

**Minutes of the Claremore Cultural Development Authority Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma April 20, 2015**

CALL TO ORDER

Meeting called to order by Mayor Bill Flanagan at 6:00 P.M.

Mayor Bill Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Terry Willis, Buddy Robertson, Jeff Godwin, Will DeMier, Bill Flanagan, Brian Callender, Don Purkey, Susan Kirtley

Absent: David McComb

Staff Present: Jim Thomas, Bryan Drummond, Sarah Sharp, Jill Ferenc, Sean Douglas, Tim White, Susy Collins, Daryl Golbek, Joe Kays, Chris Cochran, Kevin Bledsoe, Suzan Maloy

Pledge of Allegiance by all.

Invocation by: Councilman Purkey

CALL TO THE PUBLIC

None

ACCEPTANCE OF THE AGENDA

Motion by Willis, second by Godwin to approve the agenda for the regular CCDA meeting of April 20, 2015, as written. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Kirtley, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

CURRENT BUSINESS

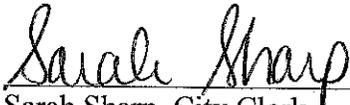
- (1) **Approve/Reject the following consent items:**
 - (a) **Minutes of the Regular Claremore Cultural Development Authority meeting on April 06, 2015, as printed.**
 - (b) **All claims as printed.**

Motion by Willis, second by DeMier to approve the CCDA consent items as printed. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Kirtley, yes. Motion carried.

ADJOURNMENT

Motion by Willis, second by Robertson to adjourn. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Kirtley, yes. Motion carried.

Meeting adjourned at 6:02 P.M.



Sarah Sharp, City Clerk

**Minutes of the Claremore Public Works Authority Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma April 20, 2015**

CALL TO ORDER

Meeting called to order by Mayor Bill Flanagan at 6:02 P.M.

Mayor Bill Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Terry Willis, Buddy Robertson, Jeff Godwin, Will DeMier, Bill Flanagan, Brian Callender, Don Purkey, Susan Kirtley

Absent: David McComb

Staff Present: Jim Thomas, Bryan Drummond, Sarah Sharp, Jill Ferenc, Sean Douglas, Tim White, Susy Collins, Daryl Golbek, Joe Kays, Chris Cochran, Kevin Bledsoe, Suzan Maloy

ACCEPTANCE OF THE AGENDA

Motion by Willis, second by Godwin to approve the agenda for the regular CPWA meeting of April 20, 2015, as written. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Kirtley, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

(a) Minutes of Claremore Public Works Authority Regular Meeting on April 06, 2015, as printed.

(b) All claims as printed.

Motion by Purkey, second by Kirtley to approve consent items as printed. Roll call vote: Willis, yes; Robertson, yes; DeMier, yes; Godwin, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Kirtley, yes. Motion carried.

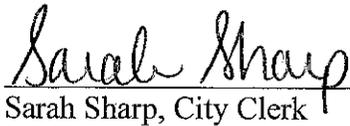
**(2) Discussion and vote to Approve/Reject contract with Rural Water District #2.
(Jill Ferenc)**

Motion by Purkey, second by Willis to approve the contract with Rural Water District #2. Roll call vote: Willis, yes; Robertson, yes; DeMier, yes; Godwin, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Kirtley, yes. Motion carried.

ADJOURNMENT

Motion by Willis, second by DeMier to adjourn. Roll call vote: Willis, yes; Robertson, yes; DeMier, yes; Godwin, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Kirtley, yes. Motion carried.

Meeting adjourned at 6:07 P.M.



Sarah Sharp, City Clerk

**Minutes of the Claremore City Council Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma April 20, 2015**

CALL TO ORDER

Meeting called to order by Mayor Bill Flanagan at 6:07 P.M.

Mayor Bill Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Terry Willis, Buddy Robertson, Jeff Godwin, Will DeMier, Bill Flanagan, Brian Callender, Don Purkey, Susan Kirtley

Absent: David McComb

Staff Present: Jim Thomas, Bryan Drummond, Sarah Sharp, Jill Ferenc, Sean Douglas, Tim White, Susy Collins, Daryl Golbek, Joe Kays, Chris Cochran, Kevin Bledsoe, Suzan Maloy

ACCEPTANCE OF THE AGENDA

Motion by Willis, second by Kirtley to approve the agenda for the regular City Council meeting of April 20, 2015, as written. Roll call vote: Willis, yes; Robertson, yes; DeMier, yes; Godwin, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Kirtley, yes. Motion carried.

