

**Minutes of the Claremore Cultural Development Authority Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma May 02, 2016**

CALL TO ORDER

Meeting called to order by Mayor Bill Flanagan at 6:00 P.M.

Mayor Bill Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Terry Willis, Buddy Robertson, Jeff Godwin, Will DeMier, Bill Flanagan, Brian Callender, Don Purkey, Susan Kirtley, Scott Savage

Absent: None

Staff Present: Jim Thomas, Dave Brown, Bryan Drummond, Sarah Sharp, Sean Douglas, Jill Ferenc, Daryl Golbek, Jeremy Ledbetter, Chris Cochran, Scott Rogers, Jeri Koehler, Stan Brown

Pledge of Allegiance by all.

Invocation by James Shires, Claremore 7th Day Adventist Church

CALL TO THE PUBLIC

None

ACCEPTANCE OF THE AGENDA

Motion by Willis, second by Robertson that the agenda for the regular CCDA meeting of May 02, 2016, be approved as written. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

(a) Minutes of the Regular Claremore Cultural Development Authority Meeting on April 18, 2016 as printed.

(b) All Claims as printed.

Motion by Willis, second by Robertson to approve the consent items as printed. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

ADJOURNMENT

Motion by Willis, second by Robertson to adjourn. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

Meeting adjourned at 6:02 P.M.

A handwritten signature in cursive script that reads "Sarah Sharp".

Sarah Sharp, CMC
City Clerk

**Minutes of Claremore Public Works Authority Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma May 02, 2016**

CALL TO ORDER

Meeting called to order by Mayor Bill Flanagan at 6:02 P.M.

Mayor Bill Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Terry Willis, Buddy Robertson, Jeff Godwin, Will DeMier, Bill Flanagan, Brian Callender, Don Purkey, Susan Kirtley, Scott Savage

Absent: None

Staff Present: Jim Thomas, Dave Brown, Bryan Drummond, Sarah Sharp, Sean Douglas, Jill Ferenc, Daryl Golbek, Jeremy Ledbetter, Chris Cochran, Scott Rogers, Jeri Koehler, Stan Brown

ACCEPTANCE OF THE AGENDA

Motion by Willis, second by Robertson that the agenda for the regular CPWA meeting of May 02, 2016, be approved as written. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

(a) Minutes of the Claremore Public Works Authority Regular Meeting on April 18, 2016.

(b) All claims as printed.

Motion by Willis, second by Robertson to approve the consent items as listed. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

(2) Discussion and vote to Approve/Reject award of construction bid SB-2016-03 Paradise Waterline Extension to KSL Dirtworks, LLC in the amount of \$351,600. (Jeremy Ledbetter/Chris Cochran)

Cochran stated this project will replace an existing 12 inch cast iron water line that is 80-100 years old. The existing line is located in several residents back yards; the new line will be brought street side which will allow for better access and will only cause a

shutdown to tie the new line in. This is the only line that feeds the Talbert Towers, and will improve flow.

Motion by Purkey, second by Kirtley to approve award of construction bid SB-2016-03 Paradise Waterline Extension to KSL Dirtworks, LLC in the amount of \$351,600. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

(3) Discussion and vote to Approve/Reject award of construction bid SB-2016-04 Archer Drive Waterline Extension to Sapulpa Digging in the amount of \$773,141.00. (Jeremy Ledbetter/Chris Cochran)

Project will replace a 16 inch water line, and completes a loop that has been talked about for about 10 years. The project does include bores under the railroad and highway, which does make it more expensive. The completion of the loop will connect two dead end lines, which will improve water flow and pressure. Bert Hall Addition does not currently meet the fire protection codes, the completion of this project will solve that, and will also make more development along Archer possible.

(4) Discussion and vote to Approve/Reject First Amendment to Purchase and Sale Agreement between Claremore Public Works Authority and Chick-Fil-A, Inc. (Jeri Koehler)

Item #4 was tabled.

ADJOURNMENT

Motion by Willis, second by Robertson to adjourn. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

Meeting adjourned at 6:13 P.M.



