

MINUTES OF CLAREMORE PUBLIC WORKS AUTHORITY MEETING  
COUNCIL CHAMBERS, CITY HALL, 104 S. MUSKOGEE,  
CLAREMORE, OKLAHOMA MAY 05, 2008

CALL TO ORDER

Meeting called to order by Mayor Brant Shallenburger  
at 6:05 P.M.

ROLL CALL

Nan Pope called roll. The following were:

**Present:** Brant Shallenburger, Don Myers, Buddy  
Robertson, Tony Mullenger, Flo Guthrie, Mick  
Webber, Terry Chase, Tom Lehman, Paula  
Watson

**Absent:** None

**Staff Present:** City Manager Troy Powell, Nan Pope, Serena  
Kauk, Matt Mueller, Randy Elliott, Steve  
Lett, Tim Miller, Dan Cluck, Daryl Golbek,  
Joyce Medlock, Cassie Sowers

Pledge of Allegiance by all.

Invocation by Paul Eichoff, St Cecilia Church.

ACCEPTANCE OF AGENDA

Motion by Mullenger, second by Lehman that the agenda for  
the  
regular CPWA meeting of May 05, 2008, be approved as  
written.

9 yes, Mullenger, Lehman, Myers, Robertson, Guthrie,  
Shallenburger, Webber, Chase, Watson.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

CALL TO THE PUBLIC

None

CURRENT BUSINESS

Motion by Mullenger, second by Lehman to approve the following consent items:

- (a) Minutes of Claremore Public Works Authority meeting on April 21, 2008, as printed.
- (b) All claims as printed.
- (c) Reject all digger derrick bids and approve re-solicitation of bids for digger derrick. **(Tim Miller)**

9 yes, Mullenger, Lehman, Robertson, Guthrie, Shallenburger, Webber, Chase, Watson, Myers.

Motion by Guthrie, second by Mullenger to approve request to sign contract with Professional Recovery Consultants, Inc. (PRC) for utility office collections of bad debt. 9 yes, Guthrie, Mullenger, Shallenburger, Webber, Chase, Lehman, Watson, Myers, Robertson.

Mullenger - Wastewater building not started yet. Steve Lett said - we have to secure easements and handle all environmental concerns before we start the building  
Mullenger - I commend Steve for what he has handled.

Chase - Will be still be done by 2010?

Steve replied yes.

Motion by Mullenger, second by Guthrie to approve Amendment #6 with Garver Engineers to provide engineering services for the Wastewater Treatment Plant in the amount of \$17,600. 9 yes, Mullenger, Guthrie, Shallenburger, Webber, Chase, Lehman, Watson, Myers, Robertson.

#### **ADJOURN**

Motion by Mullenger, second by Lehman to adjourn. 9 yes, Mullenger, Lehman, Guthrie, Shallenburger, Webber, Chase, Lehman, Myers, Robertson.

Meeting adjourned at **6:10 P.M.**

**MINUTES OF CLAREMORE CULTURAL DEVELOPMENT AUTHORITY  
MEETING**

**COUNCIL CHAMBERS, CITY HALL, 104 S. MUSKOGEE,  
CLAREMORE, OKLAHOMA MAY 05, 2008**

**CALL TO ORDER**

Meeting called to order by Mayor Brant Shallenburger  
at  
**6:10 P.M.**

**ROLL CALL**

Mayor Shallenburger asked Nan Pope to note that members are  
present/absent as indicated below:

**Present:** Brant Shallenburger, Don Myers, Buddy  
Robertson,

Tony Mullenger, Flo Guthrie, Mick Webber,  
Terry Chase, Tom Lehman, Paula Watson

**Absent:** None

**Staff Present:** City Manager Troy Powell, Nan Pope, Serena  
Kauk,

Matt Mueller, Randy Elliott, Steve Lett, Tim  
Miller, Dan Cluck, Daryl Golbek, Joyce  
Medlock, Cassie Sowers

**ACCEPTANCE OF AGENDA**

Motion by Mullenger, second by Watson that the agenda for  
the regular CCDA meeting of May 05, 2008, be approved as  
written. 9 yes, Mullenger, Watson, Shallenburger, Webber,  
Chase, Lehman, Myers, Robertson, Guthrie.

**ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED**

None

**CALL TO THE PUBLIC**

None

**CURRENT BUSINESS**

Motion by Mullenger, second by Guthrie that the CCDA  
approve the following consent items:

- (a) Minutes of Claremore Cultural Development  
Authority Meeting on April 21, 2008, as printed.
- (b) All claims as printed.

9 yes, Mullenger, Guthrie, Webber, Chase, Lehman, Watson, Myers, Robertson, Shallenburger.

#### **ADJOURNMENT**

Motion by Mullenger, second by Lehman to adjourn. 9 yes, Mullenger, Lehman, Chase, Watson, Myers, Robertson, Guthrie, Shallenburger, Webber.

Meeting adjourned at **6:15 P.M.**

**MINUTES OF REGULAR COUNCIL MEETING  
COUNCIL CHAMBERS, CITY HALL, 104 S. MUSKOGEE,  
CLAREMORE, OKLAHOMA      MAY 05, 2008**

**CALL TO ORDER**

Meeting called to order by Mayor Brant Shallenburger at **6:15 P.M.**

**ROLL CALL**

Mayor Shallenburger asked Nan Pope to note that members are present/absent as indicated below:

**Present:**            Brant Shallenburger, Don Myers, Buddy Robertson,

                          Tony Mullenger, Flo Guthrie, Mick Webber,  
                          Terry Chase, Tom Lehman, Paula Watson

**Absent:**            None

**Staff Present:** City Manager Troy Powell, Nan Pope, Serena Kauk,

                          Matt Mueller, Randy Elliott, Steve Lett, Tim Miller,  
                          Dan Cluck, Daryl Golbek, Joyce Medlock, Cassie Sowers

**ACCEPTANCE OF AGENDA**

Motion by Mullenger, second by Guthrie agenda for the regular council meeting of May 05, 2008 be approved as written. 9 yes, Mullenger, Guthrie, Lehman, Watson, Myers, Robertson, Shallenburger, Webber, Chase.

**ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED**

None

**AWARDS, PRESENTATIONS, AND COMMUNICATIONS**

Presentation of Journeyman Lineman Certificate and Department of Labor Certified Apprenticeship program to Dan Cluck.

Presentation by Rickey Hayes - Economic Development.  
1st quarter update - 4 months getting to know community - stakeholders - the landowners and business owners.

We are making preparations for ICSC Convention - technically that is where 80% of all retail deals happen. Regional and national groups looking at us because of RDI Retail leakage - 700 million. 44 million in restaurants 94 million - grocery - 136 building materials - (ie.Lowes) 1 - 2 - 3 tier retailers - electronic, grocery, higher end retail - Claremore is attractive Mullenger - look at employment - (people shop on lunch hours Mandy - Claremore does suffer but not a definite detriment - metropolitan based RDI - announcement - June after ICSC

#### CALL TO THE PUBLIC

None

#### MAYOR'S REPORT & APPOINTMENTS

Motion by Webber, second by Lehman to approve recommendation by Mayor Shallenburger to appoint **Leslie Cohen** and re-appoint **Sybil McNabb** to the Will Rogers Library Board, each to serve a five (5) year term to May, 2013 **AND** appoint **Carol Willett** to complete unfinished term of Amy Evans to May, 2011. 9 yes, Webber, Lehman, Watson, Myers, Robertson, Mullenger, Guthrie, Shallenburger, Chase.

#### CITY MANAGER'S REPORT

We think budget looks good - we are getting to the fun area Projections and costs, we are adding \$500,000 from parks to Powers Park - formal presentation to you before budget June just meeting - June 2 - all consent items - meeting devoted to budget presentation and then we will have a Special meeting to address any questions.

