

**Regular Minutes of the Claremore Cultural Development Authority Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma April 04, 2011**

CALL TO ORDER

Meeting called to order by Mayor Flo Guthrie at 6:00 P.M.

Mayor Flo Guthrie asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Terry Willis, Buddy Robertson, Cory Williams, Kimber Cobb,
Flo Guthrie, Thomas Cypert, Paula Watson

Absent: Dwayne Caldwell, Terry Adams

Staff Present: Daryl Golbek, Matt Ballard, Sarah Sharp, Cassie Woods, Chirs
Cochran, Ruby Maline, Joe Kays, Stan Brown, Susan Smith, Sharon
McDonald

Pledge of Allegiance by all.

Invocation by Pastor Mark Burger of Redeemer Lutheran Church

CALL TO THE PUBLIC

None

ACCEPTANCE OF THE AGENDA

Motion by Cobb, second by Watson that the agenda for the regular CCDA meeting of April 04, 2011, be approved as written. Roll call vote: Willis, yes; Robertson, yes; Williams, yes; Cobb, yes; Guthrie, yes; Cypert, yes; and Watson, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

- (a)** Minutes of the Regular Claremore Cultural Development Authority Meeting on March 21, 2011, as printed.
- (b)** All Claims as printed.

Motion by Cobb, second by Watson that the CCDA approve the consent items as printed. Roll call vote: Willis, yes; Robertson, yes; Williams, yes; Cobb, yes; Guthrie, yes; Cypert, yes; and Watson, yes. Motion carried.

ADJOURNMENT

Motion by Cobb, second by Watson to adjourn. Roll call vote: Willis, yes; Robertson, yes; Williams, yes; Cobb, yes; Guthrie, yes; Cypert, yes; and Watson, yes. Motion carried.

Meeting adjourned at 6:03P.M.

**Regular Minutes of Claremore Public Works Authority Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma April 04, 2011**

CALL TO ORDER

Meeting called to order by Mayor Flo Guthrie at 6:03 P.M.

Mayor Flo Guthrie asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Terry Willis, Buddy Robertson, Cory Williams, Kimber Cobb,
Flo Guthrie, Thomas Cypert, Paula Watson

Absent: Dwayne Caldwell, Terry Adams

Staff Present: Daryl Golbek, Matt Ballard, Sarah Sharp, Cassie Woods, Chirs
Cochran, Ruby Maline, Joe Kays, Stan Brown, Susan Smith, Sharon
McDonald

ACCEPTANCE OF THE AGENDA

Motion by Cobb, second by Watson that the agenda for the regular CPWA meeting of April 04, 2011, be approved as written. Roll call vote: Willis, yes; Robertson, yes; Williams, yes; Cobb, yes; Guthrie, yes; Cypert, yes; and Watson, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

(a) Minutes of Claremore Public Works Authority regular meeting on
March 21, 2011, as printed.

(b) All claims as printed.

Motion by Cobb, second by Watson to approve the consent items as listed. Roll call vote: Willis, yes; Robertson, yes; Williams, yes; Cobb, yes; Guthrie, yes; Cypert, yes; and Watson, yes. Motion carried.

(2) Approval/Denial of sole-source selection of Schuermann Enterprises Inc. (SEI) to provide Filter Console and Network Interface Upgrades at the Claremore Water Treatment Plant. **(Chris Cochran)**

Motion by Watson, second by Cobb to approve sole-source selection of Schuermann Enterprises Inc. (SEI) to provide Filter Console and Network Interface Upgrades at the

Claremore Water Treatment Plant. Roll call vote: Willis, yes; Robertson, yes; Williams, yes; Cobb, yes; Guthrie, yes; Cypert, yes; and Watson, yes. Motion carried.

***Item #3 was removed from the CPWA agenda at 4:11 p.m. on 3/31/11 and moved to the Council agenda as item # 7.**

(4) Approve/Reject Resolution # 2011-____, declaring April as Fair Housing Month. (Andy Armstrong/Missy Richardson)

Motion by Cobb, second by Watson to approve CPWA **Resolution # 2011-2**, declaring April as Fair Housing Month. Roll call vote: Willis, yes; Robertson, yes; Williams, yes; Cobb, yes; Guthrie, yes; Cypert, yes; and Watson, yes. Motion carried.

