

MINUTES OF CLAREMORE PUBLIC WORKS AUTHORITY MEETING
COUNCIL CHAMBERS, CITY HALL, 104 S. MUSKOGEE,
CLAREMORE, OKLAHOMA JULY 21, 2008

CALL TO ORDER

Meeting called to order by Mayor Brant Shallenburger
at 6:00 P.M.

ROLL CALL

Nan Pope called roll. The following were:

Present: Brant Shallenburger, Don Myers, Buddy
Robertson, Tony Mullenger, Mick Webber, Tom
Lehman

Absent: Flo Guthrie, Terry Chase, Paula Watson

Staff Present: Troy Powell, Nan Pope, Randy Elliott, Matt
Mueller, Steve Lett, Joe Kays, Daryl Golbek,
Joe Perez, Cassie Sowers, Phil Stowell, Tim
Miller

Pledge of Allegiance by all.

Invocation by Paul Simpson, Memorial Heights Baptist
Church.

ACCEPTANCE OF AGENDA

Motion by Mullenger, second by Lehman that the agenda for
the
regular CPWA meeting of July 21, 2008, be approved as
written.

6 yes, Mullenger, Lehman, Myers, Robertson, Shallenburger,
Webber.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

CALL TO THE PUBLIC

None

CURRENT BUSINESS

Motion by Mullenger, second by Lehman to approve the following consent items:

- (a) Minutes of Claremore Public Works Authority meeting on July 07, 2008, as printed.
- (b) All claims as printed.
- (c) Approve soliciting bids for two new rear loading commercial refuse collection vehicles for sanitation department. **(Tim Miller)**
- (d) Approve soliciting bids for track hoe for electric department. **(Tim Miller)**
- (e) Approve soliciting bids for a one ton truck for electric department. **(Tim Miller)**
- (f) Accept bid for one 2008 Chevrolet K1500 4WD pickup from City Chevrolet in the amount of \$21,045., (State Contract pricing) **(Tim Miller)**
- (g) Approve purchase of fencing for Substations 2 and 4 from DSR Services, LLC in the amount of \$49,654. **(Tim Miller)**
- (h) Accept annual bids for laboratory analysis services

and chemicals for the Water Resources Department as follows: (Estimated Annual Costs) **(Janet Donnelly)**

Tulsa City County for Coliform, Nitrate-Nitrite and Dissolved metals analysis in the amount of \$6,000

Green Country Testing for BOD, CBOD, Ammonia, TSS, Priority Pollutants and Sludge analysis in the amount of \$6,000

Underwriters Laboratory for TTHM, HAA5, TOC and Chlorite analysis in the amount of \$13,000

Brenntag SW for the following:

ACH Blend	\$141,300
Caustic Soda	\$ 66,500
HTH	\$ 20,000
Chlorine	\$ 25,000
Sodium Phosphate	\$ 13,000

Copper Sulfate \$ 13,000
Sodium Permanganate \$ 12,000

CIBA - Acrylamide Polymer as needed, est \$
4,000

Norit - Activated Carbon \$
40,000

Siemans - Sodium Chlorite \$
30,000

Total amounts based on production estimates.

6 yes, Mullenger, Lehman, Robertson, Shallenburger, Webber,
Myers.

ADJOURN

Motion by Lehman, second by Mullenger to adjourn. 6 yes,
Lehman, Mullenger, Shallenburger, Webber, Myers, Robertson.

Meeting adjourned at **6:04 P.M.**

**MINUTES OF CLAREMORE CULTURAL DEVELOPMENT AUTHORITY
MEETING**

**COUNCIL CHAMBERS, CITY HALL, 104 S. MUSKOGEE,
CLAREMORE, OKLAHOMA JULY 21, 2008**

CALL TO ORDER

Meeting called to order by Mayor Brant Shallenburger
at **6:04 P.M.**

ROLL CALL

Mayor Shallenburger asked Nan Pope to note that members are
present/absent as indicated below:

