

CITY OF CLAREMORE OKLAHOMA
NEW VISION. CLEAR OPPORTUNITIES.

Claremore Cultural Development Authority Agenda
October 19, 2009, 6:00 P.M.
City Hall Council Chambers
104 South Muskogee Ave.

CALL TO ORDER

ROLL CALL

PLEDGE OF ALLEGIANCE

INVOCATION

CALL TO THE PUBLIC

"Citizens Opportunity to Address Council: This item is available for citizens to speak on any subject on or off the agenda, but related to City business or services. However, by state law, no action may be taken on topics not listed on the agenda. It can be studied for future report or action."

ACCEPTANCE OF THE AGENDA

Page 1

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

CURRENT BUSINESS

(1) Page 2 Approve/Reject the following consent items:

- (a) Minutes of Claremore Cultural Development Authority meeting on October 05, 2009, as printed.
- (b) All claims as printed.

ADJOURN

CITY OF CLAREMORE OKLAHOMA
NEW VISION. CLEAR OPPORTUNITIES.

Claremore Public Works Authority Agenda
October 19, 2009, 6:00 P.M.
City Hall Council Chambers
104 South Muskogee Ave.

CALL TO ORDER

ROLL CALL

ACCEPTANCE OF THE AGENDA

Page 1

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

CURRENT BUSINESS

(1) Page 2 Approve/Reject the following consent items:

- (a) Minutes of Claremore Public Works Authority meeting on October 05, 2009, as printed.
- (b) All claims as printed.

(2) Page 4 Approve/Reject Pole Attachment Agreement with Northeast Rural Services dba RecTec Technology and Communications for attachment of fiber line to our utility poles - City to receive \$10.00 per pole, per year. **(Tim Miller)**

ADJOURN

CITY OF CLAREMORE OKLAHOMA
NEW VISION. CLEAR OPPORTUNITIES.

Regular Council Meeting Agenda
October 19, 2009, 6:00 P.M.
City Hall Council Chambers
104 South Muskogee Ave.

CALL TO ORDER

ROLL CALL

ACCEPTANCE OF THE AGENDA

Page 1

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

AWARDS, PRESENTATIONS, AND COMMUNICATIONS

Page 5 Phil Stowell - Recognition and presentation to Goodwill Store, 1204 N. Lynn Riggs Blvd. recipient of Care More for Claremore's property of the month for improvement on aesthetic value of neighborhood.

MAYOR'S REPORT & APPOINTMENTS

STAFF REPORTS

CURRENT BUSINESS

(1) Page 7 Approve/Reject the following consent items:

- (a) Minutes of Regular Council meeting on October 05, 2009, as printed.
- (b) All claims as printed.
- (c) Actual salary claims for pay period ending October 03, 2009 in the amount of \$385,351.24 and estimated salary claims for next pay period in the amount of \$500,000.
- (d) Accept Quarterly E-911 report submitted by Police Chief Mickey Perry.
- (e) Approve soliciting RFP's for Public / Private Partnership to construct and manage a columbarium at Woodlawn Cemetery. **(Matt Mueller)**
- (f) Approve changing life insurance carrier from Aetna to Guardian - no cost increase to change. **(Matt Mueller)**

