

**Regular Minutes of the Claremore Cultural Development Authority Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma November 02, 2015**

CALL TO ORDER

Meeting called to order by Mayor Bill Flanagan at 6:00 P.M.

Mayor Bill Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Terry Willis, Buddy Robertson, Jeff Godwin, Will DeMier, Bill Flanagan, Brian Callender, Susan Kirtley, Scott Savage

Absent: Don Purkey

Staff Present: Jim Thomas, Dave Brown, Bryan Drummond, Sarah Sharp, Susy Collins, Sean Douglas, Jill Ferenc, Tim White, Daryl Golbek, Stan Brown, Jeri Koehler, Joe Kays, Brandon Irby

Pledge of Allegiance by all.

Invocation by Councilman Willis

CALL TO THE PUBLIC

None

ACCEPTANCE OF THE AGENDA

Motion by Willis, second by Robertson that the agenda for the regular CCDA meeting of November 02, 2015, be approved as written. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Kirtley, yes; and Savage, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

(a) Minutes of the Regular Claremore Cultural Development Authority Meeting on October 19, 2015 as printed.

(b) All Claims as printed.

Motion by Willis, second by Robertson to approve the consent items as printed. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Kirtley, yes; and Savage, yes. Motion carried.

ADJOURNMENT

Motion by Willis, second by Robertson to adjourn. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Kirtley, yes; and Savage, yes. Motion carried.

Meeting adjourned at 6:02 P.M.

A handwritten signature in cursive script that reads "Sarah Sharp".

Sarah Sharp, CMC
City Clerk

**Regular Minutes of Claremore Public Works Authority Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma November 02, 2015**

CALL TO ORDER

Meeting called to order by Mayor Bill Flanagan at 6:02 P.M.

Mayor Bill Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Terry Willis, Buddy Robertson, Jeff Godwin, Will DeMier, Bill Flanagan, Brian Callender, Susan Kirtley, Scott Savage

Absent: Don Purkey

Staff Present: Jim Thomas, Dave Brown, Bryan Drummond, Sarah Sharp, Susy Collins, Sean Douglas, Jill Ferenc, Tim White, Daryl Golbek, Stan Brown, Jeri Koehler, Joe Kays, Brandon Irby

ACCEPTANCE OF THE AGENDA

Motion by Willis, second by Savage that the agenda for the regular CPWA meeting of November 02, 2015, be approved as written. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Kirtley, yes; and Savage, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

(a) Minutes of the Regular Claremore Public Works Authority Meeting on October 19, 2015, as printed.

(b) All Claims as printed.

Motion by Willis, second by Kirtley to approve the consent items as listed. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Kirtley, yes; and Savage, yes. Motion carried.

(2) Discussion and possible action to Approve/Reject Real Estate Sale and Purchase Contract between the Claremore Public Works Authority and Barbara and Donel Thomas to purchase the property located at 2895 W. Country Club Road and authorize the City Manager and Mayor to execute all documents necessary to complete the purchase. (Jim Thomas)

City Attorney Bryan Drummond explained the purchase. The appraisal for this property came in at \$130,000. The owners and CPWA reached an agreement on the purchase price of \$160,000. Even though the purchase price is greater than the appraisal price, if the parties were unable to reach an agreement on the contract, the CPWA would have to go through the imminent domain process. That process would take a considerable amount of time and money. The CPWA would be responsible for attorney fees , moving expenses, etc.

City Manager Jim Thomas stated the asking price started higher, and the two parties settled on \$160,000. Fund have been budgeted out of the road funds. Both homes will be demolished to widen the intersection.

Motion by Kirtley, second by DeMier to approve the Real Estate Sale and Purchase Contract between the Claremore Public Works Authority and Barbara and Donel Thomas to purchase the property located at 2895 W. Country Club Road and authorize the City Manager and Mayor to execute all documents necessary to complete the purchase. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Kirtley, yes; and Savage, yes. Motion carried.

