

**Regular Minutes of the Claremore Cultural Development Authority Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma March 21, 2011**

CALL TO ORDER

Meeting called to order by Deputy Mayor Paula Watson at 6:00 P.M.

Deputy Mayor Paula Watson asked Sarah Sharp to note that members are present/absent as indicated below:

Present: Terry Willis, Cory Williams, Kimber Cobb,
Thomas Cypert, Dwayne Caldwell, Terry Adams, Paula Watson

Absent: Buddy Robertson, Flo Guthrie

Staff Present: Daryl Golbek, Matt Ballard, Sarah Sharp, Sean Douglas, Ruby Maline, Cassie Woods, Chris Cochran, Stan Brown, Kesslie Wilson, Ron Burrows, Danny Wilson, Larry Hughes

Pledge of Allegiance by all.

Invocation by Deacon Vince, St. Cecilia's Catholic Church

CALL TO THE PUBLIC

Both individuals who wished to speak during Call to the Public asked to speak when Council item # 2 was addressed.

Tammy Beam- Raceway Towing

Ms. Beam stated that she wanted to thank the Council for allowing the towing companies a chance to be heard and partake in the development of the Ordinance. She also wanted to express her thanks to Matt Ballard and Stan Brown for all their hard work and cooperation in getting this achieved.

Randy Post-Dunlap Towing

Mr. Post had two questions regarding the Ordinance. The questions were regarding the 75% required response time and how this percentage was decided upon. The other issue was regarding the DPS inspections- Mr. Posts states that the vehicles are only inspected when they are put into service, no safety inspection is done. They only inspect that the proper towing equipment is in place.

ACCEPTANCE OF THE AGENDA

Motion by Cobb, second by Willis that the agenda for the regular CCDA meeting of March 21, 2011, be approved as written. Roll call vote: Willis, yes; Williams, yes; Cobb, yes; Cypert, yes; Caldwell, yes; Adams, yes; and Watson, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

- (a)** Minutes of the Regular Claremore Cultural Development Authority Meeting on March 07, 2011, as printed.
- (b)** All Claims as printed.

Motion by Cobb, second by Willis that the CCDA approve the consent items as printed. Roll call vote: Willis, yes; Williams, yes; Cobb, yes; Cypert, yes; Caldwell, yes; Adams, yes; and Watson, yes. Motion carried.

(2) Approve/Reject lease/purchase of a Tennant 7100 Series Floor Scrubber from AmSan in the amount of \$399.12 per month for 36 months, with \$1.00 buyout at the end of the lease. **(Ron Burrows)**

Motion by Cobb, second by Cypert to approve the lease/purchase of a Tennant 7100 Series Floor Scrubber from AmSan in the amount of \$399.12 per month for 36 months, with \$1.00 buyout at the end of the lease. Roll call vote: Willis, yes; Williams, yes; Cobb, yes; Cypert, yes; Caldwell, yes; Adams, yes; and Watson, yes. Motion carried.

The lease/purchase does include a service agreement.

ADJOURNMENT

Motion by Cypert, second by Williams to adjourn. Roll call vote: Willis, yes; Williams, yes; Cobb, yes; Cypert, yes; Caldwell, yes; Adams, yes; and Watson, yes. Motion carried.

Meeting adjourned at 6:07 P.M.

**Regular Minutes of Claremore Public Works Authority Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma March 21, 2011**

CALL TO ORDER

Meeting called to order by Deputy Mayor Paula Watson at 6:07 P.M.

Deputy Mayor Paula Watson asked Sarah Sharp to note that members are present/absent as indicated below:

Present: Terry Willis, Cory Williams, Kimber Cobb,
Thomas Cypert, Dwayne Caldwell, Terry Adams, Paula Watson

Absent: Buddy Robertson, Flo Guthrie

Staff Present: Daryl Golbek, Matt Ballard, Sarah Sharp, Sean Douglas, Ruby Maline, Cassie Woods, Chris Cochran, Stan Brown, Kesslie Wilson, Ron Burrows, Danny Wilson, Larry Hughes

ACCEPTANCE OF THE AGENDA

Motion by Cobb, second by Robertson that the agenda for the regular CPWA meeting of March 21, 2011, be approved as written. Roll call vote: Willis, yes; Williams, yes; Cobb, yes; Cypert, yes; Caldwell, yes; Adams, yes; and Watson, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

- (a)** Minutes of Claremore Public Works Authority regular meeting on March 07, 2011, as printed.
- (b)** All claims as printed.
- (c)** Accept task order from Finley Engineering for the URD rehab project in the Westwood addition. **(Larry Hughes)**
- (d)** Approve request to solicit bids for a PCB building to hold possible contaminated leaking transformers in compliance with OSHA standards. **(Larry Hughes)**
- (e)** Approval of Tri-State Engineering contract for professional services concerning the AXH Air-Coolers grant for industrial improvements. **(Cary Jester/Danny Wilson)**
- (f)** Award of contract to Tri-Star Utility in the amount of \$291,650.00 for the Oakwood Sewer Rehab Project. **(Chris Cochran)**
- (g)** Award of contract to Garney Companies, Inc. in the amount of \$397,810.00 for the Talbert Tower Booster Station Project. **(Chris Cochran)**

Motion by Cobb, second by Cypert to approve the consent items as listed. Roll call vote: Willis, yes; Williams, yes; Cobb, yes; Cypert, yes; Caldwell, yes; Adams, yes; and Watson, yes. Motion carried.

