

**Minutes of the Claremore Cultural Development Authority Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma September 06, 2016**

CALL TO ORDER

Meeting called to order by Mayor Bill Flanagan at 6:00 P.M.

Mayor Bill Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Terry Willis, Jeff Godwin, Will DeMier, Bill Flanagan, Brian Callender, Don Purkey, Susan Kirtley, Scott Savage

Absent: Buddy Robertson

Staff Present: Jim Thomas, Bryan Drummond, Jonah Humes, Sarah Sharp, Sean Douglas, Joe Kays, Dale Williams, Daryl Golbek, Jeri Koehler, Sam Ross, Stan Brown, Jean Hurst, Tim White, Chris Cochran, Jill Ferenc, Susy Collins

Pledge of Allegiance by all.

Invocation by Councilman Willis

AWARDS AND PRESENTATIONS

None.

CALL TO THE PUBLIC

Adam Hansen 1517 W. Blue Starr Drive- Mr. Hansen expressed his concern for more lighting and parking at the North end of Claremore Lake Park. Hansen stated the Pokémon Go game has created additional traffic, which warrants the need for more parking now that parking on the grass is not allowed.

ACCEPTANCE OF THE AGENDA

Motion by Willis, second by Kirtley that the agenda for the regular CCDA meeting of September 06, 2016 be approved as written. Roll call vote: Willis, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

CURRENT BUSINESS

- (1) Approve/Reject the following consent items:**
 - (a) Minutes of the Regular Claremore Cultural Development Authority Meeting on August 15, 2016 as printed.**
 - (b) All Claims as printed.**

Motion by Willis, second by Godwin to approve the consent items as printed. Roll call vote: Willis, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

ADJOURNMENT

Motion by Willis, second by Godwin to adjourn. Roll call vote: Willis, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

Meeting adjourned at 6:05 P.M.

A handwritten signature in cursive script that reads "Sarah Sharp".

Sarah Sharp
City Clerk

**Minutes of Claremore Public Works Authority Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma September 06, 2016**

CALL TO ORDER

Meeting called to order by Mayor Bill Flanagan at 6:05 P.M.

Mayor Bill Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Terry Willis, Jeff Godwin, Will DeMier, Bill Flanagan, Brian Callender, Don Purkey, Susan Kirtley, Scott Savage

Absent: Buddy Robertson

Staff Present: Jim Thomas, Bryan Drummond, Jonah Humes, Sarah Sharp, Sean Douglas, Joe Kays, Dale Williams, Daryl Golbek, Jeri Koehler, Sam Ross, Stan Brown, Jean Hurst, Tim White, Chris Cochran, Jill Ferenc, Susy Collins

ACCEPTANCE OF THE AGENDA

Motion by Willis, second by Godwin that the agenda for the regular CPWA meeting of September 06, 2016 be approved as written. Roll call vote: Willis, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

(a) Minutes of the Claremore Public Works Authority Regular Meeting on August 15, 2016.

(b) All claims as printed.

(c) Approve Water Treatment Plant improvements as follows:

Garver - inv# 15078300-12 \$76,840.00

Motion by Willis, second by DeMier to approve the consent items as listed. Roll call vote: Willis, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

**(2) Discussion and vote to consider a Real Estate Sale and Purchase Contract between the Claremore Public Works Authority and Lewis E. Barstow and Sherry A. Barstow for the purchase of property located at 1701 Camden Street.
(Jim Thomas)**

Motion by DeMier, second by Savage to approve the Real Estate Sale and Purchase Contract between the Claremore Public Works Authority and Lewis E. Barstow and Sherry A. Barstow for the purchase of property located at 1701 Camden Street in the amount of \$45,000. Roll call vote: Willis, yes; Godwin, no; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

ADJOURNMENT

Motion by Willis, second by DeMier to adjourn. Roll call vote: Willis, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

Meeting adjourned at 6:13 P.M.

A handwritten signature in cursive script that reads "Sarah Sharp".

Sarah Sharp
City Clerk

**Minutes of Claremore City Council Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma September 06, 2016**

CALL TO ORDER

Meeting called to order by Mayor Bill Flanagan at 6:13 P.M.

