

**Minutes of the Claremore Cultural Development Authority Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma June 16, 2014**

CALL TO ORDER

Meeting called to order by Mayor Bill Flanagan at 6:00 P.M.

Mayor Bill Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Terry Willis, Buddy Robertson, Mark Lepak, Will DeMier, Bill Flanagan, Don Purkey, David McComb, Paula Watson

Absent: Brian Callender

Staff Present: Jim Thomas, Matt Ballard, Sarah Sharp, Daryl Golbek, Ron Kolker, Larry Hughes, Susy Collins, Tim White, Jeremy Ledbetter, Jeri Koehler

Pledge of Allegiance by all.

Invocation by: Councilor Purkey

CALL TO THE PUBLIC

None

ACCEPTANCE OF THE AGENDA

Motion by Watson, second by Willis to approve the agenda for the regular CCDA meeting of June 16, 2014, as written. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; DeMier, yes; Flanagan, yes; Purkey, yes; McComb, yes; and Watson, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

CURRENT BUSINESS

(1) **Approve/Reject** the following consent items:

- (a) Minutes of the Regular Claremore Cultural Development Authority meeting on June 02, 2014, as printed.
- (b) Minutes of the Special Claremore Cultural Development Authority meeting on June 09, 2014, as printed.
- (c) All claims as printed.

Motion by Watson, second by Willis to approve the CCDA consent items as printed. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; DeMier, yes; Flanagan, yes; Purkey, yes; McComb, yes; and Watson, yes. Motion carried.

ADJOURNMENT

Motion by Watson, second by Willis to adjourn. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; DeMier, yes; Flanagan, yes; Purkey, yes; McComb, yes; and Watson, yes. Motion carried.

Meeting adjourned at 6:02 P.M.

**Minutes of the Claremore Public Works Authority Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma June 16, 2014**

CALL TO ORDER

Meeting called to order by Mayor Bill Flanagan at 6:02 P.M.

Mayor Bill Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Terry Willis, Buddy Robertson, Mark Lepak, Will DeMier, Bill Flanagan, Don Purkey, David McComb, Paula Watson

Absent: Brian Callender

Staff Present: Jim Thomas, Matt Ballard, Sarah Sharp, Daryl Golbek, Ron Kolker, Larry Hughes, Susy Collins, Tim White, Jeremy Ledbetter, Jeri Koehler

ACCEPTANCE OF THE AGENDA

Motion by Watson, second by Willis to approve the agenda for the regular CPWA meeting of June 16, 2014, as written. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; DeMier, yes; Flanagan, yes; Purkey, yes; McComb, yes; and Watson, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

(a) Minutes of Claremore Public Works Authority Regular Meeting on June 02, 2014, as printed.

(b) Minutes of Claremore Public Works Authority Special Meeting on June 09, 2014, as printed.

(c) All claims as printed.

(d) Accept Utility Easement from Tandy properties, LLC. **(Larry Hughes)**

Motion by Watson, second by Willis to approve consent items as printed. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; DeMier, yes; Flanagan, yes; Purkey, yes; McComb, yes; and Watson, yes. Motion carried.

(2) Discussion and vote to Approve/Reject the proposal from EPS Engineering and Design Services for Electrical Engineering Consulting and Design Services for Substation 5 Project. **(Larry Hughes)**

Motion by Purkey, second by Lepak to approve the proposal from EPS Engineering and Design Services for Electrical Engineering Consulting and Design Services for Substation 5 Project. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; DeMier, yes; Flanagan, yes; Purkey, yes; McComb, yes; and Watson, yes. Motion carried.

ADJOURNMENT

Motion by Willis, second by Watson to adjourn. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; DeMier, yes; Flanagan, yes; Purkey, yes; McComb, yes; and Watson, yes. Motion carried.

Meeting adjourned at 6:11 P.M.

**Minutes of the Claremore City Council Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma June 16, 2014**

CALL TO ORDER

Meeting called to order by Mayor Bill Flanagan at 6:11 P.M.

Mayor Bill Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Terry Willis, Buddy Robertson, Mark Lepak, Will DeMier, Bill Flanagan, Don Purkey, David McComb, Paula Watson

Absent: Brian Callender

Staff Present: Jim Thomas, Matt Ballard, Sarah Sharp, Daryl Golbek, Ron Kolker, Larry Hughes, Susy Collins, Tim White, Jeremy Ledbetter, Jeri Koehler

ACCEPTANCE OF THE AGENDA

Motion by Watson, second by Willis to approve the agenda for the regular City Council meeting of June 16, 2014. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; DeMier, yes; Flanagan, yes; Purkey, yes; McComb, yes; and Watson, yes. Motion carried.