AWARDS, PRESENTATIONS, AND COMMUNICATIONS

Presentation by Claremore Main Street. (Cindy Bassett)

Presentation by Main Street Director Cindy Bissett, detailing the history and improvements made by Claremore Main Street in the last 13 years.

MAYOR'S REPORT & APPOINTMENTS

None

STAFF REPORTS

City Manager Jim Thomas updated council the following:

All Councilors who won the April election will be sworn in at the May 4th Council Meeting.

Senior Center- The RFP's have been reviewed by the committee. They have recommended proceeding with one candidate. Thomas hopes to bring a full proposal to Council in the next few weeks.

Westbend Green- The first Westbend Green event will be held tomorrow evening, weather permitting.

Water Treatment Plant- The DEQ permit was approved and received today. 8 contractors came to the pre-bid meeting. They are in the process of putting together their qualifications for submittal to the City at this time. Only the firms that meet the qualifications will be allowed to bid on the project.

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

- (a)** Minutes of the Regular Council Meeting on April 06, 2015, as printed.
- (b)** All claims as printed.
- (c)** Actual salary claims for pay periods ending **March 27, 2015**, in the amount of **\$461, 438.52** and estimated salary claims to include contractual agreements for Fire Union Dues, Flexible Spending Accounts, Life Insurance, Fire Pension, Police Pension, Oklahoma Municipal Retirement Fund, Supplemental Vision, and Short/Long Term disability plans, Employee Recreation Center Fees, and United Way Contributions for next pay period in the amount of \$500,000.00. Payroll at \$500,000.00 amount to include payables.
- (d)** Approve to go out to bid for annual motor oil and hydraulic oil bid.
(Kevin Bledsoe)
- (e)** Approve to advertise for bid for Highway 20 waterline relocates from Southaven/Clubhouse Road to Trailwood Dr. **(Chris Cochran)**

Councilors had questions regarding item (e). City Engineer Chris Cochran stated he had received word today that ODOT would not bear any of the expense of relocating the water line for this project due to the way the easement was deeded many years ago. ODOT will pay for the road improvements at an estimated \$2.6 million. The City will be responsible to relocate the water line, which is estimated to cost \$150,000. The funds will be paid out of street funds.

Motion by Willis, second by Godwin to approve the consent items as listed. Roll call vote: Willis, yes; Robertson, yes; DeMier, yes; Godwin, yes; Flanagan, yes; Callender, yes; Purkey, no; and Kirtley, yes. Motion carried.

(2) Discussion and vote to Approve/Reject special exemption for a fireworks display at the Rogers County Fair on Thursday, September 17, 2015. **(Lisa Rogers)**

Lisa Rogers with the Rogers County Fair Board stated this will be the third year for the fireworks. They will send out notices to all the neighboring properties ahead of time. The display will be the same as in years past, using the same company and same size shots.

The shooting site will be on top of the hill at Archer and Holiday Lane. Fire Marshall has approved, but special exemption is needed according to the Ordinance since it is outside the July 4th holidays allowed.

Motion by Godwin, second by DeMeir to approve the special exemption for a fireworks display at the Rogers County Fair on Thursday, September 17, 2015. Roll call vote: Willis, yes; Robertson, yes; DeMier, yes; Godwin, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Kirtley, yes. Motion carried.

(3) Discussion and vote to hold a public hearing relating to the Community Development Block Grant (CDBG) and Economic Development Infrastructure Financing Program (EDIF) for the Industrial Park Road/John Carle Blvd. expansion project.
(Chris Cochran)

Motion by DeMier, second by Willis to open the public hearing relating to the Community Development Block Grant (CDBG) and Economic Development Infrastructure Financing Program (EDIF) for the Industrial Park Road/John Carle Blvd. expansion project. Roll call vote: Willis, yes; Robertson, yes; DeMier, yes; Godwin, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Kirtley, yes. Motion carried.

Hearing opened at 6:54 p.m.

City Engineer Chris Cochran reviewed the project with Council. The deadline for completion is April 30th. Rain has slowed the project down considerably.

There were no public comments.

Motion by Purkey, second by Willis to close the public hearing. Roll call vote: Willis, yes; Robertson, yes; DeMier, yes; Godwin, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Kirtley, yes. Motion carried.

Hearing closed at 6:56 p.m.