(3) Discussion and possible action to Approve/Reject Real Estate Sale and Purchase Contract between the Claremore Public Works Authority and Donel R. Wells, Jerry W. Wells, and Marvin R. Wells to purchase the property located at 10082 E. 500 Road and authorize the City Manager and Mayor to execute all documents necessary to complete the purchase. (Jim Thomas)

City Attorney Bryan Drummond stated the appraisal for this property came in at \$100,000, and the owners are asking \$105,000. The same principals apply in this case as mentioned in the previous item for the purchase price exceeding the appraisal price.

Motion by DeMier, second by Kirtley to approve the Real Estate Sale and Purchase Contract between the Claremore Public Works Authority and Donel R. Wells, Jerry W. Wells, and Marvin R. Wells to purchase the property located at 10082 E. 500 Road and authorize the City Manager and Mayor to execute all documents necessary to complete the purchase. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Kirtley, yes; and Savage, yes. Motion carried.

ADJOURNMENT

Motion by Willis, second by Robertson to adjourn. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Kirtley, yes; and Savage, yes. Motion carried.

Meeting adjourned at 6:10 P.M.

A handwritten signature in black ink that reads "Sarah Sharp". The signature is written in a cursive, flowing style.

Sarah Sharp, CMC
City Clerk

**Minutes of Claremore City Council Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma November 02, 2015**

CALL TO ORDER

Meeting called to order by Mayor Bill Flanagan at 6:10 P.M.

Mayor Bill Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Terry Willis, Buddy Robertson, Jeff Godwin, Will DeMier, Bill Flanagan, Brian Callender, Susan Kirtley, Scott Savage

Absent: Don Purkey

Staff Present: Jim Thomas, Dave Brown, Bryan Drummond, Sarah Sharp, Susy Collins, Sean Douglas, Jill Ferenc, Tim White, Daryl Golbek, Stan Brown, Jeri Koehler, Joe Kays, Brandon Irby

ACCEPTANCE OF THE AGENDA

Motion by Willis, second by Godwin that the agenda for the regular City Council meeting of November 02, 2015, be approved as written. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Kirtley, yes; and Savage, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

AWARDS, PRESENTATIONS, AND COMMUNICATIONS

(1) Will Rogers Park Project presentation and update by Crystal Campbell.

Campbell reviewed the Project from October 2012 to present and showed before and after photos. Since the project has begun, \$75,000 has been acquired through donations and fundraising. A \$50,000 grant for the trail has been obtained, and the City has invested \$230,000 for the pavilion and bathrooms, and \$200,000 for the splash pad. Upcoming projects in the park are the installation of the trail and replacement of the bridge, addition of signage and bricks structure near the playground, shade structure by the playground area, and ongoing Master Gardener projects. Campbell extended an invitation to Will Rogers Memorial on Sunday, November 8th from 2-4 P.M. to celebrate Will's Birthday and the impending completion of the Will Rogers Park Project.

(2) Presentation and report from Main Street Executive Director Jessica Jackson.

Jackson highlighted what the Main Street organization has accomplished in the 3 months she has been Director. There have been 10 events since July. Dickens of a Ride has over 200 participants this year, a record year. Almost half of those riders were first time riders in the event. Cash mob spent almost \$1,000 in Rhapsody Faith and Fashion in one evening. Ladies Lifestyle was a huge success. There was a lot of positive feedback from

the over 500 attendees. There was a downtown merchant meet and greet last evening at the Will Rogers Hotel, which had a great attendance. In September Main Street logged 299 volunteer hours, which equates to almost \$7,000. Jackson highlighted the State coverage Claremore Main Street and downtown businesses are attracting, as well as new businesses in downtown: Caboose Bakery, Studio B, More Claremore, Lolipop.

MAYOR'S REPORT & APPOINTMENTS

- (3) Discussion and vote to appoint Dr. John Battle, Mr. Mark Roberts, and Mr. Rick Jones to the Board of Adjustment to each serve a three (3) year term.
(Jill Ferenc)**

Motion by DeMier, second by Callender to re-appoint Dr. John Battle, Mr. Mark Roberts, and Mr. Rick Jones to the Board of Adjustment to each serve a three (3) year term. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Kirtley, yes; and Savage, yes. Motion carried.

STAFF REPORTS

City Manager Report:

Thomas sent a memo Friday highlighting current issues and projects. Council is encouraged to contact him if they have any questions.