#### CITY ATTORNEY'S REPORT

None

#### UNFINISHED BUSINESS

None

#### CURRENT BUSINESS

Motion by Mullenger, second by Lehman to approve the following consent items:

- (a) Minutes of Regular Council meeting on April 21, 2008,  
as printed.
- (b) All claims as printed.
- (c) Actual salary claims for pay period ending April 19, 2008, in the amount of \$399,173.15 and estimated salary claims for next pay period in the amount of \$450,000.
- (d) Approve budget amendment/transfer from security doors  
project #'s 462, 466, 454, and 547 to Facility Improvements to consolidate the security doors funding into one project and line item - \$29,069.40. **(Serena Kauk)**
- (e) Approve budget amendment/transfer from various departments tires and repair line items to fleet maintenance budget line item - \$29,116.48. **(Serena Kauk)**
- (f) Approve budget amendment/transfer from various departments repair (labor) line items to fleet maintenance budget line item - \$12,984.42 **(Serena Kauk)**
- (g) Approve budget amendment/transfer from various departments leases & rentals line items to fleet maintenance budget line item - \$5,567.54 **(Serena Kauk)**
- (h) Approve budget amendment/transfer from various departments equipment repair line items to fleet maintenance budget line item - \$30,376.14. **(Serena Kauk)**
- (i) Approve budget amendment/transfer from various departments parts and supplies line items to fleet maintenance budget line item - \$76,419.98. **(Serena Kauk)**
- (j) Approve budget amendment/transfer to re-allocate monies from capital projects to various expense line items -\$183,250. **(Serena Kauk)**
- (k) Approve budget amendment/transfer from a capital project (jetter vac truck) to the fleet maintenance service contracts (First Vehicle) line item - \$190,000. **(Serena Kauk/Tim Miller)**

- (l) Approve budget supplement from franchise and cigarette tax collections to gas and oil line item - \$34,125. **(Serena Kauk)**
- (m) Approve budget supplement from reserve funds to contract labor line item - \$7,100. **(Serena Kauk)**
- (n) Approve RFP from Bluefin Payment Systems and begin contract negotiations for credit card services for Utility Billing, City Clerk, Development Services and Expo/Rec Centers -Fee schedule attached. **(Tim Miller)**
- (o) Approve Amendment #3 to the original contract with PSA Dewberry (Country Club Road West Project) for additional engineering services requested by the City of Claremore for a modified plan that describes the right-of-way required to construct a three-lane roadway - \$8,930.65. **(Daryl Golbek/Steve Lett)**
- (p) Accept bid for City Hall flooring from Allen's Floor Systems in the amount of \$12,388.15. **(Gary Allphin)**

9 yes, Mullenger, Lehman, Myers, Robertson, Guthrie, Shallenburger, Webber, Chase, Watson.

Pecan Ridge - Highfill

12 year payback

10 street lights - subdivision N of town

Troy - compare - 5 7 10 year pay out fully cost burden rates

150 decorative - dec 10X15 = 150

Motion by Mullenger, second by Guthrie to adopt **Ordinance #2008-16** relating to electric service with the City of Claremore; amending Title V, Chapter 50, Section 50.05(C)(12) of the Code of Ordinances for the City of Claremore, Oklahoma, modifying and amending electrical rates by establishing rates for street lighting on private streets or streets outside of the City Limits, but within its electric service area. 6 yes, Mullenger, Guthrie, Robertson, Chase, Watson, Myers. 3 no, Shallenburger, Webber, Lehman.

#### **EXECUTIVE SESSION**

None

**ADJOURN**

Motion by Mullenger, second by Guthrie to adjourn.  
Mullenger, Guthrie, Shallenburger, Webber, Chase, Lehman,  
Watson, Myers, Robertson.

Meeting adjourned at **7:00 P.M.**

**MINUTES OF SPECIAL COUNCIL MEETING  
COUNCIL CHAMBERS, CITY HALL, 104 S. MUSKOGEE,  
CLAREMORE, OKLAHOMA      MAY 05, 2008**

Meeting called to order at 7:00 P.M.

**Present:** Brant Shallenburger, Don Myers, Buddy Robertson, Tony Mullenger, Flo Guthrie, Mick Webber, Terry Chase, Tom Lehman, Paula Watson

**Absent:** None

**Staff Present:** City Manager Troy Powell, Nan Pope, Serena Kauk,

Matt Mueller, Randy Elliott, Steve Lett, Tim Miller, Dan Cluck, Daryl Golbek, Joyce Medlock,

Cassie Sowers

Council took survey.

Motion by Myers, second by Webber to adjourn.      9 yes,  
Myers, Webber, Robertson, Mullenger, Guthrie,  
Shallenburger, Chase, Lehman, Watson.

Meeting adjourned at 7:20 P.M.