

**Minutes of Claremore City Council Special Meeting/Council Retreat
Council Chambers, City Hall, 104 S. Muskogee Ave.
Claremore, Oklahoma December 01, 2011**

CALL TO ORDER

Meeting called to order by Mayor Mickey Perry at 7:58 P.M.

Mayor Mickey Perry asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

Present: Terry Willis, Buddy Robertson, Mark Lepak, Bill Flanagan, Mickey Perry, Thomas Cypert, Don Purkey, Brandon Smith, Paula Watson

Absent: None

Staff Present: Daryl Golbek, Matt Ballard, Cassie Woods, Sean Douglas, Chris Cochran

CURRENT BUSINESS

(1) Update from City staff; discussion & questions from Councilors regarding the following items, no action will be taken:

(a) Individual Training and Development Plan for the City Manager Position

Council expressed a desire to see the presented goals expanded and include the financial aspects as well. Golbek will prioritize and bring back to Council.

(b) Strategic Goals for the City of Claremore

Golbek reported that he has met with all department heads as a group to begin the strategic planning process. The 5 year plan has been completed for the Electric Department. The Street, Water & Sewer, and Stormwater Departments are currently in progress.

ADJOURNMENT

Motion by Purkey, second by Willis to adjourn. Roll call vote: Willis, yes; Robertson, yes; Lepak, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

Meeting adjourned at 8:40 P.M.