

MINUTES OF CLAREMORE PUBLIC WORKS AUTHORITY MEETING  
COUNCIL CHAMBERS, CITY HALL, 104 S. MUSKOGEE,  
CLAREMORE, OKLAHOMA            DECEMBER 17, 2007

**CALL TO ORDER**

Meeting called to order by Mayor Brant Shallenburger at  
**6:00**  
**P.M.**

**ROLL CALL**

Nan Pope called roll. The following were:

**Present:** Brant Shallenburger, Don Myers, Tony Mullenger, Flo Guthrie, Mick Webber, Terry Chase, Tom Lehman, Paula Watson

**Absent:** Buddy Robertson

**Staff Present:** City Manager Troy Powell, Nan Pope, Matt Mueller, Serena Kauk, Randy Elliott, Daryl Golbek, Tim Miller, Mae Lee, Janet Donnelly, Mickey Perry, Ron Easterling, Charles Downum

Pledge of Allegiance by all.

**ACCEPTANCE OF AGENDA**

Motion by Mullenger, second by Guthrie that the agenda for the regular CPWA meeting of December 17, 2007, be approved as written.            8 yes,            Mullenger, Guthrie, Myers, Shallenburger, Webber, Chase, Lehman, Watson.

**ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED**

None

**CALL TO THE PUBLIC**

None

**CURRENT BUSINESS**

Motion by Mullenger, second by Lehman to approve the following consent items:

- (a) Minutes of Claremore Public Works Authority meeting on December 03, 2007, as printed.
- (b) All claims as printed.

8 yes, Mullenger, Lehman, Guthrie, Shallenburger, Webber, Chase, Watson, Myers.

**ADJOURN**

Motion by Mullenger, second by Guthrie to adjourn. 8 yes, Mullenger, Guthrie, Shallenburger, Webber, Chase, Lehman, Watson, Myers.

Meeting adjourned at **6:05 P.M.**

**MINUTES OF CLAREMORE CULTURAL DEVELOPMENT AUTHORITY  
MEETING**

**COUNCIL CHAMBERS, CITY HALL, 104 S. MUSKOGEE,  
CLAREMORE, OKLAHOMA DECEMBER 17, 2007**

**CALL TO ORDER**

Meeting called to order by Mayor Brant Shallenburger at  
**6:05  
P.M.**

**ROLL CALL**

Mayor Shallenburger asked Nan Pope to note that members are present/absent as indicated below:

**Present:** Brant Shallenburger, Don Myers, Tony Mullenger, Flo Guthrie, Mick Webber, Terry Chase, Tom Lehman, Paula Watson

**Absent:** Buddy Robertson

**Staff Present:** City Manager Troy Powell, Nan Pope, Matt Mueller, Serena Kauk, Randy Elliott, Daryl Golbek, Tim Miller, Mae Lee, Janet Donnelly, Mickey Perry, Ron Easterling, Charles Downum

**ACCEPTANCE OF AGENDA**

Motion by Mullenger, second by Lehman that the agenda for the regular CCDA meeting of December 17, 2007, be approved as written. 8 yes, Mullenger, Lehman, Guthrie, Shallenburger, Webber, Chase, Watson, Myers.

**ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED**

None

**CALL TO THE PUBLIC**

None

**CURRENT BUSINESS**

Motion by Guthrie, second by Mullenger that the CCDA approve the following consent items:

- (a) Minutes of Claremore Cultural Development Authority Meeting on December 03, 2007, as printed.
- (b) All claims as printed.

8 yes, Guthrie, Mullenger, Shallenburger, Webber, Chase, Lehman, Watson, Myers.

#### **ADJOURNMENT**

Motion by Mullenger, second by Guthrie to adjourn. 8 yes, Mullenger, Guthrie, Webber, Chase, Lehman, Watson, Myers, Shallenburger.

