

**Minutes of the Claremore Cultural Development Authority Regular Meeting  
Council Chambers, City Hall, 104 S. Muskogee Ave.  
Claremore, Oklahoma August 1st, 2016**

**CALL TO ORDER**

Meeting called to order by Mayor Bill Flanagan at 6:00 P.M.

Mayor Bill Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

**Present:** Terry Willis, Buddy Robertson, Jeff Godwin, Will DeMier,  
Bill Flanagan, Brian Callender, Don Purkey, Susan Kirtley,  
Scott Savage

**Absent:** None

**Staff Present:** Jim Thomas, Bryan Drummond, Sean Douglas, Stan Brown, Sam  
Ross, Larry Hughes, Daryl Golbek, Sarah Sharp, Chris Cochran, Jonah  
Humes

Pledge of Allegiance by all.

Invocation by Pastor Paul Simpson, Memorial Heights Baptist Church.

**AWARDS AND PRESENTATIONS**

None.

**CALL TO THE PUBLIC**

None.

**ACCEPTANCE OF THE AGENDA**

Motion by Willis, second by Robertson that the agenda for the regular CCDA meeting of August 1, 2016, be approved as written. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

**ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED**

None

## CURRENT BUSINESS

**(1) Approve/Reject the following consent items:**

- (a) Minutes of the Regular Claremore Cultural Development Authority Meeting on July 18, 2016 as printed.**
- (b) All Claims as printed.**

Motion by Willis, second by Robertson to approve the consent items as printed. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Purkey, yes; Callender, yes; Kirtley, yes; and Savage, yes. Motion carried.

## ADJOURNMENT

Motion by Willis, second by Robertson to adjourn. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Purkey, yes; Callender, yes; Kirtley, yes; and Savage, yes. Motion carried.

Meeting adjourned at 6:03 P.M.



Sarah Sharp  
City Clerk

**Minutes of Claremore Public Works Authority Regular Meeting  
Council Chambers, City Hall, 104 S. Muskogee Ave.  
Claremore, Oklahoma August 1st, 2016**

**CALL TO ORDER**

Meeting called to order by Mayor Bill Flanagan at 6:03 P.M.

Mayor Bill Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

**Present:** Terry Willis, Buddy Robertson, Jeff Godwin, Will DeMier, Bill Flanagan, Brian Callender, Don Purkey, Susan Kirtley, Scott Savage

**Absent:** None

**Staff Present:** Jim Thomas, Bryan Drummond, Sean Douglas, Stan Brown, Sam Ross, Larry Hughes, Daryl Golbek, Sarah Sharp, Chris Cochran, Jonah Humes

**ACCEPTANCE OF THE AGENDA**

Motion by Willis, second by Robertson that the agenda for the regular CPWA meeting of August 1, 2016, be approved as written. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

**ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED**

None

**CURRENT BUSINESS**

**(1) Approve/Reject the following consent items:**

- (a) Minutes of the Claremore Public Works Authority Regular Meeting on July 18, 2016
- (b) All claims as printed
- (c) Approve Water Treatment Plant improvements as follows:  
Garver – Inv. # 15078300-11     \$73,040.00
- (d) Approve request to go out to bid for LED roadway lighting (**Larry Hughes**)
- (e) Approve request to go out to bid for directional boring machine.  
(**Larry Hughes**)

Motion by Willis, second by Savage to approve the consent items as listed. Roll call vote: Willis, yes; Savage, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Kirtley, yes. Motion carried.

**(2) Discussion and vote to Approve/Reject Third Amendment to Purchase and Sale Agreement between the Claremore Public Works Authority and Chick-Fil-A. (Jeri Koehler)**

City Manager Jim Thomas noted that the Third Amendment outlines the seller's contribution of \$200,000 to make the lot buildable and a net profit of about \$411,000.

Motion by DeMier, second by Savage to approve Third Amendment to Purchase and Sale Agreement between Claremore Public Works Authority and Chik-Fil-A, Inc. Roll call vote: DeMier, yes; Savage, yes; Willis, yes; Robertson, yes; Godwin, yes; Flanagan, yes; Callender, abstain; Purkey, yes; and Kirtley, yes. Motion carried.

**ADJOURNMENT**

Motion by Godwin, second by Robertson to adjourn. Roll call vote: Godwin, yes; Robertson, yes; Willis, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

Meeting adjourned at 6:20 P.M.



Sarah Sharp  
City Clerk

**Minutes of Claremore City Council Regular Meeting  
Council Chambers, City Hall, 104 S. Muskogee Ave.  
Claremore, Oklahoma August 1st, 2016**

**CALL TO ORDER**

Meeting called to order by Mayor Bill Flanagan at 6:20 P.M.

