

**Regular Minutes of the Claremore Cultural Development Authority Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma May 02, 2011**

CALL TO ORDER

Meeting called to order by Mayor Mickey Perry at 6:15 P.M.

Mayor Mickey Perry asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Terry Willis, Buddy Robertson, Mark Lepak, Bill Flanagan, Mickey Perry, Thomas Cypert, Don Purkey, Brandon Smith, Paula Watson

Absent: None

Staff Present: Daryl Golbek, Matt Ballard, Sarah Sharp, Cassie Woods, Chris Cochran, Ruby Maline, Sean Douglas, Carolyn Chapman, Joyce Medlock, Kesslie Wilson, Tamryn Cluck, Ron Burrows, Jim Ward, Joe Kays, Stan Brown

Pledge of Allegiance by all.

Invocation by Pastor Rodger Cutler of New Birth Church

CALL TO THE PUBLIC

Larry Rahmeier and Carol Scarth both requested to address the council regarding Council agenda item # 2, but asked to address the council when the item was being discussed.

Larry Rahmier, representing the Christian Women's Alliance, who owns property on the West side of property in question. They are very concerned with how any work done to the adjacent property would worsen existing drainage problems in the area.

Carol Scarth stated that she was with the church and was also concerned about the drainage issues. She showed the council a drawing of the area and the drainage areas and pointed out the problems with the drainage that is currently in place.

ACCEPTANCE OF THE AGENDA

Motion by Watson, second by Flanagan to approve the agenda for the regular CCDA meeting of May 02, 2011, as written. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

- (a)** Minutes of the Regular Claremore Cultural Development Authority Meeting on April 18, 2011, as printed.
- (b)** All Claims as printed.

Motion by Watson, second by Robertson to approve the CCDA consent items as listed. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

(2) Approve/Reject Collections Service Agreement between Claremore Expo Center and American Municipal Services (AMS). **(Ron Burrows)**

Motion by Flanagan, second by Lepak to approve the Collections Service Agreement between Claremore Expo Center and American Municipal Services (AMS), with the notation that the wording "City of Claremore" be changed to "Claremore Cultural Development Authority" in the contract. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

ADJOURNMENT

Motion by Watson, second by Cypert to adjourn. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

Meeting adjourned at 6:20 P.M.

**Regular Minutes of Claremore Public Works Authority Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma May 02, 2011**

CALL TO ORDER

Meeting called to order by Mayor Mickey Perry at 6:20 P.M.

Mayor Mickey Perry asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Terry Willis, Buddy Robertson, Mark Lepak, Bill Flanagan, Mickey Perry, Thomas Cypert, Don Purkey, Brandon Smith, Paula Watson

Absent: None

Staff Present: Daryl Golbek, Matt Ballard, Sarah Sharp, Cassie Woods, Chris Cochran, Ruby Maline, Sean Douglas, Carolyn Chapman, Joyce Medlock, Kesslie Wilson, Tamryn Cluck, Ron Burrows, Jim Ward, Joe Kays, Stan Brown

ACCEPTANCE OF THE AGENDA

Motion by Watson, second by Robertson to approve the agenda for the regular CPWA meeting of May 02, 2011, as written. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

- (a)** Minutes of Claremore Public Works Authority regular meeting on April 18, 2011, as printed.
- (b)** All claims as printed.

Motion by Watson, second by Robertson to approve the consent items as listed. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

(2) Approve/Reject amending the Banc of America Capital lease for WWTP improvements to extend the lease from August 1, 2011 to August 1, 2012.
(Ruby Maline)

Motion by Purkey, second by Robertson to approve amending the Banc of America Capital lease for WWTP improvements to extend the lease from August 1, 2011 to August 1, 2012. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, recuse. Motion carried.

(3) Approve/Reject Holiday Hills Sewer System Replacement Change
Order # 1 to decrease the contract amount by \$3,853.00. **(Chris Cochran)**

Motion by Flanagan, second by Lepak to approve the Holiday Hills Sewer System Replacement Change Order # 1 to decrease the contract amount by \$3,853.00. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

ADJOURNMENT

Motion by Lepak, second by Willis to adjourn. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

Meeting adjourned at 6:35 P.M.

**Minutes of Claremore City Council Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma May 02, 2011**

CALL TO ORDER

Meeting called to order by Mayor Mickey Perry at 6:35 P.M.

