

**Regular Minutes of the Claremore Cultural Development Authority Meeting  
Council Chambers, City Hall, 104 S. Muskogee Ave.  
Claremore, Oklahoma October 05, 2015**

**CALL TO ORDER**

Meeting called to order by Mayor Bill Flanagan at 6:00 P.M.

Mayor Bill Flanagan asked Sarah Sharp to note that members are present/absent as indicated below:

**Present:** Terry Willis, Buddy Robertson, Jeff Godwin, Will DeMier, Bill Flanagan, Brian Callender, Don Purkey, Susan Kirtley, Scott Savage

**Absent:** None

**Staff Present:** Jim Thomas, Dave Brown, Bryan Drummond, Sarah Sharp, Susy Collins, Sean Douglas, Jill Ferenc, Tim White, Daryl Golbek, Stan Brown, Art Andrews, Ron Easterling, Suzan Maloy, Charlene Lawrence, Lisa Rogers

Pledge of Allegiance by all.

Invocation by Councilman Willis

**CALL TO THE PUBLIC**

Joe McKerrow-Owner of Will Rogers Motor Inn spoke regarding the proposed Hotel Tax Ordinance changes. McKerrow addressed Council during the discussion of the actual item.

**ACCEPTANCE OF THE AGENDA**

Motion by Willis, second by Robertson that the agenda for the regular CCDA meeting of October 05, 2015, be approved as written. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

**ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED**

None

**CURRENT BUSINESS**

- (1) **Approve/Reject the following consent items:**
  - (a) **Minutes of the Regular Claremore Cultural Development Authority Meeting on September 21, 2015 as printed.**
  - (b) **All Claims as printed.**

Motion by Willis, second by Godwin to approve the consent items as printed. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

**ADJOURNMENT**

Motion by Willis, second by Robertson to adjourn. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

Meeting adjourned at 6:03 P.M.

A handwritten signature in cursive script that reads "Sarah Sharp".

Sarah Sharp, CMC  
City Clerk

**Regular Minutes of Claremore Public Works Authority Meeting  
Council Chambers, City Hall, 104 S. Muskogee Ave.  
Claremore, Oklahoma October 05, 2015**

**CALL TO ORDER**

Meeting called to order by Mayor Bill Flanagan at 6:03 P.M.

Mayor Bill Flanagan asked Sarah Sharp to note that members are present/absent as indicated below:

**Present:** Terry Willis, Buddy Robertson, Jeff Godwin, Will DeMier, Bill Flanagan, Brian Callender, Don Purkey, Susan Kirtley, Scott Savage

**Absent:** None

**Staff Present:** Jim Thomas, Dave Brown, Bryan Drummond, Sarah Sharp, Susy Collins, Sean Douglas, Jill Ferenc, Tim White, Daryl Golbek, Stan Brown, Art Andrews, Ron Easterling, Suzan Maloy, Charlene Lawrence, Lisa Rogers

**ACCEPTANCE OF THE AGENDA**

Motion by Willis, second by Robertson that the agenda for the regular CPWA meeting of October 05, 2015, be approved as written. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

**ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED**

None

**CURRENT BUSINESS**

**(1) Approve/Reject the following consent items:**

- (a) Minutes of the Regular Claremore Public Works Authority Meeting on September 21, 2015, as printed.**
- (b) All Claims as printed.**

Motion by Willis, second by Godwin to approve the consent items as listed. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

## ADJOURNMENT

Motion by Willis, second by DeMier to adjourn. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

Meeting adjourned at 7:54 P.M.

A handwritten signature in cursive script that reads "Sarah Sharp".

Sarah Sharp, CMC  
City Clerk

**Minutes of Claremore City Council Regular Meeting  
Council Chambers, City Hall, 104 S. Muskogee Ave.  
Claremore, Oklahoma October 05, 2015**

**CALL TO ORDER**

Meeting called to order by Mayor Bill Flanagan at 6:04 P.M.

