

**Regular Minutes of the Claremore Cultural Development Authority Meeting  
Council Chambers, City Hall, 104 S. Muskogee Ave.  
Claremore, Oklahoma June 15, 2015**

**CALL TO ORDER**

Meeting called to order by Mayor Bill Flanagan at 6:00 P.M.

Mayor Bill Flanagan asked Sarah Sharp to note that members are present/absent as indicated below:

**Present:** Terry Willis, Buddy Robertson, Jeff Godwin, Will DeMier, Bill Flanagan, Brian Callender, Don Purkey, Susan Kirtley

**Absent:** David McComb

**Staff Present:** Jim Thomas, Bryan Drummond, Sarah Sharp, Tim White, Susy Collins, Jeri Koehler, Daryl Golbek, Jill Ferenc, Sean Douglas, Susan Maloy, Brandon Irby, Chris Cochran

Pledge of Allegiance by all.

Invocation by Councilor Willis.

**CALL TO THE PUBLIC**

Dale Peterson 22762 Woodridge Dr. Claremore

Mr. Patterson owns 2 buildings in downtown and has been involved many years with the CCVB and Main Street organizations. Patterson has strived for a long time to get something in downtown to create a night life in Claremore. Patterson stated he doesn't want to spend his money outside of Claremore and is excited about tonight's proposal. Patterson urged all councilors to approve the proposal for the new dining establishment that is on the agenda tonight.

Mike Rhine 2001 S. Missouri Court Claremore

Mr. Rhine is concerned about speeding in his neighborhood. He has placed several calls to the Police Department several times and nothing has happened. He lives on a dead end street and his daughter can't even ride her bike safely. He has purchased a sign to place in the street. The last officer that was called out told him that if the sign was not removed he would receive a citation because the sign is against ordinance 132.01.

Gabriel Guzman 1425 W. Quarles St.

Mr. Guzman requested grating over high hazard storm drainage areas to prevent another drowning from occurring.

Amy Gordon 23785 S. 4140 Rd. Claremore

Ms. Gordon stated she is present to support the restaurant on the agenda tonight. Gordon started More Claremore two years ago to highlight the positive things happening in

Claremore. Gordon stated there is someone here tonight ready to invest in our community and we should welcome them. Gordon stated the citizens have been asking for an establishment of this type for years.

#### **ACCEPTANCE OF THE AGENDA**

Motion by Willis, second by Kirtley that the agenda for the regular CCDA meeting of June 15, 2015, be approved as written. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Kirtley, yes. Motion carried.

#### **ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED**

None

#### **CURRENT BUSINESS**

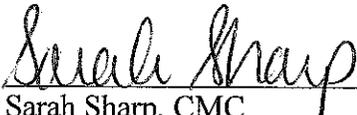
- (1) Approve/Reject the following consent items:**
- (a) Minutes of the Regular Claremore Cultural Development Authority Meeting on June 01, 2015 as printed.**
  - (b) All Claims as printed.**

Motion by Willis, second by DeMier that the CCDA approve the consent items as printed. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Kirtley, yes. Motion carried.

#### **ADJOURNMENT**

Motion by Willis, second by Kirtley to adjourn. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Kirtley, yes. Motion carried.

Meeting adjourned at 6:10 P.M.

  
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Sarah Sharp, CMC  
City Clerk

**Regular Minutes of Claremore Public Works Authority Meeting  
Council Chambers, City Hall, 104 S. Muskogee Ave.  
Claremore, Oklahoma June 15, 2015**

**CALL TO ORDER**

Meeting called to order by Mayor Bill Flanagan at 6:10 P.M.

