

**Minutes of the Claremore Cultural Development Authority Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma February 16, 2015**

CALL TO ORDER

Meeting called to order by Mayor Bill Flanagan at 6:02 P.M.

Mayor Bill Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Terry Willis, Jeff Godwin, Will DeMier, Bill Flanagan, Brian Callender, Don Purkey, Susan Kirtley

Absent: Buddy Robertson, David McComb

Staff Present: Jim Thomas, Bryan Drummond, Sarah Sharp, Jill Ferenc, Sean Douglas, Daryl Golbek, Susy Collins, Brandon Irby, Jeri Koehler, Donnie Burgess

Pledge of Allegiance by all.

Invocation by: Pastor Mark Burger-Redeemer Lutheran Church

CALL TO THE PUBLIC

None

ACCEPTANCE OF THE AGENDA

Motion by Willis, second by Godwin to approve the agenda for the regular CCDA meeting of February 16, 2015, as written. Roll call vote: Willis, yes; DeMier, yes; Godwin, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Kirtley, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

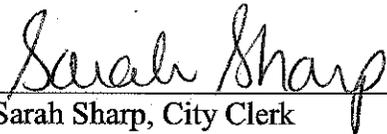
- (a) Minutes of the Regular Claremore Cultural Development Authority meeting on February 02, 2015, as printed.**
- (b) All claims as printed.**

Motion by Willis, second by Godwin to approve the CCDA consent items as printed. Roll call vote: Willis, yes; DeMier, yes; Godwin, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Kirtley, yes. Motion carried.

ADJOURNMENT

Motion by Willis, second by Godwin to adjourn. Roll call vote: Willis, yes; DeMier, yes; Godwin, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Kirtley, yes. Motion carried.

Meeting adjourned at 6:06 P.M.



Sarah Sharp, City Clerk

**Minutes of the Claremore Public Works Authority Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma February 16, 2015**

CALL TO ORDER

Meeting called to order by Mayor Bill Flanagan at 6:06 P.M.

Mayor Bill Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Terry Willis, Jeff Godwin, Will DeMier, Bill Flanagan, Brian Callender, Don Purkey, Susan Kirtley
Absent: Buddy Robertson, David McComb
Staff Present: Jim Thomas, Bryan Drummond, Sarah Sharp, Jill Ferenc, Sean Douglas, Daryl Golbek, Susy Collins, Brandon Irby, Jeri Koehler, Donnie Burgess

ACCEPTANCE OF THE AGENDA

Motion by Willis, second by Godwin to approve the agenda for the regular CPWA meeting of February 16, 2015, as written. Roll call vote: Willis, yes; DeMier, yes; Godwin, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Kirtley, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

CURRENT BUSINESS

- (1) Approve/Reject the following consent items:**
- (a) Minutes of Claremore Public Works Authority Regular Meeting on February 02, 2015, as printed.**
 - (b) All claims as printed.**

Motion by Willis, second by Godwin to approve consent items as printed. Roll call vote: Willis, yes; DeMier, yes; Godwin, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Kirtley, yes. Motion carried.

- (2) Discussion and vote to Approve/Reject the purchase of a 2015 C1500 Double Cab 4WD Pickup for the Sanitation Department from Hudiburg Auto Group at the State Contract Pricing of \$29,902.00. (Donnie Burgess)**

Sanitation Supervisor Donnie Burgess addressed Council, stating that he has went back over the quote and has eliminated some options that will bring the price of the truck down to \$26,591.00.

Motion by Purkey, second by DeMier to approve the purchase of a 2015 C1500 Double Cab 4WD Pickup for the Sanitation Department from Hudiburg Auto Group at the State Contract Pricing of \$26,591.00. Roll call vote: Willis, yes; DeMier, yes; Godwin, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Kirtley, yes. Motion carried.

(3) Discussion and vote to Approve/Reject Financial Services Agreement with Municipal Finance Services, Inc. relating to The Claremore Public Works Authority Utility System and Sales Tax Revenue Note, series 2015. (Jim Thomas)

John Wolff with Municipal Finance Services, Inc. was present to address Council. WFS is comprised of independent financial advisors, they have over 120 municipal clients state wide. Wolff discussed options for financing the project. The City is looking at financing \$21 million at a 3% fixed interest rate for 15 years. MFS has done a water module to see where the City needs to make adjustments to cover the \$1.9 million yearly needed for the bond payment. Rate increases, efficiencies created by implementing the new AMI System, and increased operating efficiencies have all been taken into account. They will provide bid packets to local, state, and national banks so that everyone that is interested in bidding on financing the project will have the opportunity to do so. They will have a complete proposal for council to vote on at the March 2nd meeting.

Motion by DeMier, second by Callender to approve the Financial Services Agreement with Municipal Finance Services, Inc. relating to The Claremore Public Works Authority Utility System and Sales Tax Revenue Note, series 2015. Roll call vote: Willis, yes; DeMier, yes; Godwin, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Kirtley, yes. Motion carried.

(4) Discussion and take action with respect to a Resolution authorizing the Authority's Financial Advisor to negotiate with and/or seek proposals from financial institutions in connection with the financing of certain water system improvements of the Claremore Public Works Authority; authorizing Professional Service Agreements; and containing other provisions related thereto. (Jim Thomas)

Motion by Godwin, second by Willis to approve CPWA Resolution 2015-1, authorizing the Authority's Financial Advisor to negotiate with and/or seek proposals from financial institutions in connection with the financing of certain water system improvements of the Claremore Public Works Authority; authorizing Professional Service Agreements; and containing other provisions related thereto. Roll call vote: Willis, yes; DeMier, yes; Godwin, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Kirtley, yes. Motion carried.

