

**Minutes of the Claremore Cultural Development Authority Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma April 18, 2016**

CALL TO ORDER

Meeting called to order by Mayor Bill Flanagan at 6:00 P.M.

Mayor Bill Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Terry Willis, Buddy Robertson, Jeff Godwin, Will DeMier, Bill Flanagan, Brian Callender, Don Purkey, Susan Kirtley, Scott Savage

Absent: None

Staff Present: Dave Brown, Bryan Drummond, Sarah Sharp, Joe Kays, Sean Douglas, Jill Ferenc, Susy Collins, John Howland, Kevin Bledsoe, Donnie Burgess, Tanya Andrews, Chris Hayes, Zane James, Stan Brown

Pledge of Allegiance by all.

Invocation by Charles Ragland, Claremore First Christian Church

CALL TO THE PUBLIC

City Attorney Bryan Drummond briefed Council on the procedures followed during Call to the Public. This portion of the agenda is an opportunity for citizens to come and address Council on matters they are concerned about. Council is not allowed to enter into discussion or ask questions during this portion of the meeting. Items not on the agenda cannot be discussed.

ACCEPTANCE OF THE AGENDA

Motion by Willis, second by Robertson that the agenda for the regular CCDA meeting of April 18, 2016, be approved as written. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

CURRENT BUSINESS

- (1) Approve/Reject the following consent items:**
 - (a) Minutes of the Regular Claremore Cultural Development Authority Meeting on April 04, 2016 as printed.**
 - (b) All Claims as printed.**

Motion by Willis, second by Robertson to approve the consent items as printed. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

(2) Discussion and vote to Approve/Reject Agreement to host the 2016 National Boat Racing Association's Route 66 Showdown Nationals August 13th-14th at Claremore Lake Park. (Tanya Andrews)

Motion by DeMier, second by Kirtley to approve the Agreement to host the 2016 National Boat Racing Association's Route 66 Showdown Nationals August 13th-14th at Claremore Lake Park. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

ADJOURNMENT

Motion by Willis, second by Robertson to adjourn. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

Meeting adjourned at 6:10 P.M.



Sarah Sharp, CMC
City Clerk

**Minutes of Claremore Public Works Authority Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma April 18, 2016**

CALL TO ORDER

Meeting called to order by Mayor Bill Flanagan at 6:10 P.M.

Mayor Bill Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Terry Willis, Buddy Robertson, Jeff Godwin, Will DeMier, Bill Flanagan, Brian Callender, Don Purkey, Susan Kirtley, Scott Savage

Absent: None

Staff Present: Dave Brown, Bryan Drummond, Sarah Sharp, Joe Kays, Sean Douglas, Jill Ferenc, Susy Collins, John Howland, Kevin Bledsoe, Donnie Burgess, Tanya Andrews, Chris Hayes, Zane James, Stan Brown

ACCEPTANCE OF THE AGENDA

Motion by Willis, second by Robertson that the agenda for the regular CPWA meeting of April 18, 2016, be approved as written. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

(a) Minutes of the Claremore Public Works Authority Regular Meeting on April 04, 2016.

(b) All claims as printed.

(c) Approve Water Treatment Plant improvements as follows:

Garver Engineering- Inv. #15078300-8	\$73,040.00
Utility Contractors, Inc. #7	\$1,127,596.68

Motion by DeMier, second by Willis to approve the consent items as listed. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

(2) Discussion and vote to Approve/Reject purchase of chipper truck for Sanitation Department from Premier Truck Group at State Contract Pricing in the amount of \$90,057.00. (Donnie Burgess)

Item #2 was tabled.

ADJOURNMENT

Motion by Willis, second by Robertson to adjourn. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

Meeting adjourned at 6:12 P.M.

A handwritten signature in cursive script that reads "Sarah Sharp".

Sarah Sharp, CMC
City Clerk

**Minutes of Claremore City Council Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma April 18, 2016**

CALL TO ORDER

Meeting called to order by Mayor Bill Flanagan at 6:12 P.M.

Mayor Bill Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Terry Willis, Buddy Robertson, Jeff Godwin, Will DeMier, Bill Flanagan, Brian Callender, Don Purkey, Susan Kirtley, Scott Savage

Absent: None

Staff Present: Dave Brown, Bryan Drummond, Sarah Sharp, Joe Kays, Sean Douglas, Jill Ferenc, Susy Collins, John Howland, Kevin Bledsoe, Donnie Burgess, Tanya Andrews, Chris Hayes, Zane James, Stan Brown

ACCEPTANCE OF THE AGENDA

Motion by Willis, second by Robertson that the agenda for the regular City Council meeting of April 18, 2016, be approved as written. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

ITEMS UNFORSEEN AT THE TIME AGENDA WAS POSTED

None

AWARDS, PRESENTATIONS, AND COMMUNICATIONS

None

MAYOR'S REPORT & APPOINTMENTS

Mayor Flanagan reported Sales Tax to date is flat. There has been no real gain or loss, but we are doing better than the State.

