

**Regular Minutes of the Claremore Cultural Development Authority Meeting  
Council Chambers, City Hall, 104 S. Muskogee Ave.  
Claremore, Oklahoma February 06, 2012**

**CALL TO ORDER**

Meeting called to order by Mayor Mickey Perry at 6:00 P.M.

Mayor Mickey Perry asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

**Present:** Terry Willis, Buddy Robertson, Bill Flanagan, Mickey Perry, Thomas Cypert, Don Purkey, Brandon Smith, Paula Watson

**Absent:** Mark Lepak

**Staff Present:** Daryl Golbek, Matt Ballard, Sarah Sharp, Cassie Woods, Stan Brown, Sean Douglas, Ruby Maline, Ron Burrows, Ron Kolker, Ron Easterling, Carolyn Chapman, Jean Hurst, Tim White, Chris Cochran, Joyce Medlock, Joe Kays

Pledge of Allegiance by all.

Invocation by Pastor Charles Ragland of Claremore 1<sup>st</sup> Christian Church

**CALL TO THE PUBLIC**

John Fleak- 918 Pecan Lane

Mr. Fleak stated that he is concerned about the article he read in the newspaper about the proposed Stormwater Fee. He asked Council to try to find another way of funding this project, as many homeowners are on a fixed income.

**ACCEPTANCE OF THE AGENDA**

Motion by Smith, second by Willis to approve the agenda for the regular CCDA meeting of February 06, 2012, as written. Roll call vote: Willis, yes; Robertson, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

**ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED**

None

**CURRENT BUSINESS**

**(1) Approve/Reject** the following consent items:

- (a)** Minutes of Claremore Cultural Development Authority meeting on January 17, 2012, as printed.

- (b) All claims as printed.
- (c) Approve awarding bid for Expo Shop demolition and rebuild to Brewer Construction in the amount of \$201,000.00 for the base bid and a total bid of \$230,000.05 with the add alternate.

Expo Director Ron Burrows states that the base bid is to restore the structure as it was. The add alternate is to replace the air conditioning units on the ground instead of on the roof as they were located before the damage occurred. He is waiting to hear from the insurance as to what will be covered. CM Golbek states that if insurance will not cover the add alternate price, the units will be placed back on the roofs and the base bid will be followed.

Motion by Watson, second by Purkey to approve the CCDA consent items as listed. Roll call vote: Willis, yes; Robertson, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

### **ADJOURNMENT**

Motion by Smith, second by Purkey to adjourn. Roll call vote: Willis, yes; Robertson, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

Meeting adjourned at 6:10 P.M.

**Regular Minutes of Claremore Public Works Authority Meeting  
Council Chambers, City Hall, 104 S. Muskogee Ave.  
Claremore, Oklahoma February 06, 2012**

**CALL TO ORDER**

Meeting called to order by Mayor Mickey Perry at 6:10 P.M.

Mayor Mickey Perry asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

**Present:** Terry Willis, Buddy Robertson, Bill Flanagan, Mickey Perry, Thomas Cypert, Don Purkey, Brandon Smith, Paula Watson

**Absent:** Mark Lepak

**Staff Present:** Daryl Golbek, Matt Ballard, Sarah Sharp, Cassie Woods, Stan Brown, Sean Douglas, Ruby Maline, Ron Burrows, Ron Kolker, Ron Easterling, Carolyn Chapman, Jean Hurst, Tim White, Chris Cochran, Joyce Medlock, Joe Kays

**ACCEPTANCE OF THE AGENDA**

Motion by Smith, second by Willis to approve the agenda for the regular CPWA meeting of February 06, 2012, as written. Roll call vote: Willis, yes; Robertson, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

**ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED**

None

**CURRENT BUSINESS**

**(1) Approve/Reject** the following consent items:

**(a)** Minutes of Claremore Public Works Authority regular meeting on January 17, 2012, as printed.

**(b)** All claims as printed.

**Councilor Flanagan asked that Item (a) be voted on separately, since he did not attend the last meeting.**

Motion by Perry, second by Purkey to approve consent item (a). Roll call vote: Willis, yes; Robertson, yes; Flanagan, abstain; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

Motion by Watson, second by Flanagan to approve consent item (b). Roll call vote: Willis, yes; Robertson, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

### **ADJOURNMENT**

Motion by Smith, second by Willis to adjourn. Roll call vote: Willis, yes; Robertson, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

Meeting adjourned at 6:13 P.M.

**Minutes of Claremore City Council Regular Meeting  
Council Chambers, City Hall, 104 S. Muskogee Ave.  
Claremore, Oklahoma February 06, 2012**

**CALL TO ORDER**

Meeting called to order by Mayor Mickey Perry at 6:13 P.M.

Mayor Mickey Perry asked City Clerk Sarah Sharp to note that members are present/absent as indicated below:

**Present:** Terry Willis, Buddy Robertson, Bill Flanagan, Mickey Perry, Thomas Cypert, Don Purkey, Brandon Smith, Paula Watson

**Absent:** Mark Lepak

**Staff Present:** Daryl Golbek, Matt Ballard, Sarah Sharp, Cassie Woods, Stan Brown, Sean Douglas, Ruby Maline, Ron Burrows, Ron Kolker, Ron Easterling, Carolyn Chapman, Jean Hurst, Tim White, Chris Cochran, Joyce Medlock, Joe Kays

**ACCEPTANCE OF THE AGENDA**

Motion by Smith, second by Flanagan to approve the agenda for the regular City Council meeting of February 06, 2012, as written. Roll call vote: Willis, yes; Robertson, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

**ITEMS UNFORESEEN AT THE TIME AGENDA WAS POSTED**

None

**AWARDS, PRESENTATIONS, AND COMMUNICATIONS**

(1) Approve/Reject City Manager Daryl Golbek's recommendation to appoint Art Andrews and Ron Easterling to the 2012 Grand Gateway Board of Directors.