Meeting adjourned at **6:05 P.M.**

**MINUTES OF REGULAR COUNCIL MEETING  
COUNCIL CHAMBERS, CITY HALL, 104 S. MUSKOGEE,  
CLAREMORE, OKLAHOMA      DECEMBER 17, 2007**

**CALL TO ORDER**

Meeting called to order by Mayor Brant Shallenburger at  
**6:05**  
**P.M.**

**ROLL CALL**

Mayor Shallenburger asked Nan Pope to note that members are present/absent as indicated below:

**Present:** Brant Shallenburger, Don Myers, Tony Mullenger, Flo Guthrie, Mick Webber, Terry Chase, Tom Lehman, Paula Watson

**Absent:** Buddy Robertson

**Staff Present:** City Manager Troy Powell, Nan Pope, Matt Mueller, Serena Kauk, Randy Elliott, Daryl Golbek, Tim Miller, Mae Lee, Janet Donnelly, Mickey Perry, Ron Easterling, Charles Downum

**ACCEPTANCE OF AGENDA**

Motion by Mullenger, second by Lehman that the agenda for the regular council meeting of December 17, 2007 be approved as written. 8 yes, Mullenger, Lehman, Chase, Watson, Myers, Guthrie, Shallenburger, Webber.

**ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED**

Recent Ice Storm - focus on substations - many without power, too inaccurate to give number - crews out 24/7 since Sunday - Statewide emergency since 4:00 PM Sunday - we called for mutual aid - have crews here from Arkansas and Texas - we now have 90 workers in town to help us plus normal electric staff of 16.

Under emergency:

Motion by Shallenburger, second by Mullenger to approve a blanket purchase order to address reasonable and necessary

expenditures related to electrical outage including, but not limited to the following:

Tahlequah Public Works Authority  
Underground Utility, Inc.  
Ponderosa Construction

8 yes, Shallenburger, Mullenger, Chase, Lehman, Watson, Myers, Guthrie, Webber.

#### **AWARDS, PRESENTATIONS, AND COMMUNICATIONS**

Matt Mueller - Recognition and presentation to Jack and Phyllis Harris, 217 E. Falletti Ave. and Summit Physical Therapy 1110 W. Will Rogers Blvd., recipients of Care More for Claremore's properties of the month for improvement on aesthetic value of neighborhood.

This item is passed to January, 2008 meeting:  
Presentation of "Excellence in Construction Award" from Associated Builders and Contractors of Oklahoma - awarded to W.N. Couch in Infrastructure/Heavy Category for City of Claremore Downtown Improvements Project. **(Daryl Golbek)**

#### **CALL TO THE PUBLIC**

Jennifer Greenwall, 423 N. Seminole - very disappointed - no human answers phone after hours in an emergency - Verdigris Valley answers and you know you are on the list, not what I got when I called here. I called here every day because no one had a clue if I was on turn on list or not - Lack of information very frustrating.

#### **MAYOR'S REPORT & APPOINTMENTS**

There will be no Regular Council meeting held on January 7, 2008 due to anticipated inability to have a quorum present, therefore, I am calling a Special Council meeting for Tuesday, January 8, 2008 at 6:00 PM.

Troy and I met with RSU TV station manager, Dr. Wiley and Tom Volturo - announcements in an emergency situation will crawl across bottom of the screen.

#### **CITY MANAGER'S REPORT**

Asking Council to approve redesign of our website for emergencies such as the ice storm we just had. We could be more effective getting out information.

We're learning from this disaster. We will regroup after this is over and focus on our weak points and improve our emergency plan.

#### CITY ATTORNEY'S REPORT

None

#### UNFINISHED BUSINESS

None

#### CURRENT BUSINESS

Motion by Mullenger, second by Watson to approve the following consent items:

- (a) Minutes of Regular Council meeting on December 03, 2007, as printed.
- (b) Minutes of Special Council meeting on December 03, 2007, as printed.
- (c) All claims as printed.
- (d) Actual salary claims for pay period ending December 01, 2007, in the amount of \$391,236.78 and estimated salary claims for next pay period in the amount of \$430,000.
- (e) Approve soliciting RFP's for HVAC units for Police Department. **(Gary Allphin)**
- (f) Denial of tort claim submitted by James and Merissa Nuse **(based on recommendation by OMAG)**, - loss date 6-17-2007 - \$10,107.01. **(Nan Pope/Randy Elliott)**
- (g) Approve soliciting RFP on citywide property insurance through Burrows Agency. **(Nan Pope)**
- (h) Approve soliciting statements of qualifications for Web Site Re-Design (RFQ). **(Troy Powell)**
- (i) Approve final payment invoice and completion of construction for Will Rogers Blvd. Enhancement Project #306 from W.N. Couch, Inc. in the amount of \$14,383.13. **(Daryl Golbek/Steve Lett)**

8 yes, Mullenger, Watson, Lehman, Myers, Guthrie, Shallenburger, Webber, Chase.

Webber - This is no risk to City?

