

MINUTES OF CLAREMORE PUBLIC WORKS AUTHORITY MEETING
COUNCIL CHAMBERS, CITY HALL, 104 S. MUSKOGEE,
CLAREMORE, OKLAHOMA FEBRUARY 18, 2008

CALL TO ORDER

Meeting called to order by Deputy Mayor Flo Guthrie at **6:00 P.M.**

ROLL CALL

Nan Pope called roll. The following were:

Present: Don Myers, Tony Mullenger, Flo Guthrie, Mick Webber, Terry Chase, Tom Lehman, Paula Watson

Absent: Brant Shallenburger, Buddy Robertson

Staff Present: City Manager Troy Powell, Nan Pope, Serena Kauk, Matt Mueller, Randy Elliott, Mark Dowler, Steve Lett, Joe Kays, Phil Stowell, Joyce Medlock

Pledge of Allegiance by all.

Invocation by Dennis Richey, First Presbyterian Church.

ACCEPTANCE OF AGENDA

Motion by Lehman, second by Watson that the agenda for the regular CPWA meeting of February 18, 2008, be approved as written. 7 yes, Lehman, Watson, Myers, Mullenger, Guthrie, Webber, Chase.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

CALL TO THE PUBLIC

None

CURRENT BUSINESS

Motion by Mullenger, second by Lehman to approve the following consent items:

- (a) Minutes of Claremore Public Works Authority meeting on February 04, 2008, as printed.
- (b) All claims as printed.

7 yes, Mullenger, Lehman, Guthrie, Webber, Chase, Watson, Myers.

ADJOURN

Motion by Mullenger, second by Lehman to adjourn. 7 yes, Mullenger, Lehman, Webber, Chase, Watson, Myers, Guthrie.

Meeting adjourned at **6:03 P.M.**

**MINUTES OF CLAREMORE CULTURAL DEVELOPMENT AUTHORITY
MEETING**

**COUNCIL CHAMBERS, CITY HALL, 104 S. MUSKOGEE,
CLAREMORE, OKLAHOMA FEBRUARY 18, 2008**

CALL TO ORDER

Meeting called to order by Deputy Mayor Flo Guthrie at **6:03 P.M.**

ROLL CALL

Deputy Mayor Guthrie asked Nan Pope to note that members are present/absent as indicated below:

Present: Don Myers, Tony Mullenger, Flo Guthrie, Mick Webber, Terry Chase, Tom Lehman, Paula Watson

Absent: Brant Shallenburger, Buddy Robertson

Staff Present: City Manager Troy Powell, Nan Pope, Serena Kauk,

Matt Mueller, Randy Elliott, Mark Dowler, Steve

Lett, Joe Kays, Phil Stowell, Joyce Medlock

ACCEPTANCE OF AGENDA

Motion by Mullenger, second by Watson that the agenda for the regular CCDA meeting of February 18, 2008, be approved as written. 7 yes, Mullenger, Watson, Webber, Chase, Lehman, Myers, Guthrie.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

CALL TO THE PUBLIC

None

CURRENT BUSINESS

Motion by Mullenger, second by Lehman that the CCDA approve the following consent items:

(a) Minutes of Claremore Cultural Development Authority Meeting on February 04, 2008, as printed.

(b) All claims as printed.

7 yes, Mullenger, Lehman, Chase, Watson, Myers, Guthrie, Webber.

ADJOURNMENT

Motion by Mullenger, second by Watson adjourn. 7 yes, Mullenger, Watson, Webber, Chase, Lehman, Myers, Guthrie.

