

**Minutes of the Claremore Cultural Development Authority Regular Meeting  
Council Chambers, City Hall, 104 S. Muskogee Ave.  
Claremore, Oklahoma May 04, 2015**

**\*\*Claremore Cultural Development Authority Trustees Terry Willis, Jeff Godwin, Will DeMier, Brian Callender, Susan Kirtley and Chairman of Trustees Bill Flanagan were sworn in by Municipal Judge Stanton Harrell prior to the CCDA meeting was called to order. Willis, Flanagan, Callender, and Godwin will each serve a 4 year term; Kirtley and DeMier will each serve a 2 year term.**

**CALL TO ORDER**

Meeting called to order by Mayor Bill Flanagan at 6:04 P.M.

Mayor Bill Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

**Present:** Terry Willis, Buddy Robertson, Jeff Godwin, Will DeMier, Bill Flanagan, Brian Callender, Don Purkey, Susan Kirtley

**Absent:** David McComb

**Staff Present:** Jim Thomas, Bryan Drummond, Sarah Sharp, Jill Ferenc, Sean Douglas, Joe Kays, Stanton Harrell, Sherry Beach, Sharon McDonald

Pledge of Allegiance by all.

Invocation by: Councilman Purkey

**CALL TO THE PUBLIC**

Peggy Miller- 1140 N. Faulkner Dr. signed up to address Council regarding the closing of Chickasaw Street between the First Baptist Church buildings. Mrs. Miller left the meeting before it was called to order and was not present to speak.

**ACCEPTANCE OF THE AGENDA**

Motion by Willis, second by Robertson to approve the agenda for the regular CCDA meeting of May 04, 2015, as written. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Kirtley, yes. Motion carried.

**ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED**

None

## CURRENT BUSINESS

**(1) Approve/Reject the following consent items:**

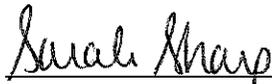
- (a) Minutes of the Regular Claremore Cultural Development Authority meeting on April 20, 2015, as printed.**
- (b) All claims as printed.**

Motion by Willis, second by DeMier to approve the CCDA consent items as printed. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Kirtley, yes. Motion carried.

## ADJOURNMENT

Motion by Willis, second by Robertson to adjourn. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Kirtley, yes. Motion carried.

Meeting adjourned at 6:07 P.M.



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Sarah Sharp, City Clerk

**Minutes of the Claremore Public Works Authority Regular Meeting  
Council Chambers, City Hall, 104 S. Muskogee Ave.  
Claremore, Oklahoma May 04, 2015**

**\*\*Claremore Public Works Authority Trustees Terry Willis, Jeff Godwin, Will DeMier, Brian Callender, Susan Kirtley and Chairman of Trustees Bill Flanagan were sworn in by Municipal Judge Stanton Harrell prior to the CCDA meeting was called to order. Willis, Flanagan, Callender, and Godwin will each serve a 4 year term; Kirtley and DeMier will each serve a 2 year term.**

**CALL TO ORDER**

Meeting called to order by Mayor Bill Flanagan at 6:07 P.M.

Mayor Bill Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

**Present:** Terry Willis, Buddy Robertson, Jeff Godwin, Will DeMier, Bill Flanagan, Brian Callender, Don Purkey, Susan Kirtley  
**Absent:** David McComb  
**Staff Present:** Jim Thomas, Bryan Drummond, Sarah Sharp, Jill Ferenc, Sean Douglas, Joe Kays, Stanton Harrell, Sherry Beach, Sharon McDonald

**ACCEPTANCE OF THE AGENDA**

Motion by Willis, second by DeMier to approve the agenda for the regular CPWA meeting of May 04, 2015, as written. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Kirtley, yes. Motion carried.

**ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED**

None

**CURRENT BUSINESS**

- (1) Approve/Reject the following consent items:**
- (a) Minutes of Claremore Public Works Authority Regular Meeting on April 20, 2015, as printed.**
  - (b) All claims as printed.**

Motion by Willis, second by DeMier to approve consent items as printed. Roll call vote: Willis, yes; Robertson, yes; DeMier, yes; Godwin, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Kirtley, yes. Motion carried.

## ADJOURNMENT

Motion by Willis, second by Kirtley to adjourn. Roll call vote: Willis, yes; Robertson, yes; DeMier, yes; Godwin, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Kirtley, yes. Motion carried.

Meeting adjourned at 6:08 P.M.



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Sarah Sharp, City Clerk

**Minutes of the Claremore City Council Regular Meeting  
Council Chambers, City Hall, 104 S. Muskogee Ave.  
Claremore, Oklahoma May 04, 2015**

**CALL TO ORDER**

Meeting called to order by Mayor Bill Flanagan at 6:08 P.M.

Mayor Bill Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

**Present:** Terry Willis, Buddy Robertson, Jeff Godwin, Will DeMier, Bill Flanagan, Brian Callender, Don Purkey, Susan Kirtley

**Absent:** David McComb

**Staff Present:** Jim Thomas, Bryan Drummond, Sarah Sharp, Jill Ferenc, Sean Douglas, Joe Kays, Stanton Harrell, Sherry Beach, Sharon McDonald

**ACCEPTANCE OF THE AGENDA**

Motion by Willis, second by Godwin to approve the agenda for the regular City Council meeting of May 04, 2015, as written. Roll call vote: Willis, yes; Robertson, yes; DeMier, yes; Godwin, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Kirtley, yes. Motion carried.

