



## Notice and Agenda

Claremore Industrial & Economic Development Authority

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### **Board of Trustees Regular Meeting**

Claremore City Hall

Large Conference Room

104 South Muskogee

Wednesday, February 28, 2018, 3:00 PM

1. **Call to Order**  
Chairman – Dr. Keith Ballard  
Call the meeting to order.
2. **Roll Call**  
Chairman – Dr. Keith Ballard  
Declare a quorum.
3. **Approval of December 20, 2017 Meeting Minutes**  
Chairman – Dr. Keith Ballard
4. **Discussion and Approval of Financials**
5. **Discussion Related to Board of Trustees Vacancy**  
Dr. Keith Ballard
6. **Discussion and Possible Action Related to Required Number of Signatures Required on Checks**
7. **Presentation and Discussion Related to Workforce Development and Partners in Education**  
Meggie Froman-Knight
8. **Directors Report**  
Executive Director, John Feary
9. **Comments, Announcements, and Other Business – Includes new business which could not have been foreseen at the time of posting of the agenda.**  
Chairman – Dr. Keith Ballard
10. **Adjourn**

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### **Dates to Remember and Notes**

Next Regular Monthly Meeting –April 18, 2018 – 3:00 p.m. –

Claremore City Hall – 104 South Muskogee