ADJOURNMENT

Motion by Cobb, second by Willis to adjourn. Roll call vote: Willis, yes; Williams, yes; Cobb, yes; Cypert, yes; Caldwell, yes; Adams, yes; and Watson, yes. Motion carried.

Meeting adjourned at 6:08 P.M.

**Minutes of Claremore City Council Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma March 21, 2011**

CALL TO ORDER

Meeting called to order by Deputy Mayor Paula Watson at 6:08 P.M.

Deputy Mayor Paula Watson asked Sarah Sharp to note that members are present/absent as indicated below:

Present: Terry Willis, Cory Williams, Kimber Cobb,
Thomas Cypert, Dwayne Caldwell, Terry Adams, Paula Watson

Absent: Buddy Robertson, Flo Guthrie

Staff Present: Daryl Golbek, Matt Ballard, Sarah Sharp, Sean Douglas, Ruby
Maline, Cassie Woods, Chris Cochran, Stan Brown, Kesslie Wilson,
Ron Burrows, Danny Wilson, Larry Hughes

ACCEPTANCE OF THE AGENDA

Motion by Cobb, second by Willis that the agenda for the regular City Council meeting of March 21, 2011, be approved as written. Roll call vote: Willis, yes; Williams, yes; Cobb, yes; Cypert, yes; Caldwell, yes; Adams, yes; and Watson, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

AWARDS, PRESENTATIONS, AND COMMUNICATIONS

None

MAYOR'S REPORT & APPOINTMENTS

None

STAFF REPORTS

None

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

- (a) Minutes of the Special/Pre-Council Council Meeting on March 07, 2011, as printed.
- (b) Minutes of the Regular Meeting on March 07, 2011, as printed.
- (c) All claims as printed.
- (d) Actual salary claims for pay period ending **February 4, 2011** in the amount of **\$366,069.29** and estimated salary claims for next pay period in the amount of \$500,000.00.
- (e) Award contract to Atwell in the amount of \$148,750.00 for the Construction Bid of the Library Roof Replacement. **(Chris Cochran)**
- (f) Approve Oklahoma Municipal Retirement Fund (OMRF) contribution to Carla Howard. **(Ruby Maline)**
- (g) Approve Oklahoma Municipal Retirement Fund contribution (OMRF) to William Taylor. **(Ruby Maline)**
- (h) Approve request to solicit Request for Proposals (RFP) to seek an agent for property insurance. **(Ruby Maline)**
- (i) Approve request to solicit Request for Proposals (RFP) to seek an agent for health/medical insurance. **(Ruby Maline)**
- (j) Approve request to solicit Request for Proposals (RFP) to seek an agent for Worker's compensation insurance, general liability insurance and vehicle insurance. **(Ruby Maline)**
- (k) Approve contract with Martin Construction in the amount of \$17,455.00 for the awning addition project at the Public Infrastructure building. **(Danny Wilson)**
- (l) Approval of OMRF to submit Benefit Plan IRS documents on behalf of the City of Claremore. **(Ruby Maline)**

Motion by Cobb, second by Cypert to approve the consent items as listed, with the exception of items (i) and (j). Roll call vote: Willis, yes; Williams, yes; Cobb, yes; Cypert, yes; Caldwell, yes; Adams, yes; and Watson, yes. Motion carried.

(2) Approve/Reject Ordinance # 2011- _____, Amending the City Ordinances and adopting the Wrecker and Towing Services Code governing the provision of towing services in the City of Claremore. **(Matt Ballard/Stan Brown)**

Motion by Adams, second by Williams to approve **Ordinance #2011-6**, Amending the City Ordinances and adopting the Wrecker and Towing Services Code governing the provision of towing services in the City of Claremore. Roll call vote: Willis, yes; Williams, yes; Cobb, yes; Cypert, yes; Caldwell, yes; Adams, yes; and Watson, yes. Motion carried.

“Ordinance 2011-6 was inadvertently referred to as Ordinance “2011-7”. The actual Ordinance number of the Ordinance approved by Council is 2011-6.”

- (3) **Approve/Reject Ordinance #2011-_____**, amending the zoning Ordinances, allowing for off-premise advertising in commercial zoning districts along the Interstate Corridors. **(Chris Cochran)**

Motion by Adams, second by Williams approve **Ordinance #2011-7**, amending the zoning Ordinances, allowing for off-premise advertising in commercial zoning districts along the Interstate Corridors. Roll call vote: Willis, yes; Williams, yes; Cobb, yes; Cypert, yes; Caldwell, yes; Adams, yes; and Watson, yes. Motion carried.

“Ordinance 2011-7 was inadvertently referred to as Ordinance “2011-8”. The actual Ordinance number of the Ordinance approved by Council is 2011-7.”

- (4) **Discussion only:** Review of contract between the City of Claremore and Rosenstein, Fist & Ringold for legal services. **(Flo Guthrie)**

Item # 4 was pulled from the agenda.

ADJOURNMENT

Motion by Cobb, second by Willis to adjourn. Roll call vote: Willis, yes; Williams, yes; Cobb, yes; Cypert, yes; Caldwell, yes; Adams, yes; and Watson, yes. Motion carried.

Meeting adjourned at 6:23 P.M.