

**Minutes of the Claremore Cultural Development Authority Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma December 05, 2016**

CALL TO ORDER

Meeting called to order by Mayor Bill Flanagan at 6:02 P.M.

Mayor Bill Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Terry Willis, Will DeMier, Bill Flanagan,
Brian Callender, Don Purkey, Susan Kirtley, Scott Savage

Absent: Buddy Robertson, Jeff Godwin

Staff Present: Jim Thomas, Bryan Drummond, Jonah Humes, Sarah Sharp, Jill Ferenc,
Sean Douglas, Dale Williams, Sam Ross, Jeri Koehler, Stan Brown

Pledge of Allegiance by all.

Invocation by City Manager Jim Thomas.

CALL TO THE PUBLIC

Mark Repella, owner and operator of Jeremiah's A Café of Hope food truck addressed the Council and others present about starting a ministry outreach for people in need in the community. They are trying to acquire a building and will have a food pantry, thrift store, and an open table café where anyone can go in and eat. They want to work with DHS to provide clothes to those in need.

ACCEPTANCE OF THE AGENDA

Motion by Willis, second by DeMier that the agenda for the regular CCDA meeting of December 5, 2016, be approved as written. Roll call vote: Willis, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

(a) Minutes of the Regular Claremore Cultural Development Authority Meeting on November 21, 2016 as printed.

(b) All Claims as printed.

Motion by Willis, second by Kirtley to approve the consent items as printed. Roll call vote: Willis, yes; Kirtley, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Savage, yes. Motion carried.

ADJOURNMENT

Motion by Willis, second by DeMier to adjourn. Roll call vote: Willis, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

Meeting adjourned at 6:08 P.M.



Sarah Sharp
City Clerk

**Minutes of Claremore Public Works Authority Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma December 05, 2016**

CALL TO ORDER

Meeting called to order by Mayor Bill Flanagan at 6:08 P.M.

Mayor Bill Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Terry Willis, Will DeMier, Bill Flanagan,
Brian Callender, Don Purkey, Susan Kirtley, Scott Savage

Absent: Buddy Robertson, Jeff Godwin

Staff Present: Jim Thomas, Bryan Drummond, Jonah Humes, Sarah Sharp, Jill Ferenc, Sean Douglas, Dale Williams, Sam Ross, Jeri Koehler, Stan Brown

ACCEPTANCE OF THE AGENDA

Motion by Willis, second by Savage that the agenda for the regular CPWA meeting of December 5, 2016 be approved as written. Roll call vote: Willis, yes; Savage, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Kirtley, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

**(a) Minutes of the Claremore Public Works Authority Regular Meeting on
November 21, 2016.**

(b) All claims as printed.

Motion by Willis, second by Kirtley to approve the consent items as listed. Roll call vote: Willis, yes; Kirtley, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Savage, yes. Motion carried.

(2) Discussion and vote to Approve/Reject the Fourth Amendment to Purchase and Sale Agreement between Claremore public Works Authority and Chick-Fil-A, Inc. (Jeri Koehler)

Motion by DeMier, second by Savage to approve the Fourth Amendment to Purchase and Sale Agreement between Claremore Public Works Authority and Chick-Fil-A, Inc. Roll call vote: DeMier, yes; Savage, yes; Willis, yes; Flanagan, yes; Callender, abstain; Purkey, yes; and Kirtley, yes. Motion carried.

(3) Discussion and vote to Approve/Reject acceptance of permanent lift station, sewer, and utility easements for the Will Rogers Downs Sewer Extension Partnership Project from Cherokee Nation Entertainment, LLC to the City of Claremore and Claremore Public Works Authority. (Jill Ferenc)

Motion by Kirtley, second by Callender to approve acceptance of permanent lift station, sewer, and utility easements for the Will Rogers Downs Sewer Extension Partnership Project from Cherokee Nation Entertainment, LLC to the City of Claremore and Claremore Public Works Authority. Roll call vote: Kirtley, yes; Callender, yes; Willis, yes; DeMier, yes; Flanagan, yes; Purkey, yes; and Savage, yes. Motion carried.

(4) Discussion and vote to Approve/Reject the purchase of a 2017 Chevrolet 2500 double cab from Hudiburg Auto Group at the State Contract Price of \$27,104. (Dale Williams)

Motion by Purkey, second by Willis to approve the purchase of a 2017 Chevrolet 2500 double cab from Hudiburg Auto Group at the State Contract Price of \$27,104. Roll call vote: Purkey, yes; Willis, yes; DeMier, yes; Flanagan, yes; Callender, yes; Kirtley, yes; and Savage, yes. Motion carried.

(5) Discussion and vote to Approve/Reject the purchase of a 2017 new Vac-Con Hydro Excavation Machine model number VVX312LHE/1100 LH mounted on Freightliner 114SD 6X4 66000GVWR ISL370 3000 RDS from Frontier Equipment at State Contract Pricing in the amount of \$353,199.94. (Jim Thomas/Dale Williams)

Motion by Purkey, second by Savage to approve the purchase of a 2017 new Vac-Con Hydro Excavation Machine model number VVX312LHE/1100 LH mounted on Freightliner 114SD 6X4 66000GVWR ISL370 3000 RDS from Frontier Equipment at State Contract Pricing in the amount of \$353,199.94. Roll call vote: Purkey, yes; Savage, yes; Willis, yes; DeMier, yes; Flanagan, yes; Callender, yes; and Kirtley, yes. Motion carried.