Mayor Bill Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Terry Willis, Jeff Godwin, Will DeMier, Bill Flanagan, Brian Callender, Don Purkey, Susan Kirtley, Scott Savage

Absent: Buddy Robertson

Staff Present: Jim Thomas, Bryan Drummond, Jonah Humes, Sarah Sharp, Sean Douglas, Joe Kays, Dale Williams, Daryl Golbek, Jeri Koehler, Sam Ross, Stan Brown, Jean Hurst, Tim White, Chris Cochran, Jill Ferenc, Susy Collins

ACCEPTANCE OF THE AGENDA

Motion by Willis, second by Godwin that the agenda for the regular City Council meeting of September 06, 2016 be approved as written. Roll call vote: Willis, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

AWARDS, PRESENTATIONS, AND COMMUNICATIONS

None.

MAYOR'S REPORT & APPOINTMENTS

- (1) Discussion and vote to Approve/Reject the appointment of Ryan Moore as office (1) one to the Claremore Industrial and Economic Development Authority Board of Trustees for a 4 year term. (Jeri Koehler)**

Motion by Godwin, second by Callender to approve the appointment of Ryan Moore at office (1) one to the Claremore Industrial and Economic Development Authority Board of Trustees for a 4 year term. Roll call vote: Willis, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

Mayor Flanagan stated the Highway 20/Southaven Road project is almost complete. Flanagan wanted to thank ODOT for the almost \$3 million invested into the area for this project.

CITY MANAGER'S REPORT

CM Thomas announce the Claremore High School ROTC will be commemorating 9/11 on Thursday, September 8th at 9 a.m. at the football field. Commander Estabrook has invited Council and staff to attend.

STAFF REPORTS

None

CURRENT BUSINESS

(2) Approve/Reject the following consent items:

- (a) Minutes of the Regular Council Meeting on August 15, 2016.**
- (b) All claims as printed.**
- (c) Actual salary claims for pay periods ending August 12, 2016 in the amount of \$479,922.74 and August 26, 2016 in the amount of \$486,792.09 and estimated salary claims to include contractual agreements for Fire Union Dues, Flexible Spending Accounts, Life Insurance, Fire Pension, Police Pension, Oklahoma Municipal Retirement Fund, Supplemental Vision, and Short/Long Term disability plans, Employee Recreation Center Fees, and United Way Contributions for the next pay period in the amount of \$500,000. Payroll at \$500,000 amount to include payables.**
- (d) Approve award of bid for City's veterinarian services for the 2016-2017 FY to Ark Animal Hospital. (Jean Hurst/Stan Brown)**

Motion by Godwin, second by DeMier to approve the consent items as listed. Roll call vote: Willis, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

(3) Discussion only item: Presentation and discussion regarding status of current projects and 2015/2016 fiscal year closing. (Jonah Humes)

Assistant to the City Manager Jonah Humes gave a presentation and update on the following projects:

Transportation

Highway 20/Southaven Widening Project
Re-alignment of Highway 20
Southaven and Country Club
Acquirement of Bledsoe Property
Quiet Zone

Infrastructure

Cherokee Nation Sewer Line Extension
Water Treatment Plant Improvements
RJN Stormwater Study
GE Meters

Splash Pad at Claremore Lake

Splash pad will be twice as big as the current one at Will Rogers Park, money is in the current budget for the construction. Bathrooms and parking will follow in the next FY budget.

Expo Center and Tourism

50% more events than last year

Visitors up by 100,000 over last year

Financial

The City finished 2015/2016 FY in the black; audited report coming in October.

Economic Development

Main Street Tavern will be open later this month.

Memorial Heights Baptist Church Property-closing on the property in October, demolition will be within 30 days of closing.

Claremore Plaza-Developer under contract.

B&B Theater will be doing a complete renovation in the coming weeks.

Chick-fil-A- going before Planning Commission tomorrow for approval of the final plat, the same item will be before the Council at the 9/19/16 meeting for approval.

(4) Discussion only item: Presentation and discussion regarding annexation. (Jeri Koehler)

CIEDA Director Jeri Koehler reviewed the annexation process and the methods that can be used to annex property. 5 subdivisions on the outskirts of Claremore have been identified as great areas for annexation. Annexing all of these would equate to 900 rooftops. Koehler is in the process of speaking with the Homeowners Associations regarding the benefits of annexation.

(5) Discussion only item: Presentation and discussion regarding Tax Increment Finance (TIF) Districts. (Jeri Koehler)

Koehler gave updates on the status of the 4 current TIFs:

Baker Hughes Substation

NEXTGen Filterworks

Promise Hotels

AXH Aircoolers

ADJOURNMENT

Motion by Willis, second by DeMier to adjourn. Roll call vote: Willis, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes.
Motion carried.

Meeting adjourned at 7:22 P.M.



Sarah Sharp
City Clerk