Sarah Sharp, CMC
City Clerk

**Minutes of Claremore City Council Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma May 02, 2016**

CALL TO ORDER

Meeting called to order by Mayor Bill Flanagan at 6:13 P.M.

Mayor Bill Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Terry Willis, Buddy Robertson, Jeff Godwin, Will DeMier, Bill Flanagan, Brian Callender, Don Purkey, Susan Kirtley, Scott Savage

Absent: None

Staff Present: Jim Thomas, Dave Brown, Bryan Drummond, Sarah Sharp, Sean Douglas, Jill Ferenc, Daryl Golbek, Jeremy Ledbetter, Chris Cochran, Scott Rogers, Jeri Koehler, Stan Brown

ACCEPTANCE OF THE AGENDA

Motion by Willis, second by Godwin that the agenda for the regular City Council meeting of May 02, 2016, be approved as written. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

ITEMS UNFORSEEN AT THE TIME AGENDA WAS POSTED

None

AWARDS, PRESENTATIONS, AND COMMUNICATIONS

None

MAYOR'S REPORT & APPOINTMENTS

(1) Discussion and vote to Approve/Reject the appointment of Mick Webber as office (5) five to the CIEDA Board of Trustees for a 4 year term. (Jeri Koehler)

Motion by Purkey, second by DeMier to approve appointment of Mick Webber as office (5) five to the CIEDA Board of Trustees for a 4 year term. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

(2) Discussion and vote to Approve/Reject the appointment of Ryan Neely as office (6) six to the CIEDA Board for a 4 year term. (Jeri Koehler)

Motion by DeMier, second by Savage to approve the appointment of Ryan Neely as office (6) six to the CIEDA Board for a 4 year term. Roll call vote: Willis, yes;

Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

STAFF REPORTS

Fire Chief and Emergency Management Director Sean Douglas gave a report on the storm sirens and warning system. When a tornado warning is issued by the National Weather Service, dispatchers set off the sirens. It has been a practice that the sirens are sounded off in 3 minute cycles until the warning is over. There are no public shelters in Claremore. There has been a programming error with the cellular warning, but there are redundancies in place in case issues like that happen. Some of the storm siren speakers were damaged during the last storm due to lightening, they were still working but were not as loud as they normally are. All repairs have been made.

Police Chief Stan Brown briefed Council on the UP crossing closings. He received word this evening that UP will start the asphalt work on the crossings they just replaced to finish the projects. Florence will be closed tomorrow. Brown will send out the updated schedule tomorrow to emergency personnel and the schools.

CURRENT BUSINESS

(3) Approve/Reject the following consent items:

- (a) Minutes of the Regular Council Meeting on April 18, 2016.**
- (b) All claims as printed.**
- (c) Actual salary claims for pay periods ending April 22, 2016 in the amount of \$446,021.22 and estimated salary claims to include contractual agreements for Fire Union Dues, Flexible Spending Accounts, Life Insurance, Fire Pension, Police Pension, Oklahoma Municipal Retirement Fund, Supplemental Vision, and Short/Long Term disability plans, Employee Recreation Center Fees, and United Way Contributions for the next pay period in the amount of \$500,000. Payroll at \$500,000 amount to include payables.**
- (d) Approval of Quarterly 911 Report and Police Department monthly Activity Report. (Stan Brown)**

Motion by Willis, second by Callender to approve the consent items as listed. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

(4) Discussion and vote to Approve/Reject Ordinance #2016-____, pertaining to the elimination and modification of the 7th Street and Union Pacific street-railroad crossing. (Jeremy Ledbetter/Daryl Golbek)

Assistant City Manager Dave Brown stated the original plan was to close 6th Street, but once traffic counts were completed, they indicated that the traffic is almost double on 7th Street compared to 6th Street. Brown has been in contact with both the transportation director and the Superintendent at Claremore Schools and the Street closing will not affect bus routes. Closing 7th Street will also eliminate the need to close Missouri at 7th.

