

**Minutes of Claremore Cultural Development Authority Meeting
Council Chambers, City Hall, 104 S. Muskogee,
Claremore, Oklahoma June 07, 2010**

CALL TO ORDER

Meeting called to order by Mayor Brant Shallenburger at
6:00 P.M.

ROLL CALL

Sarah Sharp called roll. The following were:

Present: Brant Shallenburger, Don Myers, Buddy
Robertson, Tony Mullenger, Flo Guthrie, Mick
Webber, Terry Chase, Tom Lehman, Paula Watson

Absent: None

Staff Present: Tim Miller, Sarah Sharp, Matt Ballard, Ruby
Maline, Phil Stowell, Ron Kolker, Daryl Golbek,
Joe Kays, Mickey Perry, Joe Perez, Thomas
Harris, Joyce Medlock

Others Present: Tami McKeon (Grand Gateway), Tim Height
(CEIDA), Ed Schwabb (Severn Trent), Steve
Woodward (Utilities Services Co.)

Pledge of Allegiance by all.

Invocation by Dave Mewbourne - First Assembly of God

CALL TO THE PUBLIC

Tami Stogsdill 2419 W. Driftwood Dr. Claremore, Oklahoma 74017
- Addressed Council concerning:

Code issues

Regarding: fence setbacks, utility setbacks, side yard
setbacks and unprofessional conduct of City Employees.

ACCEPTANCE OF AGENDA

Motion by Mullenger, second by Guthrie that the agenda for the
regular CCDA meeting of June 07, 2010, be approved as written.
9 yes, Mullenger, Guthrie, Myers, Robertson, Shallenburger,
Webber, Chase, Lehman, Watson.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

CURRENT BUSINESS

Motion by Mullenger, second by Lehman that the CCDA approve the following consent items:

- (a) Minutes of Claremore Cultural Development Authority meeting on May 17, 2010, as printed.
- (b) All claims as printed.

9 yes, Mullenger, Guthrie, Myers, Robertson, Shallenburger, Webber, Chase, Lehman, Watson.

ADJOURNMENT

Motion by Mullenger, second by Guthrie to adjourn. 9 yes, Mullenger, Guthrie, Myers, Robertson, Shallenburger, Webber, Chase, Lehman, Watson.

Meeting adjourned at **6:08 P.M.**

**Minutes of Claremore Public Works Authority Meeting
Council Chambers, City Hall, 104 S. Muskogee,
Claremore, Oklahoma June 07, 2010**

CALL TO ORDER

Meeting called to order by Mayor Brant Shallenburger at **6:08 P.M.**

Mayor Brant Shallenburger asked Sarah Sharp to note that members are present/absent as indicated below:

Present: Brant Shallenburger, Don Myers, Buddy Robertson, Tony Mullenger, Flo Guthrie, Mick Webber, Terry Chase, Tom Lehman, Paula Watson

Absent: None

Staff Present: Tim Miller, Sarah Sharp, Matt Ballard, Ruby Maline, Phil Stowell, Ron Kolker, Daryl Golbek, Joe Kays, Mickey Perry, Joe Perez, Thomas Harris, Joyce Medlock

Others Present: Tami McKeon (Grand Gateway), Tim Height (CEIDA), Ed Schwabb (Severn Trent), Steve Woodward (Utilities Services Co.)

ACCEPTANCE OF AGENDA

Motion by Mullenger, second by Guthrie that the agenda for the regular CPWA meeting of June 07, 2010, be approved as written. 9 yes, Mullenger, Guthrie, Myers, Robertson, Shallenburger, Webber, Chase, Lehman, Watson.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

CURRENT BUSINESS

Motion by Mullenger, second by Guthrie to approve the following consent items,

- (a) Minutes of Claremore Public Works Authority meeting on May 17, 2010, as printed.
- (b) All claims as printed.
- (c) Approve request for bids to receive annual pricing for Electric Department's transformers.

9 yes, Mullenger, Guthrie, Watson, Myers, Robertson, Shallenburger, Webber, Chase, Lehman.

Motion by Mullenger, second by Webber to approve Water/Wastewater Plant Operations, Maintenance and Management Contract with Severn Trent. 9 yes, Mullenger, Webber, Myers, Robertson, Guthrie, Shallenburger, Chase, Lehman, Watson.

