

**Regular Minutes of the Claremore Cultural Development Authority Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma February 07, 2011**

CALL TO ORDER

Meeting called to order by Mayor Flo Guthrie at 6:04 P.M.

Mayor Flo Guthrie asked Sarah Sharp to note that members are present/absent as indicated below:

Present: Terry Willis, Buddy Robertson, Cory Williams, Flo Guthrie,
Thomas Cypert, Dwayne Caldwell, Terry Adams, Paula Watson

Absent: Kimber Cobb

Staff Present: Daryl Golbek, Matt Ballard, Sarah Sharp, Sean Douglas, Ruby
Maline, Cassie Woods, Chris Cochran, Joyce Medlock, Stan Brown,
Larry Hughes, Danny Wilson, Tammy Wilson

Pledge of Allegiance by all.

Invocation by Pastor Paul Simpson, Memorial Heights Baptist Church

CALL TO THE PUBLIC

None

ACCEPTANCE OF THE AGENDA

Motion by Watson, second by Adams that the agenda for the regular CCDA meeting of February 07, 2011, be approved as written. Roll call vote: Willis, yes; Robertson, yes; Williams, yes; Guthrie, yes; Cypert, yes; Caldwell, yes; Adams, yes; Watson, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

- (a)** Minutes of the Regular Claremore Cultural Development Authority Meeting on January 18, 2011, as printed.
- (b)** All Claims as printed.

Motion by Watson, second by Adams that the CCDA approve the consent items as printed. Roll call vote: Willis, yes; Robertson, yes; Williams, yes; Guthrie, yes; Cypert, yes; Caldwell, yes; Adams, yes; Watson, yes. Motion carried.

ADJOURNMENT

Motion by Watson, second by Adams to adjourn. Roll call vote: Willis, yes; Robertson, yes; Williams, yes; Guthrie, yes; Cypert, yes; Caldwell, yes; Adams, yes; Watson, yes. Motion carried.

Meeting adjourned at 6:06 P.M.

**Regular Minutes of Claremore Public Works Authority Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma February 07, 2011**

CALL TO ORDER

Meeting called to order by Mayor Flo Guthrie at 6:00 P.M.

Mayor Flo Guthrie asked Sarah Sharp to note that members are present/absent as indicated below:

Present: Terry Willis, Buddy Robertson, Cory Williams, Flo Guthrie,
Thomas Cypert, Dwayne Caldwell, Terry Adams, Paula Watson

Absent: Kimber Cobb

Staff Present: Daryl Golbek, Matt Ballard, Sarah Sharp, Sean Douglas, Ruby
Maline, Cassie Woods, Chris Cochran, Joyce Medlock, Stan Brown,
Larry Hughes, Danny Wilson, Tammy Wilson

ACCEPTANCE OF THE AGENDA

Motion by Watson, second by Robertson that the agenda for the regular CPWA meeting of February 07, 2011, be approved as written. Roll call vote: Willis, yes; Robertson, yes; Williams, yes; Guthrie, yes; Cypert, yes; Caldwell, yes; Adams, yes; Watson, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

(a) Minutes of Claremore Public Works Authority regular meeting on
January 18, 2011, as printed.

(b) All claims as printed.

Motion by Watson, second by Robertson to approve the consent items as listed. Roll call vote: Willis, yes; Robertson, yes; Williams, yes; Guthrie, yes; Cypert, yes; Caldwell, yes; Adams, yes; Watson, yes. Motion carried.

ADJOURNMENT

Motion by Watson, second by Adams to adjourn. Roll call vote: Willis, yes; Robertson, yes; Williams, yes; Guthrie, yes; Cypert, yes; Caldwell, yes; Adams, yes; Watson, yes. Motion carried.

Meeting adjourned at 6:04 P.M.

**Minutes of Claremore City Council Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma February 07, 2011**

CALL TO ORDER

Meeting called to order by Mayor Flo Guthrie at 6:06 P.M.

Mayor Flo Guthrie asked Sarah Sharp to note that members are present/absent as indicated below:

Present: Terry Willis, Buddy Robertson, Cory Williams, Flo Guthrie,
Thomas Cypert, Dwayne Caldwell, Terry Adams, Paula Watson

Absent: Kimber Cobb

Staff Present: Daryl Golbek, Matt Ballard, Sarah Sharp, Sean Douglas, Ruby
Maline, Cassie Woods, Chris Cochran, Joyce Medlock, Stan Brown,
Larry Hughes, Danny Wilson, Tammy Wilson

ACCEPTANCE OF THE AGENDA

Motion by Watson, second by Cypert that the agenda for the regular City Council meeting of February 07, 2011, be approved as written. Roll call vote: Willis, yes; Robertson, yes; Williams, yes; Guthrie, yes; Cypert, yes; Caldwell, yes; Adams, yes; Watson, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

AWARDS, PRESENTATIONS, AND COMMUNICATIONS

None

MAYOR'S REPORT & APPOINTMENTS

None

STAFF REPORTS

City Manager Daryl Golbek expressed his thanks to Danny Wilson and his crews for all the hard work they have done on the streets during the snow storm and to the Fire and Police Departments for their hard work as well.

