

**Regular Minutes of the Claremore Cultural Development Authority Meeting  
Council Chambers, City Hall, 104 S. Muskogee Ave.  
Claremore, Oklahoma September 20, 2010**

**CALL TO ORDER**

Meeting called to order by Mayor Flo Guthrie at 6:00 P.M.

Mayor Flo Guthrie asked Sarah Sharp to note that members are present/absent as indicated below:

**Present:** Don Meyers, Buddy Robertson, Tony Mullenger, Flo Guthrie, Tom Lehman, Paula Watson

**Absent:** Kimber Cobb, Mick Webber, Karen Hinkle

**Staff Present:** Tim Rundel, Matt Ballard, Sarah Sharp, Mickey Perry, Sean Douglas, Cassie Woods, Ron Kolker, Daryl Golbek, Ruby Maline, Joe Kays, Jennifer Cummings, Joe Perez

Pledge of Allegiance by all.

Invocation by Pastor Dave Mewbourne-Claremore Assembly of God.

**CALL TO THE PUBLIC**

None

**ACCEPTANCE OF THE AGENDA**

Motion by Mullenger, second by Lehman that the agenda for the regular CCDA meeting of September 20, 2010, be approved as written. Roll call vote: Myers, yes; Robertson, yes; Mullenger, yes; Guthrie, yes; Lehman, yes; Watson, yes. Motion carried.

**ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED**

None

**CURRENT BUSINESS**

**(1) Approve/Reject** the following consent items:

**(a)** Minutes of the Regular Claremore Cultural Development Authority Meeting on September 7, 2010 as printed.

**(b)** All Claims as printed.

Motion by Mullenger, second by Lehman that the CCDA approve the consent items as printed. Roll call vote: Myers, yes; Robertson, yes; Mullenger, yes; Guthrie, yes; Lehman, yes; Watson, yes. Motion carried.

## **ADJOURNMENT**

Motion by Mullenger, second by Lehman to adjourn. Roll call vote: Myers, yes; Robertson, yes; Mullenger, yes; Guthrie, yes; Lehman, yes; Watson, yes. Motion carried.

Meeting adjourned at 6:03 P.M.

**Regular Minutes of Claremore Public Works Authority Meeting  
Council Chambers, City Hall, 104 S. Muskogee Ave.  
Claremore, Oklahoma September 20, 2010**

**CALL TO ORDER**

Meeting called to order by Mayor Flo Guthrie at 6:03 P.M.

Mayor Flo Guthrie asked Sarah Sharp to note that members are present/absent as indicated below:

**Present:** Don Meyers, Buddy Robertson, Tony Mullenger, Flo Guthrie, Tom Lehman, Paula Watson

**Absent:** Kimber Cobb, Mick Webber, Karen Hinkle

**Staff Present:** Tim Rundel, Matt Ballard, Sarah Sharp, Mickey Perry, Sean Douglas, Cassie Woods, Ron Kolker, Daryl Golbek, Ruby Maline, Joe Kays, Jennifer Cummings, Joe Perez

**ACCEPTANCE OF THE AGENDA**

Motion by Mullenger, second by Lehman that the agenda for the regular CPWA meeting of September 20, 2010, be approved as written. Roll call vote: Myers, yes; Robertson, yes; Mullenger, yes; Guthrie, yes; Lehman, yes; Watson, yes. Motion carried.

**ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED**

None

**CURRENT BUSINESS**

**(1) Approve/Reject** the following consent items:

- (a)** Minutes of the Regular Claremore Public Works Authority Meeting on August 25, 2010 as printed.
- (b)** Minutes of the Regular Claremore Public Works Authority Meeting on September 07, 2010.
- (c)** All Claims as printed.

Motion by Mullenger, second by Lehman to approve the consent items as listed. Roll call vote: Myers, yes; Robertson, yes; Mullenger, yes; Guthrie, yes; Lehman, yes; Watson, yes. Motion carried.