Mayor Bill Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

**Present:** Terry Willis, Buddy Robertson, Jeff Godwin, Will DeMier, Bill Flanagan, Brian Callender, Don Purkey, Susan Kirtley, Scott Savage

**Absent:** None

**Staff Present:** Jim Thomas, Bryan Drummond, Sean Douglas, Stan Brown, Sam Ross, Larry Hughes, Daryl Golbek, Sarah Sharp, Chris Cochran, Jonah Humes

**ACCEPTANCE OF THE AGENDA**

Motion by Willis, second by Robertson that the agenda for the regular City Council meeting of August 1, 2016, be approved as written. Roll call vote: Willis, yes; Robertson, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

**AWARDS, PRESENTATIONS, AND COMMUNICATIONS**

None.

**MAYOR'S REPORT & APPOINTMENTS**

None.

**CITY MANAGER'S REPORT**

City Manager Jim Thomas introduced new Assistant to the City Manager Jonah Humes. Jonah will be working on special projects and communications and will be giving report to the City Council regarding projects.

**STAFF REPORTS**

Chief Stan Brown spoke about the National Night Out event to be held August 2, 2016 at Will Rogers Park from 6-9 PM. Brown noted it is the sixth year for the event at which there will be free food, sno-cones, a band, and inflatables. Camden Street will be closed for safety and visitors will be allowed to park at the Expo Center parking lot, with shuttles and crossing guards to help with pedestrian traffic crossing Highway 20.

## **CURRENT BUSINESS**

**(1) Approve/Reject the following consent items:**

- (a) Minutes of the Regular Council Meeting on July 18, 2016.**
- (b) All claims as printed.**
- (c) Actual salary claims for pay periods ending July 15, 2016 in the amount of \$456,610.28 and estimated salary claims to include contractual agreements for Fire Union Dues, Flexible Spending Accounts, Life Insurance, Fire Pension, Police Pension, Oklahoma Municipal Retirement Fund, Supplemental Vision, and Short/Long Term disability plans, Employee Recreation Center Fees, and United Way Contributions for the next pay period in the amount of \$500,000. Payroll at \$500,000 amount to include payables.**
- (d) Approve lump sum OMRF (Oklahoma Municipal Retirement Fund) payment to James Johnson. (Jim Thomas)**

Motion by DeMier, second by Willis to approve consent items as listed. Roll call vote: DeMier, yes; Willis, yes; Robertson, yes; Godwin, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

**(2) Discussion and vote to Approve/Reject the Assignment of Rental Agreement and Lease between Rogers County Historical Society, Inc. and the Claremore Museum of History for the lease of City property located at 121 N. Weenonah Ave. (Bryan Drummond)**

Motion by Godwin, second by DeMier to approve the assignment of Rental Agreement and Lease between Rogers County Historical Society, Inc. and the Claremore Museum of History for the lease of City property located at 121 N. Weenonah Ave. Roll call vote: Godwin, yes; DeMier, yes; Willis, yes; Robertson, yes; Flanagan, abstain; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

**(3) Discussion and vote to Approve/Reject Change Order #1 for the Archer Drive Waterline Project, resulting in a \$72,045 increase. (Sam Ross/Chris Cochran)**

Motion by Godwin, second by Kirtley to approve Change Order #1 for the Archer Drive Waterline Project, resulting in a \$72,045 increase. Roll call vote: Godwin, yes; Kirtley, yes; Willis, yes; Robertson, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Savage, yes. Motion carried.

**(4) Discussion and vote to approve/reject Resolution #2016-10, giving notice and directing that a special election be held for the purpose of proposed charter amendments, declaring time when polls are to be open, stating requirements for election, stating requirement for ballot, making certain special election laws applicable, stating responsibilities of county election board and county election board secretary, requiring publication of resolution and providing for absentee ballots.**

Motion by Godwin, second by Callender to Reject Resolution #2016-10, giving notice and directing that a special election be held for the purpose of proposed charter amendments, declaring time when polls are to be open, stating requirements for election, stating requirement for ballot, making certain special election laws applicable, stating responsibilities of county election board and county election board secretary, requiring publication of resolution and providing for absentee ballots. Roll call vote: Godwin, yes; Callender, yes; Willis, yes; Robertson, no; DeMier, yes; Flanagan, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

### **ADJOURNMENT**

Motion by DeMier, second by Willis to adjourn. Roll call vote: DeMier, yes; Willis, yes; Robertson, yes; Godwin, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

Meeting adjourned at 6:56 P.M.



Sarah Sharp  
City Clerk