

**Minutes of the Claremore Cultural Development Authority Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma August 18, 2014**

CALL TO ORDER

Meeting called to order by Mayor Bill Flanagan at 6:00 P.M.

Mayor Bill Flanagan asked Deputy City Clerk Karen Clay to note that members are present/absent as indicated below:

Present: Terry Willis, Buddy Robertson, Mark Lepak, Bill Flanagan, Don Purkey, Brian Callender, Susan Kirtley

Absent: Will DeMier, David McComb

Staff Present: Jim Thomas, Matt Ballard, Karen Clay, Susy Collins, Tim White, Jill Ferenc, Stan Brown, Daryl Golbek, Chris Cochran, Donnie Burgess, Suzan Malloy, Ron Burrows

Pledge of Allegiance by all.

Invocation by: Councilor Purkey

CALL TO THE PUBLIC

None

ACCEPTANCE OF THE AGENDA

Motion by Willis, second by Lepak to approve the agenda for the regular CCDA meeting of August 18, 2014, as written. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Kirtley, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

- (a)** Minutes of the Regular Claremore Cultural Development Authority meeting on August 04, 2014, as printed.
- (b)** All claims as printed.

Motion by Willis, second by Lepak to approve the CCDA consent items as printed. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Kirtley, yes. Motion carried.

(2) Discussion and vote to Approve/Reject award of bid for installation of insulation to the Expo dirt arena area to Pro Insulators in the amount of \$42,500.00. **(Ron Burrows)**

Motion by Purkey, second by Callender to approve the award of bid for installation of insulation to the Expo dirt arena area to Pro Insulators in the amount of \$42,500.00. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Kirtley, yes. Motion carried.

ADJOURNMENT

Motion by Willis, second by Lepak to adjourn. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Kirtley, yes. Motion carried.

Meeting adjourned at 6:05 P.M.



Sarah Sharp, City Clerk

**Minutes of the Claremore Public Works Authority Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma August 18, 2014**

CALL TO ORDER

Meeting called to order by Mayor Bill Flanagan at 6:05 P.M.

Mayor Bill Flanagan asked Deputy City Clerk Karen Clay to note that members are present/absent as indicated below:

Present: Terry Willis, Buddy Robertson, Mark Lepak, Bill Flanagan, Don Purkey, Brian Callender, Susan Kirtley

Absent: Will DeMier, David McComb

Staff Present: Jim Thomas, Matt Ballard, Karen Clay, Susy Collins, Tim White, Jill Ferenc, Stan Brown, Daryl Golbek, Chris Cochran, Donnie Burgess, Suzan Malloy, Ron Burrows

ACCEPTANCE OF THE AGENDA

Motion by Willis, second by Lepak to approve the agenda for the regular CPWA meeting of August 18, 2014, as written. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Kirtley, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

- (a)** Minutes of Claremore Public Works Authority Regular Meeting on August 04, 2014, as printed.
- (b)** All claims as printed.
- (c)** Approval to solicit bids to refurbish a burned Sanitation Truck. **(Donnie Burgess)**

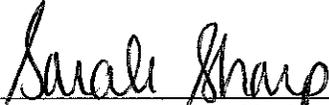
Sanitation Supervisor Donnie Burgess answered questions from Council regarding item (c). The bid will be for a new cab and chassis and refurbishment of the compactor that was on the damaged truck.

Motion by Willis, second by Lepak to approve consent items as printed. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Kirtley, yes. Motion carried.

ADJOURNMENT

Motion by Willis, second by Callender to adjourn. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Kirtley, yes. Motion carried.

Meeting adjourned at 6:09 P.M.



Sarah Sharp, City Clerk

**Minutes of the Claremore City Council Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma August 18, 2014**

CALL TO ORDER

Meeting called to order by Mayor Bill Flanagan at 6:09 P.M.

Mayor Bill Flanagan asked Deputy City Clerk Karen Clay to note that members are present/absent as indicated below:

Present: Terry Willis, Buddy Robertson, Mark Lepak, Will DeMier (arrived at 6:20), Bill Flanagan, Don Purkey, Brian Callender, Susan Kirtley

Absent: David McComb

Staff Present: Jim Thomas, Matt Ballard, Karen Clay, Susy Collins, Tim White, Jill Ferenc, Stan Brown, Daryl Golbek, Chris Cochran, Donnie Burgess, Suzan Malloy, Ron Burrows

ACCEPTANCE OF THE AGENDA

Motion by Willis, second by Lepak to approve the agenda for the regular City Council meeting of August 18, 2014. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Kirtley, yes. Motion carried.

AWARDS, PRESENTATIONS, AND COMMUNICATIONS

(1) Recognition of Former Ward I City Councilor Paula Watson for her service.

City Manager Jim Thomas present former Ward I Councilor Paula Watson with an engraved crystal flower vase and thanked her for her nearly 10 years served on the City Council.

MAYOR'S REPORT & APPOINTMENTS

Councilor Terry Willis reported that Dale Yates, a volunteer with the Claremore Police Department's Citizen's Police Academy passed away.

STAFF REPORTS

Chamber of Commerce Director Dell Davis unveiled the 2014 Bluegrass and Chili Festival poster. Photographer and poster designer Doug Henderson was present as well. This is the 35th anniversary of the Festival and the 15th year it has been held in Claremore.