Meeting adjourned at **6:05 P.M.**

**MINUTES OF REGULAR COUNCIL MEETING
COUNCIL CHAMBERS, CITY HALL, 104 S. MUSKOGEE,
CLAREMORE, OKLAHOMA FEBRUARY 18, 2008**

CALL TO ORDER

Meeting called to order by Deputy Mayor Flo Guthrie at **6:05 P.M.**

ROLL CALL

Deputy Mayor Guthrie asked Nan Pope to note that members are present/absent as indicated below:

Present: Don Myers, Tony Mullenger, Flo Guthrie, Mick Webber, Terry Chase, Tom Lehman, Paula Watson **Absent:** Brant Shallenburger, Buddy Robertson
Staff Present: City Manager Troy Powell, Nan Pope, Serena Kauk,
Matt Mueller, Randy Elliott, Mark Dowler, Steve Lett, Joe Kays, Phil Stowell, Joyce Medlock

ACCEPTANCE OF AGENDA

Motion by Mullenger, second by Lehman that the agenda for the regular council meeting of February 18, 2008 be approved as written. 7 yes, Mullenger, Lehman, Chase, Watson, Myers, Guthrie, Webber.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

AWARDS, PRESENTATIONS, AND COMMUNICATIONS

Tim Hight - Presentation - CIEDA update to Council.
Oklahoma Plaza - January 22, 2008 - late April will announce tenants - 3 to 4 year commitments - tenant recruitment - ICSC tripled floor space in May because of this project.

Highlights - Since May 30, site visits - very high
August - strategic plan
New airport manager hired - new corporate jet
Two potential tenants at North business park

Serena Kauk - Presentation - Financial report.

- (1) Ice storm update - charges from variety of departments
- assigned internal project #'s. Spent 1.2 million or so
12% matching from state may not be available
12% to 25 % of 3 million
Webber - keep after them - not seeing much progress
Troy - talking with them tomorrow
- (2) WWTP refinancing - 30-40 days before funds re-invested
- received cash flow - forecast last week - can show
when we need this money and amount - we will need
money each month
- (3) Investments - by far exceeding our benchmark rate -
(2.19) we are getting (4.72%)
- (4) Hospital Trust - maturity 10 years - 5.0% exceeds
benchmark (2.76%)

CALL TO THE PUBLIC

None

MAYOR'S REPORT & APPOINTMENTS

Motion by Mullenger, second by Webber to approve recommendation by Mayor Shallenburger to re-appoint **Chad Choat and Jennie Bible** to the Claremore Emergency Medical Services Board, each to serve a three (3) year term to March, 2011. 7 yes, Mullenger, Webber, Lehman, Watson, Myers, Guthrie, Chase.

CITY MANAGER'S REPORT

None

CITY ATTORNEY'S REPORT

None

UNFINISHED BUSINESS

None

CURRENT BUSINESS

Motion by Mullenger, second by Lehman to approve the following consent items with the following exception - pull item **(f)** Approve Budget Amendment/Transfer from the Street department safety equipment line item to the Fire Department in the amount of \$836.69. **(Serena Kauk)**

- (a)** Minutes of Regular Council meeting on February 04, 2008, as printed.
- (b)** Minutes of Special Council meeting on January 25, 2008, as printed.
- (c)** All claims as printed.
- (d)** Actual salary claims for pay period ending January 26, 2008, in the amount of \$417,803.55 and estimated salary claims for next pay period in the amount of \$450,000.
- (e)** Approve contribution refund payment to **Richard Robinette** from Oklahoma Municipal Retirement Fund (OMRF) **(Serena Kauk)**

- (g)** Denial of tort claim submitted by Rita Glen **(based on recommendation by OMAG)**, - loss date 1-20-08 - \$350. **(Nan Pope/ Randy Elliott)**
- (h)** Denial of tort claim submitted by Keith and Grace Campbell **(based on recommendation by OMAG)**, - loss date 4-21-07 - \$10,240.09. **(Nan Pope/ Randy Elliott)**
- (i)** Accept bid for second story construction on building at Pecan Park from Brewer Construction Company in the amount of \$90,663. **(Joe Kays)**
- (j)** Approve soliciting RFP's for collection services on bad debt for utility billing office. **(Joyce Medlock)**
- (k)** Approve soliciting RFP's for credit/debit card acceptance services for the City of Claremore. **(Tim Miller)**
- (l)** Approve soliciting bids for replacement of digital tape 911 recorder for Police Department. **(Mickey Perry)**
- (m)** Approve soliciting bids for a four (4) bay apparatus storage facility at Fire Station 3. **(Mark Dowler)**
- (n)** Approve utility (electric line) easement from William

C. and Lois Larkin to serve the electrical service connection to the Larking property on East Lake Dr. **(Tim Miller/Ron Easterling)**

- (o) Approve utility (underground electric line) easement from William Douglas and Nancy Anne Price to serve the electrical service connection to the Price property on East Lake Dr. **(Tim Miller/Ron Easterling)**

7 yes, Mullenger, Lehman, Watson, Myers, Guthrie, Webber, Chase.

