

**Regular Minutes of the Claremore Cultural Development Authority Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma August 1, 2011**

CALL TO ORDER

Meeting called to order by Mayor Mickey Perry at 6:00 P.M.

Mayor Mickey Perry asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Terry Willis, Buddy Robertson, Mark Lepak, Mickey Perry, Thomas Cypert, Don Purkey, Paula Watson, Bill Flanagan

Absent: Brandon Smith

Staff Present: Daryl Golbek, Matt Ballard, Sarah Sharp, Cassie Woods, Ruby Maline, Sean Douglas, Stan Brown, Chris Cochran, Kesslie Wilson, Ron Kolker, Joyce Medlock

Pledge of Allegiance by all.

Invocation by Pastor Brian Pounds of Claremore First Assembly of God Church

CALL TO THE PUBLIC

None

ACCEPTANCE OF THE AGENDA

Motion by Watson, second by Willis to approve the agenda for the regular CCDA meeting of August 01, 2011, as written. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; and Watson, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

- (a)** Minutes of Claremore Cultural Development Authority meeting on July 18, 2011, as printed.
- (b)** All claims as printed.

Motion by Watson, second by Willis to approve the CCDA consent items as listed. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; and Watson, yes. Motion carried.

ADJOURNMENT

Motion by Watson, second by Willis to adjourn. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; and Watson, yes. Motion carried.

Meeting adjourned at 6:04 P.M.

**Regular Minutes of Claremore Public Works Authority Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma August 01, 2011**

CALL TO ORDER

Meeting called to order by Mayor Mickey Perry at 6:04 P.M.

Mayor Mickey Perry asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Terry Willis, Buddy Robertson, Mark Lepak, Mickey Perry, Thomas Cypert, Don Purkey, Paula Watson, Bill Flanagan

Absent: Brandon Smith

Staff Present: Daryl Golbek, Matt Ballard, Sarah Sharp, Cassie Woods, Ruby Maline, Sean Douglas, Stan Brown, Chris Cochran, Kesslie Wilson, Ron Kolker, Joyce Medlock

ACCEPTANCE OF THE AGENDA

Motion by Watson, second by Willis to approve the agenda for the regular CPWA meeting of August 01, 2011, as written. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; and Watson, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

- (a)** Minutes of Claremore Public Works Authority regular meeting on July 18, 2011, as printed.
- (b)** All claims as printed.
- (c)** Request to go out to bid for annual URD (underground electric) replacement contract for per unit pricing for boring, trenching, and digging. **(Larry Hughes)**

Motion by Watson, second by Willis to approve the consent items as printed. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; and Watson, yes. Motion carried.

(2) Approve/ Reject Change Order #1 with Rhythm Engineering to extend the contract deadline by 28 calendar days for the Adaptive Traffic Control System project. **(Chris Cochran).**

Motion by Flanagan, second by Watson to approve Change Order #1 with Rhythm Engineering to extend the contract deadline by 28 calendar days for the Adaptive Traffic Control System project. Roll call vote: Willis, yes; Robertson, yes; Lepak, recuse; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; and Watson, yes. Motion carried.

(3) Approve/Reject purchase of MRX 9920 Mobile Data Collector, Laptop Computer and software program from HD Supply WaterWorks, LTD for automated meter reading in the amount of \$19,175.00. **(Joyce Medlock)**

Motion by Purkey, second by Flanagan to approve the purchase of MRX 9920 Mobile Data Collector, Laptop Computer and software program from HD Supply WaterWorks, LTD for automated meter reading in the amount of \$19,175.00. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; and Watson, yes. Motion carried.

ADJOURNMENT

Motion by Watson, second by Willis to adjourn. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; and Watson, yes. Motion carried.

Meeting adjourned at 6:17 P.M.

**Minutes of Claremore City Council Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma August 01, 2011**

CALL TO ORDER

Meeting called to order by Mayor Mickey Perry at 6:17 P.M.

Mayor Mickey Perry asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Terry Willis, Buddy Robertson, Mark Lepak, Mickey Perry, Thomas Cypert, Don Purkey, Brandon Smith (**arrived at 6:45 p.m.**), Paula Watson, Bill Flanagan

Absent: None

Staff Present: Daryl Golbek, Matt Ballard, Sarah Sharp, Cassie Woods, Ruby Maline, Sean Douglas, Stan Brown, Chris Cochran, Kesslie Wilson, Ron Kolker, Joyce Medlock

ACCEPTANCE OF THE AGENDA

Motion by Watson, second by Willis to approve the agenda for the regular City Council meeting of August 01, 2011, as written. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; and Watson, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

AWARDS, PRESENTATIONS, AND COMMUNICATIONS

None

MAYOR'S REPORT & APPOINTMENTS

Mayor Perry announced that tomorrow night (August 2nd) from 7-9 p.m. the Police Department will be hosting National Night Out. They will be serving free hotdogs and sodas at the police Department to the citizens. This is a national program that is designed to create community partnership, crime awareness and crime prevention within the community.

