

**Minutes of the Claremore Cultural Development Authority Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma February 02, 2015**

CALL TO ORDER

Meeting called to order by Mayor Bill Flanagan at 6:00 P.M.

Mayor Bill Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Terry Willis, Buddy Robertson (arrived at 6:02 P.M.), Jeff Godwin, Will DeMier, Bill Flanagan, Brian Callender, Don Purkey, David McComb, Susan Kirtley

Absent: None

Staff Present: Jim Thomas, Bryan Drummond, Sarah Sharp, Tim White, Stan Brown, Jill Ferenc, Brandon Irby, Daryl Golbek, Larry Hughes, Sean Douglas, Suzan Maloy, Susy Collins

Pledge of Allegiance by all.

Invocation by: Pastor Paul Simpson-Memorial Heights Baptist Church

CALL TO THE PUBLIC

None

ACCEPTANCE OF THE AGENDA

Motion by Willis, second by McComb to approve the agenda for the regular CCDA meeting of February 02, 2015, as written. Roll call vote: Willis, yes; Robertson, yes; DeMier, yes; Godwin, yes; Flanagan, yes; Callender, yes; Purkey, yes; McComb, yes; and Kirtley, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

CURRENT BUSINESS

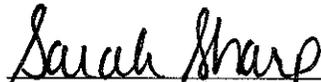
- (1) **Approve/Reject the following consent items:**
 - (a) **Minutes of the Regular Claremore Cultural Development Authority meeting on January 20, 2015, as printed.**
 - (b) **All claims as printed.**

Motion by Kirtley, second by Godwin to approve the CCDA consent items as printed.
Roll call vote: Willis, abstain; Robertson, yes; DeMier, yes; Godwin, yes; Flanagan, yes;
Callender, yes; Purkey, yes; McComb, yes; and Kirtley, yes. Motion carried.

ADJOURNMENT

Motion by Willis, second by DeMier to adjourn. Roll call vote: Willis, yes; Robertson, yes;
DeMier, yes; Godwin, yes; Flanagan, yes; Callender, yes; Purkey, yes; McComb, yes; and
Kirtley, yes. Motion carried.

Meeting adjourned at 6:03 P.M.



Sarah Sharp, City Clerk

**Minutes of the Claremore Public Works Authority Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma February 02, 2015**

CALL TO ORDER

Meeting called to order by Mayor Bill Flanagan at 6:03 P.M.

Mayor Bill Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Terry Willis, Buddy Robertson, Jeff Godwin, Will DeMier, Bill Flanagan, Brian Callender, Don Purkey, David McComb, Susan Kirtley

Absent: None

Staff Present: Jim Thomas, Bryan Drummond, Sarah Sharp, Tim White, Stan Brown, Jill Ferenc, Brandon Irby, Daryl Golbek, Larry Hughes, Sean Douglas, Suzan Maloy, Susy Collins

ACCEPTANCE OF THE AGENDA

Motion by Willis, second by Godwin to approve the agenda for the regular CPWA meeting of February 02, 2015, as written. Roll call vote: Willis, yes; Robertson, yes; DeMier, yes; Godwin, yes; Flanagan, yes; Callender, yes; Purkey, yes; McComb, yes; and Kirtley, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

- (a) Minutes of Claremore Public Works Authority Regular Meeting on January 20, 2015, as printed.**
- (b) All claims as printed.**

Motion by Godwin, second by Kirtley to approve consent items as printed. Roll call vote: Willis, abstain; Robertson, yes; DeMier, yes; Godwin, yes; Flanagan, yes; Callender, yes; Purkey, yes; McComb, yes; and Kirtley, yes. Motion carried.

ADJOURNMENT

Motion by Willis, second by DeMier to adjourn. Roll call vote: Willis, yes; Robertson, yes; DeMier, yes; Godwin, yes; Flanagan, yes; Callender, yes; Purkey, yes; McComb, yes; and Kirtley, yes. Motion carried.

Meeting adjourned at 6:04 P.M.



Sarah Sharp, City Clerk

**Minutes of the Claremore City Council Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma February 02, 2015**

CALL TO ORDER

Meeting called to order by Mayor Bill Flanagan at 6:04 P.M.

Mayor Bill Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Terry Willis, Buddy Robertson, Jeff Godwin, Will DeMier, Bill Flanagan, Brian Callender, Don Purkey, David McComb, Susan Kirtley

Absent: None

Staff Present: Jim Thomas, Bryan Drummond, Sarah Sharp, Tim White, Stan Brown, Jill Ferenc, Brandon Irby, Daryl Golbek, Larry Hughes, Sean Douglas, Suzan Maloy, Susy Collins

ACCEPTANCE OF THE AGENDA

Motion by Willis, second by McComb to approve the agenda for the regular City Council meeting of January 20, 2015, as written. Roll call vote: Willis, yes; Robertson, yes; DeMier, yes; Godwin, yes; Flanagan, yes; Callender, yes; Purkey, yes; McComb, yes; and Kirtley, yes. Motion carried.

AWARDS, PRESENTATIONS, AND COMMUNICATIONS

None

MAYOR'S REPORT & APPOINTMENTS

Mayor Flanagan reminded everyone that the filing period for the Council and Mayoral election is February 2nd-4th. All interested parties must file by the close of business on February 4th.