The city is planning a Rocking New Year's Eve this year. Staff is working with Jason Scarpa, owner of Main Street Tavern to hold the event at his location. There will be fireworks and it will be a family friendly activity.

Staff Reports:

None

CURRENT BUSINESS

- (1) Approve/Reject the following consent items:**

- (a) Minutes of the Regular Council Meeting on October 19, 2015.**
- (b) All claims as printed.**
- (c) Actual salary claims for pay periods ending October 23, 2015, in the amount of \$437, 817.80 and estimated salary claims to include contractual agreements for Fire Union Dues, Flexible Spending Accounts, Life Insurance, Fire Pension, Police Pension, Oklahoma Municipal Retirement Fund, Supplemental Vision, and Short/Long Term disability plans, Employee Recreation Center Fees, and United Way Contributions for the next pay period in the amount of \$500,000. Payroll at \$500,000 amount to include payables.**
- (d) Quarterly E 911 and Monthly Activity Report for Claremore Police Department. (Stan Brown)**

Motion by Willis, second by Robertson to approve the consent items as listed. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Kirtley, yes; and Savage, yes. Motion carried.

(5) Discussion and possible action to Approve/Reject Ordinance #2015-____, changing the zoning of land at Lots 9 & 10, Block 3 of W.E. Chambers Addition to the City of Claremore, Rogers County, State of Oklahoma, from Residential Single-Family High Intensity District (RS-3) to Residential Duplex District (RD) and directing the appropriate amendment to the zoning map of the City of Claremore, Oklahoma.(Jill Ferenc)

Motion by Willis, second by DeMier to approve Ordinance #2015- 24 , changing the zoning of land at Lots 9 & 10, Block 3 of W.E. Chambers Addition to the City of Claremore, Rogers County, State of Oklahoma, from Residential Single-Family High Intensity District (RS-3) to Residential Duplex District (RD) and directing the appropriate amendment to the zoning map of the City of Claremore, Oklahoma. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Kirtley, yes; and Savage, yes. Motion carried.

(6) Discussion and vote to Approve/Reject Ordinance #2015-____, changing the zoning of land on part of Lot 1 of Section 5, Township 21 North, Range 16 East of the I.B.&M., City of Claremore, Rogers County, State of Oklahoma, from Residential Manufactured Home District (RMH) to Residential Multi-Family High Intensity District (RM-3) and directing the appropriate amendment to the zoning map of the City of Claremore, Oklahoma.(Jill Ferenc)

Motion by Godwin, second by Savage to approve Ordinance #2015- 25 , changing the zoning of land on part of Lot 1 of Section 5, Township 21 North, Range 16 East of the I.B.&M., City of Claremore, Rogers County, State of Oklahoma, from Residential Manufactured Home District (RMH) to Residential Multi-Family High Intensity District (RM-3) and directing the appropriate amendment to the zoning map of the City of Claremore, Oklahoma. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Kirtley, yes; and Savage, yes. Motion carried.

(7) Discussion and vote to Approve/Reject endorsement of the Tulsa Regional Chamber OneVoice Legislative agenda. (Jim Thomas)

Motion by Callender, second by Willis to approve endorsement of the Tulsa Regional Chamber OneVoice Legislative agenda. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Kirtley, yes; and Savage, yes. Motion carried.

EXECUTIVE SESSION

(1) Approve/Reject entering into executive session for the following purpose:

(A) Discussing collective bargaining labor negotiation proceeding concerning the Claremore Fire Union, IAFF Local 1077 pursuant to the Oklahoma Statute title 25, Section 307 (b)(2). (Jim Thomas)

(2) Executive session to discuss above item (A).

(3) Regular Session.

(4) Statement of executive session minutes.

Council did not convene in executive session. CM Thomas reported that he met with the Union representatives today in negotiations. There were no new developments, and the next negotiation meeting is scheduled for December 7th. Thomas will continue to negotiate as per discussion in the last executive session.

ADJOURNMENT

Motion by Willis, second by Kirtley to adjourn. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Kirtley, yes; and Savage, yes. Motion carried.

Meeting adjourned at 6:55 P.M.



Sarah Sharp, CMC
City Clerk