

**Minutes of Claremore City Council Special Pre-Council Meeting
Conference Room, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma February 21, 2011**

CALL TO ORDER

Meeting called to order by Mayor Flo Guthrie at 5:32 P.M.

Mayor Flo Guthrie asked Sarah Sharp to note that members are present/absent as indicated below:

Present: Terry Adams, Terry Willis, Dwayne Caldwell, Paula Watson, Tom Cypert, Flo Guthrie, Buddy Robertson (**arrived at 5:55**), Cory Williams (**arrived at 5:45**)

Absent: Kimber Cobb,

Staff Present: Daryl Golbek, Matt Ballard, Sarah Sharp, Ruby Maline, Cassie Woods, Sean Douglas, Chris Cochran, Susan Smith

City Manager Daryl Golbek informed the Council that the following items have been pulled from the agenda:

CPWA consent agenda item (c) regarding the CDBG 2009 Sanitary Sewer project. The environmental study needs to be finished before this item can be approved.

Regular Council Item #4-Claremore Plaza Re-Zoning. This item was pulled at the request of the applicant. They have some issues that they would like to resolve before we can continue with the change in zoning.

Agenda Items that were discussed:

CPWA Agenda Items #2 & #3- City Engineer Chris Cochran explained to Council the need for the change order and contract extension. Estimated completion date of the WWTP is May 18th. Project completion is scheduled for mid-March with the punch list to be completed by mid-April. The extension will not add to cost of Grimm Construction, but will add cost to the Garver LLC contract, because they will be inspecting for 3 more months.

Council Agenda Item # 2- Director of Budget and Finance Ruby Maline addressed some of the recommendations made in the audit regarding internal controls.

Council Agenda Item # 6- item was discussed. Staff recommends that Mr. Lees pay for all costs associated with the land swap. Attorney will have to look into the land swap some more to make sure everything is done legally.

Council Agenda Item #8

Susan Smith with the Claremore Senior Center and Kim Timmerman discussed the Senior Fun Day to be held at the Expo April 24, 2012. They are requesting free use of the Expo.

Council adjourned at 5:57 P.M.