(4) Discussion and vote to Approve/Reject Contract 14434 CDBG ED 10 performed under the Oklahoma Department of Commerce Community Development Block Grant (CDBG) and Economic Development Infrastructure Financing Program (EDIF) as complete, conditional upon the City Engineer's final approval of final invoices.
(Chris Cochran)

Motion by DeMier, second by Godwin to approve Contract 14434 CDBG ED 10 performed under the Oklahoma Department of Commerce Community Development Block Grant (CDBG) and Economic Development Infrastructure Financing Program (EDIF) as complete, conditional upon the City Engineer's final approval of final invoices. Roll call vote: Willis, yes; Robertson, yes; DeMier, yes; Godwin, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Kirtley, yes. Motion carried.

(5) Discussion and vote to Approve/Reject Ordinance #2015-____, changing the zoning of land in Lot 6 and Lot 7 of block 158 Claremore OT, city of Claremore, Rogers County, State of Oklahoma, from Residential Single-Family High Intensity District (RS-3) to Residential Multi-Family Low-Intensity District (RM-1) and directing the appropriate amendment to the zoning map of the City of Claremore. **(Jill Ferenc)**

Motion by DeMier, second by Kirtley to approve Ordinance #2015- 8, changing the zoning of land in Lot 6 and Lot 7 of block 158 Claremore OT, city of Claremore, Rogers County, State of Oklahoma, from Residential Single-Family High Intensity District (RS-3) to Residential Multi-Family Low-Intensity District (RM-1) and directing the appropriate amendment to the zoning map of the City of Claremore. Roll call vote: Willis, yes; Robertson, yes; DeMier, yes; Godwin, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Kirtley, yes. Motion carried.

(6) Discussion and vote to Approve/Reject Ordinance #2015-____, amending Section 99.37 of the Ordinances of the City of Claremore regarding minimum size and daily limit for crappie fish. **(Joe Kays)**

Motion by Willis, second by Callender to approve Ordinance #2015- 9, amending Section 99.37 of the Ordinances of the City of Claremore regarding minimum size and daily limit for crappie fish. Roll call vote: Willis, yes; Robertson, yes; DeMier, yes; Godwin, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Kirtley, yes. Motion carried.

(7) Discussion and vote to Approve/Reject budget transfer of \$70,000 from Sales Tax Park fund balance carryover to Sales Tax Park Capital Expenditures to cover the difference in cost of project versus the budgeted amount for the Shelter/Restroom at Will Rogers Park. **(Joe Kays)**

Motion by Callender, second by Willis to approve the budget transfer of \$70,000 from Sales Tax Park fund balance carryover to Sales Tax Park Capital Expenditures to cover the difference in cost of project versus the budgeted amount for the Shelter/Restroom at Will Rogers Park. Roll call vote: Willis, yes; Robertson, yes; DeMier, yes; Godwin, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Kirtley, yes. Motion carried.

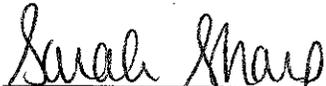
(8) Discussion and vote to Approve/Reject Resolution #2015-____, approving an amended and restated Trust Indenture for the Oklahoma Municipal Retirement Fund; providing amendments to the Trust to authorize daily valuations and daily accounting for assets within the Master Defined Contribution Plans administered by Oklahoma Municipal Retirement Fund; providing for daily valuation of participant accounts in the Defined Contribution Plans administered by Oklahoma Municipal Retirement Fund and providing procedures and rules for accounting of such assets; providing for effective date of amended and restated Trust Indenture and continuing existing Trust as amended in full force and effect. **(Jim Thomas)**

Motion by DeMier, second by Kirtley to approve Resolution #2015- 3_, approving an amended and restated Trust Indenture for the Oklahoma Municipal Retirement Fund; providing amendments to the Trust to authorize daily valuations and daily accounting for assets within the Master Defined Contribution Plans administered by Oklahoma Municipal Retirement Fund; providing for daily valuation of participant accounts in the Defined Contribution Plans administered by Oklahoma Municipal Retirement Fund and providing procedures and rules for accounting of such assets; providing for effective date of amended and restated Trust Indenture and continuing existing Trust as amended in full force and effect. Roll call vote: Willis, yes; Robertson, yes; DeMier, yes; Godwin, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Kirtley, yes. Motion carried.

ADJOURNMENT

Motion by Willis, second by DeMier to adjourn. Roll call vote: Willis, yes; Robertson, yes; DeMier, yes; Godwin, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Kirtley, yes. Motion carried.

Meeting adjourned at 7:10 P.M.



Sarah Sharp, City Clerk