ADJOURNMENT

Motion by Cobb, second by Willis to adjourn. Roll call vote: Willis, yes; Robertson, yes; Williams, yes; Cobb, yes; Guthrie, yes; Cypert, yes; and Watson, yes. Motion carried.

Meeting adjourned at 6:08 P.M.

**Minutes of Claremore City Council Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma April 04, 2011**

CALL TO ORDER

Meeting called to order by Mayor Flo Guthrie at 6:08 P.M.

Mayor Flo Guthrie asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Terry Willis, Buddy Robertson, Cory Williams, Kimber Cobb,
Flo Guthrie, Thomas Cypert, Paula Watson

Absent: Dwayne Caldwell, Terry Adams

Staff Present: Daryl Golbek, Matt Ballard, Sarah Sharp, Cassie Woods, Chirs
Cochran, Ruby Maline, Joe Kays, Stan Brown, Susan Smith, Sharon
McDonald

ACCEPTANCE OF THE AGENDA

Motion by Cobb, second by Watson that the agenda for the regular City Council meeting of April 04, 2011, be approved as written. Roll call vote: Willis, yes; Robertson, yes; Williams, yes; Cobb, yes; Guthrie, yes; Cypert, yes; and Watson, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

AWARDS, PRESENTATIONS, AND COMMUNICATIONS

None

MAYOR'S REPORT & APPOINTMENTS

Approve/Reject Mayor Flo Guthrie's recommendation to appoint Leslie Cohen and Bobbie Cary to the Will Rogers Library Board, both to serve a term of 5 years, beginning June 1, 2011.

Motion by Watson, second by Robertson to approve Mayor Flo Guthrie's recommendation to appoint Leslie Cohen and Bobbie Cary to the Will Rogers Library Board, both to serve a term of 5 years, beginning June 1, 2011. Roll call vote: Willis, yes; Robertson, yes; Williams, yes; Cobb, yes; Guthrie, yes; Cypert, yes; and Watson, yes. Motion carried.

STAFF REPORTS

City Manager Daryl Golbek wanted to publically commend the Police and Fire Departments for their actions during tense a stand-off situation this weekend. They were able to take a suicidal individual into custody without anybody getting hurt.

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

- (a)** Minutes of the Special/Pre-Council Council Meeting on March 21, 2011, as printed.
- (b)** Minutes of the Regular Meeting on March 21, 2011, as printed.
- (c)** All claims as printed.
- (d)** Actual salary claims for pay period ending **February 18, 2011** in the amount of **\$384,346.28** and estimated salary claims for next pay period in the amount of \$500,000.00.
- (e)** Approve Oklahoma Municipal Retirement Fund (OMRF) employee contribution to Shannon Barnett. **(Ruby Maline)**
- (f)** Approve Oklahoma Municipal Retirement Fund (OMRF) lump sum distribution to Christie Turley. **(Ruby Maline)**
- (g)** Accept bid from Xybix Systems, Inc. in the amount of #32,177.59 for RFP-2010-029, and to approve supplementing difference in cost of received bid over approved project in the amount of \$977.59 from Project #444. **(Stan Brown)**
- (h)** Approve Change Order #1 for Claremore Trails and Bikeway Phase II Project. **(Joe Kays)**

Motion by Cobb, second by Williams to approve the consent items as listed. Roll call vote: Willis, yes; Robertson, yes; Williams, yes; Cobb, yes; Guthrie, yes; Cypert, yes; and Watson, yes. Motion carried.

(2) Approve/Reject the purchase of 3 Chevrolet Tahoe, 4 wheel drive Vehicles from Ruble-Vance Chevrolet at state contract pricing in the amount of \$91, 736.70. **(Stan Brown)**

Motion by Cobb, second by Willis to approve the purchase of 3 Chevrolet Tahoe, 4 wheel drive Vehicles from Ruble-Vance Chevrolet at state contract pricing in the amount of \$91, 736.70. Roll call vote: Willis, yes; Robertson, yes; Williams, yes; Cobb, yes; Guthrie, yes; Cypert, yes; and Watson, yes. Motion carried.