(5) Discussion and vote to Approve/Reject the Agreement for Bond Counsel Services with The Public Finance Law Group, PLLC for The Claremore Public Works Authority Utility System and Sales Tax Revenue Note, series 2015. (Jim Thomas)

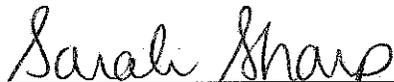
Alan Brooks with Public Finance Law Group was present to review the contracts and answer questions from Council. All of their fees are contingent upon the deal closing. Rates will be locked in and voted on at the March 2nd meeting. They will close within a week.

Motion by Godwin, second by DeMeir to approve the Agreement for Bond Counsel Services with The Public Finance Law Group, PLLC for The Claremore Public Works Authority Utility System and Sales Tax Revenue Note, series 2015. Roll call vote: Willis, yes; DeMier, yes; Godwin, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Kirtley, yes. Motion carried.

ADJOURNMENT

Motion by Willis, second by Godwin to adjourn. Roll call vote: Willis, yes; DeMier, yes; Godwin, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Kirtley, yes. Motion carried.

Meeting adjourned at 6:50 P.M.



Sarah Sharp, City Clerk

**Minutes of the Claremore City Council Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma February 16, 2015**

CALL TO ORDER

Meeting called to order by Mayor Bill Flanagan at 6:50 P.M.

Mayor Bill Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Terry Willis, Jeff Godwin, Will DeMier, Bill Flanagan, Brian Callender, Don Purkey, Susan Kirtley

Absent: Buddy Robertson, David McComb

Staff Present: Jim Thomas, Bryan Drummond, Sarah Sharp, Jill Ferenc, Sean Douglas, Daryl Golbek, Susy Collins, Brandon Irby, Jeri Koehler, Donnie Burgess

ACCEPTANCE OF THE AGENDA

Motion by Willis, second by Kirtley to approve the agenda for the regular City Council meeting of February 16, 2015, as written. Roll call vote: Willis, yes; DeMier, yes; Godwin, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Kirtley, yes. Motion carried.

AWARDS, PRESENTATIONS, AND COMMUNICATIONS

None

MAYOR'S REPORT & APPOINTMENTS

(1) Approve/Reject the re-appointment of Stanton Harrell as City Judge and J. Todd Willhoite as alternate Judge, each to serve a two year term ending February 1, 2017.

Motion by Purkey, second by Callender to approve the re-appointment of Stanton Harrell as City Judge and J. Todd Willhoite as alternate Judge, each to serve a two year term ending February 1, 2017. Roll call vote: Willis, yes; DeMier, yes; Godwin, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Kirtley, yes. Motion carried.

STAFF REPORTS

Planning Director Jill Ferenc presented a RFP that has been released for the development of the current Senior Citizens Center for a downtown dining destination. The City is seeking a lease agreement with an experienced restaurateur. Proposals are due April 10th. Submittals will be reviewed by a panel.

Claremore Day- Deputy Mayor Terry Willis expressed how pleased he was with the attendance of Claremore Day at the Capitol. Willis was very impressed by the way Claremore is being marketed. There were over 15 different businesses present and very good feed-back received.

CURRENT BUSINESS

(2) Approve/Reject the following consent items:

- (a) Minutes of the Regular Council Meeting on February 02, 2015, as printed.**
- (b) All claims as printed.**
- (c) Actual salary claims for pay periods ending January 30, 2015, in the amount of \$427,199.62 and estimated salary claims to include contractual agreements for Fire Union Dues, Flexible Spending Accounts, Life Insurance, Fire Pension, Police Pension, Oklahoma Municipal Retirement Fund, Supplemental Vision, and Short/Long Term disability plans, Employee Recreation Center Fees, and United Way Contributions for next pay period in the amount of \$500,000.00. Payroll at \$500,000.00 amount to include payables.**

Motion by Willis, second by Godwin to approve the consent items as listed. Roll call vote: Willis, yes; DeMier, yes; Godwin, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Kirtley, yes. Motion carried.

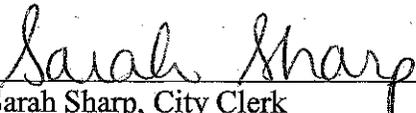
(3) Discussion and vote to Approve/Reject authorizing fire Chief and Emergency Management Director Sean Douglas and the Chief Elected Official to sign the State and Local Agreement (SLA) and any associated documents required for management of the grant. (Sean Douglas)

Motion by Willis, second by Callender to approve authorizing fire Chief and Emergency Management Director Sean Douglas and the Chief Elected Official to sign the State and Local Agreement (SLA) and any associated documents required for management of the grant. Roll call vote: Willis, yes; DeMier, yes; Godwin, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Kirtley, yes. Motion carried.

ADJOURNMENT

Motion by Willis, second by Godwin to adjourn. Roll call vote: Willis, yes; DeMier, yes; Godwin, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Kirtley, yes. Motion carried.

Meeting adjourned at 7:09 P.M.



Sarah Sharp, City Clerk