

**Regular Minutes of the Claremore Cultural Development Authority Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma June 6, 2011**

CALL TO ORDER

Meeting called to order by Mayor Mickey Perry at 6:00 P.M.

Mayor Mickey Perry asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Terry Willis, Buddy Robertson, Mark Lepak, Bill Flanagan, Mickey Perry, Thomas Cypert, Don Purkey, Brandon Smith, Paula Watson

Absent: None

Staff Present: Daryl Golbek, Matt Ballard, Sarah Sharp, Cassie Woods, Ruby Maline, Ron Kolker, Sean Douglas, Ron Burrows, Joe Kays, Stan Brown, Carolyn Chapman, Jean Hurst, Andrew Willis, Joyce Medlock, Kesslie Wilson

Pledge of Allegiance by all.

Invocation by Pastor Paul Simpson of Memorial Heights Baptist Church

CALL TO THE PUBLIC

Joy Hampton spoke on behalf of the Claremore Daily Progress regarding the CPWA executive session on the agenda. Hampton spoke in protest of the CPWA executive session item, as it is listed, stating the state statute listed is not the correct one. She provided Council with copies of certain state statutes and penalties.

John Fleak- 918 Pecan Lane

Mr. Fleak spoke in opposition to the proposed consumer rate increase. He stated that the increase is more than double and that the economy is tough right now for people on a fixed income. He further stated that if you own a business and a home, you will be doubly affected.

ACCEPTANCE OF THE AGENDA

Motion by Flanagan, second by Smith to approve the agenda for the regular CCDA meeting of June 6, 2011, as written. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

- (a)** Minutes of the Regular Claremore Cultural Development Authority Meeting on May 16, 2011, as printed.
- (b)** All Claims as printed.

Motion by Watson, second by Cypert to approve the CCDA consent items as listed. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

ADJOURNMENT

Motion by Watson, second by Flanagan to adjourn. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

Meeting adjourned at 6:14 P.M.

**Regular Minutes of Claremore Public Works Authority Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma June 6, 2011**

CALL TO ORDER

Meeting called to order by Mayor Mickey Perry at 6:14 P.M.

Mayor Mickey Perry asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Terry Willis, Buddy Robertson, Mark Lepak, Bill Flanagan, Mickey Perry, Thomas Cypert, Don Purkey, Brandon Smith, Paula Watson

Absent: None

Staff Present: Daryl Golbek, Matt Ballard, Sarah Sharp, Cassie Woods, Ruby Maline, Ron Kolker, Sean Douglas, Ron Burrows, Joe Kays, Stan Brown, Carolyn Chapman, Jean Hurst, Andrew Willis, Joyce Medlock, Kesslie Wilson

ACCEPTANCE OF THE AGENDA

Motion by Watson, second by Flanagan to approve the agenda for the regular CPWA meeting of June 6, 2011, as written. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

- (a)** Minutes of Claremore Public Works Authority regular meeting on May 16, 2011, as printed.
- (b)** All claims as printed.

Motion by Watson, second by Robertson to approve the consent items as listed. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

Approve/Reject going into executive session to discuss the following item(s): **(Daryl Golbek)**

- (a) For the purpose of conferring on matters pertaining to economic development, including the transfer of property, financing, or the creation of a proposal to entice a business to locate within their jurisdiction if public disclosure of the matter discussed would interfere with the development of products or services or if public disclosure would violate the confidentiality of the business – Rickey Hayes, Retail Attractions, LLC and Tapp Development. 25 O.S. Section 307 C.10.
- (b) **Executive** session to discuss above item (a).
- (c) **Regular** session.
- (d) Statement of executive session minutes.
- (e) **Discussion/Possible** action concerning above item (a).

The Council did not go into Executive Session.

Mr. Tapp was unavailable to attend the meeting. Mr. Tapp will be at the June 20, 2011 meeting to discuss with the Council more specific details of the project.

