

**Minutes of the Claremore Cultural Development Authority Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma April 17, 2017**

CALL TO ORDER

Meeting called to order by Mayor Bill Flanagan at 6:00 P.M.

Mayor Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Terry Willis, Jeff Godwin, Will DeMier, Bill Flanagan,
Brian Callender, Don Purkey, Susan Kirtley, Scott Savage

Absent: Buddy Robertson

Staff Present: Jim Thomas, Jeri Koehler, Jonah Humes, Bryan Drummond, Sarah Sharp, Jill Ferenc, Tim White, Dale Williams, Garrett Ball, Stan Brown, Daryl Golbek, Johnny Ramsey, Tanya Andrews, Sean Douglas, Stanton Harrell, Steve Cox, Milburn Litterall, Nate Reed, Julie Zollo, Matt Rice, John Singer, Eli Vang, and Jamie Starling.

Pledge of Allegiance by all.

Invocation by Pastor Paul Simpson of Memorial Heights Baptist Church.

CALL TO THE PUBLIC

John McAlexander 309 E. 5th Street

John McAlexander, thanked Council, Mayor and City Manager for the removal of the detrimental tree on 4th and 5th Street. The residents are very grateful.

AWARDS, PRESENTATIONS, AND COMMUNICATIONS

Administration of Oath to Deputy Chief of Police Steve Cox by Municipal Judge Stanton Harrell.

Words and introduction by Chief Brown.

Swearing in of Asst. Chief of Police Steve Cox and Officer Nate Reed by Judge Stanton Harrell.

ACCEPTANCE OF THE AGENDA

Motion by Willis, second by Godwin that the agenda for the regular CCDA meeting of April 17, 2017 be approved as written. Roll call vote: Willis, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

(a) Minutes of the Regular Claremore Cultural Development Authority Meeting on April 03, 2017 as printed.

(b) All Claims as printed.

Motion by Willis, Second by Kirtley to approve the consent items as listed. Roll call vote: Willis, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

ADJOURNMENT

Motion by Willis, second by Godwin to adjourn. Roll call vote: Willis, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

Meeting adjourned at 6:16 P.M.



Sarah Sharp
City Clerk

**Minutes of Claremore Public Works Authority Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma April 17, 2017**

CALL TO ORDER

Meeting called to order by Mayor Bill Flanagan at 6:16 P.M.

Mayor Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Terry Willis, Jeff Godwin, Will DeMier, Bill Flanagan,
Brian Callender, Don Purkey, Susan Kirtley, Scott Savage

Absent: Buddy Robertson

Staff Present: Jim Thomas, Jeri Koehler, Jonah Humes, Bryan Drummond, Sarah Sharp, Jill Ferenc, Tim White, Dale Williams, Garrett Ball, Stan Brown, Daryl Golbek, Johnny Ramsey, Tanya Andrews, Sean Douglas, Stanton Harrell, Steve Cox, Milburn Litterall, Nate Reed, Julie Zollo, Matt Rice, John Singer, Eli Vang, and Jamie Starling.

ACCEPTANCE OF THE AGENDA

Motion by Willis, second by DeMier that the agenda for the regular CPWA meeting of April 17, 2017 be approved as written. Roll call vote: Willis, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None.

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

**(a) Minutes of the Claremore Public Works Authority Regular Meeting on
April 03, 2017**

(b) All claims as printed.

**(c) Approval of Water Treatment Plant improvements as follows:
UCI- Application #19 \$296,502.49**

Michael Graves gave presentation on progress of the WTP renovations project. 79% of contracted work complete and contracted work is on schedule. There have been some unforeseen items that have caused extra days to the contract, but no additional funds. There have been 3 water shut downs that have been done overnight to minimize the impact to the consumers and the water supply. The new clarifier is in startup phase as

we speak. Could take as long as 30-45 days to complete. Backup generators are in place in case of outage. Project is scheduled to be completed in late August.

