

**Minutes of Claremore City Council Special Pre-Council Meeting
Conference Room, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma March 21, 2011**

CALL TO ORDER

Meeting called to order by Deputy Mayor Paula Watson at 5:30 P.M.

Deputy Mayor Paula Watson asked Sarah Sharp to note that members are present/absent as indicated below:

Present: Terry Willis, Dwayne Caldwell, Paula Watson, Tom Cypert,
Kimber Cobb, Terry Adams, Cory Williams (**arrived at 5:40**)

Absent: Buddy Robertson, Flo Guthrie

Staff Present: Daryl Golbek, Matt Ballard, Sarah Sharp, Ruby Maline, Cassie Woods, Sean Douglas, Carolyn Chapman, Stan Brown, Chris Cochran

City Manager Daryl Golbek informed the Council that on the City Council agenda consent items (i) and (j) and Item #4 have been pulled.

Staff needs more time to prepare for consent items (i) and (j). Item #4 was pulled at the request of Mayor Guthrie.

Agenda Items that were discussed:

PWA consent item (e)- AXH Grant

City Manager Daryl Golbek addressed Council regarding this issue. The scope of changes in the project were discussed.

PWA Consent Item (c)- Task Order for Finley Engineering

Golbek explained that this item is for the underground electrical upgrades in Westwood Addition.

PWA Consent items (f) and (j)- Oakwood Sewer Rehab Project and Talbert Tower Booster Station Project

A question was asked as to where these items were being funded from. Golbek stated these items were being funded from BOSC Funds.

Council consent item (e)- Library Roof Replacement

City Engineer Chris Cochran addressed Council on the issue. Cochran states staff is requesting that Council approve the bid from the 3rd lowest bidder, which is the lowest qualified bidder based on information from the Architect and in reviewing the bid packets. The two lowest bidders did not complete the Qualifications portion of the bid.

The lowest qualified bid is \$20,000 higher than the lowest bid, but the lowest qualified bidder has had experience with roofs of this nature.

Motion by Watson, second by Adams to adjourn. Roll call vote: Willis, yes; Williams, yes; Cobb, yes; Cypert, yes; Caldwell, yes; Adams, yes; and Watson, yes.

Council adjourned at 5:48 P.M.