

MINUTES OF CLAREMORE PUBLIC WORKS AUTHORITY MEETING
COUNCIL CHAMBERS, CITY HALL, 104 S. MUSKOGEE,
CLAREMORE, OKLAHOMA FEBRUARY 02, 2009

CALL TO ORDER

Meeting called to order by Mayor Brant Shallenburger at
6:00 P.M.

ROLL CALL

Nan Pope called roll. The following were:

Present: Brant Shallenburger, Don Myers, Buddy Robertson,
Tony Mullenger, Flo Guthrie, Mick Webber, Terry
Chase, Tom Lehman, Paula Watson

Absent: None

Staff Present: Troy Powell, Nan Pope, Randy Elliott, Matt
Mueller, Cassie Sowers, Phil Stowell, Mitch
Louderback, Daryl Golbek, Mark Dowler, Tim
Miller, Mickey Perry, Joe Perez, Ron Burrows

Pledge of Allegiance by all.

Invocation by Richard Hamilton, First Methodist Church.

ACCEPTANCE OF AGENDA

Motion by Mullenger, second by Guthrie that the agenda for the
regular CPWA meeting of February 02, 2009, be approved as
written. 9 yes, Mullenger, Guthrie, Myers, Robertson,
Shallenburger, Webber, Chase, Lehman, Watson.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

CURRENT BUSINESS

Motion by Mullenger, second by Guthrie to approve the following
consent items:

- (a) Minutes of Claremore Public Works Authority meeting
on January 20, 2009, as printed.
- (b) All claims as printed.
- (c) Approve financing contingency extension with
Claremore Resources, LLC for Solid Waste Materials
Recovery Facility Agreement - request 90 day
extension. **(Tim Miller)**

9 yes, Mullenger, Guthrie, Robertson, Shallenburger, Webber,
Chase, Lehman, Watson, Myers.

ADJOURN

Motion by Mullenger, second by Guthrie to adjourn. 9 yes,
Mullenger, Guthrie, Shallenburger, Webber, Chase, Lehman,
Watson, Myers, Robertson.

Meeting adjourned at **6:04 P.M.**

MINUTES OF CLAREMORE CULTURAL DEVELOPMENT AUTHORITY MEETING
COUNCIL CHAMBERS, CITY HALL, 104 S. MUSKOGEE,
CLAREMORE, OKLAHOMA FEBRUARY 02, 2009

CALL TO ORDER

Meeting called to order by Mayor Brant Shallenburger at
6:04 P.M.

ROLL CALL

Mayor Shallenburger asked Nan Pope to note that members are present/absent as indicated below:

Present: Brant Shallenburger, Don Myers, Buddy Robertson, Tony Mullenger, Flo Guthrie, Mick Webber, Terry Chase, Tom Lehman, Paula Watson

Absent: None

Staff Present: Troy Powell, Nan Pope, Randy Elliott, Matt Mueller, Cassie Sowers, Phil Stowell, Mitch Louderback, Daryl Golbek, Mark Dowler, Tim Miller, Mickey Perry, Joe Perez, Ron Burrows

ACCEPTANCE OF AGENDA

Motion by Mullenger, second by Guthrie that the agenda for the regular CCDA meeting of February 02, 2009, be approved as written. 9 yes, Mullenger, Guthrie, Shallenburger, Webber, Chase, Lehman, Watson, Myers, Robertson.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

CURRENT BUSINESS

Motion by Mullenger, second by Guthrie that the CCDA approve the following consent items:

(a) Minutes of Claremore Cultural Development Authority meeting on January 20, 2009, as printed.

(b) All claims as printed.

9 yes, Mullenger, Guthrie, Shallenburger, Webber, Chase, Lehman, Watson, Myers, Robertson.

Power Point presentation by Troy on Expo.

Expo facility rate structure: All in-kind services for Expo will go before Council for approval.

Myers - shouldn't it also go before S.E.C.?

Troy - yes it should.

Departments that use it will pay for it as normal event holders.

Chase - wants an event from new Expo organizer once he gets his hands around it - much like Rec Center for ideas of how to bring Expo around.

Troy - Leadership - looking at it from a different perspective. No vote taken by Council on this item.

ADJOURNMENT

Motion by Guthrie, second by Lehman to adjourn. 9 yes, Guthrie, Lehman, Chase, Watson, Myers, Robertson, Mullenger, Shallenburger, Webber.

Meeting adjourned at **6:30 P.M.**

MINUTES OF REGULAR COUNCIL MEETING
COUNCIL CHAMBERS, CITY HALL, 104 S. MUSKOGEE,
CLAREMORE, OKLAHOMA FEBRUARY 02, 2009

CALL TO ORDER

Meeting called to order by Mayor Brant Shallenburger at
6:30 P.M.

ROLL CALL

Mayor Shallenburger asked Nan Pope to note that members are present/absent as indicated below:

Present: Brant Shallenburger, Don Myers, Buddy Robertson, Tony Mullenger, Flo Guthrie, Mick Webber, Terry Chase, Tom Lehman, Paula Watson

Absent: None

Staff Present: Troy Powell, Nan Pope, Randy Elliott, Matt Mueller, Cassie Sowers, Phil Stowell, Mitch Louderback, Daryl Golbek, Mark Dowler, Tim Miller, Mickey Perry, Joe Perez, Ron Burrows

ACCEPTANCE OF AGENDA

Motion by Mullenger, second by Guthrie that the agenda for the regular council meeting of February 02, 2009 be approved as written. 9 yes, Mullenger, Guthrie, Lehman, Watson, Myers, Robertson, Shallenburger, Webber, Chase.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

AWARDS, PRESENTATIONS, AND COMMUNICATIONS

None

CALL TO THE PUBLIC

None

MAYOR'S REPORT & APPOINTMENTS

Motion by Webber, second by Mullenger to approve recommendation by Mayor Shallenburger to re-appoint **Stan Harrell** as Municipal Judge for the City of Claremore - and appoint **Todd Willhoite** as Associate Municipal Judge - each to serve a two (2) year term to February, 2011. 9 yes, Webber, Mullenger, Watson, Myers, Robertson, Guthrie, Shallenburger, Chase, Lehman.