Motion by Mullenger, second by Watson to approve conducting a Public Hearing concerning the following items:

- a. An ordinance detaching certain real property from the City of Claremore - Cambridge Estates
- b. An ordinance annexing certain real property to the City of Claremore, Oklahoma - east of Claremore on Hwy. 20 and entrance to the Will Rogers Turnpike.

7 yes, Mullenger, Watson, Myers, Guthrie, Webber, Chase, Lehman.

Deputy Mayor opened public hearings.

Earl and Bonnie Arthur (Hampton Rd.) nothing to say.

Randy spoke in favor of both ordinances.

No one spoke against ordinances.

Motion by Myers, second by Lehman to close public hearings.

7 yes, Myers, Lehman, Myers, Guthrie, Webber, Chase, Watson.

Webber - 30 days from publication - only change - fire will still be same - law - Police to Sheriff - same trash - will pick up limbs from ice storm.

Motion by Mullenger, second by Webber to adopt **Ordinance #2008- 02** detaching certain real property from the City of Claremore, Oklahoma - Cambridge Estates. 7 yes, Mullenger, Webber, Guthrie, Chase, Lehman, Watson, Myers.

Motion by Mullenger, second by Lehman to table the following item until March 3 meeting:

Adopt/Reject **Ordinance #2008-_____** annexing certain real property to the City of Claremore, Oklahoma - east of Claremore on Hwy. 20 and entrance to the Will Rogers Turnpike. **(Randy Elliott)** 7 yes, Mullenger, Lehman, Webber, Chase, Watson, Myers, Guthrie.

Maintenance 3 year time frame - 5 year out lying - start in March.

Motion by Mullenger, second by Lehman to approve contract with Asplundh for line clearance services in the amount of \$1,848,786.00. 7 yes, Mullenger, Lehman, Guthrie, Webber, Chase, Watson, Myers.

Mullenger - Do they understand this is a one time stipend?

yes

Webber - Inspecting restrooms

Mueller - yes

Webber - Will the cleanliness of restrooms be better?

Watson - Fix contract dates to end Feb 28, 2009 on all three contracts with user groups.

Motion by Mullenger, second by Lehman to approve agreement between the City of Claremore and Claremore Soccer Club for club's use of City facilities - \$10,000 stipend from City. 7 yes, Mullenger, Lehman, Webber, Chase, Watson, Myers, Guthrie.

Motion by Mullenger, second by Watson to approve agreement between the City of Claremore and Rogers County Baseball Association for association's use of City facilities - \$10,000 stipend from City. 7 yes, Mullenger, Watson, Chase, Lehman, Myers, Guthrie, Webber.

Motion by Mullenger, second by Watson to approve agreement between the City of Claremore and Claremore Girls Softball Association for association's use of City facilities - \$6,000 stipend from City. 7 yes, Mullenger, Watson, Lehman, Myers, Guthrie, Webber, Chase.

Motion by Webber, second by Mullenger to accept Chubb Companies with Dave Burrows as agent for property liability insurance - term February 18, 2008 to February 19, 2009. 7 yes, Webber, Mullenger, Watson, Myers, Guthrie, Chase, Lehman.

EXECUTIVE SESSION

None

ADJOURN

Motion by Mullenger, second by Lehman to adjourn. 7 yes, Mullenger, Lehman, Myers, Guthrie, Webber, Chase, Watson, Watson, Myers.

Meeting adjourned at **7:30 P.M.**