

**Regular Minutes of the Claremore Cultural Development Authority Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma January 18, 2011**

CALL TO ORDER

Meeting called to order by Mayor Flo Guthrie at 6:00 P.M.

Mayor Flo Guthrie asked Sarah Sharp to note that members are present/absent as indicated below:

Present: Buddy Robertson, Cory Williams, Flo Guthrie,
Thomas Cypert, Dwayne Caldwell, Paula Watson

Absent: Kimber Cobb, Terry Adams

Staff Present: Daryl Golbek, Matt Ballard, Sarah Sharp, Sean Douglas, Ruby Maline, Cassie Woods, Chris Cochran, Joyce Medlock, Matt Wilson, Stanton Harrell, Stan Brown

Pledge of Allegiance by all.

Invocation by Pastor James Brown, Trinity Assembly of Owasso

CALL TO THE PUBLIC

Chief of Police Stan Brown addressed the Council and the crowd to express his appreciation and gratitude in his new appointment as Chief of Police.

Tom Pool- 400 N. Wortman Ave. Claremore, Ok 74017- addressed the Council and gave official notice that the Rogers County Historical Society is interested in either purchasing or leasing the old Will Rogers Library/ Fire Administration building from the City of Claremore.

ACCEPTANCE OF THE AGENDA

Motion by Watson, second by Robertson that the agenda for the regular CCDA meeting of January 18, 2011, be approved as written. Roll call vote: Robertson, yes; Williams, yes; Guthrie, yes; Cypert, yes; Caldwell, yes; Watson, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

(a) Minutes of the Regular Claremore Cultural Development Authority Meeting on January 03, 2011, as printed.

(b) All Claims as printed.

Motion by Watson, second by Cypert that the CCDA approve the consent items as printed. Roll call vote: Robertson, yes; Williams, yes; Guthrie, yes; Cypert, yes; Caldwell, yes; Watson, yes. Motion carried.

ADJOURNMENT

Motion by Watson, second by Robertson to adjourn. Roll call vote: Robertson, yes; Williams, yes; Guthrie, yes; Cypert, yes; Caldwell, yes; Watson, yes. Motion carried.

Meeting adjourned at 6:18 P.M.

**Regular Minutes of Claremore Public Works Authority Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma January 18, 2011**

CALL TO ORDER

Meeting called to order by Mayor Flo Guthrie at 6:18 P.M.

Mayor Flo Guthrie asked Sarah Sharp to note that members are present/absent as indicated below:

Present: Buddy Robertson, Cory Williams, Flo Guthrie,
Thomas Cypert, Dwayne Caldwell, Paula Watson

Absent: Kimber Cobb, Terry Adams

Staff Present: Daryl Golbek, Matt Ballard, Sarah Sharp, Sean Douglas, Ruby Maline, Cassie Woods, Chris Cochran, Joyce Medlock, Matt Wilson, Stanton Harrell, Stan Brown

ACCEPTANCE OF THE AGENDA

Motion by Watson, second by Robertson that the agenda for the regular CPWA meeting of January 18, 2011, be approved as written. Roll call vote: Robertson, yes; Williams, yes; Guthrie, yes; Cypert, yes; Caldwell, yes; Watson, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

(a) Minutes of Claremore Public Works Authority regular meeting on January 03, 2011, as printed.

(b) All claims as printed.

Motion by Watson, second by Robertson to approve the consent items as listed. Roll call vote: Robertson, yes; Williams, yes; Guthrie, yes; Cypert, yes; Caldwell, yes; Watson, yes. Motion carried.

(2) Approve/Reject going into executive session to discuss the following item(s):

(Matt Ballard/Daryl Golbek)

(a) "For the purpose of conferring with Rickey Hayes, Retail Attractions, LLC, on matters pertaining to economic development, including the transfer of property,

financing, or the creation of a proposal to entice a business to locate within the City's jurisdiction, the City having been advised that the matter discussed would interfere with the development of products or services or that public disclosure would violate the confidentiality of the business. 25 O.S. Section 307 C.10."

- (b) Executive session to discuss item (a).
- (c) Regular session.
- (d) Statement of executive session minutes.
- (e) **Discussion/Possible action** regarding item (a).

Motion by Watson, second by Robertson to enter into executive session to discuss item (a). Roll call vote: Robertson, yes; Williams, yes; Guthrie, yes; Cypert, yes; Caldwell, yes; Watson, yes. Motion carried.

Council entered into executive session at 6:20 P.M.

Council came out of executive session at 7:05 P.M.

Motion by Watson, second by Cypert to return to regular session. Roll call vote: Robertson, yes; Williams, yes; Guthrie, yes; Cypert, yes; Caldwell, yes; Watson, yes. Motion carried.

