

**Minutes of the Claremore Cultural Development Authority Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma March 02, 2015**

CALL TO ORDER

Meeting called to order by Mayor Bill Flanagan at 6:00 P.M.

Mayor Bill Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Buddy Robertson, Jeff Godwin, Will DeMier, Bill Flanagan, Brian Callender, Don Purkey, Susan Kirtley

Absent: Terry Willis, David McComb

Staff Present: Jim Thomas, Bryan Drummond, Sarah Sharp, Jill Ferenc, Susy Collins, Jeri Koehler, Larry Hughes, Kevin Bledsoe, Tim White, Stan Brown

Pledge of Allegiance by all.

Invocation by: Councilman Purkey

CALL TO THE PUBLIC

None

ACCEPTANCE OF THE AGENDA

Motion by Purkey, second by Kirtley to approve the agenda for the regular CCDA meeting of March 02, 2015, as written. Roll call vote: Robertson, yes; DeMier, yes; Godwin, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Kirtley, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

(a) Minutes of the Regular Claremore Cultural Development Authority meeting on February 16, 2015, as printed.

(b) All claims as printed.

Motion by DeMier, second by Godwin to approve the CCDA consent items as printed.
Roll call vote: Robertson, yes; DeMier, yes; Godwin, yes; Flanagan, yes; Callender, yes;
Purkey, yes; and Kirtley, yes. Motion carried.

ADJOURNMENT

Motion by Godwin, second by Robertson to adjourn. Roll call vote: Robertson, yes;
DeMier, yes; Godwin, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Kirtley, yes.
Motion carried.

Meeting adjourned at 6:03 P.M.



Sarah Sharp, City Clerk

**Minutes of the Claremore Public Works Authority Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma March 02, 2015**

CALL TO ORDER

Meeting called to order by Mayor Bill Flanagan at 6:03 P.M.

Mayor Bill Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Buddy Robertson, Jeff Godwin, Will DeMier, Bill Flanagan, Brian Callender, Don Purkey, Susan Kirtley

Absent: Terry Willis, David McComb

Staff Present: Jim Thomas, Bryan Drummond, Sarah Sharp, Jill Ferenc, Susy Collins, Jeri Koehler, Larry Hughes, Kevin Bledsoe, Tim White, Stan Brown

ACCEPTANCE OF THE AGENDA

Motion by Callender, second by Godwin to approve the agenda for the regular CPWA meeting of March 02, 2015, as written. Roll call vote: Robertson, yes; DeMier, yes; Godwin, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Kirtley, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

(a) Minutes of Claremore Public Works Authority Regular Meeting on February 16, 2015, as printed.

(b) All claims as printed.

Motion by Purkey, second by Kirtley to approve consent items as printed. Roll call vote: Robertson, yes; DeMier, yes; Godwin, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Kirtley, yes. Motion carried.

(2) Consider and take action with respect to CPWA Resolution #2015-____, authorizing The Claremore Public Works Authority (The "Authority") to issue its Utility System and Sales Tax Revenue Note, Series 2015 (The "Note") in the aggregate principal amount of \$21,000,000; waiving competitive bidding and authorizing The Note to be sold on a negotiated basis; approving and authorizing the execution of a Sales Tax Agreement by and between The City of

Claremore, Oklahoma (The “City”) and The Authority pertaining to a year to year pledge of certain sales tax revenue; approving and authorizing execution of an Indenture authorizing the issuance and securing the payment of The Note; providing that the organizational document creating The Authority is subject to the provisions of the; ratifying and confirming a Lease Agreement, as amended, by and between The City and The Authority pertaining to the City’s water and sanitary sewer systems; authorizing and directing the execution of The Note and other documents relating to the transaction; and containing other provisions relating thereto. (Jim Thomas)

Jon Wolff of Municipal Finance Services was present and reviewed the bids with Council. Bid packets were sent out to 9 banks, 2 banks responded; RCB Bank and JP Morgan. JP Morgan submitted proposals with three different call dates. RCB’s proposed the lowest interest rate at 2.59%, which will save \$348,000 in interest. Bancfirst will be the trustee bank.

