

**Regular Minutes of the Claremore Cultural Development Authority Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma November 07, 2011**

CALL TO ORDER

Meeting called to order by Mayor Mickey Perry at 6:00 P.M.

Mayor Mickey Perry asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Terry Willis, Buddy Robertson, Bill Flanagan, Mark Lepak, Mickey Perry, Thomas Cypert, Don Purkey, Brandon Smith, Paula Watson

Absent: None

Staff Present: Daryl Golbek, Matt Ballard, Sarah Sharp, Ruby Maline, Chris Cochran, Carolyn Chapman, Cassie Woods, Ron Burrows, Matt Wilson, Mitch Louderback, Stan Brown

Pledge of Allegiance by all.

Invocation by Dave Mewbourne, Claremore First Assembly of God Church

CALL TO THE PUBLIC

None

ACCEPTANCE OF THE AGENDA

Motion by Smith, second by Flanagan to approve the agenda for the regular CCDA meeting of November 07, 2011, as written. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

- (a)** Minutes of Claremore Cultural Development Authority meeting on October 17, 2011, as printed.
- (b)** All claims as printed.
- (c)** Approval to solicit bids for exercise equipment at the Recreation Center.
(Mitch Louderback)

- (d) Approval to solicit bids for proposals from soft drink vendors to provide vending service at the Expo Center. **(Mitch Louderback)**
- (e) Approval to solicit bids for proposals from soft drink vendors to provide vending Service at the Recreation Center. **(Mitch Louderback)**

Motion by Watson, second by Flanagan to approve the CCDA consent items as listed.
Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

ADJOURNMENT

Motion by Smith, second by Willis to adjourn. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

Meeting adjourned at 6:05 P.M.

**Regular Minutes of Claremore Public Works Authority Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma November 07, 2011**

CALL TO ORDER

Meeting called to order by Mayor Mickey Perry at 6:05 P.M.

Mayor Mickey Perry asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Terry Willis, Buddy Robertson, Bill Flanagan, Mark Lepak, Mickey Perry, Thomas Cypert, Don Purkey, Brandon Smith, Paula Watson
Absent: None
Staff Present: Daryl Golbek, Matt Ballard, Sarah Sharp, Ruby Maline, Chris Cochran, Carolyn Chapman, Cassie Woods, Ron Burrows, Matt Wilson, Mitch Louderback, Stan Brown

ACCEPTANCE OF THE AGENDA

Motion by Smith, second by Flanagan to approve the agenda for the regular CPWA meeting of November 07, 2011, as written. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

- (a)** Minutes of Claremore Public Works Authority regular meeting on October 17, 2011, as printed.
- (b)** All claims as printed.
- (c)** Approve awarding contract for the Blue Starr Bridge Replacement Project to Cherokee Pride Construction in the amount of \$86,823.00. **(Chris Cochran)**

Motion by Purkey, second by Watson to approve the consent items as printed. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

ADJOURNMENT

Motion by Willis, second by Watson to adjourn. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

Meeting adjourned at 6:07 P.M.

**Minutes of Claremore City Council Regular Meeting
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma November 07, 2011**

CALL TO ORDER

Meeting called to order by Mayor Mickey Perry at 6:08 P.M.

Mayor Mickey Perry asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Terry Willis, Buddy Robertson, Bill Flanagan, Mark Lepak, Mickey Perry, Thomas Cypert, Don Purkey, Brandon Smith, Paula Watson

Absent: None

Staff Present: Daryl Golbek, Matt Ballard, Sarah Sharp, Ruby Maline, Chris Cochran, Carolyn Chapman, Cassie Woods, Ron Burrows, Matt Wilson, Mitch Louderback, Stan Brown

ACCEPTANCE OF THE AGENDA

Motion by Willis, second by Watson to approve the agenda for the regular City Council meeting of November 07, 2011, as written. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED

None

AWARDS, PRESENTATIONS, AND COMMUNICATIONS

None

MAYOR'S REPORT & APPOINTMENTS

Mayor Perry reported that terms for Ethics Committee members Ami Shafer and John Cary have expired. Perry stated that he will contact the two and see if they are interested in serving another term. Perry also encouraged any Council members to contact him with any candidates for the appointments.

STAFF REPORTS

None

CURRENT BUSINESS

(1) Approve/Reject the following consent items:

- (a)** Minutes of the Regular Council Meeting on October 17, 2011, as printed.
- (b)** All claims as printed.
- (c)** Actual salary claims for pay period ending **October 14, 2011**, in the amount of **\$365,885.34** and estimated salary claims to include contractual agreements for Fire Union Dues, Flexible Spending Accounts, Life Insurance, Fire Pension, Police Pension, Oklahoma Municipal Retirement Fund, Supplemental Vision, and Short/Long Term disability plans, Employee Recreation Center Fees, and United Way Contributions for next pay period in the amount of \$500,000.00. Payroll at \$500,000.00 amount to include payables.
- (d)** Approval of lump sum payout with reduced pension from Oklahoma Municipal Retirement Fund (OMRF) to Tami Burnett. **(Ruby Maline)**
- (e)** Approval to seek bids for 9 (nine) sets of protective ensembles for structural fire fighting designed to current edition of National Firefighters Protection Act (NFPA) 1851. **(Sean Douglas)**
- (f)** Approval to request for bid for the purchase and installation of 2 (two) outdoor warning sirens. **(Sean Douglas)**
- (g)** Approval of quarterly 911 Report and Monthly Activity Report. **(Stan Brown)**
- (h)** Approval to accept Quit Claim Deed, Utility Easement, and Access Easement from Georgia Ann Fleeger for the Holiday Hills Lift Station Project. **(Chris Cochran)**
- (i)** Approval to accept the Deed of Dedication from Safenet Services, Inc. for Dupont Street Right-of-Way. **(Chris Cochran)**

Motion by Purkey, second by Lepak to approve the consent items as listed. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

(2) Approve/Reject 2011/2012 Budget Amendment in the amount of \$60,000.00 for the voice over IP Phone System Project. **(Ruby Maline)**

Motion by Flanagan, second by Purkey to approve the 2011/2012 Budget Amendment in the amount of \$60,000.00 for the voice over IP Phone System Project. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

(3) Discussion and possible action regarding possible changes to garage sale signage. **(Sarah Sharp)**

Motion by Flanagan, second by Willis to pass item until the next agenda to discuss the Garage Sale Ordinance and signage issues. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

EXECUTIVE SESSION

(4) Approve/Reject going into executive session to discuss the employment of Daryl Golbek, City Manager, pursuant to 25 O.S. Section 307(B)(1) and (7).

- (a)** Vote to convene in Executive Session.
- (b)** Vote to acknowledge return to Open Session.
- (c)** Statement of Executive Session minute.

Motion by Smith, second by Flanagan to enter into executive session to discuss the employment of Daryl Golbek, City Manager, pursuant to 25 O.S. Section 307(B)(1) and (7). Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

Council entered into Executive Session at 6:18 P.M.

Council came out of Executive Session at 7:28 P.M.

Motion by Smith, second by Willis to return to regular session. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

Statement of Executive Session minutes was read by Mayor Perry:

While in Executive Session only the items listed were discussed. No votes were cast and no decisions were made.

ADJOURNMENT

Motion by Perry, second by Smith to adjourn. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

Meeting adjourned at 7:30 P.M.