- (g) Denial of tort claim submitted by Amy Hanks, **(based on recommendation by OMAG)** - loss date 9-12-09, claim #MP-28152. **(Nan Pope/Randall Elliott)**
 - (h) Accept EDA Grant #08-79-04110 **(CIEDA)** from the United States Economic Development Administration (EDA) and authorize Mayor and staff to complete and return required documents to EDA **(Tami McKeon, GGEDA/CIEDA)**
 - (i) Approve Grand Gateway Economic Development Association (GGEDA) Administrative Services Contract Agreement for EDA Grant #08-79-04110 **(CIEDA)** - costs not to exceed \$20,000 - Administrative fees to be paid from grant - no City match. **(Tami McKeon, GGEDA/CIEDA)**
 - (j) Approve Natural Gas Purchase contract renewal and add Water Plant to program. **(Tim Miller)**
 - (k) Approve lump sum payment to **Charles E. Schneider** from Oklahoma Municipal Retirement Fund (OMRF) **(Ruby Maline)**
 - (l) Approve office supply bid from Admiral Express. **(Ruby Maline)**
- (2) Page 53 Adopt/Reject **Ordinance #2009-_____** and Joinder Agreement amending the employee retirement system, defined contribution plan for the position of **City Manager** for the City of Claremore, Oklahoma by adopting a revised and restated retirement plan; providing retirement benefits for eligible employees of the City of Claremore, Oklahoma; providing for purpose and organization; providing for definitions; providing for eligibility and participation; providing for non-alienation of benefits; loss of benefits for cause and limitations of benefits; providing for employer and employee contributions; providing for accounting, allocation, and valuation; providing benefits; providing for required notice; providing for amendments and termination; providing for transfer to and from other plans; creating a retirement committee and providing for powers, duties, and rights of retirement committee; providing for payment of certain obligations; providing for duration and payment of expenses; providing for effective date; providing for vesting schedules; providing for a fund to finance the system to be pooled with other incorporated cities, towns and their agencies and instrumentalities for purpose of administration, management and investments part of the Oklahoma Municipal Retirement fund; providing for payment of all contributions under the system to the Oklahoma Municipal Retirement fund for management and investment; providing for repealer and severability;

and adopting those amendments mandated by the Internal Revenue Code. **(Ruby Maline)**

- (3) **Page 62** Adopt/Reject **Ordinance #2009-** and Joinder Agreement amending the employee retirement system, defined contribution plan for the position of **Assistant City Manager** for the City of Claremore, Oklahoma by adopting a revised and restated retirement plan; providing retirement benefits for eligible employees of the City of Claremore, Oklahoma; providing for purpose and organization; providing for definitions; providing for eligibility and participation; providing for non-alienation of benefits; loss of benefits for cause and limitations of benefits; providing for employer and employee contributions; providing for accounting, allocation, and valuation; providing benefits; providing for required notice; providing for amendments and termination; providing for transfer to and from other plans; creating a retirement committee and providing for powers, duties, and rights of retirement committee; providing for payment of certain obligations; providing for duration and payment of expenses; providing for effective date; providing for vesting schedules; providing for a fund to finance the system to be pooled with other incorporated cities, towns and their agencies and instrumentalities for purpose of administration, management and investments part of the Oklahoma Municipal Retirement fund; providing for payment of all contributions under the system to the Oklahoma Municipal Retirement fund for management and investment; providing for repealer and severability; and adopting those amendments mandated by the Internal Revenue Code. **(Ruby Maline)**
- (4) **Page 66** Approve/Reject Final Plat for Oklahoma Plaza - Phase 1. **(Chris Cochran)**
- (5) **Page 92** **Discussion only** Employer Recognition Dinner. **(Troy Powell)**
- (6) **Page 93** **Discussion only** regarding sales tax reallocation. **(Troy Powell)**

EXECUTIVE SESSION

Page 94 **Approve/Reject** going into executive session to discuss the following item(s): **(Randall Elliott)**

- (a) Confidential communications between a public body and

its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or processing in the public interest - Auditors, Archambo & Mueggenborg. 25 O.S. Section 307 B.4.

Executive session to discuss above item (a).

Regular session - possible action concerning above item (a)

ADJOURN

**NOTICE TO PUBLIC AND NOTICE TO GOVERNING
BODY OF CITY OF CLAREMORE, OKLAHOMA**

**CALL FOR SPECIAL MEETING OF GOVERNING BODY OF CITY OF
CLAREMORE, OKLAHOMA**

**TO THE PUBLIC AND TO MEMBERS OF GOVERNING BODY OF CITY OF
CLAREMORE, OKLAHOMA**

You are hereby notified of a special called meeting of the **Governing Body of City of Claremore, Oklahoma**, to be held at City Hall Complex, 104 S. Muskogee, Claremore, Oklahoma on **Monday, October 19, 2009 immediately following the conclusion of Regular Council Meeting, but no earlier than 6:15 PM.**

Object of the meeting:

- (1) Conduct Audit Interviews
- (2) Select firm and possibly direct staff to develop proposed engagement letter.

ADJOURN