City Manager Jim Thomas reported on the following:

Tomorrow, Tuesday, August 19th the proposed Sign Ordinance changes go before the Planning Commission. The meeting will be held at 4 p.m. in the Council Chambers.

The Special Meeting /Workshop scheduled for August 25th has been rescheduled to Monday, September 8th at 6 p.m.

Expo Director Ron Burrows invited Council to the Westbend Gathering at the Expo parking lot tomorrow evening from 6-9 p.m. There will be food trucks, vendors, and live music. The event is free to the attendees, with the exception of the food.

Councilor DeMier arrived at 6:20 p.m.

CURRENT BUSINESS

(2) Approve/Reject the following consent items:

- (a)** Minutes of the Regular Council Meeting on August 04, 2014, as printed.
- (b)** All claims as printed.
- (c)** Actual salary claims for pay periods ending **August 01, 2014**, in the amount of **\$440,522.18** and estimated salary claims to include contractual agreements for Fire Union Dues, Flexible Spending Accounts, Life Insurance, Fire Pension, Police Pension, Oklahoma Municipal Retirement Fund, Supplemental Vision, and Short/Long Term disability plans, Employee Recreation Center Fees, and United Way Contributions for next pay period in the amount of \$500,000.00. Payroll at \$500,000.00 amount to include payables.
- (d)** Approval of Police budget roll-over in the amount of \$145,000.00 for the Computer Aided Dispatch (CAD) system. **(Stan Brown)**
- (e)** Approval of the Fourth Amendment to the Trust Indenture of the Claremore Industrial and Economic Authority , amending residency requirements for trustees. **(Jeri Koehler/Matt Ballard)**
- (f)** Approval of annual MET Recycling Depot Agreement in the amount of \$16,500.00. **(Daryl Golbek/Donnie Burgess)**

Motion by DeMier, second by Willis to approve the consent items as listed. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Kirtley, yes. Motion carried.

(3) Discussion and vote to Approve/Reject Ordinance # 2014-_____, vacating 10th Street between Block 22 and Block 38, located between the West boundary of Lynn Riggs Blvd. and the Easterly right-of-way of the Missouri Pacific Railroad.
(Jill Ferenc)

Motion by Purkey, second by Callender to approve Ordinance # 2014- 17 , vacating 10th Street between Block 22 and Block 38, located between the West boundary of Lynn

Riggs Blvd. and the Easterly right-of-way of the Missouri Pacific Railroad. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Kirtley, yes. Motion carried.

- (4) Discussion and vote to Approve/Reject Ordinance #2014-_____, vacating the Southerly 120 feet of the alleyway running from Southwesterly to Northeasterly between Lots 3 and 4 of Block 22. **(Jill Ferenc)**

Motion by Purkey, second by DeMier to approve Ordinance #2014- 18 , vacating the Southerly 120 feet of the alleyway running from Southwesterly to Northeasterly between Lots 3 and 4 of Block 22. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Kirtley, yes. Motion carried.

- (5) Discussion and vote to Approve/Reject Resolution #2014-_____, consenting to allow Rehoboth Church to annex into the Rural Sewer District No. 1. **(Chris Cochran)**

Motion by Willis, second by Callender to approve Resolution #2014- 19 , consenting to allow Rehoboth Church to annex into the Rural Sewer District No. 1. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Kirtley, yes. Motion carried.

Item #5 was listed on the agenda as a Resolution, when in fact the document is an Ordinance. Because the item was not properly listed, the vote was rescinded and will be placed on the next agenda.

Motion by Willis, second by Callender to rescind vote approving Resolution #2014- 19 , consenting to allow Rehoboth Church to annex into the Rural Sewer District No. 1. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Kirtley, yes. Motion carried.

- (6) Discussion and vote to Approve/Reject Ordinance #2014-_____, amending the definition of intoxication in the City's Public Intoxication ordinance. **(Matt Ballard)**

Motion by DeMier, second by Willis to approve Ordinance #2014- 19 , amending the definition of intoxication in the City's Public Intoxication ordinance. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Kirtley, yes. Motion carried.

Motion by Willis, second by Lepak to approve the emergency clause for Ordinance #2014- 19 . Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Kirtley, yes. Motion carried.

- (7) Discussion and action to fill the positions of Treasurer and Finance Director, including (1) discussion regarding candidates or the procedures to be used to fill

the positions; (2) discussion and possible vote(s) to establish duties, responsibilities, and/or supervision of the positions; (3) vote(s) to name a Treasurer and Finance Director; (4) vote to approve a contract or employment agreement with a Treasurer and/or Finance Director; and/or (5) any other action deemed necessary to fill the positions. **(Jim Thomas/Bill Flanagan)**

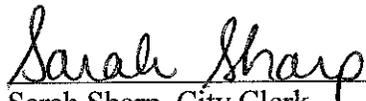
Motion by Purkey, second by Callender to appoint Susy Collins as the Director of Finance. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Kirtley, yes. Motion carried.

Flanagan clarified the Director of Finance is a position that is appointed and dismissed through the Council, but they will still be a City employee.

ADJOURNMENT

Motion by Willis, second by DeMier to adjourn. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Kirtley, yes. Motion carried.

Meeting adjourned at 6:47 P.M.



Sarah Sharp, City Clerk