Present: Brant Shallenburger, Don Myers, Buddy
Robertson,

Tony Mullenger, Mick Webber, Tom Lehman

Absent: Flo Guthrie, Terry Chase, Paula Watson

Staff Present: Troy Powell, Nan Pope, Randy Elliott, Matt
Mueller, Steve Lett, Joe Kays, Daryl Golbek,
Joe
Perez, Cassie Sowers, Phil Stowell, Tim
Miller

ACCEPTANCE OF AGENDA

Motion by Mullenger, second by Lehman that the agenda for
the regular CCDA meeting of July 21, 2008, be approved as
written. 6 yes, Mullenger, Lehman, Shallenburger, Webber,
Myers, Robertson.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

CALL TO THE PUBLIC

None

CURRENT BUSINESS

Motion by Mullenger, second by Lehman that the CCDA approve
the following consent items:

- (a) Minutes of Claremore Cultural Development
Authority meeting on July 07, 2008, as printed.
- (b) All claims as printed.

6 yes, Mullenger, Lehman, Shallenburger, Webber, Myers,
Robertson.

ADJOURNMENT

Motion by Mullenger, second by Lehman to adjourn. 6 yes,
Mullenger, Lehman, Webber, Myers, Robertson, Shallenburger.

Meeting adjourned at **6:05 P.M.**

MINUTES OF REGULAR COUNCIL MEETING
COUNCIL CHAMBERS, CITY HALL, 104 S. MUSKOGEE,
CLAREMORE, OKLAHOMA JULY 21, 2008

CALL TO ORDER

Meeting called to order by Mayor Brant Shallenburger
at 6:05 P.M.

ROLL CALL

Mayor Shallenburger asked Nan Pope to note that members are
present/absent as indicated below:

Present: Brant Shallenburger, Don Myers, Buddy
Robertson,

Tony Mullenger, Mick Webber, Tom Lehman,

Absent: Terry Chase, Paula Watson

Flo Guthrie arrived at 6:12 PM

Staff Present: Troy Powell, Nan Pope, Randy Elliott, Matt
Mueller, Steve Lett, Joe Kays, Daryl Golbek,
Joe
Perez, Cassie Sowers, Phil Stowell, Tim
Miller

ACCEPTANCE OF AGENDA

Motion by Mullenger, second by Lehman that the agenda for
the regular council meeting of July 21, 2008 be approved as
written. 6 yes, Mullenger, Lehman, Myers, Robertson,
Shallenburger, Webber.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

AWARDS, PRESENTATIONS, AND COMMUNICATIONS

Bob Water - Recognition and presentation to Ronica Warden,
434 E. 4th Street and Lancaster & Company Property
Management, 602 N. Cherokee, recipients of Care More for
Claremore's properties of the month for improvement on
aesthetic value of neighborhood.

CALL TO THE PUBLIC

James Hughes, Sarah Hughes, 2002 N. Chambers Terrace, Greenbriar really bad flooding, no flood zone, live on biggest hill there, creeks, storm drains, grown over - maintenance problems with drainage - Saddleback Ridge - Greenbriar - have seen engineering - we do have a huge storm drain - grates? - bond issue so city can afford to clean up creeks - 10 neighbors have filed tort claims Mullenger - it has caging, debris collector

MAYOR'S REPORT & APPOINTMENTS

None

CITY MANAGER'S REPORT

None

CITY ATTORNEY'S REPORT

None

UNFINISHED BUSINESS

None

CURRENT BUSINESS

Motion by Mullenger, second by Lehman to approve the following consent items as printed:

- (a) Minutes of Regular Council meeting on July 07, 2008, as printed.
- (b) All claims as printed.
- (c) Actual salary claims for pay period ending June 28, 2008, in the amount of \$454,947.00 and estimated salary claims for next pay period in the amount of \$500,000.
- (d) Approve **Change Order #2,** to contract with Brewer Construction Company in the amount of \$3,240 for additional work on piers - Pecan Park concession stand. **(Joe Kays/Matt Mueller)**
- (e) Approve soliciting bids for construction of off road trail at Happy Lake. **(Joe Kays/Matt Mueller)**
- (f) Approve soliciting bids for purchase and installation of a new shelter at the Recreation Center. **(Joe Kays /Matt Mueller)**
- (g) Approve soliciting bids for Splash Pad at Recreation Center. **(Joe Kays/Matt Mueller)**
- (h) Approve soliciting bids for new playground components

for City parks, possibly Will Rogers Park and Powers Park. **(Joe Kays/Matt Mueller)**