(3) Approve/Reject contract with Western Enterprises for Fireworks Display on Saturday July 2nd at Claremore Lake Park. **(Joe Kays)**

Motion by Cobb, second by Cypert to approve contract with Western Enterprises for Fireworks Display on Saturday July 2nd at Claremore Lake Park. Roll call vote: Willis, yes; Robertson, yes; Williams, yes; Cobb, yes; Guthrie, yes; Cypert, yes; and Watson, yes. Motion carried.

- (4) Approve/Reject Ordinance #2011-_____**, amending the itinerant merchant permit fees for residents of the City of Claremore to include a yearly fee. **(Daryl Golbek)**

Motion by Willis, second by Cobb to approve **Ordinance #2011-8, amending** the itinerant merchant permit fees for residents of the City of Claremore to include a yearly fee of \$30.00 per year. Roll call vote: Willis, yes; Robertson, yes; Williams, yes; Cobb, yes; Guthrie, yes; Cypert, yes; and Watson, yes. Motion carried.

- (5) Approve /Reject Contract for Sale of Real Property** for the purchase of property more particularly described as Lot one (1), Block One (1), McClellan Addition, to the City of Claremore, Rogers County, State of Oklahoma, according to the Second Amended Plat thereof, by the City of Claremore from the bankruptcy estate of Paul J. and Lucille I. Daniel for the amount of \$350,000. **(Daryl Golbek/Joe Kays)**

Motion by Cobb, second by Williams to approve the Contract for Sale of Real Property for the purchase of property more particularly described as Lot one (1), Block One (1), McClellan Addition, to the City of Claremore, Rogers County, State of Oklahoma, according to the Second Amended Plat thereof, by the City of Claremore from the bankruptcy estate of Paul J. and Lucille I. Daniel for the amount of \$350,000. Roll call vote: Willis, yes; Robertson, yes; Williams, yes; Cobb, yes; Guthrie, yes; Cypert, yes; and Watson, yes. Motion carried.

- (6) Approve / Reject** going out for RFP (Request for Proposal) for Legal Services. **(Paula Watson)**

Motion by Cobb, second by Willis to reject going out for RFP (Request for Proposal) for Legal Services. Roll call vote: Willis, yes; Robertson, yes; Williams, yes; Cobb, yes; Guthrie, no; Cypert, yes; and Watson, no. Motion carried.

- (7) Approve/Reject** awarding Section 1 of the Adaptive Traffic Control System bid to Rhythm Engineering in the amount of \$338,717.00, and awarding Section 2 of the Adaptive Traffic Control System bid to Traffic Signals, Inc. in the amount of \$46,930.00. **(Chris Cochran)**

Motion by Watson, second by Cobb to approve awarding Section 1 of the Adaptive Traffic Control System bid to Rhythm Engineering in the amount of \$338,717.00, and awarding Section 2 of the Adaptive Traffic Control System bid to Traffic Signals, Inc. in the amount of \$46,930.00. Roll call vote: Willis, yes; Robertson, yes; Williams, yes; Cobb, yes; Guthrie, yes; Cypert, yes; and Watson, yes. Motion carried.

(8) Discussion and action to replace the water filter media at the Water Treatment Plant.**(Daryl Golbek)**

Motion by Cobb, second by Cypert to approve replacing the water filter media at the Water Treatment Plant with All Service Contracting Corp. in the amount of \$167,203.00. Roll call vote: Willis, yes; Robertson, yes; Williams, yes; Cobb, yes; Guthrie, yes; Cypert, yes; and Watson, yes. Motion carried.

ADJOURNMENT

Motion by Cobb, second by Willis to adjourn. Roll call vote: Willis, yes; Robertson, yes; Williams, yes; Cobb, yes; Guthrie, yes; Cypert, yes; and Watson, yes. Motion carried.

Meeting adjourned at 6:49 P.M.