Statement of executive session minutes was ready by Mayor Flo Guthrie: While in executive session only the items listed were discussed, no votes were cast and no decisions were made.

No action was taken on item (a).

- (3) **Approve/Reject** contract with Retail Attractions, LLC for the fiscal year 2011-2012 to provide economic development services. **(Daryl Golbek/Matt Ballard)**

Motion by Watson, second by Cypert to approve the contract with Retail Attractions, LLC for the fiscal year 2011-2012 to provide economic development services. Roll call vote: Robertson, yes; Williams, yes; Guthrie, yes; Cypert, yes; Caldwell, yes; Watson, yes. Motion carried.

ADJOURNMENT

Motion by Watson, second by Cypert to adjourn. Roll call vote: Robertson, yes; Williams, yes; Guthrie, yes; Cypert, yes; Caldwell, yes; Watson, yes. Motion carried.

Meeting adjourned at 7:09 P.M.

**Minutes of Claremore City Council Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma January 18, 2011**

CALL TO ORDER

Meeting called to order by Mayor Flo Guthrie at 7:09 P.M.

Mayor Flo Guthrie asked Sarah Sharp to note that members are present/absent as indicated below:

Present: Buddy Robertson, Cory Williams, Flo Guthrie,
Thomas Cypert, Dwayne Caldwell, Paula Watson

Absent: Kimber Cobb, Terry Adams

Staff Present: Daryl Golbek, Matt Ballard, Sarah Sharp, Sean Douglas, Ruby Maline, Cassie Woods, Chris Cochran, Joyce Medlock, Matt Wilson, Stanton Harrell, Stan Brown

ACCEPTANCE OF THE AGENDA

Motion by Watson, second by Cypert that the agenda for the regular City Council meeting of January 18, 2011, be approved as written. Roll call vote: Robertson, yes; Williams, yes; Guthrie, yes; Cypert, yes; Caldwell, yes; Watson, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

AWARDS, PRESENTATIONS, AND COMMUNICATIONS

Swearing in of Police Chief Stan Brown by Municipal Judge Stanton Harrell.

MAYOR'S REPORT & APPOINTMENTS

Accept/Reject recommendation of Mayor Flo Guthrie to appoint Missy Richardson and Ron Easterling as City of Claremore representatives to the Grand Gateway Board of Directors for 2011.

Motion by Watson, second by Cypert to approve recommendation of Mayor Flo Guthrie to appoint Missy Richardson and Ron Easterling as City of Claremore representatives to the Grand Gateway Board of Directors for 2011. Roll call vote: Robertson, yes; Williams, yes; Guthrie, yes; Cypert, yes; Caldwell, yes; Watson, yes. Motion carried.

STAFF REPORTS

None

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

- (a) Minutes of the Regular Council Meeting on January 03, 2011, as printed.
- (b) Minutes of the Special/Pre-Council Meeting on January 03, 2011, as printed.
- (c) All claims as printed.
- (d) Actual salary claims for pay period ending **December 10, 2010** in the amount of **\$389,425.13** and estimated salary claims for next pay period in the amount of **\$500,000.00**.
- (e) Approve Oklahoma Municipal Retirement Fund (OMRF) Contribution Lump Sum Distribution-Tim James. **(Ruby Maline)**
- (f) Approve Oklahoma Municipal Retirement Fund (OMRF) Contribution refund for Matt Henderson. **(Ruby Maline)**
- (g) Approve Oklahoma Municipal Retirement Fund (OMRF) Contribution Lump Sum Distribution.-Cliff Braughton. **(Ruby Maline)**
- (h) Accept Quarterly E-911 report submitted by Police Chief Mickey Perry.

Motion by Watson, second by Robertson to approve the consent items as listed. Roll call vote: Robertson, yes; Williams, yes; Guthrie, yes; Cypert, yes; Caldwell, yes; Watson, yes. Motion carried.

(2) Approve/Reject the City of Claremore and CIEDA to publicize Requests For Qualifications(RFQ's) for Professional Services for the design of construction and improvements of a public road to support heavy and industrial traffic.
(Daryl Golbek)

Motion by Watson, second by Robertson to approve the City of Claremore and CIEDA to publicize Requests For Qualifications(RFQ's) for Professional Services for the design of construction and improvements of a public road to support heavy and industrial traffic. Roll call vote: Robertson, yes; Williams, yes; Guthrie, yes; Cypert, yes; Caldwell, yes; Watson, yes. Motion carried.