- (i) Approve soliciting RFP's for Claremore's new branding and logo. **(Matt Mueller)**
- (j) Accept bid for skate park components from American Ramp Company, costs not to exceed \$90,000. **(Matt Mueller)**
- (k) Accept bid for construction of skate park pad from Ira M. Green Construction in the amount of \$27,715. **(Matt Mueller)**
- (l) Approve utility easement from Sue Carroll Hines Revocable Trust for installation of new sewer main to serve 815 E. Will Rogers. **(Daryl Golbek)**
- (m) Denial of tort claim submitted by Grand Lake Mental Health Center, Inc., 2000 W. Blue Starr, **(based on recommendation by OMAG)**, - loss date 2-14-08 - \$2,450. **(Nan Pope/ Randy Elliott)**
- (n) Approve annual quote for city wide pest control from Terminix in the amount of \$2,772. **(Nan Pope)**
- (o) Approve Renewal of Agreement between the City of Claremore and Claremore Industrial and Economic Development Authority **(CIEDA)** for **FY 2008/2009** Economic Development. **(\$450,000 for operating expenses plus \$225,000 in capital for AXH road. (Troy Powell)**
- (p) Accept Quarterly E-911 report submitted by Police Chief Mickey Perry.
- (q) Accept bid for 12996 CDBG 2007 Sanitary Sewer Rehabilitation Project from Kennedy ESS Contractors in the amount of \$118,246.96. **(Daryl Golbek/Steve Lett)**
- (r) Accept annual bids for concrete and rock as follows, and reject all asphalt bids : **(Daryl Golbek)**

Concrete - (Midco) - \$98.00 (4000 PSI)
\$98.00 (4000 PSI w/o
fibermesh)

(Midco) - \$93.00 (3000 PSI)
\$87.00 (3000 PSI w/o
fibermesh)

Gravel - (Pryor Stone, Inc.)

1" Class A	Plant	\$9.50	FOB	\$15.00
3/4" Crusher Run	Plant	\$6.25	FOB	\$11.75
3/8" Chips	Plant	\$9.75	FOB	\$15.25
Screenings	Plant	\$5.50	FOB	\$11.00
Fill Sand	Plant	\$3.50	FOB	\$12.00

***Reject any and all asphalt bids**

- (s) Approve sole source purchase for an EZ Concrete Breaker model #1100 from EZ Breaker in the amount of \$21,795. **(Daryl Golbek)**
- (t) Approve soliciting bids for storage building for Land Management & Community Image. **(Phil Stowell)**
- (u) Approve soliciting bids for one (1) zero-turn radius mower for Land Management & Community Image. **(Phil Stowell)**
- (v) Approve soliciting bids for a one ton truck with dump bead for Land Management & Community Image. **(Phil Stowell)**
- (w) Approve bid for a 2008 model 30 horse power zero-turn mower from Triple T Equipment Co. in the amount of \$13,323.75, **(State contract price) (Joe Kays)**
- (x) Approve budget amendment/transfer from various department's office supplies, cleaning supplies, first aid supplies and safety equipment line items to the Finance Department - \$119,870. **(Serena Kauk)**
- (y) Approve OMRF contribution refund payment to **Harold Sharrow** from Oklahoma Municipal Retirement Fund (OMRF) **(Serena Kauk)**
- (z) Approve revised Agreement with CivicPlus to add hosting services by CivicPlus, add Finance module, Facilities module for Parks & Recreation and Expo Center and add additional page development -

Cost for added revisions as follows:

\$2,400 per year - Hosting Services
Bids Module - One-time fee **\$300 + \$100 monthly**
Facilities Module - One-time fee **\$1,200 + \$75 monthly**

100 additional pages - One-time fee **\$2,900**
(Cassie Sowers)

7 yes, Mullenger, Lehman, Myers, Robertson, Guthrie, Shallenburger, Webber.