Mayor Bill Flanagan asked Sarah Sharp to note that members are present/absent as indicated below:

**Present:** Terry Willis, Buddy Robertson, Jeff Godwin, Will DeMier, Bill Flanagan, Brian Callender, Don Purkey, Susan Kirtley, Scott Savage

**Absent:** None

**Staff Present:** Jim Thomas, Dave Brown, Bryan Drummond, Sarah Sharp, Susy Collins, Sean Douglas, Jill Ferenc, Tim White, Daryl Golbek, Stan Brown, Art Andrews, Ron Easterling, Suzan Maloy, Charlene Lawrence, Lisa Rogers

**ACCEPTANCE OF THE AGENDA**

Motion by Willis, second by Robertson that the agenda for the regular City Council meeting of October 05, 2015, be approved as written. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

**ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED**

None

**AWARDS, PRESENTATIONS, AND COMMUNICATIONS**

None

**MAYOR'S REPORT & APPOINTMENTS**

None

**STAFF REPORTS**

**City Manager Report:**

City Manager Thomas, CIEDA Director Jeru Koehler, Mayor Flanagan, and Police Chief Stan Brown will be traveling to Washington DC on Wednesday and Thursday to meet with both railroads (UP & BNSF). Senator Inhoff and Congressman Markwayne Mullin have facilitated this meeting to address our train issues here in Claremore. The conversation has never been elevate to this level. Hopeful to create dialog to come up with a long term plan to deal with the rail traffic. We don't have luxury to push issue down the railroad track , we need to deal with it now; rail traffic is expected to double in the next few years. Rogers County Commissioner Burrows, ODOT Director Mike

Patterson, Pelco President and CIEDA Chairman Phil Albert, and Senator Marty Quinn will also be in attendance.

Utility Billing- Staff continues to field calls from customers. Informational document went out with the utility bills. There will be a town hall meeting next Monday at the Claremore Conference Center from 7-9 p.m. Council is invited to attend; an agenda will be posted so that all Council Members can attend and not be in violation of Open Meeting Act. GRDA and GE representatives will be present to answer questions. Jim has fielded one call and one email since the last council meeting. Staff has heard more positive comments than negative. City has hired a contract employee to act as an ombudsman and help customers understand their electrical needs. Hope to put this to bed once and for all. Councilor Kirtley stated she would like to have a date people can opt out by and a monthly price it will cost them at the meeting.

Station 3- Firemen are in the building tonight. Fully operational . Exterior painting has not been completed as of this date, but will be soon.

#### **CURRENT BUSINESS**

**(1) Approve/Reject the following consent items:**

- (a) Minutes of the Regular Council Meeting on September 21, 2015.**
- (b) All claims as printed.**
- (c) Actual salary claims for pay periods ending September 25, 2015, in the amount of \$452, 734.78 and estimated salary claims to include contractual agreements for Fire Union Dues, Flexible Spending Accounts, Life Insurance, Fire Pension, Police Pension, Oklahoma Municipal Retirement Fund, Supplemental Vision, and Short/Long Term disability plans, Employee Recreation Center Fees, and United Way Contributions for the next pay period in the amount of \$500,000. Payroll at \$500,000 amount to include payables.**
- (d) Approval to advertise and solicit bids for CDBG #16080 2014 and CDBG #16434 2015 for sanitary sewer system rehabilitation projects. (Jill Ferenc)**

Motion by Willis, second by Robertson to approve the consent items as listed. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

**(2) Discussion and possible action to Approve/Reject the Final Plat of the Hero's Point Addition. (Jill Ferenc)**

Motion by Purkey, second by Kirtley to approve the Final Plat of the Hero's Point Addition. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

**(3) Discussion and vote to Approve/Reject authorization to apply for a FEMA Hazard Mitigation Assistance Grant to acquire and demolish seven (7) residential structures in hazard-prone areas. (Jill Ferenc/Ron Easterling)**

The grant is a 75% FEMA/25% City funds grant (City's portion can include in-kind or cash. Staff is tracking hours working on the grant) Grant covers property acquisition and structure demolition; acquisitions are voluntary. The seven properties identified are:

632-634 Archer Court-duplex  
636-638 Archer Court-duplex  
640-642 Archer Court-duplex  
1104 Robin Road  
1105 Robin Road  
1108 Robin Road  
1111 Robin Road

Motion by DeMier, second by Callender to approve authorization to apply for a FEMA Hazard Mitigation Assistance Grant to acquire and demolish seven (7) residential structures in hazard-prone areas. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

