

**Minutes of the Claremore Cultural Development Authority Regular Meeting  
Council Chambers, City Hall, 104 S. Muskogee Ave.  
Claremore, Oklahoma December 01, 2014**

**CALL TO ORDER**

Meeting called to order by Mayor Bill Flanagan at 6:02 P.M.

Mayor Bill Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

**Present:** Terry Willis, Buddy Robertson, Will DeMier, Bill Flanagan,  
Don Purkey, Susan Kirtley

**Absent:** Brian Callender, David McComb

**Staff Present:** Jim Thomas, Bryan Drummond, Sarah Sharp, Larry Hughes, Tim  
White, Daryl Golbek, Sean Douglas, Jeremy Ledbetter, Chris  
Cochran, Jeri Koehler, Susy Collins, Suzan Malloy

Pledge of Allegiance by all.

Invocation by: Councilman Purkey

**CALL TO THE PUBLIC**

None

**ACCEPTANCE OF THE AGENDA**

Motion by Willis, second by Robertson to approve the agenda for the regular CCDA meeting of December 01, 2014, as written. Roll call vote: Willis, yes; Robertson, yes; DeMier, yes; Flanagan, yes; Purkey, yes; and Kirtley, yes. Motion carried.

**ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED**

None

**CURRENT BUSINESS**

**(1) Approve/Reject the following consent items:**

**(a) Minutes of the Regular Claremore Cultural Development Authority meeting  
on November 17, 2014, as printed.**

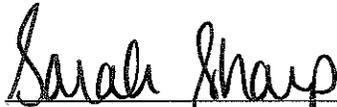
**(b) All claims as printed.**

Motion by Willis, second by Robertson to approve the CCDA consent items as printed. Roll call vote: Willis, yes; Robertson, yes; DeMier, yes; Flanagan, yes; Purkey, yes; and Kirtley, yes. Motion carried.

### **ADJOURNMENT**

Motion by Willis, second by Robertson to adjourn. Roll call vote: Willis, yes; Robertson, yes; DeMier, yes; Flanagan, yes; Purkey, yes; and Kirtley, yes. Motion carried.

Meeting adjourned at 6:04 P.M.

  
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Sarah Sharp, City Clerk

**Minutes of the Claremore Public Works Authority Regular Meeting  
Council Chambers, City Hall, 104 S. Muskogee Ave.  
Claremore, Oklahoma December 01, 2014**

**CALL TO ORDER**

Meeting called to order by Mayor Bill Flanagan at 6:04 P.M.

Mayor Bill Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

**Present:** Terry Willis, Buddy Robertson, Will DeMier, Bill Flanagan,  
Don Purkey, Susan Kirtley

**Absent:** Brian Callender, David McComb

**Staff Present:** Jim Thomas, Bryan Drummond, Sarah Sharp, Larry Hughes, Tim  
White, Daryl Golbek, Sean Douglas, Jeremy Ledbetter, Chris  
Cochran, Jeri Koehler, Susy Collins, Suzan Malloy

**ACCEPTANCE OF THE AGENDA**

Motion by Willis, second by Robertson to approve the agenda for the regular CPWA meeting of December 01, 2014, as written. Roll call vote: Willis, yes; Robertson, yes; DeMier, yes; Flanagan, yes; Purkey, yes; and Kirtley, yes. Motion carried.

**ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED**

None

**CURRENT BUSINESS**

**(1) Approve/Reject the following consent items:**

**(a) Minutes of Claremore Public Works Authority Regular Meeting on  
November 17, 2014, as printed.**

**(b) All claims as printed.**

Motion by Willis, second by Robertson to approve consent items as printed. Roll call vote: Willis, yes; Robertson, yes; DeMier, yes; Flanagan, yes; Purkey, yes; and Kirtley, yes. Motion carried.

**ADJOURNMENT**

Motion by Willis, second by Robertson to adjourn. Roll call vote: Willis, yes; Robertson, yes; DeMier, yes; Flanagan, yes; Purkey, yes; and Kirtley, yes. Motion carried.

Meeting adjourned at 6:05 P.M.

  
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Sarah Sharp, City Clerk

**Minutes of the Claremore City Council Regular Meeting  
Council Chambers, City Hall, 104 S. Muskogee Ave.  
Claremore, Oklahoma December 01, 2014**

**CALL TO ORDER**

Meeting called to order by Mayor Bill Flanagan at 6:05 P.M.