Lori Ault and Diane Forst with the Rogers County Getting Ahead, Working to Reduce Poverty in Rogers county Initiative were present to brief the Council on their program. The program is part of the Bridges out of Poverty Program, which is a state-wide initiative through the Salvation Army. It is a 16 week program, and the first class just graduated. The Ministerial Alliance is working to help the program grow and reach more people.

STAFF REPORTS

(1) State of the City presentation by City Manager Jim Thomas.

State of the City presented to Council by City Manager Jim Thomas.

AMI Project Update-Larry Hughes

To date 3,145 water meters have been installed, with about 4,800 remaining. There have been 2,633 electric meters installed. There will be 5 additional technicians arriving this week to aide in the installation process, in addition to the 8 technicians currently on site. GE is receiving data from the newly installed meters now.

Utility Billing- There have been some negative posts on social media regarding utility billing issues. Many times this is done before they even contact the utility office to resolve the issue. Hughes hopes customers will take as much interest in using the customer portal when it becomes available. Customers will be able to view their consumption on a daily basis and staff will be able to look at the consumption in 15 minute increments if questions or issues arise on a particular bill.

CURRENT BUSINESS

(2) Approve/Reject the following consent items:

- (a) Minutes of the Regular Council Meeting on January 20, 2015, as printed.**
- (b) All claims as printed.**
- (c) Actual salary claims for pay periods ending January 16, 2015, in the amount of \$471,442.26 and estimated salary claims to include contractual agreements for Fire Union Dues, Flexible Spending Accounts, Life Insurance, Fire Pension, Police Pension, Oklahoma Municipal Retirement Fund, Supplemental Vision, and Short/Long Term disability plans, Employee Recreation Center Fees, and United Way Contributions for next pay period in the amount of \$500,000.00. Payroll at \$500,000.00 amount to include payables.**

Motion by DeMier, second by McComb to approve the consent items as listed. Roll call vote: Willis, abstain; Robertson, yes; DeMier, yes; Godwin, yes; Flanagan, yes; Callender, yes; Purkey, yes; McComb, yes; and Kirtley, yes. Motion carried.

(3) Discussion and vote to Approve/Reject Ordinance #2015-_____, changing the zoning of land of Lots 1 and 2 of Block 133 and part of Oseuma Street, Rogers County, State of Oklahoma, from Commercial High Intensity District (CH) to Industrial Light District (IL) and directing the appropriate amendment to the zoning map of the City of Claremore, Oklahoma. (Jill Ferenc)

Motion by Willis, second by Callender to approve Ordinance #2015- 1, changing the zoning of land of Lots 1 and 2 of Block 133 and part of Oseuma Street, Rogers County, State of Oklahoma, from Commercial High Intensity District (CH) to Industrial Light District (IL) and directing the appropriate amendment to the zoning map of the City of Claremore, Oklahoma. Roll call vote: Willis, yes; Robertson, yes; DeMier, yes; Godwin, yes; Flanagan, yes; Callender, yes; Purkey, yes; McComb, yes; and Kirtley, yes. Motion carried.

EXECUTIVE SESSION

(1) Approve/Reject going into Executive Session to discuss the following item(s):

(a) Proposed Executive Session to discuss the evaluation and the employment performance of the City Manager, as authorized by tit. 25, Oklahoma Statutes, Section 307 (B)(1) and (B)(7), where disclosure of information would violate confidentiality requirements of State law;

Motion by Willis, second by DeMier to approve entering into Executive Session to discuss item (a). Roll call vote: Willis, yes; Robertson, yes; DeMier, yes; Godwin, yes; Flanagan, yes; Callender, yes; Purkey, yes; McComb, yes; and Kirtley, yes. Motion carried.

(b) Executive Session to discuss above item (a).

Time entered Executive Session: 7:01 P.M.

Time exited Executive Session: 7:41 P.M.

(c) Regular Session

Motion by Willis, second by Robertson to acknowledge return to open session. Roll call vote: Willis, yes; Robertson, yes; DeMier, yes; Godwin, yes; Flanagan, yes; Callender, yes; Purkey, yes; McComb, yes; and Kirtley, yes. Motion carried.

(d) Statement of Executive Session minutes.

Statement of Executive Session minutes was read by City Attorney Bryan Drummond:

While in Executive Session the board discussed the evaluation and employment performance of the City Manager as authorized by Oklahoma Statute by tit. 25, Oklahoma Statutes, Section 307 (B)(1) and (B)(7), where disclosure of information would violate confidentiality requirements of State law. All members of Council present were present in Executive Session, along with the City Attorney. No other matters were discussed and no votes were taken.

(e) Possible discussion regarding the evaluation process for the City Manager.

No discussion.

ADJOURNMENT

Motion by Purkey, second by Willis to adjourn. Roll call vote: Willis, yes; Robertson, yes; DeMier, yes; Godwin, yes; Flanagan, yes; Callender, yes; Purkey, yes; McComb, yes; and Kirtley, yes. Motion carried.

Meeting adjourned at 7:43 P.M.



Sarah Sharp, City Clerk