STAFF REPORTS

None

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

- (a)** Minutes of the Regular Council Meeting on July 18, 2011, as printed.
- (b)** All claims as printed.
- (c)** Actual salary claims for pay period ending **July 22, 2011**, in the amount of **\$385,952.69** and estimated salary claims to include contractual agreements for Fire Union Dues, Flexible Spending Accounts, Life Insurance, Fire Pension, Police Pension, Oklahoma Municipal Retirement Fund, Supplemental Vision, and Short/Long Term disability plans, Employee Recreation Center Fees, and United Way Contributions for next pay period in the amount of \$500,000.00. Payroll at \$500,000.00 amount to include payables.
- (d)** Approval of Oklahoma Municipal Retirement Fund (OMFR) employee contribution refund to Anthony Harris. **(Ruby Maline)**

Motion by Watson, second by Willis to approve the consent items as listed. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; and Watson, yes. Motion carried.

(2) Approve/Reject an addendum to the agreement between the City of Claremore and the Claremore Convention and Visitors Bureau to waive the 1% sum retained by the City. **(Daryl Golbek)**

Motion by Watson, second by Purkey to approve an addendum to the agreement between the City of Claremore and the Claremore Convention and Visitors Bureau to waive the 1% sum retained by the City. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; and Watson, yes. Motion carried.

(3) Approve/Reject Ordinance #2011-_____, rezoning property located at 223 N. Weenonah Ave. from RM1 (Residential Multi-family Low Density) to CG (Commercial-General) for a law office or other commercial usage. **(Chris Cochran)**

Motion by Purkey, second by Flanagan to approve **#2011- 21** , rezoning property located at 223 N. Weenonah Ave. from RM1 (Residential Multi-family Low Density) to CG (Commercial-General) for a law office or other commercial usage. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; and Watson, yes. Motion carried.

Councilor Smith arrived at 6:45 P.M. during the discussion of Item #4.

(4) Approve/ Reject Ordinance # 2011-_____, annexing The Estates at Pecan Ridge, described as:

The Estates at Pecan Ridge Situated in part of the South Half (S/2) of the South Half (S/2) of the Northeast Quarter (NE/4) of Section 1, Township 21 North, Range 15 East of the I.B.&M. Rogers County, Oklahoma. Being more particularly described as follows: Beginning at the Southeast Corner of the Northeast Quarter of said

Section 1, Thence N89°47'26"W a distance of 2642.22 feet; Thence N00°03'52"W a distance of 659.96 feet; Thence S89°47'22"E a distance of 2644.47 feet; Thence S00°07'51"W a distance of 659.90 feet to the Point of Beginning; said tract containing 40.05 Acres ±.

AND

The East 16.5 feet of the Southeast Quarter (SE/4) of Section 1 Township 21 North, Range 15 East of the I.B.&M. Rogers County, Oklahoma.

AND

The West 16.5 feet of the South Half (S/2) of the South Half (S/2) of the Northwest Quarter (NW/4) of Section 6 Township 21 North, Range 16 East of the I.B.&M. Rogers County, Oklahoma.

into the corporate limits of the City of Claremore. **(Daryl Golbek/Matt Ballard)**

Motion by Purkey, second by Smith to approve **Ordinance # 2011- 22**, annexing The Estates at Pecan Ridge, described as:

The Estates at Pecan Ridge Situated in part of the South Half (S/2) of the South Half (S/2) of the Northeast Quarter (NE/4) of Section 1, Township 21 North, Range 15 East of the I.B.&M. Rogers County, Oklahoma. Being more particularly described as follows: Beginning at the Southeast Corner of the Northeast Quarter of said Section 1, Thence N89°47'26"W a distance of 2642.22 feet; Thence N00°03'52"W a distance of 659.96 feet; Thence S89°47'22"E a distance of 2644.47 feet; Thence S00°07'51"W a distance of 659.90 feet to the Point of Beginning; said tract containing 40.05 Acres ±.

AND

The East 16.5 feet of the Southeast Quarter (SE/4) of Section 1 Township 21 North, Range 15 East of the I.B.&M. Rogers County, Oklahoma.

AND

The West 16.5 feet of the South Half (S/2) of the South Half (S/2) of the Northwest Quarter (NW/4) of Section 6 Township 21 North, Range 16 East of the I.B.&M. Rogers County, Oklahoma.

into the corporate limits of the City of Claremore.

Substitute motion by Flanagan, second by Lepak to table item until the next meeting to give the Engineering Department time to determine the thickness of the asphalt and the base of the roadways. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, no; Cypert, yes; Purkey, no; Smith, no; and Watson, yes. Motion carried.

Original motion was not voted upon due to the passage of the substitute motion.

ADJOURNMENT

Motion by Perry, second by Watson to adjourn. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

Meeting adjourned at 7:00 P.M.