

**Minutes of the Claremore Cultural Development Authority Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma March 07, 2016**

CALL TO ORDER

Meeting called to order by Mayor Bill Flanagan at 6:00 P.M.

Mayor Bill Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Terry Willis, Jeff Godwin, Bill Flanagan, Brian Callender, Don Purkey, Susan Kirtley, Scott Savage

Absent: Buddy Robertson, Will DeMier

Staff Present: Jim Thomas, Bryan Drummond, Dave Brown, Sarah Sharp, Sean Douglas, Stan Brown, Jeri Koehler, Larry Hughes, Susy Collins, Daryl Golbek, Tim White, Sam Ross, Jason Crandall, Chris Cochran, Jeremy Ledbetter, Steve Cox

Pledge of Allegiance by all.

Invocation by Mark Burger of Redeemer Lutheran Church

CALL TO THE PUBLIC

None

Mayor Flanagan opened the Claremore City Council portion of the meeting at this point to address the Awards, Presentations, and Communications portion of the meeting, then returned to the CCDA portion of the meeting at 6:09 P.M.

ACCEPTANCE OF THE AGENDA

Motion by Willis, second by Godwin that the agenda for the regular CCDA meeting of March 07, 2016, be approved as written. Roll call vote: Willis, yes; Godwin, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

CURRENT BUSINESS

- (1) **Approve/Reject the following consent items:**
 - (a) **Minutes of the Regular Claremore Cultural Development Authority Meeting on February 15, 2016 as printed.**
 - (b) **All Claims as printed.**

Motion by Willis, second by Godwin to approve the consent items as printed. Roll call vote: Willis, yes; Godwin, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried. Motion carried.

ADJOURNMENT

Motion by Willis, second by Godwin to adjourn. Roll call vote: Willis, yes; Godwin, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried. Motion carried.

Meeting adjourned at 6:09 P.M.

A handwritten signature in cursive script that reads "Sarah Sharp".

Sarah Sharp, CMC
City Clerk

**Minutes of Claremore Public Works Authority Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma March 07, 2016**

CALL TO ORDER

Meeting called to order by Mayor Bill Flanagan at 6:09 P.M.

Mayor Bill Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Terry Willis, Jeff Godwin, Bill Flanagan, Brian Callender, Don Purkey, Susan Kirtley, Scott Savage

Absent: Buddy Robertson, Will DeMier

Staff Present: Jim Thomas, Bryan Drummond, Dave Brown, Sarah Sharp, Sean Douglas, Stan Brown, Jeri Koehler, Larry Hughes, Susy Collins, Daryl Golbek, Tim White, Sam Ross, Jason Crandall, Chris Cochran, Jeremy Ledbetter, Steve Cox

ACCEPTANCE OF THE AGENDA

Motion by Willis, second by Savage that the agenda for the regular CPWA meeting of March 07, 2016, be approved as written. Roll call vote: Willis, yes; Godwin, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

(a) Minutes of the Claremore Public Works Authority Regular Meeting on February 15, 2016.

(b) All claims as printed.

(c) Approve Water Treatment Plant improvements as follows:
Garver Engineering-Inv. #15078300-6 \$73,040.00

(d) Approve to seek bids for wooden electric poles for the 2016/2017 Fiscal Year. (Larry Hughes)

(e) Approve renewal of Electric Transformer Bid with Wiley Transformers for a period of March 2016 through March 2017, at a 5% reduction in pricing from last year. (Larry Hughes)

Motion by Willis, second by Godwin to approve the consent items as listed. Roll call vote: Willis, yes; Godwin, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

(2) Discussion and vote to Approve/Reject award of SB-2016-1 Heritage Hills Lift Station Project to Beytco, Inc. in the amount of \$355,503.00.
(Jeremy Ledbetter/Chris Cochran)

Motion by Purkey, second by Willis to approve award of SB-2016-1 Heritage Hills Lift Station Project to Beytco, Inc. in the amount of \$355,503.00. Roll call vote: Willis, yes; Godwin, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

ADJOURNMENT

Motion by Willis, second by Godwin to adjourn. Roll call vote: Willis, yes; Godwin, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

Meeting adjourned at 6:24P.M.

A handwritten signature in cursive script that reads "Sarah Sharp".

Sarah Sharp, CMC
City Clerk

**Minutes of Claremore City Council Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma March 07, 2016**

CALL TO ORDER

Meeting called to order by Mayor Bill Flanagan at 6:02 P.M.

Mayor Bill Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Terry Willis, Jeff Godwin, Bill Flanagan, Brian Callender, Don Purkey, Susan Kirtley, Scott Savage

Absent: Buddy Robertson, Will DeMier

Staff Present: Jim Thomas, Bryan Drummond, Dave Brown, Sarah Sharp, Sean Douglas, Stan Brown, Jeri Koehler, Larry Hughes, Susy Collins, Daryl Golbek, Tim White, Sam Ross, Jason Crandall, Chris Cochran, Jeremy Ledbetter, Steve Cox

ACCEPTANCE OF THE AGENDA

Motion by Willis, second by Godwin that the agenda for the regular City Council meeting of March 07, 2016, be approved as written. Roll call vote: Willis, yes; Godwin, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

Mayor Flanagan opened the Claremore City Council portion of the meeting at 6:02 P.M. to address the Awards, Presentations, and Communications portion of the meeting, then returned to the CCDA portion of the meeting at 6:09 P.M. The Council Meeting was re-opened at 6:24 P.M. and the remainder of the agenda addressed.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

AWARDS, PRESENTATIONS, AND COMMUNICATIONS

Presentation by Fire Marshall Jason Crandall to 5 year old Demetrius Silversmith for early reporting of a fire that likely saved lives and property. Silversmith was named as a Junior Firefighter.

