

MINUTES OF CLAREMORE PUBLIC WORKS AUTHORITY MEETING
COUNCIL CHAMBERS, CITY HALL, 104 S. MUSKOGEE,
CLAREMORE, OKLAHOMA MAY 19, 2008

CALL TO ORDER

Meeting called to order by Deputy Mayor Flo Guthrie 6:05
P.M.

ROLL CALL

Mae Lee called roll. The following were:

Present: Don Myers, Buddy Robertson, Tony Mullenger,
Flo Guthrie, Terry Chase, Tom Lehman, Paula
Watson

Absent: Brant Shallenburger, Mick Webber

Staff Present: Mickey Perry, Serena Kauk, Randy Elliott,
Mae Lee, Steve Lett, Phil Stowell, Cassie
Sowers, Mark Dowler, Joe Kays, Mitch
Louderback

Pledge of Allegiance by all.

Invocation by Paul Eichhoff, St Cecilia Church.

ACCEPTANCE OF AGENDA

Motion by Mullenger, second by Lehman that the agenda for
the
regular CPWA meeting of May 19, 2008, be approved as
written.

7 yes, Mullenger, Lehman, Myers, Robertson, Guthrie, Chase,
Watson.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

CALL TO THE PUBLIC

None

CURRENT BUSINESS

Motion by Mullenger, second by Watson to approve the
following

consent items:

- (a) Minutes of Claremore Public Works Authority meeting on May 05, 2008, as printed.
- (b) All claims as printed.

7 yes, Mullenger, Watson, Robertson, Guthrie, Chase, Lehman, Myers.

ADJOURN

Motion by Mullenger, second by Lehman to adjourn. 7 yes, Mullenger, Lehman, Guthrie, Chase, Watson, Myers, Robertson.

Meeting adjourned at **6:08 P.M.**

**MINUTES OF CLAREMORE CULTURAL DEVELOPMENT AUTHORITY
MEETING**

**COUNCIL CHAMBERS, CITY HALL, 104 S. MUSKOGEE,
CLAREMORE, OKLAHOMA MAY 19, 2008**

CALL TO ORDER

Meeting called to order by Deputy Mayor Flo Guthrie **6:08
P.M.**

ROLL CALL

Deputy Mayor Guthrie asked Mae Lee to note that members are present/absent as indicated below:

Present: Don Myers, Buddy Robertson, Tony Mullenger,
Flo Guthrie, Terry Chase, Tom Lehman, Paula Watson

Absent: Brant Shallenburger, Mick Webber

Staff Present: Mickey Perry, Serena Kauk, Randy Elliott,
Mae Lee, Steve Lett, Phil Stowell, Cassie
Sowers, Mark Dowler, Joe Kays, Mitch
Louderback

ACCEPTANCE OF AGENDA

Motion by Mullenger, second by Lehman that the agenda for the regular CCDA meeting of May 19, 2008, be approved as written. 7 yes, Mullenger, Lehman, Guthrie, Chase, Watson, Myers, Robertson.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

CALL TO THE PUBLIC

None

CURRENT BUSINESS

Motion by Mullenger, second by Lehman that the CCDA approve the following consent items:

- (a) Minutes of Claremore Cultural Development Authority meeting on May 05, 2008, as printed.
- (b) All claims as printed.

7 yes, Mullenger, Lehman, Chase, Watson, Myers, Robertson, Guthrie.

ADJOURNMENT

Motion by Mullenger, second by Lehman to adjourn. 7 yes,
Mullenger, Lehman, Chase, Watson, Myers, Robertson,
Guthrie.