(3) Approve/Reject Resolution #2011-___ for Residential and Anti-Displacement and Relocation Assistance Plan for the Grant funds of 14434 CDBG-ED 10. **(Daryl Golbek)**

Motion by Watson, second by Robertson to approve **Resolution #2011-2** for Residential and Anti-Displacement and Relocation Assistance Plan for the Grant funds of 14434 CDBG-ED 10. Roll call vote: Robertson, yes; Williams, yes; Guthrie, yes; Cypert, yes; Caldwell, yes; Watson, yes. Motion carried.

(4) Approve/Reject Ordinance #2011-___ changing the zoning of a parcel of land located in Lots 1 and 2 of Block 152, of the City of Claremore, and being a part of Section 9, Township 21 North, Range 16 East of the I.B. & M., Rogers County, State of Oklahoma from RS-3(Residential Single-Family High Density) to

CH (Commercial High Density).**(Chris Cochran)**

Motion by Watson, second by Robertson to approve **Ordinance #2011-2** changing the zoning of a parcel of land located in Lots 1 and 2 of Block 152, of the City of Claremore, and being a part of Section 9, Township 21 North, Range 16 East of the I.B. & M., Rogers County, State of Oklahoma from RS-3(Residential Single-Family High Density)to CH (Commercial High Density). Roll call vote: Robertson, yes; Williams, yes; Guthrie, yes; Cypert, yes; Caldwell, yes; Watson, yes. Motion carried.

- (5) Approve/Reject Ordinance# 2011-_____** changing the zoning of a parcel of land in Section 20 Township 21 North, Range 16 East, of the I.B.& M., Rogers County, State of Oklahoma, by repealing a portion of the Supplemental Planned Unit Development (PUD) and reverting to the underlying Commercial High (CH) zoning.
(Chris Cochran)

Item # 5 was pulled from the agenda.

- (6) Discussion and possible** action concerning the vacant Ward III City Councilor seat and the process and procedures for filling the seat and soliciting applicants for possible appointment.

Motion by Watson, second by Robertson to publicize the vacant Ward III Councilor position in the newspaper. Applications are be submitted to the City Clerk's office. Applications will be accepted until 5 P.M. Tuesday, January 25th. A special meeting will be held at 6:00 P.M. on January 25th to interview interested applicants. Roll call vote: Robertson, yes; Williams, yes; Guthrie, yes; Cypert, yes; Caldwell, yes; Watson, yes. Motion carried.

EXECUTIVE SESSION

Approve/Reject going into executive session to discuss the following item(s): **(Matt Ballard)**

- (a)** Discussing the purchase or appraisal of real property, specifically a parcel of property comprising approximately 35.48 acres located in the S/2 of Section 4, Township 21 North, Range 16 East of the I.B.& M., Rogers County, Oklahoma, the former site of the proposed regional wastewater treatment plant, pursuant to 25 O.S. Section 307 (B)(3).
- (b)** Employment, hiring, appointment, or resignation of any salaried public officer or employee, specifically, the finalization of employment contract with City Manager Daryl Golbek, pursuant to 25 O.S. Section 307(B)(1).
- (c)** Executive Session to discuss item (a) and (b).
- (d)** Regular Session.

- (e) Statement of executive session minutes.
- (f) Discussion/ Possible action regarding item (a).
- (g) Discussion/Possible action regarding item (b).
- (h) Discussion and vote to consent to Daryl Golbek serving as Director of Public Works.

Motion by Watson, second by Robertson to approve entering into executive session to discuss the items listed. Roll call vote: Robertson, yes; Williams, yes; Guthrie, yes; Cypert, yes; Caldwell, yes; Watson, yes. Motion carried.

Council entered into executive session at 7:20 P.M.

Council came out of executive session at 7:35 P.M.

Motion by Watson, second by Robertson to approve returning to regular session. Roll call vote: Robertson, yes; Williams, yes; Guthrie, yes; Cypert, yes; Caldwell, yes; Watson, yes. Motion carried.

Statement of executive session minutes was read by Mayor Flo Guthrie: While in executive session only the items listed were discussed. No votes were cast and no decisions were made.

No action was taken on item (a).

Motion by Watson, second by Robertson to approve the employment contract with City Manager Daryl Golbek. Roll call vote: Robertson, yes; Williams, yes; Guthrie, yes; Cypert, yes; Caldwell, yes; Watson, yes. Motion carried.

Motion by Watson, second by Robertson to consent to Daryl Golbek serving as Director of Public Works. Roll call vote: Robertson, yes; Williams, yes; Guthrie, yes; Cypert, yes; Caldwell, yes; Watson, yes. Motion carried.

ADJOURNMENT

Motion by Watson, second by Robertson to adjourn. Roll call vote: Robertson, yes; Williams, yes; Guthrie, yes; Cypert, yes; Caldwell, yes; Watson, yes. Motion carried.

Meeting adjourned at 7:37 P.M.