

**Regular Minutes of the Claremore Cultural Development Authority Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma October 18, 2010**

CALL TO ORDER

Meeting called to order by Mayor Flo Guthrie at 6:00 P.M.

Mayor Flo Guthrie asked Sarah Sharp to note that members are present/absent as indicated below:

Present: Mick Webber, Buddy Robertson, Tony Mullenger, Flo Guthrie, Tom Lehman, Paula Watson, Kimber Cobb, Karen Hinkle

Absent: Don Myers

Staff Present: Tim Rundel, Matt Ballard, Sarah Sharp, Cassie Woods, Mickey Perry, Sean Douglas, Jeff Kolker, Daryl Golbek, Ruby Maline, Chris Cochran, Joe Perez, Danny Wilson, Joe Kays

Pledge of Allegiance by all.

Invocation by Pastor Tom Launius- 1st Presbyterian Church of Claremore

CALL TO THE PUBLIC

Pamela Frunzi 631 Archer Ct.- addressed the Council on what she believes are illegal voting issues concerning the 2008 Presidential election.

Brian Green 14693 E. 445 Rd.- Developer Brian Green addressed the Council concerning the proposed PUD that was on the 10/4/10 agenda. He assumed it would be on this agenda to be addressed by Council, but it was not. He wanted to know when the Council would address it next. He was informed the it would be addressed at the November 1, 2010 council meeting.

ACCEPTANCE OF THE AGENDA

Motion by Mullenger, second by Lehman that the agenda for the regular CCDA meeting of October 18, 2010, be approved as written. Roll call vote: Robertson, yes; Mullenger, yes; Cobb, yes; Guthrie, yes; Webber, yes; Hinkle, yes; Lehman, yes; Watson, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

(a) Minutes of the Regular Claremore Cultural Development Authority Meeting on October 04, 2010 as printed.

(b) All Claims as printed.

Motion by Mullenger, second by Lehman that the CCDA approve the consent items as printed. Roll call vote: Robertson, yes; Mullenger, yes; Cobb, yes; Guthrie, yes; Webber, yes; Hinkle, yes; Lehman, yes; Watson, yes. Motion carried.

ADJOURNMENT

Motion by Mullenger, second by Lehman to adjourn. Roll call vote: Robertson, yes; Mullenger, yes; Cobb, yes; Guthrie, yes; Webber, yes; Hinkle, yes; Lehman, yes; Watson, yes. Motion carried.

Meeting adjourned at 6:08 P.M.

**Regular Minutes of Claremore Public Works Authority Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma October 18, 2010**

CALL TO ORDER

Meeting called to order by Mayor Flo Guthrie at 6:08 P.M.

Mayor Flo Guthrie asked Sarah Sharp to note that members are present/absent as indicated below:

Present: Mick Webber, Buddy Robertson, Tony Mullenger, Flo Guthrie, Tom Lehman, Paula Watson, Kimber Cobb, Karen Hinkle

Absent: Don Myers

Staff Present: Tim Rundel, Matt Ballard, Sarah Sharp, Cassie Woods, Mickey Perry, Sean Douglas, Jeff Kolker, Daryl Golbek, Ruby Maline, Chris Cochran, Joe Perez, Danny Wilson, Joe Kays

ACCEPTANCE OF THE AGENDA

Motion by Mullenger, second by Lehman that the agenda for the regular CPWA meeting of October 18, 2010, be approved as written. Roll call vote: Robertson, yes; Mullenger, yes; Cobb, yes; Guthrie, yes; Webber, yes; Hinkle, yes; Lehman, yes; Watson, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

- (a)** Minutes of the Regular Claremore Public Works Authority Meeting on October 04, 2010 as printed.
- (b)** All Claims as printed.
- (c)** Approve advertising for bid for the Holiday Hills Sewer System Replacement Project.

Motion by Mullenger, second by Lehman to approve the consent items as listed. Roll call vote: Robertson, yes; Mullenger, yes; Cobb, yes; Guthrie, yes; Webber, yes; Hinkle, yes; Lehman, yes; Watson, yes. Motion carried.