MAYOR'S REPORT & APPOINTMENTS

None

STAFF REPORTS

Public Infrastructure Director Jeremy Ledbetter brought Council up to date on the RJN Project relating to stormwater basins. The Project is on schedule, and they are expecting to have everything deployed next week.

CITY MANAGER REPORT

CM Thomas reminded Council of the CIEDA luncheon on Thursday with ODOT Director Mike Patterson to discuss all ODOT projects statewide. Please RSVP as soon as possible because there are only a few seats remaining.

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

- (a) Minutes of the Regular Council Meeting on February 15, 2016.**
- (b) Minutes of the Special Council Meeting on February 10, 2016.**
- (c) All claims as printed.**
- (d) Actual salary claims for pay periods ending February 26, 2016 in the amount of \$448,149.46 and estimated salary claims to include contractual agreements for Fire Union Dues, Flexible Spending Accounts, Life Insurance, Fire Pension, Police Pension, Oklahoma Municipal Retirement Fund, Supplemental Vision, and Short/Long Term disability plans, Employee Recreation Center Fees, and United Way Contributions for the next pay period in the amount of \$500,000. Payroll at \$500,000 amount to include payables.**
- (e) Approval to award bid on parts for traffic light upgrades to Pinkley Sales Co. in the amount of \$35,799. (Jeremy Ledbetter)**
- (f) Approval to advertise for bid the Archer Waterline and Paradise Lane Waterline (aka Talbert Waterline) projects. (Chris Cochran/Jeremy Ledbetter)**
- (g) Approval to issue a RFP (Request for Proposal) for Community Development and Public Maintenance Software. (Jill Ferenc)**

Motion by Kirtley, second by Willis to approve the consent items as listed. Roll call vote: Willis, yes; Godwin, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

(2) Discussion and vote to Approve/Reject purchase of a 2015 Asphalt Zipper 500B-203 from Asphalt Zipper at H-GAC pricing in the amount of \$124,450.00. (Jeremy Ledbetter)

Motion by Purkey, second by Callender to approve the purchase of a 2015 Asphalt Zipper 500B-203 from Asphalt Zipper at H-GAC pricing in the amount of \$124,450.00. Roll call vote: Willis, yes; Godwin, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

(3) Discussion and vote to Approve/Reject Ordinance #2016-____, changing the zoning of land on a portion of Block 11, City of Claremore, Rogers County, State of Oklahoma, from Residential Single-Family High Intensity District (RS-3) to Office Medium Intensity District (OM) and directing the appropriate amendment to the zoning map of the City of Claremore, Oklahoma. (Jill Ferenc)

Motion by Purkey, second by Savage to approve Ordinance #2016-6, changing the zoning of land on a portion of Block 11, City of Claremore, Rogers County, State of Oklahoma, from Residential Single-Family High Intensity District (RS-3) to Office Medium Intensity District (OM) and directing the appropriate amendment to the zoning map of the City of Claremore, Oklahoma. Roll call vote: Willis, yes; Godwin, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

(4) Discussion and vote to Approve/Reject an interlocal contract for governmental services between the Board of County Commissioners of Rogers County and the City of Claremore for the improvement of Southaven Road. (Jill Ferenc)

Motion by Callender, second by Kirtley to approve the interlocal contract for governmental services between the Board of County Commissioners of Rogers County and the City of Claremore for the improvement of Southaven Road. Roll call vote: Willis, yes; Godwin, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

(5) Discussion and vote to Approve/Reject Ordinance #2016-____, amending subsections (A)(4), (B)(5) and (C)(5) of Section 50.05 and Section 50.06 of Chapter 50 of the Ordinances of the City of Claremore, Oklahoma, all regarding the Power Cost Adjustments for Electrical Service. (Jim Thomas/Larry Hughes)

Motion by Purkey, second by Savage to approve Ordinance #2016-7, amending subsections (A)(4), (B)(5) and (C)(5) of Section 50.05 and Section 50.06 of Chapter 50 of the Ordinances of the City of Claremore, Oklahoma, all regarding the Power Cost Adjustments for Electrical Service. Roll call vote: Willis, yes; Godwin, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

Motion by Flanagan, second by Savage to approve the Emergency Clause for Ordinance #2016-7. Roll call vote: Willis, yes; Godwin, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

ADJOURNMENT

Motion by Godwin, second by Callender to adjourn. Roll call vote: Willis, yes; Godwin, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

Meeting adjourned at 7:08 P.M.

A handwritten signature in black ink that reads "Sarah Sharp". The signature is written in a cursive, flowing style.

Sarah Sharp, CMC
City Clerk