; Lepak, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; McComb, yes; and Watson, yes. Motion carried.

(6) Discussion and vote to approve/reject ROW (Right of Way) Dedication for King Road from Growing Prairie Holdings, LLC. **(Chris Cochran)**

Motion by Purkey, second by Lepak to approve the ROW (Right of Way) Dedication for King Road from Growing Prairie Holdings, LLC. Roll call vote: Robertson, yes; Lepak, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; McComb, yes; and Watson, yes. Motion carried.

(7) Discussion and vote to approve/reject agreement with Johnny Biswell for Right of Way for the King Road widening Project. **(Chris Cochran)**

Motion by Purkey, second by Watson to approve agreement with Johnny Biswell for Right of Way for the King Road widening Project. Roll call vote: Robertson, yes; Lepak, yes; DeMier, yes; Flanagan, abstain; Callender, yes; Purkey, yes; McComb, yes; and Watson, yes. Motion carried.

(8) Discussion and vote to Approve/Reject **Ordinance No. 2014-_____** amending the City's Stormwater System Service Charge to remove exemptions for metered utility customers located with right-of-ways, clarify the service charge, and provide a credit for on-site retention and detention facilities. **(Jim Thomas/Matt Ballard)**

Mayor Flanagan: Changes made include the adding of a tax credit for certain incomes, credit for property owners that have already addressed water retention, amended railroad right-of-way (if it is metered), and exempted City property.

City Manager Thomas presented a power point presentation that reviewed the process the City has went through to get to this point. Credits will be administered by staff and appeals will be made to the City Manager. The Administration acknowledges the challengers that non-profits and small businesses face. AXH, Baker Hughes, and Pelco are not protesting the Ordinance, and that is the three businesses this Ordinance will affect the most. All 7 of the properties on the RR right-of-way have paid their fee for January. They will be credited for the amount they paid. If the Ordinance passes tonight, it will go into effect April 3rd.

Motion by Purkey, second by Robertson to approve **Ordinance No. 2014- 2** ,amending the City's Stormwater System Service Charge to remove exemptions for metered utility customers located with right-of-ways, clarify the service charge, and provide a credit for on-site retention and detention facilities. Roll call vote: Robertson, yes; Lepak, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; McComb, yes; and Watson, yes. Motion carried.

(9) Discussion and vote to approve/reject the Interlocal Cooperation Agreement and Contract between the Board of County Commissioners off Rogers County Oklahoma and the City of Claremore for a solar powered crosswalk warning system to be located at W. 1st St. (State Highway 88) and S. Missouri Ave.

(Jeremy Ledbetter)

Public Infrastructure Director Jeremy Ledbetter stated the City will do the work and the County will reimburse the cost of materials. Maintenance will be the responsibility of the City, as well as the labor for installation.

Motion by Watson, second by Purkey to approve the Interlocal Cooperation Agreement and Contract between the Board of County Commissioners off Rogers County Oklahoma and the City of Claremore for a solar powered crosswalk warning system to be located at W. 1st St. (State Highway 88) and S. Missouri Ave. Roll call vote: Robertson, yes; Lepak, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; McComb, yes; and Watson, yes. Motion carried.

ADJOURNMENT

Motion by Purkey, second by Watson to adjourn. Roll call vote: Robertson, yes; Lepak, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; McComb, yes; and Watson, yes. Motion carried.

Meeting adjourned at 7:13 p.m.