Meeting adjourned at **6:09 P.M.**

**MINUTES OF REGULAR COUNCIL MEETING
COUNCIL CHAMBERS, CITY HALL, 104 S. MUSKOGEE,
CLAREMORE, OKLAHOMA MAY 19, 2008**

CALL TO ORDER

Meeting called to order by Deputy Mayor Flo Guthrie **6:09 P.M.**

ROLL CALL

Deputy Mayor Guthrie asked Mae Lee to note that members are present/absent as indicated below:

Present: Don Myers, Buddy Robertson, Tony Mullenger, Flo Guthrie, Terry Chase, Tom Lehman, Paula Watson

Absent: Brant Shallenburger, Mick Webber

Staff Present: Mickey Perry, Serena Kauk, Randy Elliott, Mae Lee, Steve Lett, Daryl Golbek, Phil Stowell, Cassie Sowers, Mark Dowler, Joe Kays, Mitch Louderback

ACCEPTANCE OF AGENDA

Motion by Mullenger, second by Lehman agenda for the regular council meeting of May 19, 2008 be approved as written. 7 yes, Mullenger, Lehman, Watson, Myers, Robertson, Guthrie, Chase.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

AWARDS, PRESENTATIONS, AND COMMUNICATIONS

Phil Stowell - Recognition and presentation to Harold & Dorothy Brannan, 402 N. Wortman Pl. and Sonic Drive In, 1328 W. Will Rogers Blvd., recipients of Care More for Claremore's properties of the month for improvement on aesthetic value of neighborhood.

Presentation by Jerry Hastings concerning Muravlenko Russia visit. Book written by the Mayor of Muravlenko to commemorate 10 year partnership with Claremore - Sister City. Wants book introduction in Claremore in September or October.

Jerry will go before the Special Events Committee regarding funding.

Presentation by Jean Lewis of Archambo & Mueggenborg for audit ending June 30, 2007. Complimented Finance Director for job well done although short on staff. Lewis said antiquated software is a hindrance for Finance Dept. and needs upgrading.

Motion by Mullenger, second by Lehman to approve Audit Report for Fiscal Year ending June 30, 2007 as presented by Jean Lewis with Archambo & Mueggenborg. 7 yes, Mullenger, Lehman, Watson, Myers, Robertson, Guthrie, Chase.

CALL TO THE PUBLIC

Darlene Hassler, 20195 E. Sunny Drive and Ray Lattanzia, 23859 S. Southridge Drive spoke on their jobs with the City and issue of allowing personal trainers to use Rec Center to train clients.

Mullenger - Council cannot get involved with day-to-day operations of any department and advised Hassler and Lattanzia to visit with City personnel regarding job issues.

MAYOR'S REPORT & APPOINTMENTS

None

CITY MANAGER'S REPORT

None

CITY ATTORNEY'S REPORT

AT&T - Rhonda Sellers is here tonight regarding agenda item and Don Brown, Heartland Properties L.L.C. also present.

UNFINISHED BUSINESS

None

CURRENT BUSINESS

Motion by Mullenger, second by Lehman to approve the following consent items, with exception of items (e) and (g).

- (a) Minutes of Regular Council meeting on May 05, 2008, as printed.
- (b) Minutes of Special Council meeting on May 05, 2008, as printed.
- (c) All claims as printed.
- (d) Actual salary claims for pay period ending **May 03, 2008**, in the amount of **\$375,242.74** and estimated salary claims for next pay period in the amount of **\$450,000**.
- (f) Approve soliciting RFQ's for Master Drainage Plan. **(Daryl Golbek/Steve Lett)**
- (h) Approve soliciting bids for Worker's Compensation Insurance for FY 2008/2009. **(Matt Mueller/Tamryn Cluck)**
- (i) Approve budget amendment/transfer from Water/Sewer Department's first aid line item to Finance Department for central purchasing line item for office supplies in the amount of \$28.45. **(Serena Kauk)**
- (j) Approve OMRF contribution refund payment to **Evelyn Bethel** from Oklahoma Municipal Retirement Fund (OMRF) **(Serena Kauk)**

7 yes, Mullenger, Lehman, Myers, Robertson, Guthrie, Chase, Watson.

Myers asked Golbek - is this the last change order dollar amount and extension of time for this project?