(2) Discussion only: Update on Waste Water Treatment Plant (WWTP) Improvement Construction Project. **(Chris Cochran)**

Chris Cochran updated the Council on the status of the Waste Water Treatment Consturction Project. The project was originally bid at \$16 million, with some allowances along the way. Almost \$12 million has been paid to date. The heavy work is almost complete. Once they removed they drained the drying beds the concrete

floors were in better shape than they originally thought. They were able to make repairs to the concrete and did not have to install liners, so that saved some money. The project is expected to be completed by the February 1, 2011 deadline and under budget.

Councilman Webber wanted to know why there have been so many complaints lately about the odor at the WWTP. Cochran stated that it may have been due to the fact that they have been removing the filtering media in the trickle filtering system and replacing it. He states that any time they take down a portion of the plant to make repairs, it can put a strain on other parts of the system.

ADJOURNMENT

Motion by Mullenger, second by Lehman to adjourn. Roll call vote: Robertson, yes; Mullenger, yes; Cobb, yes; Guthrie, yes; Webber, yes; Hinkle, yes; Lehman, yes; Watson, yes. Motion carried.

Meeting adjourned at 6:16 P.M.

**Minutes of Claremore City Council Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma October 18, 2010**

CALL TO ORDER

Meeting called to order by Mayor Flo Guthrie at 6:16 P.M.

Mayor Flo Guthrie asked Sarah Sharp to note that members are present/absent as indicated below:

Present: Mick Webber, Buddy Robertson, Tony Mullenger, Flo Guthrie, Tom Lehman, Paula Watson, Kimber Cobb, Karen Hinkle

Absent: Don Myers

Staff Present: Tim Rundel, Matt Ballard, Sarah Sharp, Cassie Woods, Mickey Perry, Sean Douglas, Jeff Kolker, Daryl Golbek, Ruby Maline, Chris Cochran, Joe Perez, Danny Wilson, Joe Kays

ACCEPTANCE OF THE AGENDA

Motion by Mullenger, second by Lehman that the agenda for the regular City Council meeting of October 18, 2010, be approved as written. Roll call vote:Robertson, yes; Mullenger, yes; Cobb, yes; Guthrie, yes; Webber, yes; Hinkle, yes; Lehman, yes; Watson, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

AWARDS, PRESENTATIONS, AND COMMUNICATIONS

MAYOR'S REPORT & APPOINTMENTS

None

STAFF REPORTS

None

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

- (a)** Minutes of Regular Council meeting on October 04, 2010, as printed.
- (b)** All claims as printed.
- (c)** Actual salary claims for pay period ending September 17, 2010 in the amount of \$386,148.35 and estimated salary claims for next pay period in the amount of \$500,000.00.
- (d)** Approve closeout documents for the 13431 CDBG 2008. **(Daryl Golbek)**

- (e) Approve purchasing a joint/crack sealer from Jo-Co Equipment in the amount of \$43,500.00. Funds are to be taken from Fund 11 Line item 5004082, Project #357. **(Danny Wilson)**
- (f) Approve Utility Easement from Terry Saul, owner of Lot 4, Block 52 Claremore OT. **(Chris Cochran)**
- (g) Approve quarterly 911 report. **(Mickey Perry)**

Motion by Mullenger, second by Lehman to approve the consent items as listed. Roll call vote: Robertson, yes; Mullenger, yes; Cobb, yes; Guthrie, yes; Webber, yes; Hinkle, yes; Lehman, yes; Watson, yes. Motion carried.

- (2) Approve/Reject** rejecting all bids for RFP 2010-14 for Annual Training Ammunition. **(Mickey Perry)**

Motion by Mullenger, second by Lehman to reject all bids for RFP 2010-14 for Annual Training Ammunition. Roll call vote: Robertson, yes; Mullenger, yes; Cobb, yes; Guthrie, yes; Webber, yes; Hinkle, yes; Lehman, yes; Watson, yes. Motion carried.

- (3) Approve/Reject** re-soliciting of R.F.P. (Request for Proposal) for Annual Training Ammunition. **(Mickey Perry)**

Motion by Mullenger, second by Lehman to approve re-soliciting of R.F.P. (Request for Proposal) for Annual Training Ammunition. Roll call vote: Robertson, yes; Mullenger, yes; Cobb, yes; Guthrie, yes; Webber, yes; Hinkle, yes; Lehman, yes; Watson, yes. Motion carried.