Motion by Willis, Second by DeMier to approve the consent items as listed. Roll call vote: Willis, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

(2) Discussion and vote to Approve/Reject Interlocal Cooperative Agreement between the Rogers County Board of County Commissioners (BOCC), the Claremore Public Works Authority, and the City of Claremore. (Tanya Andrews)

Tourism Director Tanya Andrews reviewed the process and agreement. This agreement will allow the County and City to legally perform work at the rodeo grounds. It has been reviewed by RFR Attorney Eric Nelson and has been approved unanimously by the County Commissioners, and will be approved again on Monday due to some minor contract changes. The contract will then have to be approved by the DA and the Attorney General of the State of Oklahoma. Once the agreement is approved, the lease of the grounds will be negotiated and approved.

Motion by DeMier, Second by Kirtley to approve Interlocal Cooperative Agreement between the Rogers County Board of County Commissioners (BOCC), the Claremore Public Works Authority, and the City of Claremore. Roll call vote: Willis, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, no; Kirtley, yes; and Savage, yes. Motion carried.

ADJOURNMENT

Motion by Godwin, second by Kirtley to adjourn. Roll call vote: Willis, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, no; Kirtley, yes; and Savage, yes. Motion carried.

Meeting adjourned at 6:40 P.M.



Sarah Sharp
City Clerk

**Minutes of Claremore City Council Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma April 17, 2017**

CALL TO ORDER

Meeting called to order by Mayor Bill Flanagan at 6:40 P.M.

Mayor Flanagan asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Terry Willis, Jeff Godwin, Will DeMier, Bill Flanagan,
Brian Callender, Don Purkey, Susan Kirtley, Scott Savage

Absent: Buddy Robertson

Staff Present: Jim Thomas, Jeri Koehler, Jonah Humes, Bryan Drummond, Sarah Sharp, Jill Ferenc, Tim White, Dale Williams, Garrett Ball, Stan Brown, Daryl Golbek, Johnny Ramsey, Tanya Andrews, Sean Douglas, Stanton Harrell, Steve Cox, Milburn Litterall, Nate Reed, Julie Zollo, Matt Rice, John Singer, Eli Vang, and Jamie Starling.

ACCEPTANCE OF THE AGENDA

Motion by Willis, second by Kirtley that the agenda for the regular City Council meeting of April 17, 2017 be approved as written. Roll call vote: Willis, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None.

MAYOR'S REPORT & APPOINTMENTS

None.

STAFF REPORTS

City Manager Report:

Proclamation read by Thomas recognizing City Councilors Buddy Robertson and Don Purkey for their years of service to the community.

Introduction of Garrett Ball, new City Engineer.

Thomas reported he has received paperwork from County Commissioner Delozier regarding the Lowry Road Bridge, which will be a joint project with Rogers County. The Interlocal agreement will be on a future agenda. The County has a crew that does this type of work. The City will furnish the supplies and his County crew will install. Thomas expressed his thanks to Dan Delozier and his crews for their cooperation on this project.

Planning Director Jill Ferenc gave a presentation regarding Duplex Development.

FY 11/12- present

There have been 81 duplex structures, average 14 new duplexes per year compared to 144 single-family dwellings during that same time frame. The Planning Commission will be reviewing use by right for duplexes to allow for protection along our historic corridor. Update of the comprehensive plan will be moving forward in the coming months. A RFP will be brought before council soon to advertise for a consultant. Current comprehensive plan is 10 years old.