Mr. Hayes was present, and discussed briefly about retail development concerning Claremore. Hayes stated that he just returned from a convention in Las Vegas that was very productive. Hayes stated that he was able to distribute a lot of information about Claremore.

ADJOURNMENT

Motion by Watson, second by Flanagan to adjourn. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

Meeting adjourned at 6:37 P.M.

**Minutes of Claremore City Council Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma June 6, 2011**

CALL TO ORDER

Meeting called to order by Mayor Mickey Perry at 6:37 P.M.

Mayor Mickey Perry asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Terry Willis, Buddy Robertson, Mark Lepak, Bill Flanagan, Mickey Perry, Thomas Cypert, Don Purkey, Brandon Smith, Paula Watson

Absent: None

Staff Present: Daryl Golbek, Matt Ballard, Sarah Sharp, Cassie Woods, Ruby Maline, Ron Kolker, Sean Douglas, Ron Burrows, Joe Kays, Stan Brown, Carolyn Chapman, Jean Hurst, Andrew Willis, Joyce Medlock, Kesslie Wilson

ACCEPTANCE OF THE AGENDA

Motion by Watson, second by Flanagan to approve the agenda for the regular City Council meeting of June 06, 2011, as written. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

AWARDS, PRESENTATIONS, AND COMMUNICATIONS

None

MAYOR'S REPORT & APPOINTMENTS

Charter Review Committee- Mayor Mickey Perry announced that citizens Bailey Dabney, Jim Smith, Carrie Stover, and Newt Clements have agreed to be on the committee. Councilor Don Purkey has agreed to serve as well. Perry announced that if any other Councilors were interested to please let him know.

Finance Committee- Councilors Paula Watson, Don Purkey, and Bill Flanagan have agreed to serve on this committee.

CIEDA liaison- Councilors Mark Lepak, Bill Flanagan, and Brandon Smith have agreed to serve in this capacity.

STAFF REPORTS

City Manager Daryl Golbek introduced Jean Hurst, the new Animal Control Supervisor to the Council.

CURRENT BUSINESS

(1) **Approve/Reject** the following consent items:

- (a) Minutes of the Special Council Meeting/Council Retreat on May 09, 2011, as printed.
- (b) Minutes of the Regular Council Meeting on May 16, 2011, as printed.
- (c) Minutes of the Special Council Meeting/Council Retreat on May 23, 2011, as printed.
- (d) All claims as printed.
- (e) Actual salary claims for pay period ending **April 15, 2011**, in the amount of **\$371,245.73** and estimated salary claims to include contractual agreements for Fire Union Dues, Flexible Spending Accounts, Life Insurance, Fire Pension, Police Pension, Oklahoma Municipal Retirement Fund, Supplemental Vision, and Short/Long Term disability plans, Employee Recreation Center Fees, and United Way Contributions for next pay period in the amount of \$500,000.00. Payroll at \$500,000.00 amount to include payables.
- (f) Approve Oklahoma Municipal Retirement Fund (OMRF) employee contribution to Jennifer Cummings. **(Ruby Maline)**
- (g) Grant permission to go out for RFP for Veterinary Services related to Animal Control Adoption Program and Euthanasia Services/Drugs. **(Stan Brown)**
- (h) Approve renewal of E911 Services contract with Cox Oklahoma Telcom, LLC, d/b/a Cox Communications 2011-2012. **(Stan Brown)**
- (i) Approval to begin bid process (solicit for RFP) to secure an integrated HR/Finance system. **(Carolyn Chapman)**

Motion by Watson, second by Flanagan to approve the consent items as listed, with the exception of items (e) and (h). Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

Motion by Smith, second by Flanagan to approve consent item (e). Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

Motion by Watson, second by Flanagan to approve consent item (h). Roll call vote: Willis, yes; Robertson, yes; Lepak, recuse; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

(2) Approve/Reject Ordinance #2011-_____, enacting and adopting the S-12 supplement to the City of Claremore Code of Ordinances, which will codify City of Claremore Ordinances through December of 2010. **(Sarah Sharp)**

