

Minutes of Claremore Cultural Development Authority Meeting
Council Chambers, City Hall, 104 S. Muskogee,
Claremore, Oklahoma November 02, 2009

CALL TO ORDER

Meeting called to order by Mayor Brant Shallenburger at
6:00 P.M.

ROLL CALL

Nan Pope called roll. The following were:

Present: Brant Shallenburger, Don Myers, Buddy Robertson,
Tony Mullenger, Mick Webber, Terry Chase, Tom
Lehman, Paula Watson

Absent: Flo Guthrie

Staff Present: Troy Powell, Matt Mueller, Nan Pope, Randy
Elliott, Ruby Maline, Mickey Perry, Ron Burrows,
Jennifer Cummings, Tim Miller, Joe Perez,
Stephani Freeman

Pledge of Allegiance by all.

CALL TO THE PUBLIC

None

ACCEPTANCE OF AGENDA

Motion by Mullenger, second by Watson that the agenda for the
regular CCDA meeting of November 02, 2009, be approved as
written. 8 yes, Mullenger, Watson, Myers, Robertson,
Shallenburger, Webber, Chase, Lehman.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

CURRENT BUSINESS

Motion by Mullenger, second by Lehman that the CCDA approve the
following consent items:

- (a) Minutes of Claremore Cultural Development Authority
meeting on October 19, 2009, as printed.
- (b) All claims as printed.
- (c) Approve soliciting proposals for supplements vendor
at the Recreation Center. **(Matt Mueller)**
8 yes, Mullenger, Lehman, Robertson, Shallenburger,
Webber, Chase, Watson, Myers.

ADJOURNMENT

Motion by Mullenger, second by Watson to adjourn. 8 yes,
Mullenger, Watson, Shallenburger, Webber, Chase, Lehman, Myers,
Robertson.

Meeting adjourned at **6:02 P.M.**

**Minutes of Claremore Public Works Authority Meeting
Council Chambers, City Hall, 104 S. Muskogee,
Claremore, Oklahoma November 02, 2009**

CALL TO ORDER

Meeting called to order by Mayor Brant Shallenburger at **6:02 P.M.**

Mayor Shallenburger asked Nan Pope to note that members are present/absent as indicated below:

Present: Brant Shallenburger, Don Myers, Buddy Robertson, Tony Mullenger, Mick Webber, Terry Chase, Tom Lehman, Paula Watson

Absent: Flo Guthrie

Staff Present: Troy Powell, Matt Mueller, Nan Pope, Randy Elliott, Ruby Maline, Mickey Perry, Ron Burrows, Jennifer Cummings, Tim Miller, Joe Perez, Stephani Freeman

ACCEPTANCE OF AGENDA

Motion by Mullenger, second by Lehman that the agenda for the regular CPWA meeting of November 02, 2009, be approved as written. 8 yes, Mullenger, Lehman, Shallenburger, Webber, Chase, Watson, Myers, Robertson.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

CURRENT BUSINESS

Motion by Mullenger, second by Watson to approve the following consent items:

- (a) Minutes of Claremore Public Works Authority meeting on October 19, 2009, as printed.
- (b) All claims as printed.

8 yes, Mullenger, Watson, Shallenburger, Webber, Chase, Lehman, Myers, Robertson.

ADJOURN

Motion by Mullenger, second by Watson to adjourn. 8 yes, Mullenger, Watson, Webber, Chase, Lehman, Myers, Robertson, Shallenburger.

Meeting adjourned at **6:04 P.M.**

Minutes of Regular Council Meeting
Council Chambers, City Hall, 104 S. Muskogee,
Claremore, Oklahoma November 02, 2009

CALL TO ORDER

Meeting called to order by Mayor Brant Shallenburger at
6:04 P.M.