Mayor Bill Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

**Present:** Terry Willis, Buddy Robertson, Will DeMier, Bill Flanagan,  
Don Purkey, Susan Kirtley

**Absent:** Brian Callender, David McComb

**Staff Present:** Jim Thomas, Bryan Drummond, Sarah Sharp, Larry Hughes, Tim  
White, Daryl Golbek, Sean Douglas, Jeremy Ledbetter, Chris  
Cochran, Jeri Koehler, Susy Collins, Suzan Malloy

**ACCEPTANCE OF THE AGENDA**

Motion by Willis, second by Robertson to approve the agenda for the regular City Council meeting of December 01, 2014, as written. Roll call vote: Willis, yes; Robertson, yes; DeMier, yes; Flanagan, yes; Purkey, yes; and Kirtley, yes. Motion carried.

**AWARDS, PRESENTATIONS, AND COMMUNICATIONS**

None

**MAYOR'S REPORT & APPOINTMENTS**

**(1) Discussion and vote to Approve/Reject Mayor Flanagan's recommendation to re-appoint Dolphus Chancy and Maynard Phillips to the Rogers County-City of Claremore Metropolitan Planning Commission for a 4 year term, expiring January2019. (Bill Flanagan/Chris Cochran)**

Motion by Purkey, second by Flanagan to approve Mayor Flanagan's recommendation to re-appoint Dolphus Chancy and Maynard Phillips to the Rogers County-City of Claremore Metropolitan Planning Commission for a 4 year term, expiring January2019. Roll call vote: Willis, yes; Robertson, yes; DeMier, yes; Flanagan, yes; Purkey, yes; and Kirtley, yes. Motion carried.

**STAFF REPORTS**

**Water Treatment Plant Project Update-Garver Engineering**

Michael Graves with Garver Engineering was present to update the Council on the progress of the project. Graves stated final design of the project will be submitted to ODEQ for review later this month for approval and permitting. Bid-ready documents will

be ready in late January and the project is on schedule to be bid out in February. Graves re-iterated the fact that Phase 1 of the project is to increase the water capacity, Phase 2 of the project is to increase the quality of the water. Graves stated that while the intention of Phase 1 is to increase capacity, they anticipate quality will increase as a result due to the fact the plant will be operating as intended and the water will have a chance to go through the processes in the correct amount of time. Construction of Phase 1 is estimated to take 24-30 months. Pre-qualifications will be used on this bid; only companies that have a history of working with projects of this magnitude or scope will be able to bid on the project.

#### **Automated Meter Service Project Update-Larry Hughes**

Electric Supervisor Larry Hughes showed a photo depicting the network of the new system, including extender bridges, which allow the meters to communicate. The meters are in stock and are waiting to be installed. A crew is set to arrive tomorrow to start the installation of the water and electric meters. To date, about 1,000 electric meters have been installed and about 100 water meters. AMI information is backed up at 2 different locations for GE. Hughes anticipates the turn key delivery of the system to be in March.

#### **CURRENT BUSINESS**

##### **(2) Approve/Reject the following consent items:**

- (a) Minutes of the Regular Council Meeting on November 17, 2014, as printed.**
- (b) All claims as printed.**
- (c) Actual salary claims for pay periods ending November 21, 2014, in the amount of \$435,107.26 and estimated salary claims to include contractual agreements for Fire Union Dues, Flexible Spending Accounts, Life Insurance, Fire Pension, Police Pension, Oklahoma Municipal Retirement Fund, Supplemental Vision, and Short/Long Term disability plans, Employee Recreation Center Fees, and United Way Contributions for next pay period in the amount of \$500,000.00. Payroll at \$500,000.00 amount to include payables.**
- (d) Request approval to see bids on parts for traffic light upgrades. (Jeremy Ledbetter)**

Motion by DeMier, second by Kirtley to approve the consent items as printed. Roll call vote: Willis, yes; Robertson, yes; DeMier, yes; Flanagan, yes; Purkey, yes; and Kirtley, yes. Motion carried.

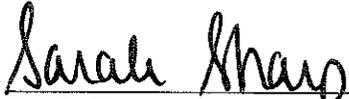
##### **(3) Discussion and vote to Approve/Reject purchase of hardware, software, licensing, and professional services for the Disaster Recovery Data Center Project in the amount of \$68,800.00. (Tim White)**

Motion by Willis, second by DeMier to approve the purchase of hardware, software, licensing, and professional services for the Disaster Recovery Data Center Project in the amount of \$68,800.00. Roll call vote: Willis, yes; Robertson, yes; DeMier, yes; Flanagan, yes; Purkey, yes; and Kirtley, yes. Motion carried.

## ADJOURNMENT

Motion by Willis, second by Robertson to adjourn. Roll call vote: Willis, yes; Robertson, yes; DeMier, yes; Flanagan, yes; Purkey, yes; and Kirtley, yes. Motion carried.

Meeting adjourned at 7:06 P.M.

  
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Sarah Sharp, City Clerk