**(Daryl Golbek)**

Motion by Purkey, second by Flanagan to approve Manager Daryl Golbek's recommendation to appoint Art Andrews and Ron Easterling to the 2012 Grand Gateway Board of Directors. Roll call vote: Willis, yes; Robertson, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

**MAYOR'S REPORT & APPOINTMENTS**

None

## STAFF REPORTS

None

## CURRENT BUSINESS

(2) **Approve/Reject** the following consent items:

- (a) Minutes of the Regular Council Meeting on January 17, 2012, as printed.
- (b) All claims as printed.
- (c) Actual salary claims for pay periods ending **January 20, 2012**, in the amount of **\$375, 281.32** and estimated salary claims to include contractual agreements for Fire Union Dues, Flexible Spending Accounts, Life Insurance, Fire Pension, Police Pension, Oklahoma Municipal Retirement Fund, Supplemental Vision, and Short/Long Term disability plans, Employee Recreation Center Fees, and United Way Contributions for next pay period in the amount of \$500,000.00. Payroll at \$500,000.00 amount to include payables.
- (d) Approval to award bid for the Industrial Boulevard Bridge Replacement project to the low bidder, Ira Green Construction in the amount of \$294,344.79. **(Chris Cochran)**
- (e) Approval of quarterly E911 Report and Police Monthly Activity Report. **(Stan Brown)**
- (f) Approval of lump sum contribution refund from OMRF (Oklahoma Municipal Retirement Fund) to Melissa Richardson. **(Ruby Maline)**
- (g) Approval of Facility Use Agreement with the Cherokee Nation to use the Claremore Community Center as their Food Distribution site. **(Joe Kays)**

**Councilor Flanagan asked that Item (a) be voted on separately, since he did not attend the last meeting.**

Motion by Watson, second by Willis to approve consent item (a). Roll call vote: Willis, yes; Robertson, yes; Flanagan, abstain; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

Motion by Watson, second by Flanagan to approve consent items (b) through (g). Roll call vote: Willis, yes; Robertson, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

- (3) **Discussion regarding Ordinance #2012-\_\_\_\_\_**, amending Title XV Chapter 151 “Floodplain Regulations” of the Claremore Municipal Code including the adoption of a revised flood insurance study for Rogers County, Oklahoma dated April 3, 2012. **(Chris Cochran)**

Cochran reviewed the proposed Ordinance with the Council, noting that there was a change in the new Ordinance that does require any variances to come before the City Council, and not the Board of Adjustments. This item will be placed on the February 20, 2012 Council agenda to be considered for approval/rejection.

**(4) Discussion and direction** from Council regarding Employee Contribution to Retirement Disbursements. **(Carolyn Chapman)**

Motion by Flanagan, second by Purkey to approve recommendation that Employee Contribution to Retirement Disbursements for non-vested, non-union employees be processed through the HR and Finance Department with the approval of the City Manager. Roll call vote: Willis, yes; Robertson, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

**(5) Consideration, discussion, and possible approval** to enter into a contract with Baker Group to evaluate the possibility of refinancing long-term debt. **(Ron Kolker)**

Greg Nieto with the Baker Group was present to explain to the Council how his firm operates and that their fee of 1% of bonds issued is only due if the City takes action on their recommendations.

Finance Director Ron Kolker stated that the City has been contacted by other financial groups interested in working with the City. Council asked that Maline contact other interested entities and see what they would be able to do for the City, what their qualifications are, and what their rate would be in regards to financial advisor services.

**(6) Approve/Reject** contract with Dock Dogs, Inc. for the 2012 Claremore Dog Expo, which will be held August 25-26, 2012 and approving payment of half of the \$8,250.00 fee. **(Jean Hurst)**

Motion by Smith, second by Willis to approve the contract with Dock Dogs, Inc. for the 2012 Claremore Dog Expo, which will be held August 25-26, 2012 and approving payment of half of the \$8,250.00 fee. Roll call vote: Willis, yes; Robertson, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

**(7) Approve/Reject** Memorandum of Understanding between the Board of County Commissioners of Rogers County and Rogers County Fire Districts, Police Departments of Rogers County, emergency medical service providers and Rogers County Sheriff's Office. **(Sean Douglas/Stan Brown)**

Motion by Flanagan, second Willis to table the Memorandum of Understanding and direct the City Manager and who he deems appropriate to draft a response detailing deficiencies and inaccuracies in the MOU document. Roll call vote: Willis, yes; Robertson, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

## **ADJOURNMENT**

Motion by Perry, second by Smith to adjourn. Roll call vote: Willis, yes; Robertson, yes; Flanagan, yes; Perry, yes; Cypert, yes; Purkey, yes; Smith, yes; and Watson, yes. Motion carried.

Meeting adjourned at 7:45 P.M.