ROLL CALL

Mayor Shallenburger asked Nan Pope to note that members are present/absent as indicated below:

Present: Brant Shallenburger, Don Myers, Buddy Robertson, Tony Mullenger, Mick Webber, Terry Chase, Tom Lehman, Paula Watson

Absent: Flo Guthrie

Staff Present: Troy Powell, Matt Mueller, Nan Pope, Randy Elliott, Ruby Maline, Mickey Perry, Ron Burrows, Jennifer Cummings, Tim Miller, Joe Perez, Stephani Freeman

ACCEPTANCE OF AGENDA

Motion by Mullenger, second by Lehman that the agenda for the regular council meeting of November 02, 2009 be approved as written. 8 yes, Mullenger, Lehman, Chase, Watson, Myers, Robertson, Shallenburger, Webber.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

AWARDS, PRESENTATIONS, AND COMMUNICATIONS

Blue Grass/Chili Festival report from Dell Davis:

No major injuries - no ambulance calls - no major incidents, it was successful event - parking survey - visitors - 75% from out of town - hotel/motel tax up for September - sent to Owasso, Catoosa, Pryor because we were full - sales tax is down - you are aware of that -1216 hours of volunteer hours - RSU Leadership -IBC -RCB -CIEDA - Claremore Police Dept. - City of Claremore -Pryor Machine - Sept 2 - Sept 12 - 19,000 hits - Thursday, Friday, Saturday 8,000 hits - community out reach - didn't work out - some performers visited Sterling House & Adult Day Care - U.S. Census Bureau - gave opportunity - immunizations -we get shots - we have - attendance more 16-20 year old - 31-60 highest range - 5 claimed to be over 80

Myers - do we recognize volunteers?

Dell - no - 75% through companies

Myers - He would like that to happen.

Financial - food sales down \$6,000 - not surprised - RV down a little - less space to rent - \$32,264 - collected sponsorship - \$45,000 - some still to be collected

uncategorized expenses \$25,000 deposits for entertainer -our beverage bill - considerably more - \$35,000 on entertainment - not out of reason - \$15,000 in checking - \$2,800 coke, \$700 postage

Expo \$7,653.74 final bill - unrealized revenue or do we write a check to you - BOSCO - said would sponsor, but didn't

Presentation by GRDA Chief Financial Officer Carolyn Dougherty/Auditor:

We asked GRDA to come and discuss 11.95% rate increase that we would most likely pass on

Dustin Alberty - director of communications

1-1-2010 - temporary - bond issue - load growth - Google did not move into MAID - debt service - each community was growing -Claremore down 8% -June 1, 2014 - what we think it will go away - Board wants it to go away sooner -

Do we have any recourse contractually or are we at the mercy of GRDA?

1. flooding lawsuits - protect us from future lawsuits
2. Sue - railroads - (way they are trying to recoup money)
3. Deferring some projects

Chase - if we want to challenge this, what option do we have?

Miller - all 16 municipalities hired someone to look at -on next agenda - Courtney and Associates

Webber - I don't see any real cost cutting - on your part

MAYOR'S REPORT & APPOINTMENTS

Randy - Attorney General future ruling to appoint Council Members - State Law? Charter?

Motion by Webber, second by Mullenger to approve recommendation by Mayor Shallenburger to re-appoint **Mark Roberts and John Battle** to the Claremore City Board of Adjustment, each to serve a **three (3) year** term to **October, 2012.** 8 yes, Webber, Mullenger, Lehman, Watson, Myers, Robertson, Shallenburger, Chase.

STAFF REPORTS

Troy Powell - new financial report folders given to you tonight - there will be a reception for Friends of Rogers County Courthouse on 11-10 at 5:30 P.M. If more than 4 Council Members want to attend, please let me know so reception can be posted.

CURRENT BUSINESS

Motion by Mullenger, second by Lehman to approve the following consent items:

- (a) Minutes of Regular Council meeting on October 19, 2009, as printed.
- (b) Minutes of Special Council meeting on October 19, 2009, as printed.
- (c) All claims as printed.
- (d) Actual salary claims for pay period ending **October 17, 2009** in the amount of **\$401,346.66** and estimated

salary claims for next pay period in the amount of **\$500,000.**

- (e) Approve contribution refund to Michael Paul Pitts from Oklahoma Municipal Retirement Fund (OMRF) **(Ruby Maline)**
- (f) Approve soliciting proposals for mowing services for the City of Claremore. **(Matt Mueller)**
- (g) Approve transfer of funds from cash line item to usage line items for juvenile programs - \$28,000. **(Mickey Perry)**
- (h) Approve soliciting RFP's for Police vehicle equipment **(Mickey Perry)**
- (i) Approve soliciting RFP's for Police Department annual purchase of ammunition. **(Mickey Perry)**
- (j) Accept a Drainage Easement from Jumoke Parkinson allowing the City to construct and maintain an open drainage system, location 777 Hilltop Lane. **(Chris Cochran/Daryl Golbek)**

8 yes, Mullenger, Lehman, Watson, Myers, Robertson, Shallenburger, Webber, Chase.