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

- (a) Minutes of the Regular Council Meeting on January 18, 2011, as printed.
- (b) Minutes of the Special/Pre-Council Meeting on January 18, 2011, as printed.
- (c) All claims as printed.
- (d) Actual salary claims for pay period ending December 23, 2010 in the amount of \$390,594.83 and estimated salary claims for next pay period in the amount of \$500,000.00.
- (e) Permission to bid for construction of the Department of Commerce 13957 SEECDBG 09 Adaptive Traffic Control System. **(Daryl Golbek)**
- (f) Approval to solicit bids for a 109.5' x 30' x 13.5' awning which will be attached to the Public Infrastructure building. **(Danny Wilson)**
- (g) Award RFP bid for annual Training Ammunition to Ultramax Ammunition in the amount of \$18,526.00.

Motion by Watson, second by Adams to approve the consent items as listed. Roll call vote: Willis, yes; Robertson, yes; Williams, yes; Guthrie, yes; Cypert, yes; Caldwell, yes; Adams, yes; Watson, yes. Motion carried.

(2) Approve/Reject the written policies and procedures required by The Fair and Accurate Credit Transactions Act, also known as The Red Flag Rule and appointment of the City Manager or his designee for oversight of the program.
(Ruby Maline)

Motion by Watson, second by Adams to approve the written policies and procedures required by The Fair and Accurate Credit Transactions Act, also known as The Red Flag Rule and appointment of the City Manager or his designee for oversight of the program. Roll call vote: Willis, yes; Robertson, yes; Williams, yes; Guthrie, yes; Cypert, yes; Caldwell, yes; Adams, yes; and Watson, yes. Motion carried.

(3) Approve/Reject appointment of Stanton Harrell as Municipal Judge and Todd Willhoite as Associate Municipal Judge – and designation of terms for each.
(Sarah Sharp)

Motion by Watson, second by Cypert to approve the appointment of Stanton Harrell as Municipal Judge and Todd Willhoite as Associate Municipal Judge, both to serve a 4 year term to expire in February 2015. Roll call vote: Willis, yes; Robertson, yes; Williams, yes; Guthrie, yes; Cypert, yes; Caldwell, yes; Adams, yes; and Watson, yes. Motion carried.

(4) Approve/Reject Approve/Reject audit engagement letter with Wingard, Ragsdale, & Langley to conduct the 2009/2010 fiscal audit. **(Kolker & Kolker/Ruby Maline)**

Motion by Watson, second by Adams to approve audit engagement letter with Wingard, Ragsdale, & Langley to conduct the 2009/2010 fiscal audit. Roll call vote: Willis, yes; Robertson, yes; Williams, yes; Guthrie, yes; Cypert, yes; Caldwell, yes; Adams, yes; and Watson, yes. Motion carried.

(5) Approve/Reject Approve/Reject contract with Finley Engineering for Electrical Services as needed by The City Electrical Department. **(Larry Hughes)**

Motion by Watson, second by Adams to approve the contract with Finley Engineering for Electrical Services as needed by The City Electrical Department. Roll call vote: Willis, yes; Robertson, yes; Williams, yes; Guthrie, yes; Cypert, yes; Caldwell, yes; Adams, yes; and Watson, yes. Motion carried.

(6) Discussion only: King Road traffic study.

City Engineer Chris Cochran reviewed the Traffic Study with the Council. The re-zoning issue will be placed on the 02/21/2011 agenda. City Manager Daryl Golbek will check into the costs for road improvements.

(7) Approve/Reject Ordinance # 2011-____, changing the zoning of Lots 7, 8, and 9, Block 8 of the W.E. Chambers Addition to the City of Claremore, Rogers County, State of Oklahoma, also known as 1109 N. Sioux, from RS-3 (Residential Single-Family Medium Density) to RD (Residential Duplex). **(Chris Cochran)**

Motion by Watson Second by Adams to approve **Ordinance # 2011-3**, changing the zoning of Lots 7, 8, and 9, Block 8 of the W.E. Chambers Addition to the City of Claremore, Rogers County, State of Oklahoma, also known as 1109 N. Sioux, from RS-3 (Residential Single-Family Medium Density) to RD (Residential Duplex). Roll call vote: Willis, yes; Robertson, yes; Williams, yes; Guthrie, yes; Cypert, yes; Caldwell, yes; Adams, yes; and Watson, yes. Motion carried.

(8) Approve/Reject Ordinance # 2011-____, changing the zoning of a parcel of land in Section 20 Township 21 North, Range 16 East, of the I.B.& M., Rogers County, State of Oklahoma, by repealing a portion of the Supplemental Planned Unit Development (PUD) and reverting to the underlying Commercial High (CH) zoning. **(Chris Cochran)**

Item # 8 as pulled from the agenda at the request of the zoning applicant.

ADJOURNMENT

Motion by Watson, second by Adams to adjourn. Roll call vote: Willis, yes; Robertson, yes; Williams, yes; Guthrie, yes; Cypert, yes; Caldwell, yes; Adams, yes; and Watson, yes. Motion carried.

Meeting adjourned at 6:30 P.M.