Motion by Purkey, second by Callender to approve CPWA Resolution #2015- 2, authorizing The Claremore Public Works Authority (The “Authority”) to issue its Utility System and Sales Tax Revenue Note, Series 2015 (The “Note”) in the aggregate principal amount of \$21,000,000; waiving competitive bidding and authorizing The Note to be sold on a negotiated basis; approving and authorizing the execution of a Sales Tax Agreement by and between The City of Claremore, Oklahoma (The “City”) and The Authority pertaining to a year to year pledge of certain sales tax revenue; approving and authorizing execution of an Indenture authorizing the issuance and securing the payment of The Note; providing that the organizational document creating The Authority is subject to the provisions of the; ratifying and confirming a Lease Agreement, as amended, by and between The City and The Authority pertaining to the City’s water and sanitary sewer systems; authorizing and directing the execution of The Note and other documents relating to the transaction; and containing other provisions relating thereto. Roll call vote: Robertson, yes; DeMier, yes; Godwin, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Kirtley, yes. Motion carried.

ADJOURNMENT

Motion by DeMier, second by Robertson to adjourn. Roll call vote: Robertson, yes; DeMier, yes; Godwin, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Kirtley, yes. Motion carried.

Meeting adjourned at 6:21 P.M.



Sarah Sharp, City Clerk

**Minutes of the Claremore City Council Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma March 02, 2015**

CALL TO ORDER

Meeting called to order by Mayor Bill Flanagan at 6:21 P.M.

Mayor Bill Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Buddy Robertson, Jeff Godwin, Will DeMier, Bill Flanagan, Brian Callender, Don Purkey, Susan Kirtley
Absent: Terry Willis, David McComb
Staff Present: Jim Thomas, Bryan Drummond, Sarah Sharp, Jill Ferenc, Susy Collins, Jeri Koehler, Larry Hughes, Kevin Bledsoe, Tim White, Stan Brown

ACCEPTANCE OF THE AGENDA

Motion by Godwin, second by DeMier to approve the agenda for the regular City Council meeting of March 02, 2015, as written. Roll call vote: Robertson, yes; DeMier, yes; Godwin, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Kirtley, yes. Motion carried.

AWARDS, PRESENTATIONS, AND COMMUNICATIONS

None

MAYOR'S REPORT & APPOINTMENTS

None

STAFF REPORTS

Jim Thomas- BNSF will be closing down the Archer and Will Rogers crossings this week to redo the crossings. Archer closes tomorrow for 24 hours. Will Rogers closes Thursday and Friday. We have sent out a Blackboard alert to the citizens so they can plan an alternate route.

(1) Presentation and report from Fleet Manager Kevin Bledsoe regarding Fleet Maintenance operations.

Bledsoe gave a history of costs while First Vehicle was contracted and since the City has taken operations back in house. There has been a savings of at least \$200,000 from what

First Vehicle was charging. Bledsoe explained how he developed an overhead charge for each department. He has implemented recycling of oil and used parts to save money and is trying to get the best deal he can on tires, as this is a majority of the budget. Future goals for the department is to create a Fleet Policy, become paperless, establish Wi-Fi access, quarterly expense reporting, become fully staffed (currently have 1 vacant position), acquire certifications for all workers, and establish a pay scale.

CURRENT BUSINESS

(2) Approve/Reject the following consent items:

- (a) Minutes of the Regular Council Meeting on February 16, 2015, as printed.**
- (b) All claims as printed.**
- (c) Actual salary claims for pay periods ending February 13, 2015, in the amount of \$432,815.41 and estimated salary claims to include contractual agreements for Fire Union Dues, Flexible Spending Accounts, Life Insurance, Fire Pension, Police Pension, Oklahoma Municipal Retirement Fund, Supplemental Vision, and Short/Long Term disability plans, Employee Recreation Center Fees, and United Way Contributions for next pay period in the amount of \$500,000.00. Payroll at \$500,000.00 amount to include payables.**

Motion by Purkey, second by Kirtley to approve the consent items as listed. Roll call vote: Robertson, yes; DeMier, yes; Godwin, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Kirtley, yes. Motion carried.