AWARDS, PRESENTATIONS, AND COMMUNICATIONS

None

MAYOR'S REPORT & APPOINTMENTS

None

STAFF REPORTS

None

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

- (a) Minutes of the Regular Council Meeting on June 02, 2014, as printed.
- (b) Minutes of the Special Council Meeting on June 09, 2014, as printed.

- (c) All claims as printed.
- (d) Actual salary claims for pay periods ending **June 06, 2014**, in the amount of **\$419,930.70** and estimated salary claims to include contractual agreements for Fire Union Dues, Flexible Spending Accounts, Life Insurance, Fire Pension, Police Pension, Oklahoma Municipal Retirement Fund, Supplemental Vision, and Short/Long Term disability plans, Employee Recreation Center Fees, and United Way Contributions for next pay period in the amount of \$500,000.00. Payroll at \$500,000.00 amount to include payables.
- (e) Ordinance 2014-12, as approved at the June 02, 2014 Regular Council Meeting. **(Sarah Sharp)**
- (f) Approval to award the bid on the boring and the tie in of the water line on North Country Club to Claremore Plaza Addition to Sapulpa Digging Inc. in the amount of \$87,000. **(Jeremy Ledbetter)**
- (g) Request to award annual Asphalt bid to Tulsa Asphalt as follows:
 - Hot Mix-Hot Lay Type "A"-Plant \$36.38-FOB \$42.88
 - Hot Mix-Hot Lay Type "B"-Plant \$41.72-FOB \$48.22
 - Hot Mix-Hot Lay Type "C"-Plant \$43.80-FOB \$50.30
 - Hot Mix-Cold Lay Asphalt -Plant \$85.00-FOB \$91.50 **(Jeremy Ledbetter)**
- (h) Request to award annual Sand, Gravel, and Rock bid as follows (prices are per ton):
 - Greenhill Materials**
 - 1" Class A Rock-Plant \$9.00-FOB \$13.25
 - 3/4 " Crusher Run-Plant \$5.50-FOB \$9.75
 - 3/8' Chips-Plant \$9.00-FOB \$13.25
 - Screenings-Plant \$5.00-FOB \$9.25
 - Muskogee Sand**
 - Fill Sand-Plant \$3.75-FOB \$11.25 **(Jeremy Ledbetter)**
- (i) Request to award annual Concrete Bid to GCC Mid Continent as follows (prices are per yard):
 - 4000 psi PC Concrete with Fiber Mesh-\$92.00
 - 4000 psi PC Concrete-\$86.00
 - 3000 psi PC Concrete with Fiber Mesh-\$86.00
 - 3000 psi PC Concrete-\$80.00 **(Jeremy Ledbetter)**

Motion by Willis, second by Watson to approve the consent items as listed. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; DeMier, yes; Flanagan, yes; Purkey, yes; McComb, yes; and Watson, yes. Motion carried.

- (2) Discussion and vote to select a property insurance carrier for the 2014/2015 Fiscal Year. **(Sarah Sharp/Dave Burrows)**

Motion by Purkey, second by Lepak to select Travelers as the property insurance carrier for the 2014/2015 Fiscal Year in the amount of \$188,704.00. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; DeMier, yes; Flanagan, yes; Purkey, yes; McComb, yes; and Watson, yes. Motion carried.

(3) Discussion and vote to Approve/Reject General liability and Vehicle Insurance Policy with Oklahoma Municipal Insurance Company for the 2014/2015 Fiscal Year in the estimated amount of \$188,704.00. (**Sarah Sharp**)

Motion by Flanagan, second by Willis to approve General liability and Vehicle Insurance Policy with Oklahoma Municipal Insurance Company for the 2014/2015 Fiscal Year in the corrected amount of \$197,760.40. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; DeMier, yes; Flanagan, yes; Purkey, yes; McComb, yes; and Watson, yes. Motion carried.

ADJOURNMENT

Motion by Willis, second by DeMier to adjourn. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; DeMier, yes; Flanagan, yes; Purkey, yes; McComb, yes; and Watson, yes. Motion carried.

Meeting adjourned at 6:49 P.M.