**(2) Approve** rejecting all bids for the 2 one ton utility truck replacements. **(Daryl Golbek)**

Motion by Mullenger, second by Lehman to approve rejecting all bids for the 2 one ton utility truck replacements. Roll call vote: Myers, yes; Robertson, yes; Mullenger, yes; Guthrie, yes; Lehman, yes; Watson, yes. Motion carried.

**\*Councilwoman Kimber Cobb arrived at 6:05 p.m.**

**(3) Approve/Reject** re-soliciting bids for 2 one ton utility truck replacements. **(Daryl Golbek)**

Motion by Mullenger, second by Lehman to approve re-soliciting bids for 2 one ton utility truck replacements. Roll call vote: Myers, yes; Robertson, yes; Mullenger, yes; Cobb, yes; Guthrie, yes; Lehman, yes; Watson, yes. Motion carried.

#### **EXECUTIVE SESSION**

**Approve/Reject** going into executive session to discuss the following item(s): **(Matt Ballard)**

- (a)** For the purpose of conferring on matters pertaining to economic development, including the transfer of property, financing, or the creation of a proposal to entice a business to locate within their jurisdiction if public disclosure of the matter discussed would interfere with the development of products or services or if public disclosure would violate the confidentiality of the business – Swan Property and infrastructure improvement agreement with QuikTrip. 25 O.S. Section 307 C.10.
- (b) Executive** session to discuss above item (a).
- (c) Regular** session.
- (d)** Statement of executive session minutes.
- (e) Discussion/Possible** action concerning above item(a), including discussion and vote to approve/reject infrastructure improvement agreement with QuikTrip.

Motion by Mullenger, second by Lehman to approve entering into executive session to discuss item (a). Roll call vote: Myers, yes; Robertson, yes; Mullenger, yes; Cobb, yes; Guthrie, yes; Lehman, yes; Watson, yes. Motion carried. Council entered into executive session at 6:06 p.m.

Council came out of executive session at 6:14 p.m.

Motion by Mullenger, second by Lehman to approve returning to regular session. Roll call vote: Myers, yes; Robertson, yes; Mullenger, yes; Cobb, yes; Guthrie, yes; Lehman, yes; Watson, yes. Motion carried.

Statement of executive session minutes was read by Mayor Flo Guthrie: While in executive session only the items listed on the agenda were discussed. No votes were cast and no decisions were made.

Motion by Mullenger, second by Lehman to approve the infrastructure improvement agreement with QuikTrip. Roll call vote: Myers, yes; Robertson, yes; Mullenger, yes; Cobb, yes; Guthrie, yes; Lehman, yes; Watson, yes. Motion carried.

### **ADJOURNMENT**

Motion by Mullenger, second by Lehman to adjourn. Roll call vote: Myers, yes; Robertson, yes; Mullenger, yes; Cobb, yes; Guthrie, yes; Lehman, yes; Watson, yes. Motion carried.

Meeting adjourned at 6:17 P.M.

**Minutes of Claremore City Council Regular Meeting  
Council Chambers, City Hall, 104 S. Muskogee Ave.  
Claremore, Oklahoma September 20, 2010**

**CALL TO ORDER**

Meeting called to order by Mayor Flo Guthrie at 6:17 P.M.

Mayor Flo Guthrie asked Sarah Sharp to note that members are present/absent as indicated below:

**Present:** Don Meyers, Buddy Robertson, Tony Mullenger, Flo Guthrie, Tom Lehman, Paula Watson, Kimber Cobb

**Absent:** Mick Webber, Karen Hinkle

**Staff Present:** Tim Rundel, Matt Ballard, Sarah Sharp, Mickey Perry, Sean Douglas, Cassie Woods, Ron Kolker, Daryl Golbek, Ruby Maline, Joe Kays, Jennifer Cummings, Joe Perez

**ACCEPTANCE OF THE AGENDA**

Motion by Mullenger, second by Lehman that the agenda for the regular City Council meeting of September 20, 2010, be approved as written. Roll call vote: Myers, yes; Robertson, yes; Mullenger, yes; Cobb, yes; Guthrie, yes; Lehman, yes; Watson, yes. Motion carried.

**ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED**

None

**AWARDS, PRESENTATIONS, AND COMMUNICATIONS**

None

**MAYOR'S REPORT & APPOINTMENTS**

None

**STAFF REPORTS**

Chief of Police Mickey Perry introduced Animal Control Supervisor Jennifer Cummings to give a brief re-cap of the Dock Dogs event that was held at the Expo on August 28<sup>th</sup> & 29<sup>th</sup>.

Cummings reported that a total of \$18,585.00 was raised, with a net profit of \$8,938.00. 1151 people attended the event. They have received a lot of positive feedback from the participants, vendors, and attendees. Dock Dogs is willing to sign a 3 year contract with the City of Claremore. Sponsors are already coming forward for next year's event.

Ron Kolker addressed the Council, stating that he has met with Councilwoman Hinkle and is working with her to present more user-friendly financial documents and financial updates to the Council. Several questions were asked of Mr. Kolker and during the course of questioning it was determined that the books for FY2009 are completed and are awaiting the auditor. FY2010 is 90% complete; all that remains to be completed is the fixed assets portion, then it will be ready to send to the auditor as well. Mr. Kolker anticipates that the auditor will have the FY2009 completed by the end of October or the first part of November. FY 2010 should be completed and ready to turn over to the auditor at that time.

### **CURRENT BUSINESS**

**(1) Approve/Reject** the following consent items:

- (a)** Minutes of Special Council meeting on August 25, 2010, as printed.
- (b)** Minutes of Regular Council meeting on September 07, 2010, as printed.
- (c)** All claims as printed.
- (d)** Actual salary claims for pay period ending August 20, 2010 in the amount of **\$378,315.27** and estimated salary claims for next pay period in the amount of **\$500,000.**
- (e)** Approve OMRF Contribution refund-Lump Sum Distribution-Lisa Hancock. **(Ruby Maline)**
- (f)** Approve OMRF Contribution refund-Lump Sum Distribution-Jared Naro. **(Ruby Maline)**
- (g)** Approve request to accept annual bids for Transformers. **(Daryl Golbek)**
- (h)** Approve request by Chief Perry to continue emergency telephone service fee (911 fee) at the same rate as last year (5% of the tariff rate). **(Mickey Perry)**

Motion by Mullenger, second by Lehman to approve the consent items as listed. Roll call vote: Myers, yes; Robertson, yes; Mullenger, yes; Cobb, yes; Guthrie, yes; Lehman, yes; Watson, yes. Motion carried.

**(2) Approve/Reject** going out for bid on 2 self contained spreaders and 2 snow plows. **(Daryl Golbek)**

Motion by Mullenger, second by Lehman to approve going out to bid on 2 self contained spreaders and 2 snow plows. Roll call vote: Myers, yes; Robertson, yes; Mullenger, yes; Cobb, yes; Guthrie, yes; Lehman, yes; Watson, yes. Motion carried.

**(3) Approve/Reject** a budget amendment to Fund 19 in the amount of \$69,000.00. **(Ruby Maline)**

Motion by Mullenger, second by Lehman to approve a budget amendment to Fund 19 in the amount of \$69,000.00. Roll call vote: Myers, yes; Robertson, yes; Mullenger, yes; Cobb, yes; Guthrie, yes; Lehman, yes; Watson, yes. Motion carried.

**(4) Discussion only:** Proposed disc golf course at Claremore Lake. **(Joe Kays)**

Kylie Butler and Course Designer Michael Treat presented the Council with their altered course at Claremore Lake Park and answered questions from the Council. Parks Department Supervisor Joe Kays and Park Ranger Cliff Braughton presented alternative sites and answered questions from Council.

After much discussion it was determined that Joe Kays, Kylie Butler and Michael Treat were to meet in the upcoming week and look at the alternative sites and also determine the exact cost to the City. The three will meet and revise the proposal as needed and will present a final draft to the Council at the October 4, 2010 meeting.

### **ADJOURNMENT**

Motion by Mullenger, second by Lehman to adjourn. Roll call vote: Myers, yes; Robertson, yes; Mullenger, yes; Cobb, yes; Guthrie, yes; Lehman, yes; Watson, yes. Motion carried.

Meeting adjourned at 7:22 p.m.