

**Minutes of the Claremore Cultural Development Authority Special Meeting  
Council Chambers, City Hall, 104 S. Muskogee Ave.  
Claremore, Oklahoma June 09, 2014**

**CALL TO ORDER**

Meeting called to order by Mayor Bill Flanagan at 6:01 P.M.

Mayor Bill Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

**Present:** Terry Willis, Buddy Robertson, Will DeMier, Bill Flanagan, Brian Callender, David McComb, Paula Watson

**Absent:** Mark Lepak, Don Purkey

**Staff Present:** Jim Thomas, Matt Cyran, Sarah Sharp, Joe Kays, Ron Kolker, Kevin Bledsoe, Sean Douglas, Tim White, Mitch Louderback, Sherry Beach, Jeremy Ledbetter, Jill Ferenc, Susy Collins, Suzan Malloy, Scott Rogers, Carolyn Chapman, Larry Hughes, Daryl Golbek, Mary Taber, Donnie Burgess, Ron Burrows

**ACCEPTANCE OF THE AGENDA**

Motion by Watson, second by Willis to approve the agenda for the special CCDA meeting of June 09, 2014, as written. Roll call vote: Willis, yes; Robertson, yes; DeMier, yes; Flanagan, yes; Callender, yes; McComb, yes; and Watson, yes. Motion carried.

**ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED**

None

**CURRENT BUSINESS**

**\*The Claremore Cultural Development Authority, the Claremore Public Works Authority, and the City of Claremore special meetings were all called to order. The public hearing was conducted and the budget was discussed as a whole and then each meeting was conducted and closed.**

- (1)** Public meeting to discuss fiscal year 2014/2015 City budget. The discussion may include prioritization of capital and other projects, personnel and labor costs and priorities, anticipated revenues, expenses, and other matters related to approval budget for the 2014/2015 fiscal year. **(Jim Thomas/Susy Collins)**

Motion by Callender, second by Willis to open the public hearing to discuss fiscal year 2014/2015 CCDA, CPWA, and City budgets. Roll call vote: Willis, yes; Robertson, yes; DeMier, yes; Flanagan, yes; Callender, yes; McComb, yes; and Watson, yes. Motion carried.

Public Hearing opened at 6:04 p.m.

City Manager Jim Thomas addressed Council:

A balanced budget has been presented, no rate fee increases were proposed. This budget continues to invest in the Council's vision established in 2013. We will continue to focus on water quality, infrastructure, storm water, and economic development. Employees will receive a cost of living raise. We are investing in major electric projects, and there is money budgeted to finish the Senior Citizen/Fire Administration building. The Smart-Grid project will finish in January. Claremore is on the right trajectory; revenue projections are conservative and we are living within our means while building a reserve. I recommend approval of the budget.

There were no public comments and no further questions from Council.

Motion by Watson, second by Callender to approve closing the public hearing. Roll call vote: Willis, yes; Robertson, yes; DeMier, yes; Flanagan, yes; Callender, yes; McComb, yes; and Watson, yes. Motion carried.

Public Hearing was closed at 6:09 p.m.

**(2) Approve/Reject CCDA Resolution #2014-\_\_\_\_\_**, adopting the Claremore Cultural Development Authority budget for the fiscal year 2014/2015 and directing that said budget be transmitted to the State Auditor and Inspector's Office.  
**(Jim Thomas/Susy Collins)**

Motion by Willis, second by DeMier to approve **CCDA Resolution #2014- 1**, adopting the Claremore Cultural Development Authority budget for the fiscal year 2014/2015 and directing that said budget be transmitted to the State Auditor and Inspector's Office. Roll call vote: Willis, yes; Robertson, yes; DeMier, yes; Flanagan, yes; Callender, yes; McComb, yes; and Watson, yes. Motion carried.

## ADJOURNMENT

Motion by Willis, second by Watson to adjourn. Roll call vote: Willis, yes; Robertson, yes; DeMier, yes; Flanagan, yes; Callender, yes; McComb, yes; and Watson, yes. Motion carried.

Meeting adjourned at 6:10 P.M.

  
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Sarah Sharp, City Clerk

**Minutes of the Claremore Public Works Authority Special Meeting  
Council Chambers, City Hall, 104 S. Muskogee Ave.  
Claremore, Oklahoma June 09, 2014**

**CALL TO ORDER**

Meeting called to order by Mayor Bill Flanagan at 6:02 P.M.

Mayor Bill Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

**Present:** Terry Willis, Buddy Robertson, Will DeMier, Bill Flanagan, Brian Callender, David McComb, Paula Watson

**Absent:** Mark Lepak, Don Purkey

**Staff Present:** Jim Thomas, Matt Cyran, Sarah Sharp, Joe Kays, Ron Kolker, Kevin Bledsoe, Sean Douglas, Tim White, Mitch Louderback, Sherry Beach, Jeremy Ledbetter, Jill Ferenc, Susy Collins, Suzan Malloy, Scott Rogers, Carolyn Chapman, Larry Hughes, Daryl Golbek, Mary Taber, Donnie Burgess, Ron Burrows

**ACCEPTANCE OF THE AGENDA**

Motion by Watson, second by Willis to approve the agenda for the special CPWA meeting of June 09, 2014, as written. Roll call vote: Willis, yes; Robertson, yes; DeMier, yes; Flanagan, yes; Callender, yes; McComb, yes; and Watson, yes. Motion carried.

**ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED**

None

**CURRENT BUSINESS**

**\*The Claremore Cultural Development Authority, the Claremore Public Works Authority, and the City of Claremore special meetings were all called to order. The public hearing was conducted and the budget was discussed as a whole and then each meeting was conducted and closed.**

- (1) Public meeting to discuss fiscal year 2014/2015 City budget. The discussion may include prioritization of capital and other projects, personnel and labor costs and priorities, anticipated revenues, expenses, and other matters related to approval budget for the 2014/2015 fiscal year. **(Jim Thomas/Susy Collins)**

Motion by Callender, second by Willis to open the public hearing to discuss fiscal year 2014/2015 CCDA, CPWA, and City budgets. Roll call vote: Willis, yes; Robertson, yes; DeMier, yes; Flanagan, yes; Callender, yes; McComb, yes; and Watson, yes. Motion carried.

Public Hearing opened at 6:04 p.m.

City Manager Jim Thomas addressed Council:

A balanced budget has been presented, no rate fee increases were proposed. This budget continues to invest in the Council's vision established in 2013. We will continue to focus on water quality, infrastructure, storm water, and economic development. Employees will receive a cost of living raise. We are investing in major electric projects, and there is money budgeted to finish the Senior Citizen/Fire Administration building. The Smart-Grid project will finish in January. Claremore is on the right trajectory; revenue projections are conservative and we are living within our means while building a reserve. I recommend approval of the budget.

There were no public comments and no further questions from Council.

Motion by Watson, second by Callender to approve closing the public hearing. Roll call vote: Willis, yes; Robertson, yes; DeMier, yes; Flanagan, yes; Callender, yes; McComb, yes; and Watson, yes. Motion carried.

Public Hearing was closed at 6:09 p.m.

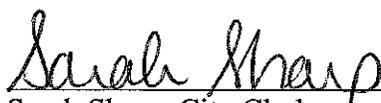
**(2) Approve/Reject CPWA Resolution #2014-\_\_\_\_\_**, adopting the Claremore Public Works Authority budget for the fiscal year 2014/2015 and directing that said budget be transmitted to the State Auditor and Inspector's Office.  
**(Jim Thomas/Susy Collins)**

Motion by Willis, second by Watson to approve **CPWA Resolution #2014- 1**, adopting the Claremore Public Works Authority budget for the fiscal year 2014/2015 and directing that said budget be transmitted to the State Auditor and Inspector's Office. Roll call vote: Willis, yes; Robertson, yes; DeMier, yes; Flanagan, yes; Callender, yes; McComb, yes; and Watson, yes. Motion carried.

#### ADJOURNMENT

Motion by Willis, second by Watson to adjourn. Roll call vote: Willis, yes; Robertson, yes; DeMier, yes; Flanagan, yes; Callender, yes; McComb, yes; and Watson, yes. Motion carried.

Meeting adjourned at 6:13 P.M.

  
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Sarah Sharp, City Clerk

**Minutes of the Claremore City Council Special Meeting  
Council Chambers, City Hall, 104 S. Muskogee Ave.  
Claremore, Oklahoma June 09, 2014**

**CALL TO ORDER**

Meeting called to order by Mayor Bill Flanagan at 6:03 P.M.

Mayor Bill Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

**Present:** Terry Willis, Buddy Robertson, Will DeMier, Bill Flanagan, Brian Callender, David McComb, Paula Watson

**Absent:** Mark Lepak, Don Purkey

**Staff Present:** Jim Thomas, Matt Cyran, Sarah Sharp, Joe Kays, Ron Kolker, Kevin Bledsoe, Sean Douglas, Tim White, Mitch Louderback, Sherry Beach, Jeremy Ledbetter, Jill Ferenc, Susy Collins, Suzan Malloy, Scott Rogers, Carolyn Chapman, Larry Hughes, Daryl Golbek, Mary Taber, Donnie Burgess, Ron Burrows

**ACCEPTANCE OF THE AGENDA**

Motion by Watson, second by Willis to approve the agenda for the special City Council meeting of June 09, 2014. Roll call vote: Willis, yes; Robertson, yes; DeMier, yes; Flanagan, yes; Callender, yes; McComb, yes; and Watson, yes. Motion carried.