(3) Consider and take action with respect to Resolution #2015 ____, of the City of Claremore, Oklahoma (The "City") approving the incurrence of indebtedness by The Claremore Public Works Authority (The "Authority") issuing its Utility System and Sales Tax Revenue Note, Series 2015 (The "Note"); providing that the organizational document creating The Authority is subject to the provisions of the Indenture authorizing the issuance of said note; waiving competitive bidding with respect to the sale of said note and approving the proceedings of The Authority pertaining to the sale of said note; approving and authorizing the execution of a Sales Tax Agreement by and between the City and The Authority pertaining to the year-to-year pledge of certain Sales Tax revenues; ratifying and confirming a Lease Agreement, as amended, by and between The City and The Authority pertaining to the City's water and sanitary sewer systems; and containing other provisions relating thereto. (Jim Thomas)

Motion by Purkey, second by Callender to approve Resolution #2015- 2, of the City of Claremore, Oklahoma (The "City") approving the incurrence of indebtedness by The Claremore Public Works Authority (The "Authority") issuing its Utility System and Sales Tax Revenue Note, Series 2015 (The "Note"); providing that the organizational document creating The Authority is subject to the provisions of the Indenture authorizing the issuance of said note; waiving competitive bidding with respect to the sale of said

note and approving the proceedings of The Authority pertaining to the sale of said note; approving and authorizing the execution of a Sales Tax Agreement by and between the City and The Authority pertaining to the year-to-year pledge of certain Sales Tax revenues; ratifying and confirming a Lease Agreement, as amended, by and between The City and The Authority pertaining to the City's water and sanitary sewer systems; and containing other provisions relating thereto. Roll call vote: Robertson, yes; DeMier, yes; Godwin, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Kirtley, yes. Motion carried.

4. Discussion and vote to Approve/Reject Ordinance 2015-____, changing the zoning of land in the E2 of Lots 3,4,5 & 6 of Moore's Addition of the City of Claremore, Rogers County, State of Oklahoma, from Residential Single-Family High Intensity District (RS-3) to Residential Duplex (RD) and directing the appropriate amendment to the zoning map of the City of Claremore, Oklahoma. (Jill Ferenc)

Motion by Purkey, second by Callender to approve Ordinance 2015- 2, changing the zoning of land in the E2 of Lots 3,4,5 & 6 of Moore's Addition of the City of Claremore, Rogers County, State of Oklahoma, from Residential Single-Family High Intensity District (RS-3) to Residential Duplex (RD) and directing the appropriate amendment to the zoning map of the City of Claremore, Oklahoma. Roll call vote: Robertson, yes; DeMier, yes; Godwin, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Kirtley, yes. Motion carried.

5. Consider and take action to approve and authorize execution of that certain First Amendment to Development Financing Assistance Agreement by and among the Claremore Industrial and Economic Development Authority, the City of Claremore, Oklahoma, and NXTGen Filterworks, LLC, including therein the NXTGen Filterworks, LLC Amended Development Financing Assistance Promissory Note. (Jeri Koehler)

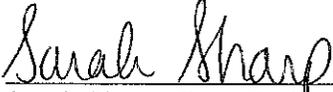
Koehler stated this agenda item is seeking a 1 year extension to March 1,2016. Most of the equipment was purchased in late 2014, which means the equipment will not go on the tax rolls until 2014, so there will be no ad valorem tax collected this year. The CIEDA board has approved the extension. Nate Ellis of Public Finance Law Group (TIF Attorney) was present to answer questions of Council.

Motion by Purkey, second by Godwin to approve the execution of that certain First Amendment to Development Financing Assistance Agreement by and among the Claremore Industrial and Economic Development Authority, the City of Claremore, Oklahoma, and NXTGen Filterworks, LLC, including therein the NXTGen Filterworks, LLC Amended Development Financing Assistance Promissory Note. Roll call vote: Robertson, yes; DeMier, yes; Godwin, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Kirtley, yes. Motion carried.

ADJOURNMENT

Motion by Callender, second by Kirtley to adjourn. Roll call vote: Robertson, yes; DeMier, yes; Godwin, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Kirtley, yes. Motion carried.

Meeting adjourned at 6:54 P.M.



Sarah Sharp, City Clerk