In May we revised animal control ordinances

1. Cat at large - leash or fence - didn't change (citizens don't like)
2. Citizens duty to report cat or dog bites
3. Hobbyist intact - penalizing owners who want to breed -have that right - intact permit (no citations issued for failure to spay or neuter - our clinics are going well)
4. At large - over age of 12 walk dog with adult must have control of animal in possession
5. We don't need to police vet clinics
6. Offenses - must be confirmed
failure to provide - food, water, shelter - boarding facility -
2 inspections

No action taken on the following:

Discussion/Council direction concerning amending **Ordinance #2009-10** pertaining to the possession and control of animals and fowl within the city limits of the City of Claremore. **(Mickey Perry)**

Troy - ODOT gave us wrong number on their documents on BNSF Separation Project.

Motion by Mullenger, second by Lehman to approve Supplemental and Modification Agreement #4 with Oklahoma Department of Transportation for project funding - BNSF Separation Project - \$1,653,151. - No cost to the City. 8 yes, Mullenger, Lehman, Robertson, Shallenburger, Webber, Chase, Watson, Myers.

Troy - quick discussion only on Council Strategic Plan.
plan to update at December Council Retreat
2008 - completed nearly every item we had
What's important to you?

Discussion only flags/banners for downtown area.

Cindy Bissett - attach hang - be visible - people want to utilize

Policy - future agenda - Main Street to have full discretion on what flags are allowed to fly downtown - art first - entity or event - no special causes, no for profit entities - if you do for one, you have to do for all

EXECUTIVE SESSION

Motion by Mullenger, second by Lehman to approve going into executive session to discuss the following item(s):

- (a) Confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or processing in the public interest - Auditors, Archambo & Mueggenborg. 25 O.S. Section 307 B.4.

8 yes, Mullenger, Lehman, Shallenburger, Webber, Chase, Watson, Myers, Robertson.

TIME IN: 7:35 P.M.

Council came out of executive session at 7:50 P.M.

Motion by Mullenger, second by Lehman to approve returning to regular session. 8 yes, Mullenger, Lehman, Shallenburger, Webber, Chase, Watson, Myers, Robertson.

Motion by Mullenger, second by Lehman to approve filing suit against auditing firm of Archambo & Mueggenborg. 8 yes, Mullenger, Lehman, Shallenburger, Webber, Chase, Watson, Myers, Robertson.

ADJOURN

Motion by Mullenger, second by Lehman to adjourn. 8 yes, Mullenger, Lehman, Webber, Chase, Watson, Myers, Robertson, Shallenburger.

Meeting adjourned at **7:51 P.M.**

Minutes of Special Council Meeting
Council Chambers, City Hall, 104 S. Muskogee,
Claremore, Oklahoma October 26, 2009

Meeting started at 5:00 P.M.

Council Present: Brant Shallenburger, Don Myers, Buddy
Robertson, Tony Mullenger, Flo Guthrie, Mick
Webber, Terry Chase, Tom Lehman, Paula Watson

Others Present: Troy Powell, Matt Mueller, Nan Pope, Randy
Elliott, Daryl Golbek, Chris Cochran

Final Administrative step for approval of Oklahoma Plaza

Motion by Mullenger, second by Guthrie to approve Final Plat
for Oklahoma Plaza - Phase 1. 9 yes, Mullenger, Guthrie,
Myers, Robertson, Shallenburger, Webber, Chase, Lehman, Watson.

Webber - Instruct our legal Counsel to discuss RDI Contract in
Executive Session at November 16, 2009 Council Meeting.

Motion by Mullenger, second by Guthrie to adjourn. 9 yes,
Mullenger, Guthrie, Robertson, Shallenburger, Webber, Chase,
Lehman, Watson, Myers.

Meeting adjourned at 5:15 P.M.