STAFF REPORTS

Chief Stan Brown briefed Council on Union Pacific Railroad crossing closings. Crews will begin at grade crossing repairs starting Wednesday on City streets. They will be closing minor streets two at a time for 2 days, and major streets will be closed one at a time for 1 day. UP will be bringing Chief Brown and updated closing plan tomorrow. Brown noted that all schools and emergency services have been notified. Crews will be working 7 days a week until completion. UP will be responsible for rerouting traffic and signage.

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

- (a) Minutes of the Regular Council Meeting on April 04, 2016.**
- (b) All claims as printed.**
- (c) Actual salary claims for pay periods ending April 08, 2016 in the amount of \$445,698.64 and estimated salary claims to include contractual agreements for Fire Union Dues, Flexible Spending Accounts, Life Insurance, Fire Pension, Police Pension, Oklahoma Municipal Retirement Fund, Supplemental Vision, and Short/Long Term disability plans, Employee Recreation Center Fees, and United Way Contributions for the next pay period in the amount of \$500,000. Payroll at \$500,000 amount to include payables.**
- (d) Approval to solicit bids for annual oil bid, to include motor and hydraulic oils, antifreeze, DEF, windshield washer fluid and ATF's. (Kevin Bledsoe)**

Motion by Willis, second by DeMier to approve the consent items as listed. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

(2) Discussion and vote to Approve/Reject authorization to request programming of Tulsa Non-Urbanized Area Transportation Alternatives Funds for a multi-use trail. (Jill Ferenc/Joe Kays)

Ferenc stated this is a 80% Federal Funds-20% City funds grant. Money is budgeted for the project.

Motion by Godwin, second by DeMier to approve Resolution #2016-2, authorization to request programming of Tulsa Non-Urbanized Area Transportation Alternatives Funds for a multi-use trail. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

(3) Discussion and vote to Approve/Reject authorizing the fire Chief to proceed with implementation of the NFPA (National Fire Protection Association) 1500 standard in consultation with the NFPA 1500 Committee and address and fiscal concerns through the normal fiscal procedures. (Sean Douglas)

Chief Douglas and Lt. Zane James were present to answer any questions regarding NFPA 1500. Both parties were in favor of the standard. There is already a joint committee formed, of which James is a member.

Motion by Willis, second by Godwin to approve authorizing the fire Chief to proceed with implementation of the NFPA (National Fire Protection Association) 1500 standard in consultation with the NFPA 1500 Committee and address and fiscal concerns through the normal fiscal procedures. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes;

DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

EXECUTIVE SESSION

(1) Approve/Reject going into executive session for the following purpose:

- (A) Discussing collective bargaining labor negotiation proceeding concerning the Claremore Fire Union, IAFF Local 1077 pursuant to the Oklahoma Statute title 25, Section 307 (b)(2). (Jim Thomas)**
- (B) Proposed executive session to discuss the appraisal and the purchase of the John Bledsoe property, as authorized by OKLA. STAT. tit. 25, Section 307 (B)(3).**

(2) Vote to convene in executive session discuss above items (A) and (B).

Motion by DeMier, second by Kirtley to convene in executive session to discuss items (A) and (B). Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

Council entered executive session at 7:02 P.M.

Council exited executive session at 7:40 P.M.

(3) Vote to acknowledge return to open session.

Motion by Kirtley, second by Willis to acknowledge return to open session. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

(4) Statement of executive session minutes.

Statement of executive session minutes by City Attorney Bryan Drummond:

During the entirety of executive session all of Council, Assistant City Manager Dave Brown, City Attorney Bryan Drummond were present. During the discussion of labor negotiations, Chief Douglas was also present. During the discussion concerning the Bledsoe property, Planning Director Jill Ferenc and City Attorney were present; City Manager Jim Thomas attended by phone. No other matters were discussed and no votes were taken.

(5) Discussion and vote regarding how to proceed regarding the John Bledsoe property, which could include, but is not limited to, making another offer proceeding with condemnation, adopting a resolution and/or ordinance, taking

some other action in the public interest or any combination of actions.

Motion by Kirtley, second by Willis to approve Resolution #2016-3, to proceed with the condemnation of the Bedloe property listed in Exhibit A, subject to changing the word parkland to park land. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

ADJOURNMENT

Motion by Kirtley, second by Willis to adjourn. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

Meeting adjourned at 7:43 P.M.

A handwritten signature in cursive script that reads "Sarah Sharp".

Sarah Sharp, CMC
City Clerk