Mayor Mickey Perry asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Terry Willis, Buddy Robertson, Mark Lepak, Bill Flanagan, Mickey Perry, Thomas Cypert, Don Purkey, Brandon Smith, Paula Watson

Absent: None

Staff Present: Daryl Golbek, Matt Ballard, Sarah Sharp, Cassie Woods, Chris Cochran, Ruby Maline, Sean Douglas, Carolyn Chapman, Joyce Medlock, Kesslie Wilson, Tamryn Cluck, Ron Burrows, Jim Ward, Joe Kays, Stan Brown

ACCEPTANCE OF THE AGENDA

Motion by Watson, second by Willis to approve the agenda for the regular City Council meeting of May 02, 2011, as written. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

AWARDS, PRESENTATIONS, AND COMMUNICATIONS

Swearing in of new Mayor and Council members by Municipal Judge Stanton Harrell. Swearing in ceremony was done before the CCDA meeting was called to order.

MAYOR'S REPORT & APPOINTMENTS

Discussion and vote to appoint a Deputy Mayor.

Motion by Lepak, second by Cypert to appoint Bill Flanagan to the position of Deputy Mayor. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, recuse. Motion carried.

STAFF REPORTS

None

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

- (a) Minutes of the Special/Pre-Council Council Meeting on April 18, 2011, as printed.
- (b) Minutes of the Regular Meeting on April 18, 2011, as printed.
- (c) All claims as printed.
- (d) Actual salary claims for pay period ending **March 18, 2011**, in the amount of **\$371,475.91** and estimated salary claims to include contractual agreements for Fire Union Dues, Flexible Spending Accounts, Life Insurance, Fire Pension, Police Pension, Oklahoma Municipal Retirement Fund, Supplemental Vision, and Short/Long Term disability plans, Employee Recreation Center Fees, and United Way Contributions for next pay period in the amount of \$500,000.00. Payroll at \$500,000.00 amount to include payables .
- (e) Approve Oklahoma Municipal Retirement Fund (OMRF) contribution refund to Matthew Warren. **(Ruby Maline)**

Motion by Watson, second by Willis to approve the consent items as listed. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

(2) Approve/Reject Ordinance #2011-___, rezoning property located at 202 W. 11th St. from RS-3 (Residential Single-Family Medium Density) to RD (Residential Duplex) to remodel the structure for duplex use.**(Chris Cochran)**

Property owner Rob McDermed was present and addressed the drainage concerns, stating that he has water under his building as well. The previous use of the building was a daycare, and there was a lot of sand at the property, just holding water. He has removed three truck loads of dirt and sand already, and plans to remove more as soon as the property dries out from all the rain we have received. He plans to slope the property to drain right into the drainage grate in front of the property.

Motion by Purkey, second by Smith to approve **Ordinance #2011- 10** , rezoning property located at 202 W. 11th St. from RS-3 (Residential Single-Family Medium Density) to RD (Residential Duplex) to remodel the structure for duplex use. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

(3) Approve/Reject Change Order #2 for Claremore Trails and Bikeway Phase II. **(Joe Kays)**

Motion by Smith, second by Flanagan to approve Change Order #2 for Claremore Trails and Bikeway Phase II. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

(4) Approve/Reject authorizing Fire Chief & Emergency Management Director Sean Douglas to sign the Memorandum of Agreement for Distribution of Medical Assets on behalf of the City of Claremore. **(Sean Douglas)**

Motion by Watson, second by Flanagan to approve authorizing Fire Chief & Emergency Management Director Sean Douglas to sign the Memorandum of Agreement for Distribution of Medical Assets on behalf of the City of Claremore. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

(5) Approve/Reject contracts for Medical Insurance with Community Care for the 2011-2012 fiscal year and Dental & Life Insurance with Guardian for the 2011-2012 fiscal year. **(Carolyn Chapman)**

Before the question was called, Mayor Mickey Perry stated that since he is a retired employee who is still on the City's insurance policy, he would recuse himself from the vote.

Motion by Purkey, second by Willis to approve the contracts for Medical Insurance with Community Care for the 2011-2012 fiscal year and Dental & Life Insurance with Guardian for the 2011-2012 fiscal year. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, recuse; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

(6) Approve/ Reject agreement with Fraternal Order of Police Lodge #112, regarding the 2011-2012 police union contract. **(Daryl Golbek, Matt Ballard, Carolyn Chapman)**

Motion by Willis, second by Watson to approve the agreement with Fraternal Order of Police Lodge #112, regarding the 2011-2012 police union contract. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

ADJOURNMENT

Motion by Watson, second by Willis to adjourn. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

Meeting adjourned at 7:20 P.M.