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

- (a) Minutes of the Regular Council Meeting on April 03, 2017**
- (b) All claims as printed.**
- (c) Actual salary claims for pay periods ending April 08, 2017 in the amount of \$488,986.77 and estimated salary claims to include contractual agreements for Fire Union Dues, Flexible Spending Accounts, Life Insurance, Fire Pension, Police Pension, Oklahoma Municipal Retirement Fund, Supplemental Vision, and Short/Long Term disability plans, Employee Recreation Center Fees, and United Way Contributions for the next pay period in the amount of \$500,000. Payroll at \$500,000 amount to include payables.**
- (d) Declaring the following items as surplus and authorizing the sale/disposal of items:
Unit #317 2002 Tymco Sweeper 1HTMMAAN73H596268
Unit #204 1993 International Dump Truck w/sander and plow
1HTSCPEP2PHS36073(Dale Williams)**
- (e) Acceptance of 14,027 square feet (.032) acres of permanent right-of-way for the Country Club and Southaven improvement project and compensation/assurances for the same from Randall Gillette and Michelle Gillette based on letter of agreement offering \$11,846 compensation.
(Jill Ferenc)**

Motion by Savage, Second by Kirtley to approve the consent items as listed. Roll call vote: Willis, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

(2) Discussion and vote to Approve/Reject the Police Department's request to use Taser International as a sole source for the purchase of Taser Model X26P for the department. (Stan Brown)

Brown reported current Tasers are 5-7 years old and no longer serviceable. Funding has been approved in funds 56 and 18 for the total amount of \$86,863.58.

Brown reviewed statistics regarding the use of Tasers January 2016 to present. These devices keep the officers out of range of suspects and creates a safer environment for the officers. These Tasers will be replaced in 5 years as a part of this contract at no additional costs. Taser has been compared to other products on the market and have been found to be head and shoulders above the competition. Officers undergo annual training. Newer models can be integrated with camera systems if desired. There are 42 Tasers in department.

Motion by Godwin, Second by DeMier to approve the Police Department's request to use Taser International as a sole source for the purchase of Taser Model X26P for the department. Roll call vote: Willis, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

(3) Discussion and vote to Approve/Reject the purchase of a 2017 Freightliner Dump Truck with Snow Plow from Premier Truck Group Tulsa at state contract pricing in the amount of \$144,024.00. (Dale Williams)

Motion by Godwin, Second by DeMier to approve the purchase of a 2017 Freightliner Dump Truck with Snow Plow from Premier Truck Group Tulsa at state contract pricing in the amount of \$144,024.00. Roll call vote: Willis, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

(4) Discussion and vote to Approve/Reject contract for Medical, Dental, and Life Insurance rates for the 2017/2018 fiscal year. (Jim Thomas)

Dason Gwartney with Premier Consulting presented process and new rates. City will stay with Community Care. Original renewal was 24% increase. Went to market, Aetna and BlueCross responded with a quote. Specialist co-pay will go up. Lab and x-ray will go up to 20% co-pay. Maximum out of pocket goes up. Ended up with a 2.3% increase with the slight modifications. Last year, for every dollar Community Care received, 99 cents was spent. Moving forward with a better partnership with Hillcrest Claremore. There were no increases in dental, optical, etc. Self-funding option was considered as well. \$48,000 increase over last year's premium.

Motion by Kirtley, Second by Godwin to approve the contract for Medical, Dental, and Life Insurance rates for the 2017/2018 fiscal year. Roll call vote: Willis, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

(5) Discussion and vote to Approve/Reject Interlocal Cooperative Agreement between the Rogers County Board of County Commissioners (BOCC) , the Claremore Public Works Authority, and the City of Claremore. (Tanya Andrews)

Motion by DeMier, Second by Godwin to approve Interlocal Cooperative Agreement between the Rogers County Board of County Commissioners (BOCC), the Claremore Public Works Authority, and the City of Claremore. Roll call vote: Willis, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

ADJOURNMENT

Motion by Kirtley, second by DeMier to adjourn. Roll call vote: Willis, yes; Godwin, yes; DeMier, yes; Flanagan, yes; Callender, yes; Purkey, yes; Kirtley, yes; and Savage, yes. Motion carried.

Meeting adjourned at 7:31 P.M.

A handwritten signature in black ink that reads "Sarah Sharp". The signature is written in a cursive, flowing style.

Sarah Sharp
City Clerk