Motion by Mullenger, second by Guthrie to approve Water Cleaning Contract with Utility Services Co. 9 yes, Mullenger, Guthrie, Robertson, Shallenburger, Webber, Chase, Lehman, Watson, Myers.

ADJOURNMENT

Motion by Mullenger, second by Guthrie to adjourn. 9 yes, Mullenger, Guthrie, Myers, Robertson, Shallenburger, Webber, Chase, Lehman, Watson.

Meeting adjourned at **6:25 P.M.**

Minutes of Regular Council Meeting
Council Chambers, City Hall, 104 S. Muskogee,
Claremore, Oklahoma June 07, 2010

CALL TO ORDER

Meeting called to order by Mayor Brant Shallenburger at **6:25 P.M.**

Mayor Shallenburger asked Sarah Sharp to note that members are present/absent as indicated below:

Present: Brant Shallenburger, Don Myers, Buddy Robertson, Tony Mullenger, Flo Guthrie, Mick Webber, Terry Chase, Tom Lehman, Paula Watson

Absent: None

Staff Present: Tim Miller, Sarah Sharp, Matt Ballard, Ruby Maline, Phil Stowell, Ron Kolker, Daryl Golbek, Joe Kays, Mickey Perry, Joe Perez, Thomas Harris, Joyce Medlock

Others Present: Tami McKeon (Grand Gateway), Tim Height (CEIDA), Ed Schwabb (Severn Trent), Steve Woodward (Utilities Services Co.)

ACCEPTANCE OF AGENDA

Motion by Mullenger, second by Guthrie that the agenda for the regular council meeting of June 07, 2010, be approved as written. 9 yes, Mullenger, Guthrie, Myers, Robertson, Shallenburger, Webber, Chase, Lehman, Watson.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

AWARDS, PRESENTATIONS, AND COMMUNICATIONS

None

MAYOR'S REPORT & APPOINTMENTS

We recently had our Memorial Day weekend. We had some issues out at the Cemetery where we did a less than adequate mowing job. I would like to formally apologize to the citizens and the Council. We have taken steps to correct that and we will not have another Memorial Day like this. I understand that it is an extremely important holiday for everyone that has a loved one out at that cemetery. I would only like to offer my

apologies on behalf of myself and my staff and assure you that it will not be a problem again.

STAFF REPORTS

CURRENT BUSINESS

Motion by Mullenger, second by Guthrie to approve the following consent items, with exception of item (h) (Approve Memorandum of Agreement between the City of Claremore and CIEDA on the 2009 Trans-Modal Facility Project, Industrial Spur):

- (a) Minutes of Regular Council meeting on May 17, 2010, as printed.
- (b) Minutes of Special Council meeting on April 29, 2010, as printed.
- (c) All claims as printed.
- (d) Actual salary claims for pay period ending May 15, 2010 in the amount of \$381,057.55 and estimated salary claims for next pay period in the amount of \$500,000.
- (e) Approve rejecting all bids for sole source wrecker service bids.
- (f) Approve request to solicit annual bids for concrete and rock.
- (g) Approve OMRF Contribution Partial Lump Sum Distribution with reduced Pension-B. Mae Lee.

9 yes, Mullenger, Guthrie, Chase, Lehman, Watson, Myers, Robertson, Shallenburger, Webber.

Item 2 (approve/reject waiving building permit fees to the Claremore Public School for construction of a Gymnasium) was removed from consideration at this time.

Motion by Mullenger, second by Guthrie to approve conducting a Public Hearing on CDBG/EDIF Grant for street and related improvements for the City of Claremore. 9 yes, Mullenger, Guthrie, Myers, Robertson, Shallenburger, Webber, Chase, Lehman, Watson.

Entered into public hearing at **6:28 P.M.**

Tim Height (CIEDA) and Tami McKeon (Grand Gateway) discussed the CDBG/EDIF Grant for street and related improvements. No money from City involved.

Closed hearing at **6:32 P.M.**

Motion by Webber, second by Guthrie to adopt **Resolution #2010-07** accepting grant funds for City of Claremore and CIEDA from U.S. Department of Housing and Urban Development and the Oklahoma Department of Commerce/Division of Community Affairs and Development. 9 yes, Webber, Guthrie, Myers, Robertson, Mullenger, Shallenburger, Chase, Lehman, Watson.