Motion by Watson, second by Flanagan to approve **Ordinance #2011- 12**, enacting and adopting the S-12 supplement to the City of Claremore Code of Ordinances, which will codify City of Claremore Ordinances through December of 2010. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

(3) Approve/Reject purchasing a phone and voicemail system from Peak Uptime in the amount of \$47,483 to replace the current systems for City Hall, Public Works, REC Center, and Expo Center, and moving budgeted monies from CIP P#576 (Server Virtualization) and P#571 (Media Equipment Purchase) to P#581(Phone System Upgrades/Replacement). **(Andrew Willis)**

Motion by Smith, second by Purkey to approve purchasing a phone and voicemail system from Peak Uptime in the amount of \$47,483 to replace the current systems for City Hall, Public Works, REC Center, and Expo Center, and moving budgeted monies from CIP P#576 (Server Virtualization) and P#571 (Media Equipment Purchase) to P#581(Phone System Upgrades/Replacement). Roll call vote: Willis, yes; Robertson, yes; Lepak, recuse; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

(4) Approve/Reject Ordinance #2011-_____, amending Title 9, Section 100.15 of the Code of Ordinances of the City of Claremore, Oklahoma, clarifying the role of the Library Board as an advisory board. **(Sherry Beach)**

Motion by Purkey, second by Flanagan to approve **Ordinance #2011- 13**, amending Title 9, Section 100.15 of the Code of Ordinances of the City of Claremore, Oklahoma, clarifying the role of the Library Board as an advisory board. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

(5) Approve/Reject Ordinance #2011-_____, amending Section 50.05 of the Code of Ordinances of the City of Claremore, Oklahoma, to increase Electric Consumer charges to \$8.50 on Residential service (RS), \$15 on Commercial service (GSS) and \$30 on Industrial Service (GSL). **(Cassie Woods)**

Motion by Smith to reject **Ordinance #2011- 14**, amending Section 50.05 of the Code of Ordinances of the City of Claremore, Oklahoma, to increase Electric Consumer charges to \$8.50 on Residential service (RS), \$15 on Commercial service (GSS) and \$30 on Industrial Service (GSL). Motion died for lack of a second.

Motion by Cypert, second by Watson to approve **Ordinance #2011- 14**, amending Section 50.05 of the Code of Ordinances of the City of Claremore, Oklahoma, to increase

Electric Consumer charges to \$8.50 on Residential service (RS), \$15 on Commercial service (GSS) and \$30 on Industrial Service (GSL), with the amendment to change Section (A)(3)(a) and Section (A)(3)(c) to read eight dollars and fifty cents (\$8.50) instead of five dollars (\$5.00). Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, no; Smith, no; and Watson, yes. Motion carried.

EXECUTIVE SESSION

Approve/Reject going into executive session to discuss the following item(s):

- (a) Employment, hiring, appointment, or resignation of any salaried public officer or employee, specifically, the employment contract with City Manager Daryl Golbek pursuant to 25 O.S. Section 307(B)(1).
- (b) Executive Session to discuss item (a).
- (c) Regular Session.
- (d) Statement of executive session minutes.
- (e) Discussion/ Possible action regarding item (a).

Motion by Flanagan, second by Smith to enter into executive session. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

Council entered executive session at 7:34 P.M.

Council returned from executive session at 8:23 P.M.

Motion by Flanagan, second by Robertson to approve returning to regular session. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

Statement of executive session minutes was read by Mayor Mickey Perry:

While in executive session only the items listed were discussed, no votes were cast and no decisions were made.

Motion by Flanagan, second by Lepak to approve City Manager Daryl Golbek's employment contract for 2011/2012 FY, beginning July 1, extension based on the same basis as last year's contract. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, no; and Watson, yes. Motion carried.

ADJOURNMENT

Motion by Watson, second by Wills to adjourn. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

Meeting adjourned at 8:30 P.M.