

**Minutes of the Claremore Cultural Development Authority Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma May 16, 2016**

CALL TO ORDER

Meeting called to order by Mayor Bill Flanagan at 6:00 P.M.

Mayor Bill Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Buddy Robertson, Jeff Godwin, Will DeMier (arrived at 6:01), Bill Flanagan, Brian Callender, Don Purkey, Susan Kirtley, Scott Savage

Absent: Terry Willis

Staff Present: Jim Thomas, Bryan Drummond, Sarah Sharp, Sean Douglas, Jill Ferenc, Jeri Koehler, Stan Brown, Matt Wilson, Tim White, Susy Collins, Art Andrews, Chris Hayes, Zane James, Michael Peters, and David Weatherford

Pledge of Allegiance by all.

Invocation by James Shires, Claremore 7th Day Adventist Church

CALL TO THE PUBLIC

None

ACCEPTANCE OF THE AGENDA

Motion by Robertson, second by Kirtley that the agenda for the regular CCDA meeting of May 16, 2016, be approved as written. Roll call vote: Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

(a) Minutes of the Regular Claremore Cultural Development Authority Meeting on May 02, 2016 as printed.

(b) All Claims as printed.

Motion by Godwin, second by Robertson to approve the consent items as printed. Roll call vote: Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

ADJOURNMENT

Motion by Godwin, second by Robertson to adjourn. Roll call vote: Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

Meeting adjourned at 6:02 P.M.

A handwritten signature in cursive script that reads "Sarah Sharp".

Sarah Sharp, CMC
City Clerk

**Minutes of Claremore Public Works Authority Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma May 16, 2016**

CALL TO ORDER

Meeting called to order by Mayor Bill Flanagan at 6:02 P.M.

Mayor Bill Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Buddy Robertson, Jeff Godwin, Will DeMier, Bill Flanagan, Brian Callender, Don Purkey, Susan Kirtley, Scott Savage

Absent: Terry Willis

Staff Present: Jim Thomas, Bryan Drummond, Sarah Sharp, Sean Douglas, Jill Ferenc, Jeri Koehler, Stan Brown, Matt Wilson, Tim White, Susy Collins, Art Andrews, Chris Hayes, Zane James, Michael Peters, and David Weatherford

ACCEPTANCE OF THE AGENDA

Motion by Godwin, second by Robertson that the agenda for the regular CPWA meeting of May 16, 2016, be approved as written. Roll call vote: Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

(a) Minutes of the Claremore Public Works Authority Regular Meeting on May 02, 2016.

(b) All claims as printed.

(c) Approve Water Treatment Plant improvements as follows:

UCI-Application #8 \$1,457,452.04

Motion by Godwin, second by Robertson to approve the consent items as listed. Roll call vote: Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

(2) Discussion and vote to Approve/Reject First Amendment to Purchase and Sale Agreement between Claremore Public Works Authority and Chick-Fil-A, Inc. (Jeri Koehler)

CIEDA Executive Director Jeri Koehler stated there is a 60 day push back of pre-development plans, inspection period, and permitting period. The closing on the property will now be required to take place 30 days from issuance of all permits. The dollar amounts have not changed, only the timeline.

Motion by Kirtley, second by Savage to approve the First Amendment to Purchase and Sale Agreement between Claremore Public Works Authority and Chick-Fil-A, Inc. Roll call vote: Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, abstain; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

ADJOURNMENT

Motion by Savage, second by Godwin to adjourn. Roll call vote: Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

Meeting adjourned at 6:12 P.M.

A handwritten signature in cursive script that reads "Sarah Sharp".

Sarah Sharp, CMC
City Clerk

**Minutes of Claremore City Council Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma May 16, 2016**

CALL TO ORDER

Meeting called to order by Mayor Bill Flanagan at 6:12 P.M.

Mayor Bill Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Buddy Robertson, Jeff Godwin, Will DeMier, Bill Flanagan, Brian Callender, Don Purkey, Susan Kirtley, Scott Savage

Absent: Terry Willis

Staff Present: Jim Thomas, Bryan Drummond, Sarah Sharp, Sean Douglas, Jill Ferenc, Jeri Koehler, Stan Brown, Matt Wilson, Tim White, Susy Collins, Art Andrews, Chris Hayes, Zane James, Michael Peters, and David Weatherford

ACCEPTANCE OF THE AGENDA

Motion by DeMier, second by Kirtley that the agenda for the regular City Council meeting of May 16, 2016, be approved as written. Roll call vote: Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

EXECUTIVE SESSION

(1) Approve/Reject going into executive session to discuss the following items:

- (A) Discussing collective bargaining labor negotiation proceedings concerning the Claremore Fire Union, IAFF Local 1077, pursuant to Oklahoma Statute Title 25, Section 307 (b) (2) .**
- (B) Proposed executive session for the purpose of confidential communications between the City Council of the City of Claremore and its attorney concerning Shelli Farley, individually and as surviving spouse of Jason Farley, deceased, Plaintiff, vs. City of Claremore, Oklahoma, Defendant, Rogers County District Court Case No. CJ-2016-182, the City having been advised by its attorney that disclosure of communications regarding this matter would seriously impair the ability of the City to proceed in the litigation in the public interest, pursuant to OKLA. STAT. tit. 25, § 307(B)(4).**
- (C) Discussing the evaluation and the employment performance of the City Manager, as authorized by tit. 25, Oklahoma Statutes, Section 307(B)(1) and (B) (7), where disclosure of information would violate confidentiality requirements of State law.**

Motion by Godwin, second by Savage to enter into executive session to discuss executive session items (A)(B) and (C) as listed. Roll call vote: Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

(2) Executive session to discuss above item (A), (B), and (C).

Council entered executive session at 6:14 P.M.
Council exited executive session at 7:25 P.M.

(3) Regular Session.

Motion by Savage, second by Robertson to acknowledge return to regular session. Roll call vote: Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

(4) Statement of executive session minutes.

Statement of executive session minutes by City Attorney Bryan Drummond:
Present during executive session were council present at meeting and City Attorney Bryan Drummond. Additional parties present during the discussion of item (A) were City Manager Jim Thomas, Fire Chief Sean Douglas, Assistant Chief Matt Wilson, and Attorney David Weatherford. Additional parties present during the discussion of item (B) were City Manager Jim Thomas, Fire Chief Sean Douglas, Assistant Chief Matt Wilson. There were no additional parties present during the discussion of item (C). No other matters were discussed and no action taken.

(5) Discussion and vote to Approve/Reject tentative 2015/2016 Collective Bargaining Agreement between the City of Claremore and the Claremore Fire Union, IAFF Local 1077.

Motion by Flanagan, second by Godwin to tentatively approve the 2015/2016 Collective Bargaining Agreement between the City of Claremore and the Claremore Fire Union, IAFF Local 1077, contingent upon approval by the Union and authorize the City Manager to execute all necessary documents. Roll call vote: Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

(6) Discussion and vote regarding Jim Thomas employment performance, evaluation, continued employment, and compensation.

Motion by DeMier, second by Godwin to proceed with the evaluation of City Manager Jim Thomas consistent with the discussion in executive session. Roll call vote: Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

AWARDS, PRESENTATIONS, AND COMMUNICATIONS

None

MAYOR'S REPORT & APPOINTMENTS

None

STAFF REPORTS

City Manager Jim Thomas reminded Council that he sent out an update on Friday concerning various issues. Thomas asked that if any Councilmembers have questions or comments, please let him know.

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

- (a) Minutes of the Regular Council Meeting on May 02,2016.**
- (b) All claims as printed.**
- (c) Actual salary claims for pay periods ending May 06, 2016 in the amount of \$461,110.84 and estimated salary claims to include contractual agreements for Fire Union Dues, Flexible Spending Accounts, Life Insurance, Fire Pension, Police Pension, Oklahoma Municipal Retirement Fund, Supplemental Vision, and Short/Long Term disability plans, Employee Recreation Center Fees, and United Way Contributions for the next pay period in the amount of \$500,000. Payroll at \$500,000 amount to include payables.**

Motion by Savage, second by Robertson to approve the consent items as listed. Roll call vote: Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

(2) Discussion and vote to Approve/Reject the Final plat for the Estates at Forest Park Phase II. (Jill Ferenc)

Motion by DeMier, second by Godwin to approve the final plat for the Estates at Forest Park Phase II. Roll call vote: Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

(3) Discussion and vote to Approve/Reject Change Order #1 for the 2014 & 2015 CDBG sewer rehabilitation project. (Jill Ferenc)

Motion by Godwin, second by DeMier to approve Change Order #1 for the 2014 & 2015 CDBG sewer rehabilitation project. Roll call vote: Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

(6) Discussion and vote to Approve/Reject Ordinance #2016-____, amending Section 133.20 of Chapter 133 of the Ordinances of the City of Claremore, Oklahoma, regarding the sale of tobacco to minors. (Stan Brown)

Motion by Godwin, second by Kirtley to approve Ordinance 2016-19, amending Section 133.20 of Chapter 133 of the Ordinances of the City of Claremore, Oklahoma, regarding the sale of tobacco to minors. Roll call vote: Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

Motion by Godwin, second by DeMier to approve the Emergency Clause relating to Ordinance #2016-19. Roll call vote: Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

ADJOURNMENT

Motion by Godwin, second by Robertson to adjourn. Roll call vote: Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

Meeting adjourned at 7:41 P.M.

A handwritten signature in cursive script that reads "Sarah Sharp".

Sarah Sharp, CMC
City Clerk