Motion by Webber, second by Guthrie to approve request by CIEDA to approve their nomination of Steve Neely to serve on the CIEDA Board of Trustees for a seven (7) year term to June 10, 2015. 7 yes, Webber, Guthrie, Robertson, Mullenger, Shallenburger, Lehman, Myers.

Mullenger - Please show a lot of bang for your buck
Loft 9 will be completed in August

Motion by Mullenger, second by Guthrie to adopt **Resolution #2008-14** supporting continued participation in the Oklahoma Main Street Program - \$30,000. 7 yes, Mullenger, Guthrie, Shallenburger, Webber, Lehman, Myers, Robertson.

Problems with equipment - 1989 International packer truck - weld bottom on every Friday so its ready for Monday
ASA - 6-7 years life expectancy - \$180,000 set aside pretty sure we can get \$30-40,000 for resale - 6 total, 1 replaced, 2 this year - standard commercial dumpster multi-task trucks
can pick up poly cart also.

Motion by Mullenger, second by Guthrie to adopt **Ordinance #2008-21** declaring certain property to be surplus property and authorizing its sale:

1. 1 - 1989 International S-4900 Packer Truck
Serial # 1HTLDTVN1KH672261
2. 1 - 1994 International S-4900 Packer Truck
Serial # 1HTSDAAN1RH590689

7 yes, Mullenger, Guthrie, Shallenburger, Webber, Lehman, Myers, Robertson.

The following item was **Added (7-14-08)**

Lett/Golbek/Powell - Revision to existing consent order - wetlands mitigation - extended dates bring you up to date - solicit bids - next meeting.

Motion by Mullenger, second by Guthrie to approve Addendum to Consent Order #05-436 from the Oklahoma Department of

Environmental Quality for WWTP and Force Main - **NO COST TO CITY.** 7 yes, Mullenger, Guthrie, Shallenburger, Webber, Lehman, Myers, Robertson.

EXECUTIVE SESSION

None

ADJOURN

Motion by Mullenger, second by Guthrie to adjourn. 7 yes, Mullenger, Guthrie, Webber, Lehman, Myers, Robertson, Shallenburger.

Meeting adjourned at **6:25 P.M.**

**MINUTES OF SPECIAL COUNCIL MEETING
COUNCIL CHAMBERS, CITY HALL, 104 S. MUSKOGEE,
CLAREMORE, OKLAHOMA JULY 21, 2008**

CALL TO ORDER

Meeting called to order by Mayor Brant Shallenburger
at
6:25 P.M.

Council Members Present: Brant Shallenburger, Don Myers,
Buddy Robertson, Tony Mullenger, Flo Guthrie, Mick Webber,
Tom Lehman

Discussion on elevated tracks postponed

Safenet - Rogers County Youth Shelter - Council interested
in buying - pay full appraisal - piece east portion -
Dupont & Chambers - almost what we paid - \$160,000 - leaves
us with all the rest - RCYS would like to buy remaining 9
acres - \$169,000 - \$25,000 acre - we want some say so in
what would go there

Mullenger - not interested in parceling out
Lehman - more time to think about it

Bring back to next meeting

Elliott - to declare - surplus? - Elliott survey illegal
Troy

Mullenger - too soon to have groups come talk to us

Selling west end - not east end to both groups - RCYS -
grant money came through - talk at retreat

Myers - more info

RSU - New president - Larry Rice, Centennial homecoming
special speakers - \$25,000 one time from us - other
dollars probably from state -dedication of new student
center statues -what level of commitment City is interested
in

Powell - \$25,000 a lot of money - we have money - but it's
a lot of money - feed back - new president - can come

Troy - happy with any level of City participation - speak
of commitment

Mullenger - agree

Mullenger - show support - but we are trying to cut back
everywhere we can

Lehman - e-mail info to us

Myers - can any part of the money they ask for be in kind?

Troy - S.E.C. in kind.

Webber can we give them \$12,500 this year and \$12,500 next year?

It would need to be in a formal agenda item to give them money.

Troy - New City hall project - we need to fix sewer issues first before we think about building a new City hall.

RDI - made another offer - good proposal - fair and reasonable

Meeting ended at 6:50 P.M.