Daryl - probably not.

Motion by Myers, second by Lehman to approve **item (e) Change Order #3**, APAC-Oklahoma, Inc. for Country Club East Project #317 in the amount of **\$6,527.15** and **extending contract by 12 calendar days**. **(Daryl Golbek/Steve Lett)**

7 yes, Myers, Lehman, Watson, Robertson, Mullenger, Guthrie, Chase.

Mitch Louderback - addressed revenue at Rec Center regarding trainers.

Lehman - Personal trainers pay how much a month to use our center?

Mitch - \$100 per month

Myers - Randy, is this a personnel issue?

Randy - No, this item is just to allow trainers to use our center.

Motion by Mullenger, second by Chase to approve item (g) Super Recreation Center program to allow personal trainers to use the recreation center to train clients provided certain criterion are met. **(Mitch Louderback)** 5 yes, Mullenger, Chase, Robertson, Guthrie, Lehman. 2 no, Myers, Watson.

Motion by Mullenger, second by Lehman to adopt **Ordinance #2008- 17** declaring certain property to be surplus property and authorizing its sale:

1. 1 - 1986 Chevrolet Pickup - VIN 1GCDC14H4GF368543
2. 1 - 1994 Ford Pickup - VIN 1FTHX25H8RKB17139

7 yes, Mullenger, Lehman, Robertson, Guthrie, Chase, Watson, Myers.

Motion by Mullenger, second by Robertson to adopt **Ordinance #2008-18** amending Title 3, Chapter 33, Sections 33.03 and 33.05 of the Code of Ordinances of the City of Claremore, Oklahoma, regarding the unincorporated areas the Fire Department is authorized to provide fire protection for, and amending the charges for said service. 7 yes, Mullenger, Robertson, Guthrie, Chase, Lehman, Watson, Myers.

Ashley with CivicPlus spoke to Council.
CivicPlus does not have to make changes on City website.
Cassie Sowers can make changes with no additional cost to the City.

Motion by Mullenger, second by Lehman to approve Agreement with CivicPlus for consulting, design, set up, programming, training and implementation of the City's new website - \$26,100 plus annual maintenance and upgrades in the amount

of \$3,600 - total amount = \$29,700. 7 yes, Mullenger, Lehman, Guthrie, Chase, Watson, Myers, Robertson.

Rhonda Sellers with AT&T spoke to Council.
Adding AT&T in utilities office for customer convenience - When people sign up for City utilities, they can also sign up for this service if they wish to do so - AT&T will compete with other companies.

Motion by Mullenger, second by Lehman to approve Agreement with AT&T to provide new multi-media services to the citizens of Claremore. 7 yes, Mullenger, Lehman, Chase, Watson, Myers, Robertson, Guthrie.

EXECUTIVE SESSION

Motion by Mullenger, second by Lehman to approve going into executive session to discuss the following items:

- (a) City Attorney's evaluation. 25 O.S. Section 307 B.1.
- (b) Discussing the purchase and/or appraisal of real property offer by Heartland Properties, L.L.C. to purchase remainder of former Wastewater Treatment Plant site. 25 O.S. Section 307 B.3.

7 yes, Mullenger, Lehman, Chase, Watson, Myers, Robertson, Guthrie. **TIME 7:40 P.M.**

Motion by Mullenger, second by Lehman to come out of executive session. 7 yes, Mullenger, Lehman, Myers, Robertson, Guthrie, Chase, Watson. **TIME 8:15 P.M.**

Motion by Mullenger, second by Lehman to take no action at this time on above items (a) and (b) and place these same items on June 2, 2008 agenda. 7 yes, Mullenger, Lehman, Watson, Myers, Robertson, Guthrie, Chase.

ADJOURN

Motion by Mullenger, second by Lehman to adjourn. 7 yes, Mullenger, Lehman, Watson, Myers, Robertson, Guthrie, Chase.

Meeting adjourned at **8:17 P.M.**