

**Regular Minutes of the Claremore Cultural Development Authority Meeting  
Council Chambers, City Hall, 104 S. Muskogee Ave.  
Claremore, Oklahoma July 20, 2015**

**CALL TO ORDER**

Meeting called to order by Mayor Bill Flanagan at 6:00 P.M.

Mayor Bill Flanagan asked Sarah Sharp to note that members are present/absent as indicated below:

**Present:** Terry Willis, Buddy Robertson, Jeff Godwin, Will DeMier, Bill Flanagan, Brian Callender, Don Purkey, Susan Kirtley, Scott Savage

**Absent:** None

**Staff Present:** Jim Thomas, Bryan Drummond, Dave Brown, Sarah Sharp, Tim White, Susy Collins, Tanya Andrews, Sean Douglas, Daryl Golbek, Stan Brown, Jean Hurst, Brandon Irby, Jeremy Ledbetter

Pledge of Allegiance by all.

Invocation by Councilor Willis.

**CALL TO THE PUBLIC**

None

**ACCEPTANCE OF THE AGENDA**

Motion by Willis, second by Robertson that the agenda for the regular CCDA meeting of July 20, 2015, be approved as written. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

**ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED**

None

**CURRENT BUSINESS**

- (1) Approve/Reject the following consent items:**
  - (a) Minutes of the Regular Claremore Cultural Development Authority Meeting on July 06, 2015 as printed.**
  - (b) All Claims as printed.**

Motion by Kirtley, second by Willis to approve the consent items as printed. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

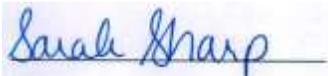
**(2) Discussion and vote to Approve/Reject sole source provider request with Green Country Marketing Association in the amount of \$60,000 for advertising, printing of visitor guides, social media management, and consumer travel show co-op. (Tanya Andrews)**

Motion by DeMier, second by Godwin to approve the sole source provider request with Green Country Marketing Association in the amount of \$60,000 for advertising, printing of visitor guides, social media management, and consumer travel show co-op. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

**ADJOURNMENT**

Motion by Willis, second by DeMier to adjourn. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

Meeting adjourned at 6:20 P.M.

A handwritten signature in blue ink that reads "Sarah Sharp". The signature is written over a light blue horizontal line.

Sarah Sharp, CMC  
City Clerk

**Regular Minutes of Claremore Public Works Authority Meeting  
Council Chambers, City Hall, 104 S. Muskogee Ave.  
Claremore, Oklahoma July 20, 2015**

**CALL TO ORDER**

Meeting called to order by Mayor Bill Flanagan at 6:20 P.M.

Mayor Bill Flanagan asked Sarah Sharp to note that members are present/absent as indicated below:

**Present:** Terry Willis, Buddy Robertson, Jeff Godwin, Will DeMier, Bill Flanagan, Brian Callender, Don Purkey, Susan Kirtley, Scott Savage

**Absent:** None

**Staff Present:** Jim Thomas, Bryan Drummond, Dave Brown, Sarah Sharp, Tim White, Susy Collins, Tanya Andrews, Sean Douglas, Daryl Golbek, Stan Brown, Jean Hurst, Brandon Irby, Jeremy Ledbetter

**ACCEPTANCE OF THE AGENDA**

Motion by Willis, second by Kirtley that the agenda for the regular CPWA meeting of July 20, 2015, be approved as written. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

**ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED**

None

**CURRENT BUSINESS**

**(1) Approve/Reject the following consent items:**

**(a) Minutes of the Regular Claremore Public Works Authority Meeting on July 06, 2015, as printed.**

**(b) All Claims as printed.**

Motion by Willis, second by Godwin to approve the consent items as listed. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

**ADJOURNMENT**

Motion by Willis, second by Kirtley to adjourn. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

Meeting adjourned at 6:21 P.M.

A handwritten signature in blue ink that reads "Sarah Sharp". The signature is written in a cursive style and is positioned above a thin horizontal line.