Mayor Bill Flanagan asked Sarah Sharp to note that members are present/absent as indicated below:

**Present:** Terry Willis, Buddy Robertson, Jeff Godwin, Will DeMier, Bill Flanagan, Brian Callender, Don Purkey, Susan Kirtley

**Absent:** David McComb

**Staff Present:** Jim Thomas, Bryan Drummond, Sarah Sharp, Tim White, Susy Collins, Jeri Koehler, Daryl Golbek, Jill Ferenc, Sean Douglas, Susan Maloy, Brandon Irby, Chris Cochran

**ACCEPTANCE OF THE AGENDA**

Motion by Willis, second by Godwin that the agenda for the regular CPWA meeting of June 15, 2015, be approved as written. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Kirtley, yes. Motion carried.

**ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED**

None

**CURRENT BUSINESS**

**(1) Approve/Reject the following consent items:**

**(a) Minutes of the Regular Claremore Public Works Authority Meeting on June 01, 2015, as printed.**

**(b) All Claims as printed.**

Motion by Purkey, second by Willis to approve the consent items as listed. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Kirtley, yes. Motion carried.

**(2) Discussion and vote to Approve/Reject award of bid for the Water Treatment Plant Improvements Project to Utility Contractors Inc. in the amount of \$17,277,375. (Jim Thomas/Michael Graves)**

Michael Graves of Garver Engineering was present to discuss the bid process. A total of 5 bids were received, 3 being very close in price. \$70,000 separated UCI from the next lowest bidder. The project should come in \$1.5 m under budget. UCI is out of Wichita, KS and have been fully vetted. Garver stated UCI is coming off of a big project and will be able to commit their A team to our project.

Motion by Purkey, second by Kirtley to approve award of bid for the Water Treatment Plant Improvements Project to Utility Contractors Inc. in the amount of \$17,277,375. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Kirtley, yes. Motion carried.

**(3) Discussion and vote to Approve/Reject Water and Wastewater Operation and Maintenance Agreement between the Claremore Public Works Authority and Severn Trent Environmental Services, Inc. (Jim Thomas)**

City Manager Jim Thomas stated the current contract is set to expire 6/30/15. The new contract is for 8 years but does have a clause to allow the City to terminate with 180 days notice at any time. Thomas states he has been unhappy with the level of service in the past, but after meeting with the President of Severn Trent and some management changes they have made within the last 6 months, Thomas is confident the relationship is stronger today than it was a year ago. The line of communication has improved immensely.

Motion by Kirtley, second by Godwin to approve the Water and Wastewater Operation and Maintenance Agreement between the Claremore Public Works Authority and Severn Trent Environmental Services, Inc. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Kirtley, yes. Motion carried.

**(4) Discussion and vote to Approve/Reject the agreement for the purchase and sell of water between the Claremore Public Works Authority and Rogers County Rural Water District No. 2. (Jill Ferenc)**

City Planner Jill Ferenc explained the agreement contains one change that allows the RWD #2 to offer a reduced rate to Sequoyah Public Schools. This does not affect the rate the City collects from RWD #2.

Motion by Willis, second by DeMier to approve the agreement for the purchase and sell of water between the Claremore Public Works Authority and Rogers County Rural Water District No. 2. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Kirtley, yes. Motion carried.

## ADJOURNMENT

Motion by Willis, second by Robertson to adjourn. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Kirtley, yes. Motion carried.

Meeting adjourned at 6:38 p.m.

  
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Sarah Sharp, CMO  
City Clerk

**Minutes of Claremore City Council Regular Meeting  
Council Chambers, City Hall, 104 S. Muskogee Ave.  
Claremore, Oklahoma June 15, 2015**

**CALL TO ORDER**

Meeting called to order by Mayor Bill Flanagan at 6:38 P.M.

Mayor Bill Flanagan asked Sarah Sharp to note that members are present/absent as indicated below:

**Present:** Terry Willis, Buddy Robertson, Jeff Godwin, Will DeMier, Bill Flanagan, Brian Callender, Don Purkey, Susan Kirtley

**Absent:** David McComb

**Staff Present:** Jim Thomas, Bryan Drummond, Sarah Sharp, Tim White, Susy Collins, Jeri Koehler, Daryl Golbek, Jill Ferenc, Sean Douglas, Susan Maloy, Brandon Irby, Chris Cochran

**ACCEPTANCE OF THE AGENDA**

Motion by Willis, second by Godwin that the agenda for the regular City Council meeting of June 15, 2015, be approved as written. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Kirtley, yes. Motion carried.

**ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED**

None

**AWARDS, PRESENTATIONS, AND COMMUNICATIONS**

None

**MAYOR'S REPORT & APPOINTMENTS**

None

**STAFF REPORTS**

None

**CURRENT BUSINESS**

**(1) Approve/Reject the following consent items:**

**(a) Minutes of the Regular Council Meeting on June 01, 2015.**

**(b) All claims as printed.**

**(c) Actual salary claims for pay periods ending May 22, 2015, in the amount of \$455,459.71 and estimated salary claims to include contractual agreements for Fire Union Dues, Flexible Spending Accounts, Life Insurance, Fire Pension, Police Pension, Oklahoma Municipal Retirement Fund, Supplemental Vision, and Short/Long Term disability plans,**

**Employee Recreation Center Fees, and United Way Contributions for the next pay period in the amount of \$500,000. Payroll at \$500,000 amount to include payables.**

- (d) Approval of Metropolitan Environmental Trust (MET) Recycle Depot Agreement for FY 2015/2016 in the amount of \$19,000.(Daryl Golbek/Donnie Burgess)**
- (e) Approval of Metropolitan Environmental Trust (MET) Membership Agreement for FY 2015/2016 in the amount of \$7,722.55.(Daryl Golbek/Donnie Burgess)**

Motion by Godwin, second by Willis to approve the consent items as listed. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Kirtley, yes. Motion carried.

**(2) Discussion and vote to Approve/Reject the resignation of Ward I Councilor David McComb, effective June 15, 2015. (Jim Thomas)**

Motion by Purkey, second by DeMier to approve the resignation of Ward I Councilor David McComb, effective June 15, 2015. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Kirtley, yes. Motion carried.

**(3) Discussion and action regarding the vacant Ward I Councilor seat, including a potential vote to (1) establish the procedure for soliciting and selecting candidate, (2) interview and/or discuss potential candidates, (3) set dates for further discussion and interview of candidates, and/or (4) take any other action deemed necessary to fill the vacant Ward I seat. (Jim Thomas)**

Motion by DeMier, second by Willis to approve same process as used in the past. Interested parties should submit a letter of intent to the City Clerk by 5 pm June 30<sup>th</sup>. Candidates will be interviewed at the July 6<sup>th</sup> Council Meeting in open session. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Kirtley, yes. Motion carried.

**(4) Discussion and vote to Approve/Reject Resolution #2015-\_\_\_\_, supporting continued participation in the Oklahoma Main Street Program. (Sarah Sharp)**

Motion by Willis, second by Callender to approve Resolution #2015-5, supporting continued participation in the Oklahoma Main Street Program. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Kirtley, yes. Motion carried.

**(5) Discussion and vote to Approve/Reject Ordinance #2015-\_\_\_\_, declaring Lots 14 and 15, Block 106 of the City of Claremore (116 N. Missouri Ave.) surplus to the needs of the City and authorizing its disposal pursuant to the provisions of Section 5.13 of the Claremore Code of Ordinances. (Jeri Koehler)**

Motion by Purkey, second by DeMier to approve Ordinance #2015- 14 , declaring Lots 14 and 15, Block 106 of the City of Claremore (116 N. Missouri Ave.) surplus to the needs of the City and authorizing its disposal pursuant to the provisions of Section 5.13 of the Claremore Code of Ordinances. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Kirtley, yes. Motion carried.

**(6) Discussion and vote to Approve/Reject the Lease Agreement with Option to Purchase between the City of Claremore and Jason Scarpa covering Lots 14 and 15, Block 106 of the City of Claremore (116 N. Missouri Ave.) (Jeri Koehler)**

Main Street Tavern owner Jason Scarpa gave a presentation to the Council, showcasing current menu items and plans for the new location.