- (4) Approve/Reject** Commitment Letter to Oklahoma Department of Emergency Management for the FEMA Hazard Mitigation Grant Program regarding Claremore City Warning Sirens Project. Total cost of the project is \$50,542.00, with the City's responsibility being \$13,635.50 in direct cost or in-kind services. **(Sean Douglas)**

Motion by Mullenger, second by Lehman to approve Commitment Letter to Oklahoma Department of Emergency Management for the FEMA Hazard Mitigation Grant Program regarding Claremore City Warning Sirens Project. Total cost of the project is \$50,542.00, with the City's responsibility being \$13,635.50 in direct cost or in-kind services. Roll call vote: Robertson, yes; Mullenger, yes; Cobb, yes; Guthrie, yes; Webber, yes; Hinkle, yes; Lehman, yes; Watson, yes. Motion carried.

- (5) Approve/ Reject** accepting an engagement letter to Crawford & Associates, P.C. for financial health and success report for FY's 2007-2010. Funding cost is expected to be \$4,000.00 **(Tim Rundel)**

Motion by Webber, second by Mullenger to approve accepting an engagement letter to Crawford & Associates, P.C. for financial health and success report for FY's 2007-2010. Funding cost is expected to be \$4,000.00. Roll call vote: Robertson, yes; Mullenger, yes; Cobb, yes; Guthrie, yes; Webber, yes; Hinkle, yes; Lehman, yes; Watson, yes. Motion carried.

(6) Discussion and Approval to determine the location of the proposed Frisbee Golf Course and associated costs to the City. **(Tim Rundel)**

Motion by Lehman, second by Cobb to approve the Frisbee Golf Course, per previous lengthy discussion to be constructed at Claremore Lake Park. All concrete slabs are to be at ground level so mowing will not be affected. Roll call vote: Robertson, yes; Mullenger, yes; Cobb, yes; Guthrie, yes; Webber recused himself and abstained from voting; Hinkle, yes; Lehman, yes; Watson, yes. Motion carried.

(7) Approve/Reject Mayor Flo Guthrie's recommendation to appoint Dr. Richard Mosier to the Ethics Committee for a term of 3 years, Ami Shafer to a term of 2 years, and John Cary to a term of 1 year. **(Flo Guthrie)**

Motion by Mullenger, second by Lehman to approve Mayor Flo Guthrie's recommendation to appoint Dr. Richard Mosier to the Ethics Committee for a term of 2 years, Ami Shafer to a term of 1 year, and John Cary to a term of 1 year. (The term of the appointments were changed because the Committee has three members and not 5, as was originally proposed) Roll call vote: Robertson, yes; Mullenger, yes; Cobb, yes; Guthrie, yes; Webber, yes; Hinkle, yes; Lehman, yes; Watson, yes. Motion carried.

(8) Approve/Reject going into executive session to discuss the employment and thirty (30) day evaluation of Tim Rundel, City Manager, pursuant to 25 O.S. Section 307(B)(1) and (7).

- (a)** Vote to convene in Executive Session.
- (b)** Vote to acknowledge return to Open Session.
- (c)** Statement of Executive Session minute.

Motion by Mullenger, second by Watson to approve going into executive session to discuss the employment and thirty (30) day evaluation of Tim Rundel, City Manager, pursuant to 25 O.S. Section 307(B)(1) and (7). Roll call vote: Robertson, yes; Mullenger, yes; Cobb, yes; Guthrie, yes; Webber, yes; Hinkle, yes; Lehman, yes; Watson, yes. Motion carried.

Council entered into Executive Session at 6:40 p.m.

Councilman Tony Mullenger exited Executive Session and left the meeting at 7:36 p.m.

Councilwoman Paula Watson exited Executive Session at 7:39 p.m. and remained for the duration of the meeting.

The remaining Council, except for Councilman Mick Webber came out of Executive Session at 8:07 p.m.

Motion by Cobb, second by Lehman to approve returning to regular session. Roll call vote: Robertson, yes; Cobb, yes; Guthrie, yes; Hinkle, yes; Lehman, yes; Watson, yes. Motion carried.

Statement of Executive Session minutes was read by Mayor Flo Guthrie:
While in Executive Session only the items listed were discussed. No decisions were made and no votes were taken.

ADJOURNMENT

Motion by Cobb, second by Lehman to adjourn. Roll call vote: Robertson, yes; Cobb, yes; Guthrie, yes; Hinkle, yes; Lehman, yes; Watson, yes. Motion carried.

Meeting adjourned at 8:09 p.m.