

**Minutes of the Claremore Cultural Development Authority Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma January 05, 2015**

CALL TO ORDER

Meeting called to order by Mayor Bill Flanagan at 6:00 P.M.

Mayor Bill Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Terry Willis, Buddy Robertson, Jeff Godwin, Will DeMier, Bill Flanagan, Brian Callender, Don Purkey

Absent: David McComb, Susan Kirtley

Staff Present: Jim Thomas, Bryan Drummond, Sarah Sharp, Tim White, Daryl Golbek, Sean Douglas, Jeri Koehler, Susy Collins, Suzan Malloy, Ron Bailey, Stan Brown, Joe Kays, Jill Ferenc, Tanya Andrews

Motion by Flanagan, second by Willis to temporarily adjourn to the Council agenda for the Invocation and Pledge of Allegiance. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; and Purkey, yes. Motion carried. Meeting temporarily adjourned at 6:01 p.m.

Meeting reopened at 6:03 p.m.

ACCEPTANCE OF THE AGENDA

Motion by Willis, second by DeMier to approve the agenda for the regular CCDA meeting of January 05, 2015, as written. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; and Purkey, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

CURRENT BUSINESS

- (1) **Approve/Reject the following consent items:**
 - (a) **Minutes of the Regular Claremore Cultural Development Authority meeting on December 15, 2014, as printed.**
 - (b) **All claims as printed.**

Motion by Willis, second by Purkey to approve the CCDA consent items as printed. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; and Purkey, yes. Motion carried.

(2) Discussion and vote to Approve/Reject re-organization changes of the Claremore Expo Center including, but not limited to the addition of Claremore Convention and Visitors Bureau staffing. (Jim Thomas)

City Manager Jim Thomas reviewed the changes to be made. CCVB Executive Director Tanya Andrews will become a City employee immediately. Ron Bailey will be promoted to Operations Manager. Salary adjustments for Bailey and Andrews will be effective immediately. The remaining CCVB staff will become City employees on July 1 to allow both entities to finish their current operating budget.

Motion by DeMier, second by Willis to approve the re-organization changes of the Claremore Expo Center including, but not limited to the addition of Claremore Convention and Visitors Bureau staffing. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; and Purkey, yes. Motion carried.

ADJOURNMENT

Motion by Willis, second by Callender to adjourn. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; and Purkey, yes. Motion carried.

Meeting adjourned at 6:25 P.M.



Sarah Sharp, City Clerk

**Minutes of the Claremore Public Works Authority Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma January 05, 2015**

CALL TO ORDER

Meeting called to order by Mayor Bill Flanagan at 6:25 P.M.

Mayor Bill Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Terry Willis, Buddy Robertson, Jeff Godwin, Will DeMier, Bill Flanagan, Brian Callender, Don Purkey

Absent: David McComb, Susan Kirtley

Staff Present: Jim Thomas, Bryan Drummond, Sarah Sharp, Tim White, Daryl Golbek, Sean Douglas, Jeri Koehler, Susy Collins, Suzan Malloy, Ron Bailey, Stan Brown, Joe Kays, Jill Ferenc, Tanya Andrews

ACCEPTANCE OF THE AGENDA

Motion by Willis, second by Robertson to approve the agenda for the regular CPWA meeting of January 05, 2015, as written. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; and Purkey, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

(a) Minutes of Claremore Public Works Authority Regular Meeting on December 15, 2014, as printed.

(b) All claims as printed.

Motion by Willis, second by DeMier to approve consent items as printed. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; and Purkey, yes. Motion carried.

ADJOURNMENT

Motion by Willis, second by Robertson to adjourn. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; and Purkey, yes. Motion carried.

Meeting adjourned at 6:26 P.M.



Sarah Sharp, City Clerk

**Minutes of the Claremore City Council Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma January 05, 2015**

CALL TO ORDER

Meeting called to order by Mayor Bill Flanagan at 6:02 P.M.

Mayor Bill Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Terry Willis, Buddy Robertson, Jeff Godwin, Will DeMier, Bill Flanagan, Brian Callender, Don Purkey

Absent: David McComb, Susan Kirtley

Staff Present: Jim Thomas, Bryan Drummond, Sarah Sharp, Tim White, Daryl Golbek, Sean Douglas, Jeri Koehler, Susy Collins, Suzan Malloy, Ron Bailey, Stan Brown, Joe Kays, Jill Ferenc, Tanya Andrews

Pledge of Allegiance by all.