Motion by DeMier, second by Kirtley to approve the Lease Agreement with Option to Purchase between the City of Claremore and Jason Scarpa covering Lots 14 and 15, Block 106 of the City of Claremore (116 N. Missouri Ave.). Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Kirtley, yes. Motion carried.

**(7) Discussion and vote to Approve/Reject Ordinance #2015-\_\_\_\_, changing the zoning of land at Lots 7, 8, 9, and 10 in Block 1 of Mood's Addition to the City of Claremore, Rogers County, State of Oklahoma, from Residential Single-Family High Intensity District (RS-3) to Residential Duplex (RD) and directing the appropriate amendment to the zoning map of the City of Claremore, Oklahoma. (Jill Ferenc)**

Motion by DeMier, second by Willis to approve Ordinance #2015- 15 , changing the zoning of land at Lots 7, 8, 9, and 10 in Block 1 of Mood's Addition to the City of Claremore, Rogers County, State of Oklahoma, from Residential Single-Family High Intensity District (RS-3) to Residential Duplex (RD) and directing the appropriate amendment to the zoning map of the City of Claremore, Oklahoma. Roll call vote: Willis, yes; Robertson, yes; Godwin, no; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Kirtley, yes. Motion carried.

**(8) Discussion and vote to Approve/Reject award of construction bid for Highway 20 Waterline Relocates to the lowest responsible bidder. (Chris Cochran)**

City Engineer Chris Cochran stated there was only one bid on the project, but the company has had many contracts of this nature and scope in the past and have been fully vetted. The project will not meet the July deadline, ODOT has been informed of that.

Motion by Kirtley, second by DeMier to approve the award of construction bid for Highway 20 Waterline Relocates to Circle B in the amount of \$85,886.00. Roll call vote:

Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Kirtley, yes. Motion carried.

**(9) Discussion and vote to Approve/Reject renewal of Worker's Compensation Insurance from Oklahoma Municipal Assurance Group (OMAG) for FY 2015/2016 in the amount of \$636,000.00 (Jim Thomas)**

Motion by Purkey, second Willis to approve the renewal of Worker's Compensation Insurance from Oklahoma Municipal Assurance Group (OMAG) for FY 2015/2016 in the amount of \$636,000.00. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Kirtley, yes. Motion carried.

**(10) Discussion and vote to Approve/Reject Property Insurance policy for the 2015/2016 FY with OMAG in the amount of \$189,247.00 (Sarah Sharp/Dave Burrows)**

Agent of Record Dave Burrows reviewed the insurance proposals received with Council. The Chubb submitted a revised proposal on Friday in the amount of \$199,940.00, while this is higher than the bid received by OMAG, it does include flood and earthquake coverage that OMAG's policy does not offer. The Chubb has a flat \$10,000 deductible on their coverage, while all the other bidders listed a \$50,000 deductible on the electric substations. Raising the deductible on the substations with the Chubb would reduce the final costs even further.

Motion by Purkey, second by Kirtley to reject the Property Insurance policy for the 2015/2016 FY with OMAG in the amount of \$189,247.00. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Kirtley, yes. Motion carried.

Thomas will give an administrative order to have Burrows bind over The Chubb, effective July 1, 2015 so there will be no break in coverage. The item will be placed on the 7/6/15 Council agenda.

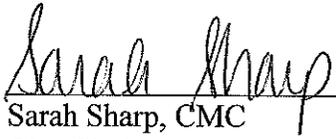
**(11) Discussion and vote to Approve/Reject General Liability and Vehicle Insurance Policy renewal with OMAG in the amount of \$197,306.40. (Sarah Sharp)**

Motion by Willis, second by Godwin to approve the General Liability and Vehicle Insurance Policy renewal with OMAG in the amount of \$197,306.40. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Kirtley, yes. Motion carried.

**ADJOURNMENT**

Motion by Kirtley, second by DeMier to adjourn. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Kirtley, yes. Motion carried.

Meeting adjourned at 7:36 p.m.

  
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Sarah Sharp, CMC  
City Clerk