**AWARDS, PRESENTATIONS, AND COMMUNICATIONS**

**(1) Swearing in of Councilors Willis, Godwin, DeMier, Callender, McComb, Kirtley, and Mayor Flanagan by Municipal Judge Stanton Harrell.**

**\*\*Claremore City Councilors Terry Willis, Jeff Godwin, Will DeMier, Brian Callender, Susan Kirtley and Mayor Bill Flanagan were sworn in by Municipal Judge Stanton Harrell prior to the CCDA meeting was called to order. Willis, Flanagan, Callender, and Godwin will each serve a 4 year term; Kirtley and DeMier will each serve a 2 year term.**

**MAYOR'S REPORT & APPOINTMENTS**

None

## STAFF REPORTS

### **(2) Update on the progress of the new Senior Center facility and Fire Administration building.**

Fire Chief Sean Douglas gave a presentation showing the progress of the Fire Administration Building. The project is on budget and they hope to be in the building by June 1<sup>st</sup>.

Senior Center Director Sharon McDonald updated Council on the progress of the new Senior Center, showing photos of the remodeling process to current day. They will have almost 3 times the square footage as they have at current location.

City Manager Jim Thomas briefed the Council on the following items:

Planning Director Jill Ferenc presented Code Enforcement statistics for the past 12 months, detailing the amount and types of cases worked and compliance rate. Ferenc also compared Code Enforcement staffing to like size Cities.

Public Works has installed a traffic camera on the railroad interlock to see how many trains are coming through town each day and how long it takes them to clear City limits. Chief Brown is also tracking the stoppages and blockages of crossings within City limits. Thomas reports he has a meeting scheduled with Union Pacific officials on Wednesday.

ODOT is revising their environmental study on the Highway 20 around the Keetonville Hill area. There will be a public hearing on May 12<sup>th</sup>.

Preliminary figures have been received from Transystems for an East/West corridor project. The City is moving forward with their own project separate from ODOT, and the cost will be much less.

## CURRENT BUSINESS

### **(3) Approve/Reject the following consent items:**

- (a) Minutes of the Regular Council Meeting on April 20, 2015, as printed.**
- (b) All claims as printed.**
- (c) Actual salary claims for pay periods ending April 10, 2015, in the amount of \$442, 425.55 and estimated salary claims to include contractual agreements for Fire Union Dues, Flexible Spending Accounts, Life Insurance, Fire Pension, Police Pension, Oklahoma Municipal Retirement Fund, Supplemental Vision, and Short/Long Term disability plans, Employee Recreation Center Fees, and United Way Contributions for next pay period in the amount of \$500,000.00. Payroll at \$500,000.00 amount to include payables.**

Motion by Willis, second by DeMier to approve the consent items as listed. Roll call vote: Willis, yes; Robertson, yes; DeMier, yes; Godwin, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Kirtley, yes. Motion carried.

**(4) Discussion and vote to Approve/Reject special exemption for a fireworks display at the Claremore High School Graduation on Thursday, May 21,2015, contingent upon Fire Marshal's approval and school notifying surrounding property owners. (Shawn Story)**

Motion by Godwin, second by Robertson to approve the special exemption for a fireworks display at the Claremore High School Graduation on Thursday, May 21,2015, contingent upon Fire Marshal's approval and school notifying surrounding property owners. Roll call vote: Willis, yes; Robertson, yes; DeMier, yes; Godwin, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Kirtley, yes. Motion carried.

**(5) Discussion and vote to Approve/Reject change in budget line items "Donation-Books 43-46570" and "Books 43-040-56525" from \$1,700 to \$4,900 to allow for the expenditures for the memorial book purchase requests. (Sherry Beach)**

Motion by Godwin, second by Willis to approve the change in budget line items "Donation-Books 43-46570" and "Books 43-040-56525" from \$1,700 to \$4,900 to allow for the expenditures for the memorial book purchase requests. Roll call vote: Willis, yes; Robertson, yes; DeMier, yes; Godwin, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Kirtley, yes. Motion carried.

**(6) Discussion and vote to Approve/Reject the final Plat of Claremore Urgent Care located on the South side of Blue Starr Drive between Missouri Ave. and Cherokee Ave. (Jill Ferenc)**

Motion by Kirtley, second by Godwin to approve the final Plat of Claremore Urgent Care located on the South side of Blue Starr Drive between Missouri Ave. and Cherokee Ave. Roll call vote: Willis, yes; Robertson, yes; DeMier, yes; Godwin, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Kirtley, yes. Motion carried.