Invocation by: Councilman Willis

Motion by Willis, 2nd by Robertson to temporarily adjourn meeting and return to the CCDA meeting. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; and Purkey, yes. Motion carried. Meeting temporarily adjourned at 6:03 P.M.

Motion by Willis, 2nd by Callender to reconvene the Regular Council Meeting. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; and Purkey, yes. Motion carried. Meeting reconvened at 6:26 P.M.

CALL TO THE PUBLIC

Ron Burrows- Rogers County Commissioner and former Expo Center Director
CCDA changes made tonight helps to fulfill a missing link in marketing the facility.
Thank you for helping me in my pursuit to turn the Expo into the facility it is today. It was truly a team effort with all the staff, Council, and Department Heads. The changes made tonight will help take it to the next level in efficiencies and revenue. Please remember one thing: That facility is not intended to be a profit making facility, it is designed to provide economic impact to the City. Please don't focus on the bottom line; focus on the economic impact the facility generates for the City.

ACCEPTANCE OF THE AGENDA

Motion by Willis, second by Callender to approve the agenda for the regular City Council meeting of January 05, 2015, as written. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; and Purkey, yes. Motion carried.

AWARDS, PRESENTATIONS, AND COMMUNICATIONS

None

MAYOR'S REPORT & APPOINTMENTS

- (1) **Discussion and vote to Approve/Reject the re-appointment of Jim Thomas and Jill Ferenc as City of Claremore representatives to the Grand Gateway Board of Directors for 2015. (Bill Flanagan)**

Motion by Purkey, second by DeMier to approve the re-appointment of Jim Thomas and Jill Ferenc as City of Claremore representatives to the Grand Gateway Board of Directors for 2015. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; and Purkey, yes. Motion carried.

STAFF REPORTS

City Manager Jim Thomas reported:

1. City Planner Jill Ferenc is back in the office from maternity leave.
2. The next Council Meeting will be on Tuesday, January 20th due to the Martin Luther King Jr. Holiday
3. Claremore Day at the Capital will be February 12th

CURRENT BUSINESS

- (2) **Approve/Reject the following consent items:**
- (a) **Minutes of the Regular Council Meeting on December 15, 2014, as printed.**
 - (b) **All claims as printed.**
 - (c) **Actual salary claims for pay periods ending December 19, 2014, in the amount of \$442,316.98 and estimated salary claims to include contractual agreements for Fire Union Dues, Flexible Spending Accounts, Life Insurance, Fire Pension, Police Pension, Oklahoma Municipal Retirement Fund, Supplemental Vision, and Short/Long Term disability plans, Employee Recreation Center Fees, and United Way Contributions for next pay period in the amount of \$500,000.00. Payroll at \$500,000.00 amount to include payables.**
 - (d) **Approval of OMRF (Oklahoma Municipal Retirement Fund) disability retirement for Kelvin Armbrister. (Jim Thomas)**

Motion by Willis, second by Godwin to approve the consent items as listed. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; and Purkey, yes. Motion carried.

- (3) Discussion and vote to Approve/Reject Resolution #2015-_____, directing that a general election be held for certain City Council positions; declaring time when polls are to be open; stating positions for which election is to be held and stating time for commencement and expiration of terms of office; stating requirement for election; stating requirements for ballot; stating qualifications for candidates; making certain general election laws applicable; establishing period for filing for offices; stating responsibilities of County Election Board and County Election Board Secretary; requiring publication of Resolution; and providing for absentee ballots. (Bryan Drummond)**

Motion by Willis, second by Callender to approve Resolution #2015-1, directing that a general election be held for certain City Council positions; declaring time when polls are to be open; stating positions for which election is to be held and stating time for commencement and expiration of terms of office; stating requirement for election; stating requirements for ballot; stating qualifications for candidates; making certain general election laws applicable; establishing period for filing for offices; stating responsibilities of County Election Board and County Election Board Secretary; requiring publication of Resolution; and providing for absentee ballots. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; and Purkey, yes. Motion carried.

- (4) Discussion and vote to Approve/Reject organization changes to include the creation of an Assistant City Manager position. (Jim Thomas)**

Motion by Purkey, second by DeMier to approve organization changes to include the creation of an Assistant City Manager position. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; and Purkey, yes. Motion carried.

ADJOURNMENT

Motion by Willis, second by DeMier to adjourn. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; and Purkey, yes. Motion carried.

Meeting adjourned at 6:58 P.M.



Sarah Sharp, City Clerk