John Carle - that's correct.

Randy - John, would you explain why City needs to approve and what majority vote needed.

John Carle - Cannot issue bonds or notes without approval of beneficiary - waiving competitive bidding and 3/4 vote of Council needed to approve - need 7 votes yes.

Motion by Mullenger, second by Guthrie to adopt **Resolution #2007-15** approving the incurrence of indebtedness by the Claremore Industrial and Economic Development Authority (CIEDA)

issuing its Lease Revenue Notes, Series 2008 (Northeast Technology Center Project) in an aggregate amount not to exceed \$8,400,000; providing that the Trust Indenture, as amended, creating the Authority is subject to the provisions of the Note Indenture; authorizing the issuance of said Notes; waiving competitive bidding and approving the proceedings of the Authority pertaining to the sale of said Notes; and containing other provisions relating thereto. 8 yes, Mullenger, Guthrie, Watson, Myers, Shallenburger, Webber, Chase, Lehman.

Chase - Why are we doing school issue through CIEDA?

John Carle - Lease purchase

McClaren - Usually purchase 10 million - needs are 37 million - mechanism of financing we can do all we need to at once. Allows us to do this now.

Webber - Not a tax increase

Motion by Mullenger, second by Guthrie to adopt **Resolution #2007-16** approving the incurrence of indebtedness by the Claremore Industrial and Economic Development Authority (CIEDA)

issuing its Lease Revenue Notes, (Claremore Public Schools Project) in an aggregate amount not to exceed \$37,000,000; providing that the Trust Indenture, as amended, creating the Authority is subject to the provisions of the Note Indenture; authorizing the issuance of said Notes; waiving competitive bidding and approving the proceedings of the Authority pertaining to the sale of said Notes; and containing other provisions relating thereto. 7 yes, Mullenger, Guthrie, Myers, Shallenburger, Webber, Chase,

Lehman. Watson recused due to her employment by the Claremore school system.

Motion by Mullenger, second by Guthrie to adopt **Resolution #2007-17** adopting Multi-Hazard Mitigation and Flood Mitigation

Assistance Plan. 8 yes, Mullenger, Guthrie, Shallenburger, Webber, Chase, Lehman, Watson, Myers.

Motion by Mullenger, second by Guthrie to adopt **Ordinance #2007-26** declaring certain property to be surplus property and

authorizing its transfer to City of Catoosa:

1. Wooden Playground Structure located at Lions Kiddie Park
2. Wooden Playground Structure located at Loshbaugh Park

8 yes, Mullenger, Guthrie, Shallenburger, Webber, Chase, Lehman, Watson, Myers.

Lehman - I think it's time to move on with this and include discussion in agreement. I have a list as follows:

1. Be on the 2009 Special Events Committee (**SEC**) funding meeting like all other events
2. Approve expense side of budget with a cap of \$150,000+
3. Budget revised to reflect in-kind service
4. Provide catastrophic insurance policy and underwriter to explain its coverage
5. Get City employees out of this event - it is a Chamber event
6. Obtain a letter of understanding between City and event people of what is needed and expected; expense income to cover cost of event; meet or exceed budget targets income and expense side
7. If there is a 3 year profit at the end of third year, Chamber to receive profit

Dell Davis - If you approve \$150,000, I asked for between \$154,000 and \$176,000 you have to give me direction. Different acts cost different amount

Webber - We don't want to direct your entertainment, booking acts is your part

Chase - two points, control expenses, not revenue. Our expectation is you bring in all the revenue you can to cover the expenses

Powell - We will assign a City staff member to be your liaison after all of this ice storm is over. We can sit down and talk about it.

Motion by Mullenger, second by Chase to cap the funding amount of \$154,000 for the Blue Grass and Chili Festival for 2008. Catastrophic insurance will be added and in-kind services will be included in the amount requested. Letter of understanding is expected to allow for requests of City services needed and expected. The Blue Grass Festival will go before the SEC in January 2008 for their 2009 funding requests, just like any other organization. 8 yes, Mullenger, Chase, Guthrie, Shallenburger, Webber, Lehman, Watson, Myers.

#### **EXECUTIVE SESSION**

None

#### **ADJOURN**

Motion by Mullenger, second by Guthrie to adjourn. 8 yes, Mullenger, Guthrie, Shallenburger, Webber, Chase, Lehman, Watson, Myers.

Meeting adjourned at **7:05 P.M.**