Sarah Sharp, CMC  
City Clerk

**Minutes of Claremore City Council Regular Meeting  
Council Chambers, City Hall, 104 S. Muskogee Ave.  
Claremore, Oklahoma July 20, 2015**

**CALL TO ORDER**

Meeting called to order by Mayor Bill Flanagan at 6:21 P.M.

Mayor Bill Flanagan asked Sarah Sharp to note that members are present/absent as indicated below:

**Present:** Terry Willis, Buddy Robertson, Jeff Godwin, Will DeMier, Bill Flanagan, Brian Callender, Don Purkey, Susan Kirtley, Scott Savage

**Absent:** None

**Staff Present:** Jim Thomas, Bryan Drummond, Dave Brown, Sarah Sharp, Tim White, Susy Collins, Tanya Andrews, Sean Douglas, Daryl Golbek, Stan Brown, Jean Hurst, Brandon Irby, Jeremy Ledbetter

**ACCEPTANCE OF THE AGENDA**

Motion by Willis, second by Godwin that the agenda for the regular City Council meeting of July 20, 2015, be approved as written. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

**ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED**

None

**AWARDS, PRESENTATIONS, AND COMMUNICATIONS**

(1) Presentation of Proclamation declaring July 26-31 as Mission Claremore Week.

Mayor Flanagan read and presented the Proclamation to Madeline Clark with Mission Claremore. Clark spoke about the organization and what they will accomplish during Mission Claremore Week.

**MAYOR'S REPORT & APPOINTMENTS**

None

**STAFF REPORTS**

City Manager Jim Thomas reported on the following items:

Oklahoma City Manager Association's Conference that was held in Claremore last week at the new Holiday Inn Conference Center was well attended and very successful.

Thomas expressed his thanks to Tanya Andrews and the City staff for all their hard work to make the event a success.

Westbend Green is tomorrow evening.

The Executive Session on the agenda tonight is only related to the Police Contract negotiations. Fire negotiations are still ongoing and will not be discussed.

Public Infrastructure Director Jeremy Ledbetter reported on the low water crossing bridge on Lowery. Recent rains have exceeded the capacity of drainage in the area. The road has been shut down and crews are already working on repairs. They are hoping to have the repairs made and the road reopened this weekend. With the heavy commercial traffic on this roadway, there will need to be time allowed for everything to cure before it is reopened. The Master Drainage Study did address changes in this area as a high priority area. Crews are working with an engineer for a long term solution.

Fire Chief Sean Douglas reported the crews at Station #3 have been moved to Lowery and Owalla into the County building on Industrial Road. The City has secured a short term lease for the building. The City will pay no rent but will pay for the utilities. This will be the temporary Station #3 until the roof and other necessary repairs are made at Station 3. They will be installing a new composite roof and replacing all the wood siding and roof decking that are rotted. Once the roof is complete a mold removal company will come in and remediate all the mold. New ducts will be installed. New ceiling tile, insulation and carpet will be installed as well. They are in the process of gathering quotes now. Jeremy's crews will be piping in the ditch in front of the facility.

Presentation by Tim White regarding the new City website. The website will go live July 27<sup>th</sup>.

City Clerk Sarah Sharp introduced new Main Street Director Jessica Jackson.

Police Chief Stan Brown announced National Night Out will be held August 4<sup>th</sup> from 6-9 P.M. at Will Rogers Park.

### **CURRENT BUSINESS**

#### **(1) Approve/Reject the following consent items:**

- (a) Minutes of the Regular Council Meeting on July 06, 2015.**
- (b) All claims as printed.**
- (c) Actual salary claims for pay periods ending July 02, 2015, in the amount of \$454,586.27 and estimated salary claims to include contractual agreements for Fire Union Dues, Flexible Spending Accounts, Life Insurance, Fire Pension, Police Pension, Oklahoma Municipal Retirement Fund, Supplemental Vision, and Short/Long Term disability plans, Employee Recreation Center Fees, and United Way Contributions for the next pay period in the amount of \$500,000. Payroll at \$500,000 amount to include payables.**
- (d) Approval of Quarterly 911 Report and Monthly Activity Report.  
(Stan Brown)**