**(4) Discussion and vote to Approve/Reject Ordinance #2015-\_\_\_\_, amending Sections 39.81 and 39.85 of Chapter 39 of the Ordinances of the City of Claremore regarding Hotel Taxes. (Tanya Andrews)**

Joe McKerrow-Owner of Will Rogers Inn addressed Council. McKerrow compared differences in ordinance to other local area hotel ordinances. Permanent resident-doesn't believe the people should not have to wait 30 days to be considered a permanent resident. Permanent residents are not required to pay sales tax. Would like to see that the permanent resident tax not apply to any organization that is sales tax exempt. Particularly concerned regarding churches, schools, organizations like Red Cross and Salvation Army and veterans. McKerrow did not know anything about this ordinance until he read it in the paper on Friday.

Motion by DeMier, second by Godwin to approve Ordinance #2015- 21, amending Sections 39.81 and 39.85 of Chapter 39 of the Ordinances of the City of Claremore regarding Hotel Taxes. Roll call vote: Willis, no; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, no; Kirtley, yes; and Savage, yes. Motion carried.

**(5) Discussion and vote to Approve/Reject the Emergency Clause relating to Item #4 and Hotel Tax Ordinance changes. (Tanya Andrews)**

Motion by DeMier, second by Willis to reject the Emergency Clause relating to Item #4 and Hotel Tax Ordinance changes. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

**(6) Discussion and vote to Approve/Reject Ordinance #2015-\_\_\_\_, amending Chapter 52, Sewers (Industrial Pretreatment Program); Section 52.011 Maintenance of Interceptors; Section 52.027 Other Discharges Prohibited; Section 52.028 Prohibited Discharges; Section 52.030 Interceptors Required for Greases and Oil; Section 52.048 Definitions; Section 52.051 Publication of Users in Significant Noncompliance; Section 52.065 Prohibited Discharge Standards; Section 52.066 National Categorical Pretreatment Standards; Section 52.082 Accidental Discharge/Slug Control Plans; Section 52.1000 Application Signatories and Certification; Section 52.101 Wastewater Discharge Permit Fee; Renewal, Section 52.142 Notice of Violation/Repeat Sampling and Reporting; Section 52.111 Sample Collection (Charlene Lawrence/Daryl Golbeck)**

Motion by DeMier, second by Kirtley to approve Ordinance #2015- 22, amending Chapter 52, Sewers (Industrial Pretreatment Program); Section 52.011 Maintenance of Interceptors; Section 52.027 Other Discharges Prohibited; Section 52.028 Prohibited Discharges; Section 52.030 Interceptors Required for Greases and Oil; Section 52.048 Definitions; Section 52.051 Publication of Users in Significant Noncompliance; Section 52.065 Prohibited Discharge Standards; Section 52.066 National Categorical Pretreatment Standards; Section 52.082 Accidental Discharge/Slug Control Plans; Section 52.1000 Application Signatories and Certification; Section 52.101 Wastewater Discharge Permit Fee; Renewal, Section 52.142 Notice of Violation/Repeat Sampling and Reporting; Section 52.111

Sample Collection. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

## **EXECUTIVE SESSION**

**(1) Approve/Reject going into executive session for the following purpose:**

**(A) Discussing collective bargaining labor negotiation proceeding concerning the Claremore Fire Union, IAFF Local 1077 pursuant to the Oklahoma Statute title 25, Section 307 (b)(2). (Jim Thomas)**

Motion by Willis, second by Robertson to approve entering into executive session to discuss item (A). Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

**(2) Executive session to discuss above item (A).**

Council entered into executive session at 6:52 p.m.

Council came out of executive session at 7:11 p.m.

**(3) Regular Session.**

Motion to Willis, second by Godwin to acknowledge return to regular session. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

**(4) Statement of executive session minutes.**

The City Council met in executive session to discuss collective bargaining labor negotiation proceeding concerning the Claremore Fire Union, IAFF Local 1077 pursuant to the Oklahoma Statute title 25, Section 307 (b)(2). Those present were all council members, in addition to the City Manager, Assistant City Manager, Fire Chief, and City Attorney. No other matters were discussed, no votes were cast, and no decisions were made.

**ADJOURNMENT**

Motion by Willis, second by DeMier to adjourn. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

Meeting adjourned at 7:12 P.M.



Sarah Sharp, CMC  
City Clerk