The railroad will remove the crossing and the roadway from their easement. There will be a public hearing at the Oklahoma Corporation Commission to approve the closure; once approved, Union Pacific will donate \$50,000 to the City, which will pay for all the channelization on both the UP and BNSF lines. Project is scheduled to be completed by December 1.

Motion by Godwin, second by Savage to approve Ordinance #2016-15, pertaining to the elimination and modification of the 7th Street and Union Pacific street-railroad crossing. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, no; Kirtley, yes; and Savage, yes. Motion carried.

City Manager Jim Thomas acknowledged Dave Brown, Daryl Golbek and Jeremy Ledbetter for their efforts on this project. Even though Brown is leaving the City, he will stay on as a special envoy to ensure the project stays on target.

(5) Discussion and vote to Approve/Reject Ordinance #2016-____, changing the zoning of land that is part of Bayless Addition (1500 W. Will Rogers Blvd.) of the City of Claremore, Rogers County, State of Oklahoma, from Residential Single-Family High Intensity District (RS-3) and Commercial High District (CH) to Commercial High District (CH) and directing the appropriate amendment to the zoning map of the City of Claremore, Oklahoma. (Jill Ferenc)

Motion by DeMier, second by Savage to approve Ordinance #2016-16, changing the zoning of land that is part of Bayless Addition (1500 W. Will Rogers Blvd.) of the City of Claremore, Rogers County, State of Oklahoma, from Residential Single-Family High Intensity District (RS-3) and Commercial High District (CH) to Commercial High District (CH) and directing the appropriate amendment to the zoning map of the City of Claremore, Oklahoma. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

(6) Discussion and vote to Approve/Reject Ordinance #2016-____, changing the zoning of land at Lots 16, 17, & 18, Block 1 of Mood's Addition to the City of Claremore, Rogers County, State of Oklahoma, From Residential Single-Family High Intensity District (RS-3) to Residential Duplex District (RD) and directing the appropriate amendment to the zoning map of the City of Claremore, Oklahoma. (Jill Ferenc)

Flanagan stated he would abstain from the vote because he owns a property located close to this location.

Motion by Kirtley, second by DeMier to approve Ordinance #2016-17, changing the zoning of land at Lots 16, 17, & 18, Block 1 of Mood's Addition to the City of Claremore, Rogers County, State of Oklahoma, From Residential Single-Family High Intensity District (RS-3) to Residential Duplex District (RD) and directing the

appropriate amendment to the zoning map of the City of Claremore, Oklahoma. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, abstain; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

(7) Discussion and vote to Approve/Reject Ordinance #2016-____, changing the zoning on a portion of the NE/4 SE/4 in Section 17, Township 21 North and Range 16 East, City of Claremore, Rogers County, State of Oklahoma, from Agricultural District (AG) to Commercial High District (CH) and directing the appropriate amendment to the zoning map of the City of Claremore, Oklahoma. (Jill Ferenc)

Motion by DeMier, second by Kirtley to approve Ordinance #2016-18, changing the zoning on a portion of the NE/4 SE/4 in Section 17, Township 21 North and Range 16 East, City of Claremore, Rogers County, State of Oklahoma, from Agricultural District (AG) to Commercial High District (CH) and directing the appropriate amendment to the zoning map of the City of Claremore, Oklahoma. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

(8) Discussion and vote to Approve/Reject contract for Medical, Dental, and Life insurance for FY 2016-2017. (Jim Thomas)

Thomas stated originally the City was looking at a 27% increase, but through negotiations and plan modifications it has been reduced to a 6-7% increase. The increase will cost about \$100,000 in increase premium to the City and about \$30,000 increase for the employees. Some of the changes include reduced co-pays, and the deductible will be raised by \$500.

Motion by Godwin, second by DeMier to approve the contract for Medical, Dental, and Life Insurance for FY 2016-2017. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

ADJOURNMENT

Motion by Godwin, second by Willis to adjourn. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

Meeting adjourned at 7:11 P.M.



Sarah Sharp, CMC
City Clerk