- (e) Approval to award annual Veterinarian bid to ARK Animal Hospital.  
(Jean Hurst/Stan Brown)
- (f) Approval to seek bids on parts for traffic light upgrades.  
(Jeremy Ledbetter)
- (g) Approval to award annual asphalt bid as follows:
  - Paragon
  - Hot Mix-Hot Lay Type "A"-Plant \$32.60- FOB \$39.60
  - Hot Mix-Hot Lay Type "B"-Plant \$44.70- FOB \$51.70
  - Hot Mix-Hot Lay Type "C"-Plant \$41.60- FOB \$48.60
  - Tulsa Asphalt
  - Hot Mix-Cold Lay Asphalt- Plant \$85.00- FOB \$91.50
  - Price Per Ton
- (h) Approval to award annual Sand, Gravel, and Rock Bid as follows:
  - Anchor
  - 1" Class A Rock- Plant \$9.00-FOB \$13.68
  - 1" Crusher Run- Plant \$6.00- FOB \$10.68
  - 3/8" Chips- Plant \$9.25- FOB \$13.93
  - Screenings-Plant \$5.50-FOB \$10.18
  - Fill Sand-Plant \$5.25- FOB \$13.10
  - Price Per Ton
- (i) Approval to award annual concrete bid as follows:
  - Dolese Bros.
  - 4000 psi PC Concrete with Fiber Mesh- \$94.00
  - 4000 psi PC Concrete - \$89.00
  - 3000 psi PC Concrete with Fiber Mesh-\$88.00
  - 3000 psi PC Concrete-\$83.00
  - Price Per Yard
- (j) Approval of Oklahoma Municipal Retirement Fund Disability Retirement of James Miller. (Jim Thomas)

Item (g)- Ledbetter clarified that Paragon does not have cold lay and therefore did not submit a bid for it. For that reason, Tulsa Asphalt was awarded the bid for cold lay. Hot Mix Type A and C are the most frequently used asphalts; and Paragon's bid on those two types were cheaper, that is why they were chosen to be awarded the bid.

Item (h)- Ledbetter clarified that although the bid on 1' crusher run and screenings FOB price was lower from Greenhill, Anchor was selected because those products are picked up onsite and Anchor's plant prices were less.

Motion by Willis, second by Kirtley to approve the consent items as listed. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

#### **EXECUTIVE SESSION**

**(1) Approve/Reject going into executive session for the following purpose:**

**(A) Discussing collective bargaining labor negotiation proceedings concerning the Claremore Police Union, FOP Lodge #112 pursuant to the Oklahoma Statute title 25, Section 307 (b)(2). (Jim Thomas)**

Motion by DeMier, second by Willis to enter into executive session to discuss item (A). Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

**(2) Executive session to discuss above item (A).**

Council entered executive session at 6:59 P.M.

**(3) Regular Session.**

Council exited executive session at 7:13 P.M.

Motion by Willis, second by DeMier to acknowledge return to open session. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

**(4) Statement of executive session minutes.**

Statement of executive session minutes by City Attorney Bryan Drummond:

While in executive session the Council discussed the collective bargaining labor negotiation proceedings concerning the Claremore Police Union, FOP Lodge #112 pursuant to the Oklahoma Statute title 25, Section 307 (b)(2). Those present were the City Council, the City Manager, Assistant City Manager, City Attorney, and the Police Chief. No votes were cast and no other subjects were discussed.

**(5) Discussion and vote to Approve/Reject Collective Bargaining Agreement between the City of Claremore and the Claremore Police Union, FOP Lodge #112.**

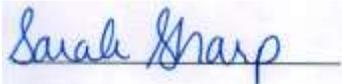
Thomas- The administration has reached a tentative agreement with the union. Management is recommending approval of the contract. Thomas reviewed the negotiated changes to the contract.

Motion by Willis, second by DeMier to approve the Collective Bargaining Agreement between the City of Claremore and the Claremore Police Union, FOP Lodge #112. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

### **ADJOURNMENT**

Motion by Purkey, second by Willis to adjourn. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

Meeting adjourned at 7:21 P.M.

A handwritten signature in blue ink that reads "Sarah Sharp". The signature is written in a cursive style and is positioned above a horizontal line.

Sarah Sharp, CMC  
City Clerk