**AWARDS, PRESENTATIONS, AND COMMUNICATIONS**

None

**MAYOR'S REPORT & APPOINTMENTS**

None

**STAFF REPORTS**

None

**CURRENT BUSINESS**

**\*The Claremore Cultural Development Authority, the Claremore Public Works Authority, and the City of Claremore special meetings were all called to order. The**

**public hearing was conducted and the budget was discussed as a whole and then each meeting was conducted and closed.**

- (1) Public meeting to discuss fiscal year 2014/2015 City budget. The discussion may include prioritization of capital and other projects, personnel and labor costs and priorities, anticipated revenues, expenses, and other matters related to approval budget for the 2014/2015 fiscal year. **(Jim Thomas/Susy Collins)**

Motion by Callender, second by Willis to open the public hearing to discuss fiscal year 2014/2015 CCDA, CPWA, and City budgets. Roll call vote: Willis, yes; Robertson, yes; DeMier, yes; Flanagan, yes; Callender, yes; McComb, yes; and Watson, yes. Motion carried.

Public Hearing opened at 6:04 p.m.

City Manager Jim Thomas addressed Council:

A balanced budget has been presented, no rate fee increases were proposed. This budget continues to invest in the Council's vision established in 2013. We will continue to focus on water quality, infrastructure, storm water, and economic development. Employees will receive a cost of living raise. We are investing in major electric projects, and there is money budgeted to finish the Senior Citizen/Fire Administration building. The Smart-Grid project will finish in January. Claremore is on the right trajectory; revenue projections are conservative and we are living within our means while building a reserve. I recommend approval of the budget.

There were no public comments and no further questions from Council.

Motion by Watson, second by Callender to approve closing the public hearing. Roll call vote: Willis, yes; Robertson, yes; DeMier, yes; Flanagan, yes; Callender, yes; McComb, yes; and Watson, yes. Motion carried.

Public Hearing was closed at 6:09 p.m.

- (2) Approve/Reject **Resolution #2014-\_\_\_\_\_**, adopting the City of Claremore budget for the fiscal year 2014/2015 and directing that said budget be transmitted to the State Auditor and Inspector's Office. **(Jim Thomas/Susy Collins)**

Motion by Willis, second by Watson to approve **Resolution #2014- 4**, adopting the City of Claremore budget for the fiscal year 2014/2015 and directing that said budget be transmitted to the State Auditor and Inspector's Office. Roll call vote: Willis, yes; Robertson, yes; DeMier, yes; Flanagan, yes; Callender, yes; McComb, yes; and Watson, yes. Motion carried.

#### **EXECUTIVE SESSION**

- (3) Motion and vote to convene in executive session for the purpose of confidential communications between the City Council and its attorney concerning the pending

claim and litigation between the Ward Lee & Coats, P.L.C. and the City of Claremore, the Council having been advised by its attorney that disclosure will seriously impair the ability of the Council to process the possible claim and litigation in the public interest. The Council and its attorney will discuss *Ward Lee & Coats, P.L.C. v. City of Claremore, Sarah Sharp, City Clerk*, Rogers County District Court Case No. CV-2014-00024. Executive Session Authority: Okla. Stat. tit. 25, §307(B)(4).

Motion by Callender, second by Willis to approve to convene in executive session to discuss item (3). Roll call vote: Willis, yes; Robertson, yes; DeMier, yes; Flanagan, yes; Callender, yes; McComb, yes; and Watson, yes. Motion carried.

Council entered executive session at 6:15 p.m.

Council exited executive session at 6:54 p.m.

**(4) Motion and vote to acknowledge return to open session.**

Motion by Willis, second by Watson to approve acknowledgement to return to open session. Roll call vote: Willis, yes; Robertson, yes; DeMier, yes; Flanagan, yes; Callender, yes; McComb, yes; and Watson, yes. Motion carried.

**(5) Mayor's statement of executive session minute.**

Statement of executive session minutes was read by Mayor Flanagan:

During executive session the City Council held confidential communications with its attorney concerning the pending claim and litigation regarding *Ward Lee & Coats, P.L.C. v. City of Claremore, Sarah Sharp, City Clerk*, Rogers County District Court Case No. CV-2014-00024, the board having been advised by its attorney that disclosure will seriously impair the ability of the board to process the possible claim and litigation in the public interest, pursuant to OKLA. STAT. tit. 25, Section 307(B)(4)(Supp. 2011.) No other matters were discussed, no votes were taken.

(Executive Session Authority: Okla. Stat. tit. 25, §307(B)(4).)

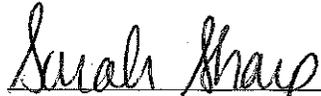
**(6) Discussion and vote to take possible action regarding pending litigation discussed in executive session and grant authority to City Manager to represent City Council at the Settlement Conference on June 10, 2014, consistent with executive session discussion.**

Motion by Willis, second by Callender to grant authority to the City Manager to represent the City Council at the settlement hearing conference to be held on June 10, 2014, consistent with executive session discussion. Roll call vote: Willis, yes; Robertson, yes; DeMier, yes; Flanagan, yes; Callender, yes; McComb, yes; and Watson, yes. Motion carried.

**ADJOURNMENT**

Motion by Willis, second by Callender to adjourn. Roll call vote: Willis, yes; Robertson, yes; DeMier, yes; Flanagan, yes; Callender, yes; McComb, yes; and Watson, yes. Motion carried.

Meeting adjourned at 6:56 P.M.

  
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Sarah Sharp, City Clerk