**(7) Discussion and vote to Approve/Reject Ordinance #2015-\_\_\_\_, declaring certain property described as a tract of land in the SE/4 of the SW/4 of Section 8, Township 21 N, Range 16 E of the I.B. & M, according to the U. S. Government Survey thereof, being a portion of that part of vacated Harper Addition to the City of Claremore, Rogers County, Oklahoma to be surplus property and authorizing its sale. (Bryan Drummond)**

Motion by DeMier, second by Callender to approve Ordinance #2015- 10\_, declaring certain property described as a tract of land in the SE/4 of the SW/4 of Section 8, Township 21 N, Range 16 E of the I.B. & M, according to the U. S. Government Survey thereof, being a portion of that part of vacated Harper Addition to the City of Claremore,

Rogers County, Oklahoma to be surplus property and authorizing its sale. Roll call vote: Willis, yes; Robertson, yes; DeMier, yes; Godwin, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Kirtley, yes. Motion carried.

**(8) Discussion and vote to Approve/Reject emergency clause for item #7.  
(Bryan Drummond)**

Motion by Willis, second by DeMier to approve the emergency clause for item #7. Roll call vote: Willis, yes; Robertson, yes; DeMier, yes; Godwin, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Kirtley, yes. Motion carried.

**(9) Discussion and vote to Approve/Reject contract for Medical, Dental, and Life Insurance for the FY 2015/2016. (Jim Thomas)**

Dayson Gwartney with Premier Consultants was present to discuss the process the City went through to receive bids and the selection process. The City will remain with Community Care with a 3% increase in premium. 3-4% of the rate is for taxes and fees related to new healthcare laws. Deductibles will not be affected. Dental and optical did not have an increase in cost.

Motion by Flanagan, second by Willis to approve the contract for Medical, Dental, and Life Insurance for the FY 2015/2016. Roll call vote: Willis, yes; Robertson, yes; DeMier, yes; Godwin, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Kirtley, yes. Motion carried.

**(10) Discussion and vote to Approve/Reject Ordinance #2015-\_\_\_\_, changing the zoning of land in Lot 6 and Lot 7 of Block 158 Claremore OT, City of Claremore, Rogers County, State of Oklahoma, from Residential Single-Family High Intensity District (RS-3) to Residential Multi-Family Low-Intensity District (RM-1) and directing the appropriate amendment to the zoning map of the City of Claremore, Oklahoma. (Jill Ferenc)**

Motion by DeMier, second by Kirtley to approve Ordinance #2015- 11, changing the zoning of land in Lot 6 and Lot 7 of Block 158 Claremore OT, City of Claremore, Rogers County, State of Oklahoma, from Residential Single-Family High Intensity District (RS-3) to Residential Multi-Family Low-Intensity District (RM-1) and directing the appropriate amendment to the zoning map of the City of Claremore, Oklahoma. Roll call vote: Willis, yes; Robertson, yes; DeMier, yes; Godwin, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Kirtley, yes. Motion carried.

**EXECUTIVE SESSION**

**1. Approve/Reject going into executive session for the following purpose:**

- A. Discussing collective bargaining labor negotiation proceedings concerning the Claremore Police Union, FOP Lodge #112 pursuant to Oklahoma Statute title 25, Section 307 (b) (2). (Jim Thomas)**
- B. Discussing collective bargaining labor negotiation proceedings concerning the Claremore Fire Union, IAFF Local 1077 pursuant to Oklahoma Statute title 25, Section 307 (b) (2). (Jim Thomas)**
- C. Discussing the evaluation and the employment performance of the City Manager, as authorized by tit. 25, Oklahoma Statutes, Section 307 (B) (1) and (B) (7), where disclosure of information would violate confidentiality requirements of State law. (Terry Willis)**

**2. Executive session to discuss above items (A), (B), and (C).**

Motion by Willis, second by DeMier to enter into Executive Session to discuss items (A)(B) and (C). Roll call vote: Willis, yes; Robertson, yes; DeMier, yes; Godwin, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Kirtley, yes. Motion carried.

Council entered Executive Session: 6:57 P.M.

Council exited Executive Session: 7:55 P.M.

**3. Regular session.**

Motion by Willis, second by Kirtley to acknowledge return to open session. Roll call vote: Willis, yes; Robertson, yes; DeMier, yes; Godwin, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Kirtley, yes. Motion carried.

**4. Statement of executive session minutes.**

Statement of Executive Session minutes was read by Mayor Flanagan:

The City Council, along with the City Attorney and Fire Chief met in Executive Session. Only the items listed on the agenda were discussed. No votes were cast and no action was taken.

**5. Possible action regarding the collective bargaining labor negotiation proceedings concerning the Claremore Police Union, FOP Lodge #112.**

No action taken.

**6. Possible action regarding the bargaining labor negotiation proceedings concerning the Claremore Fire Union, IAFF Local 1077.**

No action taken.

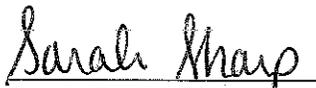
**7. Possible action regarding the evaluation process for the City Manager.**

No action taken.

**ADJOURNMENT**

Motion by Willis, second by DeMier to adjourn. Roll call vote: Willis, yes; Robertson, yes; DeMier, yes; Godwin, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Kirtley, yes. Motion carried.

Meeting adjourned at 7:57 P.M.

  
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Sarah Sharp, City Clerk