STAFF REPORTS

None

CURRENT BUSINESS

Motion by Mullenger, second by Lehman to approve the following consent items:

- (a) Minutes of Regular Council meeting on January 20, 2009, as printed.
- (b) Minutes of Special Council meeting on January 20, 2009, as printed.
- (c) All claims as printed.
- (d) Actual salary claims for pay period ending **January 10, 2009**, in the amount of **\$384,411.88** and estimated salary claims for next pay period in the amount of **\$500,000**.
- (e) Approve budget transfer within Police sales tax funds for college reimbursement in the amount of \$20,500. **(Mickey Perry)**
- (f) Approve Animal Control donation (received) to allow for expenditures - \$1,000.
- (g) Approve increase in current operating budget in the amount of \$3,605 for Fire Department. **(Mark Dowler)**
- (h) Approve soliciting for qualifications and specifications for Agent of Record Services for City of Claremore Employee Benefits Plans. **(Matt Mueller/Tamryn Cluck)**
- (i) Approve fund transfers for year ending June 30, 2008 as follows:
 - Fund 46 to Fund 27 - \$900,000
 - Fund 56 to Fund 27 - \$150,000
 - Fund 46 to Fund 40 - \$900,000
 - Fund 56 to Fund 40 - \$ 50,000**(Tim Miller)**
- (j) Approve contribution refund payment to **Eric Brouse** from Oklahoma Municipal Retirement Fund (OMRF) **(Matt Mueller)**
- (k) Approve the following requirements **(1 thru 4)** concerning the CDBG Community Development Project for Environmental Review Record for 13431 CDBG 08 Sanitary Sewer Improvements Project:
(Andy Armstrong)
 - 1. Designate the City's Chief Executive Officer, the Mayor, as the certifying officer under the National Environmental Policy Act of 1969 to assume overall responsibility for the environmental review process.
 - 2. Make a Finding of Categorical Exclusion/Exempt from Release of Funds Publication for the #13431 CDBG 08 Sanitary Sewer Infrastructure Program.
 - 3. Authorize the Mayor to sign the CDBG Certification of Leverage, Environmental Certification and Request for Release of Funds.

AND

4. Approve an Antidisplacement Plan for the #13431 CDBG 08 Sanitary Sewer Infrastructure Program.

9 yes, Mullenger, Lehman, Watson, Myers, Robertson, Guthrie, Shallenburger, Webber, Chase.

CIEDA representative states that on 12-12-08 - Sequoyah School District held an election and voted on 3 propositions

1 - a field house

2 - turf

3 - student transportation

It was passed by margin of 78% and 80% - by patrons

Chase - Why before Council? Be sure we know - City not subject to risk

Randy - City is Beneficiary of Trust - never a debt for City of Claremore - zero liability

Motion by Mullenger, second by Guthrie to adopt **Resolution #2009-02** approving the incurrence of indebtedness by the Claremore Industrial and Economic Development Authority issuing its Lease Revenue Notes (**Sequoyah Public Schools Project**) in an aggregate amount not to exceed \$10,700,000; providing that the Trust Indenture, as amended, creating the Authority is subject to the provisions of the Note Indenture; authorizing the issuance of said Notes; waiving competitive bidding and approving the proceedings of the Authority pertaining to the sale of said Notes; and containing other provisions relating thereto. 9 yes, Mullenger, Guthrie, Watson, Myers, Robertson, Shallenburger, Webber, Chase, Lehman.

FAA Grant

Chairman Scott Thomas - 90/10 not on our CIP Program - however, on stimulus money - user age

Webber - CIEDA - Expenditure

OAS provide 2% of 5% - 1.6 million

\$40,000 to us - Oklahoma Aeronautics

Grant permits - to file for Grant

Motion by Mullenger, second by Guthrie to approve request by CIEDA to file grant application to Oklahoma Aeronautics Commission to remove obstacle (**dirt hump**) in safety zone of runway 17-35 of the Claremore Regional Airport for ultimate consideration and approval by the Federal Aviation Administration. 9 yes, Mullenger, Guthrie, Myers, Robertson, Shallenburger, Webber, Chase, Lehman, Watson.

Council did not go into executive session for the following item:

- (a) Purchase or appraisal of real property.

Chase - Mineral rights - easy way to make it standard usage

Randy - I always put that in my documents

Chase - Engineering of trail, that cost anything?

Matt - It's included in grant - only cost is \$5,000 fence city agreed to install.

Matt - contract is for sale/exchange of property to connect trails - Legion Park - Claremore Lake Trail - will exchange as follows: 13 acres to Latham - 4.6 to us and Latham pays us \$75,000.

Motion by Mullenger, second by Guthrie to approve exchange of property. 9 yes, Mullenger, Guthrie, Robertson, Shallenburger, Webber, Chase, Lehman, Watson, Myers.

EXECUTIVE SESSION

None

ADJOURN

Motion by Mullenger, second by Guthrie to adjourn. 9 yes, Mullenger, Guthrie, Shallenburger, Webber, Chase, Lehman, Watson, Myers, Robertson.

Meeting adjourned at **6:50 P.M.**