ADJOURNMENT

Motion by Willis, second by Kirtley to adjourn. Roll call vote: Willis, yes; Kirtley, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Savage, yes. Motion carried.

Meeting adjourned at 6:24 P.M.

A handwritten signature in cursive script that reads "Sarah Sharp".

Sarah Sharp
City Clerk

**Minutes of Claremore City Council Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma December 05, 2016**

CALL TO ORDER

Meeting called to order by Mayor Bill Flanagan at 6:24 P.M.

Mayor Bill Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Terry Willis, Will DeMier, Bill Flanagan,
Brian Callender, Don Purkey, Susan Kirtley, Scott Savage

Absent: Buddy Robertson, Jeff Godwin

Staff Present: Jim Thomas, Bryan Drummond, Jonah Humes, Sarah Sharp, Jill Ferenc,
Sean Douglas, Dale Williams, Sam Ross, Jeri Koehler, Stan Brown

ACCEPTANCE OF THE AGENDA

Motion by Willis, second by DeMier that the agenda for the regular City Council meeting of December 5, 2016, be approved as written. Roll call vote: Willis, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

AWARDS, PRESENTATIONS, AND COMMUNICATIONS

None

MAYOR'S REPORT & APPOINTMENTS

(1) Discussion and vote to Approve/Reject the re-appointment of Bill Flanagan and Susan Kirtley to the INCOG Board of Directors for a term of two years, beginning January 2017. (Jim Thomas/Bill Flanagan)

Motion by Purkey, second by Callender to approve the re-appointment of Bill Flanagan and Susan Kirtley to the INCOG Board of Directors for a term of two years, beginning January 2017. Roll call vote: Purkey, yes; Callender, yes; Willis, yes; DeMier, yes; Flanagan, yes; Kirtley, abstain; and Savage, yes. Motion carried.

CITY MANAGER'S REPORT

City Manager Jim Thomas reported that the Will Rogers Stampede Rodeo won Best Little Rodeo in America in competition with over 400 other rodeos. Thomas noted it is the third year in a row Claremore has won the title and the committee will be present at the next Council meeting to be recognized.

Thomas informed those present that City Engineer Chris Cochran passed away the previous evening from cancer. Funeral arrangements are pending and will be announced as soon as they are made public.

Referencing storm water issues in the Turnberry neighborhood, a camera crew will be evaluating the lines in the area, looking for issues that need to be addressed.

STAFF REPORTS

None.

CURRENT BUSINESS

(2) Approve/Reject the following consent items:

- (a)** Minutes of the Regular Council Meeting on November 21, 2016.
- (b)** All claims as printed.
- (c)** Actual salary claims for pay periods ending **November 18, 2016 in the amount of \$447,682.54** and estimated salary claims to include contractual agreements for Fire Union Dues, Flexible Spending Accounts, Life Insurance, Fire Pension, Police Pension, Oklahoma Municipal Retirement Fund, Supplemental Vision, and Short/Long Term disability plans, Employee Recreation Center Fees, and United Way Contributions for the next pay period in the amount of \$500,000. Payroll at \$500,000 amount to include payables.
- (d)** Acceptance of permanent lift station, sewer and utility easements for the Will Rogers Downs Sewer Extension Partnership Project from Cherokee Nation Entertainment, LLC to the City of Claremore and Claremore Public Works Authority. **(Jill Ferenc)**
- (e)** Acceptance of utility easement dedication from Dake Properties, Inc. to the City of Claremore. **(Jill Ferenc)**
- (f)** Acceptance of Right-of dedication and utility easement dedication from Stoney and Ginger Hinds to the City of Claremore. **(Jill Ferenc)**

Motion by DeMier, second by Savage to approve the consent items as listed. Roll call vote: DeMier, yes; Savage, yes; Willis, yes; Flanagan, yes; Callender, yes; Purkey, yes; and Kirtley, yes. Motion carried.

(3) Discussion and vote to Approve/Reject the purchase of a 2017 Ford F350 DRW from Hudiburg Auto Group at the State Contract Pricing of \$47,212.00. (Dale Williams)

Motion by Purkey, second by Callender to approve the purchase of a 2017 Ford F350 DRW from Hudiburg Auto Group at the State Contract Pricing of \$47,212.00. Roll call vote: Purkey, yes; Callender, yes; Willis, yes; DeMier, yes; Flanagan, yes; Kirtley, yes; and Savage, yes. Motion carried.

ADJOURNMENT

Motion by Willis, second by Callender to adjourn. Roll call vote: Willis, yes; Callender, yes; DeMier, yes; Flanagan, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

Meeting adjourned at 6:38 P.M.

A handwritten signature in cursive script that reads "Sarah Sharp".

Sarah Sharp
City Clerk