EXECUTIVE SESSION

Motion by Mullenger, second by Guthrie to approve going into executive session to discuss the following item(s)

- (a) As authorized in Okla. Stat. tit. 25, § 307(B)(4), for the purpose of confidential communications between the City and its attorney regarding legal claims and lawsuits filed against the City, including, but not limited to, Tillery v. Claremore, CV-09-697-GKF-FHM, filed in the United States District Court for the Northern District of Oklahoma; Wirroll v. Claremore, CV-09-699-JHP-FHM, filed in the United States District Court for the Northern District of Oklahoma; Teresa Williams v. City of Claremore, CJ-2005-316, filed in Rogers County District Court; William Klinger v. City of Claremore, CJ-2009-297, filed in Rogers County District Court; Martin Kating v. City of Claremore, CJ-2009-294, filed in Rogers County District Court; James and Sarah Hughes v. City of Claremore, CJ-2009-293, filed in Rogers County District Court; and the claim of the City against Archambo & Mueggenborg, the City having been advised by its attorney that disclosure of the issues would seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest.

9 yes, Mullenger, Guthrie, Watson, Myers, Robertson, Shallenburger, Webber, Chase, Lehman. **TIME 6:34 P.M.**

Council came out of executive session at **6:57 P.M.**

Motion by Mullenger, second by Guthrie to approve returning to regular session. 9 yes, Mullenger, Guthrie, Myers, Robertson, Shallenburger, Webber, Chase, Lehman, Watson.

Statement of executive session minutes:

While in executive session, no items other than those listed were discussed and no votes were taken.

ADJOURN

Motion by Mullenger, second by Guthrie to adjourn. 9 yes, Mullenger, Guthrie, Myers, Robertson, Shallenburger, Webber, Chase, Lehman, Watson.

Meeting adjourned at **7:00 P.M.**

**Minutes of Special Budget Council Meeting
Council Chambers, City Hall, 104 S. Muskogee,
Claremore, Oklahoma June 07, 2010**

CALL TO ORDER

Meeting called to order by Mayor Brant Shallenburger at
7:00 P.M.

ROLL CALL

Sarah Sharp called roll. The following were:

Present: Brant Shallenburger, Don Myers, Buddy
Robertson, Tony Mullenger, Flo Guthrie, Mick
Webber, Terry Chase, Tom Lehman, Paula Watson

Absent: None

Staff Present: Tim Miller, Sarah Sharp, Matt Ballard, Ruby
Maline, Phil Stowell, Ron Kolker, Daryl Golbek,
Joe Kays, Mickey Perry, Joe Perez, Thomas
Harris, Joyce Medlock

Others Present: Tami McKeon (Grand Gateway), Tim Height
(CEIDA), Ed Schwabb (Severn Trent), Steve
Woodward (Utilities Services Co.)

Motion by Mullenger, second by Guthrie to approve conducting a
Public Hearing for the 2010/2011 City of Claremore Budget. 9
yes, Mullenger, Guthrie, Shallenburger, Webber, Chase, Lehman,
Watson, Myers, Robertson.

Motion by Mullenger, second by Guthrie to adopt **Resolution
#2010-08** adopting the City of Claremore Budget for the Fiscal
Year 2010/2011 and directing that said budget be transmitted
to the State Auditor and Inspector's office. 8 yes, Mullenger,
Guthrie, Webber, Chase, Lehman, Myers, Robertson,
Shallenburger. 1 recuse, Watson.

Motion by Mullenger, second by Guthrie to adopt **Resolution
#2010-09** adopting the City of Claremore Five Year Capital
Program for the Fiscal Year 2010/2011. 9 yes, Mullenger,
Guthrie, Chase, Lehman, Watson, Myers, Robertson,
Shallenburger, Webber.

ADJOURN

Motion by Mullenger, second by Guthrie to adjourn. 9 yes,
Mullenger, Guthrie, Myers, Robertson, Shallenburger,
Webber, Chase, Lehman, Watson.

Meeting adjourned at **7:18 P.M.**